



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

MEMBERSHIP COMMITTEE MEETING

Tuesday, June 7, 2016
8:30 a.m.-10:00 a.m.

VCCF Nonprofit Center (Board Room)
4001 Mission Oaks Blvd., Camarillo, CA

AGENDA

8:30 a.m.	1.0 Call to Order and Agenda Review	Patty Schulz
8:32 a.m.	2.0 Public Comments Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only.	Patty Schulz
8:35 a.m.	3.0 Approval of Minutes: April 5, 2016	Patty Schulz
8:38 a.m.	4.0 Membership Status <ul style="list-style-type: none">• Appointments• Reappointments• Recruitments	Talia Barrera
8:50 a.m.	5.0 WIOA Implementation Plan <ul style="list-style-type: none">• Composition of Workforce Development Board (WDB)• Status on WDB Recertification	Cheryl Moore
8:55 a.m.	6.0 Action Item Recommendation that the Workforce Development Board of Ventura County (WDB) Approve a Policy on Non-WDB Members of WDB Committees	Cheryl Moore
9:20 a.m.	7.0 Ventura County Regional Strategic Workforce Development Plan <ul style="list-style-type: none">• Year-End Review 2015-2016• Membership Committee 2-Year Plan Discussion	Committee Members
9:45 a.m.	8.0 2016-2017 Committee Meeting Calendar	Committee Members
9:50 a.m.	9.0 Committee Member Comments	Committee Members
10:00 a.m.	10.0 Adjournment	Patty Schulz

Next Meeting
TBD

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WDB Membership Committee Meeting
April 5, 2016

MINUTES

Meeting Attendees

Membership Committee
Patty Schulz, Chair
Jesus Torres, Vice Chair

WDB Staff
Talia Barrera
Cheryl Moore
Patrick Newburn
Dez Robite

1.0 Call to Order and Agenda Review

Patty Schulz called the meeting to order at 8:35 a.m.

2.0 Public Comments

No public comments

3.0 Approval of Minutes: February 2, 2016

Motion to approve: Jesus Torres
Second: Patty Schulz
Motion carried

4.0 Membership Status

Reappointments: The Committee reviewed current WDB member attendance records and discussed engagement in WDB committees. Next opportunities for reappointments are coming up in December 2016.

Appointments: Committee received an update on the status of nominations for the appointments of two potential new WDB members: one to represent the business sector and one to represent workforce (new category for labor under the Workforce Innovation and Opportunity Act WIOA). Nominees will be considered for approval by the Board of Supervisors on May 2016. Committee members emphasized continuous recruitment to create an ongoing pipeline of candidates. Participation on sector committees continues to provide a good introduction to the work of the WDB prior to consideration of a possible recommendation for WDB appointment.

5.0 WIOA Implementation Plan

Cheryl Moore reported that Local Board Recertification Request for Program Years 2016-2018 was submitted to the California WDB. Because of a last-minute change in status for one WDB member, the WDB-approved membership size of 32 for the recertification process was revised to 31. (A copy of the revised WDB membership spreadsheet is attached.) Committee members agreed to continue to work toward a full 31-member board,

with the possible option to add members as needed, and keeping in mind the required membership category percentages. The Committee discussed approaches to ongoing stewardship for the recruitment and retention of WDB members, including ways for current WDB members to provide collegial support for new members.

6.0 Committee Member Comments

No comments

7.0 Adjournment

Patty Schulz adjourned the meeting at 10:00 a.m.

Next Meeting

June 7, 2016

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