



# Information Technology Committee

July 24, 2025



# Agenda

- Welcome
- Approval of Minutes
- Public Comments
- Committee Comments
- Receive, Ratify, and File Report on New Projects Reviewed / Approved by CIO
  - None
- New Projects for Review and Approval by the Information Technology Committee
  - None
- Update on Pending Projects
  - None
- Receive and File Report on Status of ITC Projects
  - Project Closure Reports
- IT Policies for Review / Approval
  - Draft Countywide AI Policy
- CIO Report
  - .Gov Update
- Review of Action Items
- Closing Comments / Agenda Items for Next Meeting
- Adjourn

# Projects Status Review

## 6 projects within budget and on schedule (4 previously)



- a) Regional Radio Project – Information Technology Services
- b) VCIJIS 2.0 – Information Technology Services
- c) Accela Land Management System Upgrade to Manage Services – RMA
- d) City Works Implementation – Public Works Agency
- e) DR Remediation – Information Technology Services
- f) Enterprise Content Management – Public Defender's Office

# Projects Status Review (Continued)

## 3 active projects within budget and not on schedule (5 previously)

- g) Integrated Property Tax Assessment and Collections System – Assessor/Auditor Controller/Tax Collector - **RED**
  - Original Planned Completion Date: August 2018
  - Projected Completion Date: September 30, 2025
- h) Medical Grade Network – Health Care Agency – **RED**
  - Original Planned Completion Date: June 2025
  - Projected Completion Date: February 2027
- i) Ambulatory Care Clinic Integration (CPM) and Experian eCare NEXT – Health Care Agency – **RED**
  - Original Planned Completion Date: October 2022
  - Projected Completion Date: July 2025

### Time Over Schedule

-  0 – 2.9 months
-  3 – 12 months
-  12 + months

## 0 active projects on schedule and not within budget (0 previously)

- None

# Projects Status Review (Continued)

## 1 active project not within budget and not on schedule (1 previously)


- Kronos/UKG WFD Project – Health Care Agency
  - Schedule - **RED**
    - Original Planned Completion Date: June 2020
    - Current Projected Completion Date: November 2025
  - Budget - **YELLOW**
    - Current Budget Overage: 10%

## 1 project completed and closed (2 previously)

- VCFMS Advantage 4 Upgrade and Cloud Transition – Auditor-Controller's Office


### Percent Over Budget


 0 – 9%


 10% - 20%

 20% +

### Time Over Schedule

 0 – 2.9 months

 3 – 12 months

 12 + months

# Project Closure

## VCFMS Adv4 Upgrade and Cloud Transition– ACO

- **Start Date:** 8/22/2023
- **Original Completion Date:** 9/23/2024
- **Implementation Date:** 12/9/2024
- **Actual Project Completion Date:** 5/29/2025
- **Original Budget:** \$5,390,200.00
- **Actual Cost:** \$5,950,551.00
- **Number of Project Personnel (High Water Mark):**
  - 1 Project Manager, 7 admin, 5 IT, 5 CGI



# Project Closures

## VCFMS Adv4 Upgrade and Cloud Transition– ACO

### Measurable Outcomes

**Baseline Measures:** The project involved transitioning to the CGI Advantage® Cloud for better support and disaster recovery, upgrading to Advantage 4 for improved user experience, and implementing the Advantage Intelligence Suite. This suite includes in-app training videos, new form creation capabilities, and a system for answering user questions. Additionally, the project modernized business intelligence and reporting by switching to Power BI and aligned processes with new user roles.

**Realized Objectives:** The project successfully migrated to the CGI Advantage Cloud, enhancing support and disaster recovery. The VCFMS platform was upgraded to Advantage 4, improving user experience, navigation, and training. The Advantage Intelligence Suite was implemented, including in-app training videos (Advantage Assistant), Engage Hub (Flow), and Sofia, with two deliverable Engage Hub Apps completed. Business intelligence and reporting were modernized with Advantage Insight Essential, and VCFMS processes were aligned with business needs through new user roles.

# Draft Policies for Review

## Countywide AI Use Policy

- **Policy Objective:** Establish a framework for responsible AI integration and governance to improve service delivery, decision-making, and resource allocation
- **Key Definitions:** Includes definitions for AI, Generative Pretrained Transformers (GPTs), and Agentic AI
- **Policy Objectives:** Enhance public services, support data-driven decision-making, ensure ethical AI use, foster innovation, and ensure accountability and transparency
- **Scope:** Applies to all employees, contractors, and third-party individuals or entities using AI technologies on behalf of the County
- **Governance and Oversight:** Establish an AI Governance Committee, conduct regular AI audits, ensure regulatory compliance, and engage with stakeholders
- **Detailed Policies:** Guidelines for using generative AI tools and evaluating agentic AI systems



# .GOV Update

## Website Migration

- 56 Websites completed. Approximately 40 remaining.
  - Noteworthy completions: ventura.org, Sheriff, HCA, District Attorney, Probation, Public Defender, Public Works, Agriculture, RMA, Assessor, Clerk-Recorder, MEO, Animal Services, Airports
  - Fire Department - TBD

## Email Migration

- 28% Complete (5,398 out of 19,616)
  - Agencies/Departments @ 100% - HSA, GSA, RMA, Library, County Counsel, Grand Jury, Risk Mgmt
  - Agencies/Departments @ 50%-99% - CEO, Probation, Public Defender, Clerk-Recorder, Airports, Elections, Harbor, MEO
  - July start - HCA Assessor, Auditor, Animal Services
  - Fire Department - TBD