

**CASA CONEJO MUNICIPAL ADVISORY COUNCIL MINUTES  
November 7, 2018**

**The Casa Conejo MAC held a Meeting Wednesday, November 7, 2018,  
6:00 p.m. at Walnut Elementary School, 581 Dena Drive, Newbury Park**

**1. Call to Order**

The meeting was called to order by **Chair Wendy Zimmerman** at 6:02 pm. MAC members **Richard Gaz, Edward Villa, Sr., R. Scott Horn** and **Dustin Woomer** were present.

**2. Flag Salute**

**Wendy Zimmerman** led the salute to the flag.

**3. Approval of Minutes from September 19, 2018**

**Scott Horn** moved to approve the minutes from September 19, 2018 as written and **Ed Villa, Sr.** seconded the motion. The motion passed 5/0.

**4. Agenda Review**

There were no changes to the agenda.

**5. Public Safety Reports (CHP, Sheriff's Department)**

**Ventura County Sheriff Captain Renee Ferguson** said crime has been down, and only a theft of a cell phone from a golf cart has been reported. She said detectives are still investigating the case of a young girl accosted near an elementary school. She reminded people to keep valuables out of cars, especially during the holidays.

**California Highway Patrol Officer Ben Susanka** reported that the CHP has been dealing with illegally parked cars in the area. He said cars must be moved every 72 hours and that officers will tow offending cars. Questions or concerns can be directed to him at [BSusanka@chp.ca.gov](mailto:BSusanka@chp.ca.gov).

**6. Presentation by National Park Service on Coyotes**

**Justin Brown, National Park Service**, presented information on coyotes living in urban areas and within close proximity to housing developments. He provided information on coyotes' history and behavior, current research, tips and tools to control conflict, ways to reduce contact, and information material (attachment).

**7. Comments of Ventura County Supervisor Linda Parks**

**Supervisor Linda Parks** announced there is an available alternate seat on the MAC and anyone interested can get an application from her office. She discussed results of the recent Thousand Oaks City Council race and said the City's Public Works Department is continuing to work with the CPUC on the water rate case and will provide updates. Supervisor Parks reported she is working with the County's Resource Management Agency to create a pathway to ensure Wendy Drive remains a two-lane road in the General Plan. She also encouraged residents to use the County Public Works app to report any issues, which tracks progress and provides updates. Finally, she announced that the Tax Collector will collect property taxes at her office from November 26<sup>th</sup> to December 10<sup>th</sup>, and Veteran Services are available there every Tuesday from 9:00 am to noon.

**8. Council Comments on Items not on the Agenda**

**Scott Horn** said he appreciates the detailed meeting minutes provided by staff.

**Dustin Woomer** asked about getting the corner of Wendy Drive and Ruth Drive up to ADA standards, and Supervisor Parks said Transportation is in the process of completing it.

**9. Public Comments on Items not on the Agenda**

There were no public comments.

**10. Advisory Items**

**a. Approve 2019 MAC Meeting Schedule**

**Wendy Zimmerman** moved to approve the 2019 meeting schedule with a change from May 15<sup>th</sup> to either May 14<sup>th</sup> or May 21<sup>st</sup>, depending on the school's availability. **Richard Gaz** seconded the motion, and it passed 5/0.

**11. Updates**

**a. Update from Ventura County Planning Department on accessory dwelling units in the unincorporated area of Casa Conejo**

**Jennifer Butler, Ventura County Planning Department**, presented follow-up information on the County's accessory dwelling unit (ADU) ordinance and responded to concerns expressed by the Casa Conejo MAC, including height requirements, parking, and ADU and lot sizes (information attached). Planning concluded that only 15% of the homes in Casa Conejo are eligible for ADUs, and to enact separate standards for the community would require an overlay zone. Currently only one permit for an ADU has been issued in Casa Conejo. Residents can go online at the Ventura County Planning webpage under Citizens' Access to see if neighbors have building permits for construction. **Scott Horn** made a motion to accept the current regulations for County ADUs as approved by the Board of Supervisors, and **Dustin Woomer** seconded the motion. It passed 3/2, with **Wendy Zimmerman** and **Ed Villa, Sr.** dissenting.

**b. Graffiti Removal Intervention Team**

No graffiti was reported.

**12. Correspondence**

There was no correspondence.

**13. Future Agenda Items**

a. Update on CalAm water rates

**14. Adjournment at 7:47 pm until Wednesday, January 16, 2019.**