



Members of the Council:
Chair-Scott Horn
Vice Chair-Edward Villa, Sr.
Catharine Hogue
Debbie Hanna
Renee McBride
Alternate- Susan Turgeon

**CASA CONEJO MUNICIPAL ADVISORY COUNCIL MINUTES
May 11, 2023**

**The Casa Conejo MAC held a Meeting Wednesday, May 11, 2023,
6:00 p.m. at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA**

1. Call to Order:

The meeting was called to order by **Chair, Scott Horn** at 6:13 pm. MAC members, **Scott Horn, Debbie Hanna, Renee McBride** were present **Catharine Hogue, and Susan Turgeon** absent.

2. Flag Salute, Chair Scott Horn

3. Agenda Review, Debbie Hanna motioned to approve the agenda, seconded by **Renee McBride**, motioned passed unanimously.

4. Approval of Minutes from the regular meeting on January 31, 2023, and Minutes from the regular meeting on March 9, 2023. **Chair Scott Horn** motioned for approval of both the January 31 and March 9th minutes, seconded by **Debbie Hanna**. Motion passed unanimously.

5. Public Comments for Items Not on the Agenda

- **Karen Wilburn** spoke of the research report that had been prepared by the MAC in 2022 and would like the report be added as a future agenda item for review and affirmation.
- **Wendy Zimmerman**.

6. Approval of the 2023 Casa Conejo Meeting Calendar, Scott Horn read the proposed MAC meeting dates and spoke about having an additional year-end meeting on December 14. **Debbie Hanna** made a motion to the approve the calendar as presented, seconded by **Ed Villa**. Motion carried 4 in favor and one abstention.

7. Comments of Ventura County Supervisor Jeff Gorell

- **Supervisor Gorell's Chief of Staff, Mark Perryman** thanked the MAC and the public for their civic engagement in attending the MAC meeting. Additionally, he announced that Supervisor Gorell worked on the Casa Conejo Community's behalf to enact the Oversized Vehicle Ordinance that the community had been seeking for over a year. Upon one month's notice of the community's interest, Supervisor Gorell brought forward the resolution to adopt the ordinance which was unanimously approved by the rest of the Board of Supervisors. Mark also mentioned that the MAC's strategic plan is crucial as there are Federal infrastructure dollars that can be lobbied for to improve the Casa Conejo area.

8. Presentation & Adoption of Oversized Parking Resolution, Chair Scott Horn, introduced

- **Israel Rodriguez, Field Representative for Supervisor Jeff Gorell** who read the resolution that was introduced by **Supervisor Gorell**, passed by the BOS on February 28, 2023. Details of the ordinance were discussed that included the definition of oversized vehicles, the permitting process, and exemptions listed under the ordinance. Finally, a timeline was presented on the permitting process and the installation of the signs.
- **Officer, Ryan Ayers**, presented on the enforcement aspects of the ordinance and spoke briefly on the placement of signs. He talked about a “conditioning period” where people can get used to the ordinance and a grace period where Officer Ayers can speak to residents at their door letting people be aware of the ordinance. Officer Ayers also spoke about possibly taking out an ad in the Acorn Newspaper as a means of letting people know about the ordinance.
- **County Counsel, Jeffery Barnes** spoke on the legal aspects of the ordinance and talked about the Casa Conejo MAC’s responsibilities as the issuing body for permitting and revoking of permits. He discussed the conflict-of-interest code, filling out the 700 financial disclosure form, and what constitutes a conflict of interest and the decorum of voting when there is a potential conflict of interest.

9. Development of a Casa Conejo 3-5 Year Plan, Chair Scott Horn introduced the idea and asked **Israel Rodriguez** to provide definition and context as well. Discussion took place about the dual role the MAC plays in terms of the need to be both reactionary but also needs to be visionary and strategic in laying out a road map for the community. **Mark Perryman, Chief of Staff** spoke about funding buckets through various agencies that may be available to be used in beautification projects such as the removal of overhead powerlines. Discussion included other infrastructure issues now that many of the homes are 60 plus years and may need to have old clay pipes replaced. **Chair, Scott Horn** along with other MAC members agreed that it needs further review and should be placed on the agenda for the next MAC meeting.

10. NPHS Student Representative Ashley Neier Report

- **Ashley Neier** spoke about school activities which included Spring dance coming up. Pie Day, a fun day and play off March 14th representing the 3.14 the square root of PI.
- She also spoke about Breakfast with the Principal where students can discuss issues, concerns, and ideas with the school Principal.
- Ashely also spoke about her work with Walnut Elementary’s After School Program which serves about 108 attendees daily.
- She spoke on the recent athletic achievements with X-Country, swimming, and baseball.
- Ashley’s Last month on the MAC will be the next meeting. Her parents will be in attendance

11. Information Items

- **CERT Training for Casa Conejo, Israel Rodriguez** provided information on CERT training taking place on April 5th, in Thousand Oaks at the Performing Arts Center.
- **Combined Community Event w/ Walnut Elementary School: Scott Horn**, gave a report on his meeting with the School Principal and laying the foundation for a joint community event.
- **Street Sweeping Calendar, Israel Rodriguez** provided a calendar of the 2023 street sweeping calendar from Pacific Sweeping.

12. Correspondence

There was no correspondence reported.

13. Council Comments on Items not on the Agenda

- **Discussion amongst MAC Members**, on zoom meetings. **Chief of Staff, Mark Perryman** spoke about the end of permissibility of Zoom meetings in light of the end of the State's COVID-19 pandemic emergency. Accordingly, the Brown Act's remote meeting requirements are now solely in force which requires significantly more planning and organization. Accordingly, the county is reviewing the feasibility of conducting zoom meetings in a post Covid emergency environment.

14. Future Agenda Items

- **Ventura County District Attorney, Erik Nasarenko**, is to be added as a guest speaker
- Research Document on Borchard Property, to be added as a document to read and reaffirm
- Casa Conejo 3-5 Year Plan be placed on the agenda for further discussion on the topic
- Conflict of Interest Code review and adoption by MAC members

15. Adjournment at 8:43 pm to May 11, 2023

Motion to adjourn made by **Catherine Hogue**, seconded by **Ed Villa** and passed unanimously.