



JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell

REGULAR MEETING

Minutes

July 13, 2023

6:00 PM

Municipal Advisory Council
Casa Conejo, California

Walnut Elementary School
Multipurpose Room
581 Dena Drive
Casa Conejo, CA 91320

WEB ACCESS

At: ventura.org/casaconejomac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

- MEMBERS
OF THE BOARD**
- SCOTT HORN, CHAIR
 - CATHERINE HOGUE
 - RENEE McBride
 - DEBBIE HANNA
 - SUSAN TURGEON -ALT.

OPENING

1. Call to Order.
 - Chair, Scott Horn called the meeting to order at 6:07 PM
2. Roll Call. Quorum Met
 - **Chair, Scott Horn, Renee McBride, Debbie Hanna, Catherine Hogue, Susan Turgeon** - Present
3. Pledge of Allegiance to the Flag of the United States of America.
 - Led by **Chair, Scott Horn**
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on May 11, 2023
 - Approval of May 31, 2023; Motion by **Debbie Hanna**, Seconded by **Catherine Hogue**. Roll Call: Members **Renee McBride, Debbie Hanna, Catherine Hogue, and Chair, Scott Horn** all voted yes to accept the minutes. Motion Passed Unanimously.
5. Agenda Review. No Changes to the agenda.
6. Consent Agenda Items 10 through 11
 - Motion made by **Renee McBride** to approve the recommendations made by staff to **Receive and File Consent Items 10-11**: Motion Seconded by **Debbie Hannah**. Roll Call: Members **Renee McBride, Debbie Hanna, Catherine Hogue, and Chair, Scott Horn**. All members voted Yes, In Favor. Motion Passed Unanimously.
 - i. 10) California Highway Patrol Safety Report – Officer Ryan Ayers
 - ii. 11) Ventura County Fire Department – Deputy of Communications & Public Affairs, Scott Thomsen
7. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
 - Public Comment Made By: **Magaly Williams** with regards to school safety and a neighbor who is harassing parents and children.
 - Public Comment Made By: **Whitney Miller** echoing the same concerns about the neighbor harassing parents and children. She also mentioned that crosswalks near Walnut Elementary need to be repainted and equipped with flashing lights to slow down traffic speeding through the area during the loading and unloading of children. **Chair, Scott Horn**, asked staff to investigate repainting the crosswalk and putting in flashing lights. **Chief of Staff, Mark Perryman**, spoke about the need to call the police as the incident is occurring. This helps with tracking occurrences and collecting the

data necessary to build a case for future actions against the individual. **California Highway Patrolman Officer, Ryan Ayers** mentioned how important it is not to confront the person directly, but to call law enforcement and let them deal with him.

- Public Comments Made By: **Wendy Zimmerman** referenced changes to the Thousand Oaks General Plan that will cause traffic to go through Casa Conejo neighborhoods and encouraged that write to the City of Thousand Oaks and express concern about the proposed changes. Asked people to go to the City of Thousand Oaks website to make your comment. The website for comments was referenced as TOaks2045.org.
- Public Comments Made By: **Fabienne Logan**: She had questions about enforcement on boats on trailers that are not hitched to a truck. Open discussion took place between residents and Officer Ayers on whether a boat has to be hitched to a truck, otherwise it is free public storage. **Officer Ayers** said he would check to see if there is such a vehicle code.

8. Office of Ventura County Supervisor Jeff Gorell's Comments – **Supervisor, Jeff Gorell** provided a report on several situations, including:

- Passage of a **\$2.86 Billion dollar budget** with an emphasis on **public safety** and **human services**. The budget also allocated money for new IT solutions which will help provide more transparency, accountability and makes it easier to coordinate services between agencies particularly in human services.
- **Supervisor Gorell** is pleased to see how the **Oversized Vehicle Ordinance** is being implemented. He spoke about how his staff dedicated a day to deliver notices of the ordinance to every door in Casa Conejo to help people understand was coming ahead.
- The **Supervisor** referenced a house that has become a public health and safety hazard due to hoarding. He has contacted several agencies and groups to help the homeowner. A church has dedicated their time and service to help clean out the house. In addition, E.J. Harrison upon the request from the **Supervisor** has donated two large bins to help collect and dump the debris.
- Finally, **Supervisor Gorell** spoke about his goal to bring a family Justice Center to East County in the near future. The old system required victims to go through several steps to receive help, justice, and healing from the effects of family violence. To better serve victims, a **Family Justice Center** brings all services to the victim all within a safe and friendly environment that provides help from law enforcement officials, social services, childcare, mental health, medical support, counseling, and short-term shelter, all in a one-stop location. He has received commitment for funds, support from the City of Thousand Oaks, and is in the process of finding a location.

9. Council Comments: **Renee McBride** brought up the issue of graffiti; **Chair, Scott Horn** referenced a few incidents, but the graffiti response team has been cleaning up the issues. He also referenced graffiti on a fire hydrant. He asked staff to follow-up on the matter. **Chair, Scott Horn**, spoke on the food recycling that E.J. Harrison set-up to help residents recycle their food waste for compost. **Chair, Scott Horn** has asked staff to print up a large map of Casa Conejo and provide yard signs to help provide notice of upcoming MAC meetings. He also asked for a speaker from Watershed Agency to speak at future meeting.

CONSENT AGENDA

10. California Highway Patrol Safety Report

Received safety report from **CHP Officer, Ryan Ayers** that included updates on the oversized vehicle parking ordinance for Casa Conejo, Vehicle theft protection program, and Maximum Enforcement Period (MEP) to help reducing speeding in the area.

RECEIVED AND FILED AS PART OF PREVIOUS MOTION

11. Ventura County Fire Department

Received update report from Director of Communications and **Public Affairs, Scott Thomsen**, Dated July 5, 2023. His report highlights the addition of four new ambulances that are now in service in Simi Valley, Thousand Oaks, Camarillo, and Santa Paula. Fire season is upon us and the VCFD has completed 90% of the properties in the Fire Hazard Reduction Program. VCFD kicks off the summer Junior Fire Academy starting July 17, 24, and 31 at the Regional Training Center in Camarillo.

RECEIVED AND FILED AS PART OF PREVIOUS MOTION

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting. (Continue to the Next page for the items under the Regular Agenda)

12. Status Report on the Enforcement of Casa Conejo Oversized Vehicle Ordinance- Presented by CHP Officer Ryan Ayers.

CHP Officer, Ryan Ayers spoke about the ordinance being 18 days into effect and we are already seeing good results. He and his Commander decided to take an approach of talking with the major offenders of the ordinance rather than to just tow the vehicles even though the 72 hours had expired, and they had the right to tow. This approach has yielded good results and people are beginning to comply. There is one individual who has a handicapped placard and is in compliance with the ordinance. **Officer Ayers** is working with him to create a win/win solution for him and the community. **Chair, Scott**

Horn mentioned he is seeing positive results and noticing less vehicles are on the street.

13. Oversized Vehicle Permit Requests.

- a. **Applicant: Branden Dickey – Chair, Scott Horn** read the application and opened it up for discussion. Concerns were mentioned the vehicle creates a safety hazard because it spills into the bike lane on Wendy Drive. **Officer Ayers** spoke and mentioned that there are separate restrictions regarding vehicle size on Wendy Drive and that the vehicle even though it is a work vehicle must be owned by the resident. **Catherine Hogue** mentioned that it would be good to have both work and home addresses listed on the application form.
 - **Chair, Scott Horn**, motioned to approve Branden Dickey's application for Oversized Vehicle Permit, pending that his vehicle registration is in compliance with the Oversized Vehicle Ordinance, and the height of the vehicle is in compliance with city restrictions for Wendy Drive where he resides. Staff to research and provide feedback. Motioned Seconded, by **Debbie Hanna**, motioned passed unanimously.
 - b. **Applicant: Mike Hancock –** The vehicle owner lives in Tennessee and keeps the vehicle parked at his son's home when he visits. The vehicle exceeds the height restriction of the ordinance as well.
 - **Cathreine Hogue**, motioned to accept staff's recommendation not to approve Mike Hancock's application for Oversized Vehicle Permit. Seconded, by **Debbie Hanna**. Motioned passed unanimously.
- **14. Ventura County's Policy on Speed Humps/Cushions**
- Field Representative, Israel Rodriguez** provided information on Ventura County's policy on speed cushions including cost coverage, residential approval, and meet certain guidelines set by the Board of Supervisors. Discussion took place between what is the difference between speed bumps, speed cushions. **Chief of Staff, Mark Perryman** provided information on the differences between speed cushions and speed bumps.
- **Debbie Hanna** motioned to **RECEIVE AND FILE** the report, Seconded by **Catherine Hogue**. Motion passed unanimously.

15.3-5 Year Plan – Next Steps

Motion made by **Debbie Hanna** to table the 3-5 Year Plan until the next MAC meeting, Seconded, by **Chair, Scott Horn**. Motion passed unanimously.

CLOSING

16. Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting, September 14, 2023, at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320

- i. **Debbie Hanna** motioned to adjourn, Seconded, By **Renee McBride**. Motion passed Unanimously. Meeting adjourned at 8:23 PM.