



REGULAR MEETING

MEMBERS OF THE COUNCIL

- ROSEMARY ALLISON, CHAIR
- AMY ELLIOTT, VICE CHAIR
- MARK BURLEY
- KEVIN CANNON
- MICHAEL ADAMS

JEFF GORELL

Supervisor, 2nd District

ISRAEL RODRIGUEZ

Field Representative

Supervisor Jeff Gorell

AGENDA

July 18, 2024

6:00 PM

Municipal Advisory Council
Santa Rosa Valley, California

Due to Temporary Construction at Santa Rosa Magnet Technology School
This Month Meeting Will Be Held At:

11521 Sumac Lane
Santa Rosa Road
Santa Rosa Valley, CA 93012

WEB ACCESS

At: ventura.org/santarosavalleyamac

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Santa Rosa Valley Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Santa Rosa Valley to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Santa Rosa Valley Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing israel.rodriguez@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/santarosavalleymac

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Santa Rosa Valley Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/santarosavalleymac

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Santa Rosa Valley Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the israel.rodriguez@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information if you do not want it to be made public. Please submit your comment to israel.rodriquez@ventura.org or mail to:

Santa Rosa Valley Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Santa Rosa Valley Municipal Advisory Council held on Thursday, May 16, 2024.
5. Agenda Review.
6. Consent Agenda Items 10 through 12.

7. Public Comments – Citizen presentations regarding Santa Rosa Valley Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.
9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

10. California Highway Patrol

CHP Moorpark and the Moorpark Police Department (Ventura County Sheriff) will be hosting a National Night Out event at our station on August 5th from 5-7 p.m. This event will give the public a chance to see our station and check out our patrol and special enforcement vehicles. We will also be holding a "bike rodeo" for new, young bicycle riders which will include a skills course and a helmet fitting station. We look forward to seeing you and your families at this fun event.

The California Highway Patrol will be conducting a Maximum Enforcement Period (MEP) over the Independence Day weekend. The MEP will run from Wednesday, July 3rd through Sunday, July 7th. A focus for this MEP will be speed violations. During the Memorial Day Maximum Enforcement Period, the CHP made over 1,100 arrests for DUI, issued over 19,000 citations for speed violations, over 800 of those were for speeding over 100 MPH, and issued over 1,800 citations for seatbelt violations. This resulted in an almost 20% decrease in fatal crashes statewide over the last Memorial Day MEP. Additionally, there were no fatal crashes within CHP Moorpark's area of service, and overall, there were only four crashes total reported within our area during the MEP.

The California Highway Patrol is hiring 1,000 officers to help make California's roadways safer. If you or someone you know would like to join the CHP, visit www.betheCHP1000.com for more information and to speak with a local recruiter. Also, the CHP is hiring more than just officers. We are currently looking to fill 165 dispatcher vacancies across the state and are also looking for Commercial Vehicle Inspection Specialists to inspect the growing number of commercial vehicles on California highways. The statewide examination for CVIS recently opened with a final filing date of 8/1/2024. The CHP will provide you with the training for all three of these positions. More details and applications can be found at www.chp.ca.gov. Follow CHP Moorpark on social media for traffic updates, sig alerts, evacuation notices, roadway closures, and general information on what the CHP is doing in your area.

11. Ventura County Fire Department

Ventura County experienced several brush fires during the first week of July. At least two were started by illegal fireworks. Meanwhile, all the permitted 4th of July fireworks shows were delivered without incident.

Conditions are dry throughout the county and recent high temperatures have only increased the drying of grasses and light brush. Be careful to avoid starting a fire. All it takes is a spark from a loose tow chain, a hot muffler against tall grasses or a tossed cigarette.

Junior Fire Academy is underway at VCFD's Regional Training Center in Camarillo. Throughout the month, about 90 teenage participants will spend a week learning basic firefighter skills, including how to use a firehose, crawling through confined spaces, rappelling, and using hand tools.

12. Ventura County Sheriff

Report to be provided at the MAC meeting.

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

13. Update on the Stepping Stones Ribbon Cutting Event

MAC Chair, Rosemary Allison will provide an update on the Stepping Stones Riding Program's ribbon cutting event that took place on June 1st, 2024, at the new facility for Stepping Stones at Santa Rosa Valley Park. The event was well attended by the public and was a good start for the partnership between County Parks and the Stepping Stones Riding Program.

14. Update on the Verizon Generator at Vista Arroyo and Santa Rosa Road.

MAC Council Member, Mark Burley will provide an update on the recently constructed Verizon generator located on Vista Arroyo Dr. and Santa Rosa Valley Road. **RECOMMENDATION TO RECEIVE AND FILE**

15. Update on the Halloween Hoedown – SRV Fall Festival

MAC Council Member, Amy Elliott will provide an update on the ***Santa Rosa Valley Halloween Hoedown***. The Santa Rosa Valley MAC and Stepping Stones Riding Program are Co-Sponsoring the hoedown that will take place on Saturday, October 26, 2024.

CLOSING

16. Adjournment of the Santa Rosa Valley Municipal Advisory Council meeting to the next meeting, September 19, 2024, Location to be determined due to construction at Santa Rosa Technology Magnet School.



REGULAR MEETING

JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell

MEMBERS OF THE COUNCIL

- ROSEMARY ALLISON,
CHAIR
- AMY ELLIOTT, VICE
CHAIR
- MARK BURLEY
- KEVIN CANNON
- MICHAEL ADAMS

Minutes

May 16, 2024

6:00 PM

**Municipal Advisory Council
Santa Rosa Valley, California**

**Santa Rosa Technology Magnet School
13282 Santa Rosa Road
Santa Rosa Valley, CA 93012**

WEB ACCESS

At: ventura.org/santarosavalleymac

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Santa Rosa Valley Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Santa Rosa Valley to Ventura County Supervisor Jeff Gorell.

OPENING

1. Call to Order.
 - **Chair, Rosemary Allison** calls the meeting to order at: 6:05 PM.
2. Roll Call.
 - Members Present: **Chair, Rosemary Allison, Vice Chair, Amy Elliott, Michael Adams, Mark Burley, Kevin Cannon.**
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Santa Rosa Valley Municipal Advisory Council held on Thursday, March 21, 2024.
 - Motion made by **Mark Burley** approve the minutes and seconded by **Kevin Cannon**. Motion Passes.
5. Agenda Review.
 - No Changes to the agenda.
6. Consent Agenda Items 10 through 13.
 - Motion made by **Mark Burley** to accept the Consent Items and seconded by **Michael Adams**. Motion Passes
7. Public Comments – Citizen presentations regarding Santa Rosa Valley Municipal Advisory Council related matters NOT appearing on this agenda.
 - The President of the Bridlewood Trails HOA came to speak about the newly constructed Verizon Generator and underground bunker. The generator is to be used in times of emergencies and power outages, but they are concerned about the location, noise, and danger the 200 gallons of diesel that is stored next to the equestrian trail poses. The generator when in use will run at 70 decibels which affects local residents and horses.
8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.

PIT Count:

 - PIT Count was completed showing a slight decrease for the county but an increase in my district. The Board has recently taken bold steps to combat homelessness.
 - Allocated funds to hire a Director of Homelessness, Director of Housing, new Homeless Liaison Deputies and Sergeants.

- Applied for \$2.9 Million in funding to help provide housing for the unhoused.
 - Broke ground in my district on a unique model for setting up transitional housing for families in the County. County helps provided the funding for the project.
- New MAC policies Guidelines:
 - Tonight, you will be discussing new MAC policy changes that we are looking to standardize our MACs countywide to be more in line with the original state mandate which was created for unincorporated areas to provide advice on matters related to Public Safety, Public Health, Planning, Public Works, and Welfare.
 - Stepping Stones: I am excited to be joining you at the Ribbon Cutting event for Stepping Stones Riding Program on June 1st. I understand from my staff that Meaghan Shaffer, the Director, has done an exceptional job in setting up her facilities and the horses are happy.
 - Stepping Stones represents a unique partnership in our County and will help to increase park utilization while also providing a valuable service for kids, families, and our community. Win/Win
 - You have Colter Chisum, Deputy Director of County Parks on the agenda tonight to talk about the event, along with other amenities that County Parks offers countywide including campgrounds and even golf courses.
 - You also have a new bridge that connects Thousand Oaks's Park's system with Santa Rosa Valley Park trails. Important for my district in that it significantly opens new opportunities for outdoor fitness which is high on my list of priorities.

9. Council Comments:

- **Michael Adams:** Spoke about his insurance company cancelling his policy and spoke about the importance of Santa Rosa Valley becoming a Certified Firewise community. He spoke about setting up our own community group plan for residents in Santa Rosa Valley. He also mentioned creating a buffer zone around the entire Santa Rosa Valley community.
- **Chair Rosemary Allison** spoke about the reality that insurance companies that leaving and will create the need for the California Fair Plan that will need help subsidized. Michael also stated that there might be other options for quieter generators.
- **Mark Burley:** Spoke about the newly constructed Verizon generator that is to be used during power outages and times of emergencies. He arranged for two members from PWA to come out to the location and talk about the generator. He found out that the process to build this generator started in 2021 and at no time did anyone communicate with the MAC about the plans

to build it receive public comment. The facility includes a large underground room and contains 200 gallons of diesel fuel. Another issue is that no one from PWA was able to tell us where the right of way is located.

- **Kevin Canon:** Meeting with HOAs to the ball rolling on the Firewise certification. The Firewise program is not a silver bullet to solve the high cost of fire insurance or the cancelation of fire insurance policies. It specifically addresses the hardening of individual structures and does not guarantee a reduction in insurance fees, but it could help. He mentioned that even HOAs are losing their policies. More and more insurance companies are recognizing the value of it. He mentioned a friend who had their insurance dropped went the process of “hardening” their house and was able to reinstate their fire insurance.
- **Amy Elliott:** Spoke about the pre-planning meeting for the Stepping Stones Riding Program that took place at the new location at Santa Rosa Valley Park. Everything looks great and **Meaghan Shaffer** and her team have done a great job setting everything up and getting ready for the ribbon cutting event coming up Saturday, June 1st. She asked about a trail that requires clearing. **Mark Burley** stated it is the Glenside Trail which is an official train that the County has an easement. **Amy Elliott** stated she will help clear the trail.

CONSENT AGENDA

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10. California Highway Patrol

- The California Highway Patrol will be conducting a Maximum Enforcement Period (MEP) over the Memorial Day weekend. The MEP program will run from Friday, May 24th through Monday, May 27th. A focus for this MEP will be seatbelt use by ALL vehicle occupants. This coincides with the nationwide “Click it or Ticket” campaign, which runs May 20th to June 2nd.
- The CHP Moorpark Area continues to send Special Enforcement Units (SEU) to conduct targeted patrols throughout the Santa Rosa Valley. Citations are being issued for unsafe turns, unsafe passing, posted signage violations, unsafe speed, and various parking violations. Targeted patrols help saturate an area where multiple violations are known to be happening at once so multiple violations can be addressed in the area simultaneously.

- May is National Bicycle Safety month. Bicyclists have all the rights and responsibilities of a motor vehicle driver and are responsible for complying with the California Vehicle Code (CVC). Bicycle crashes can cause serious, potentially life-threatening injuries. All bicyclists should wear properly fitted bicycle helmets every time they ride – wearing a helmet is the single most effective way to prevent head injury resulting from a crash.
- The California Highway Patrol is hiring 1,000 officers to help make California's roadways safer. If you or someone you know would like to join the CHP, visit www.betheCHP1000.com for more information and to speak with a local recruiter. Also, the CHP is hiring more than JUST officers. We are currently looking to fill 165 dispatcher vacancies across the state and are also looking for Commercial Vehicle Inspection Specialists to inspect the growing number of commercial vehicles on California highways. The CHP will provide you with the training for all three of these positions. More details and applications can be found at www.chp.ca.gov. **RECEIVED AND FILED.**

11. Ventura County Fire Department

- Annual notices for the Ventura County Fire Department's Fire Hazard Reduction Program have been sent to about 18,000 property owners in high fire hazard areas covered by the program. Those owners have until June 1 to trim vegetation, remove dead branches, clear roofs and gutters and take other fire hazard reduction steps outlined by the Fire Code.
- The Ventura County Fire Department is moving into its new headquarters at 2400 Conejo Spectrum Street in Thousand Oaks throughout May. Front desk operations for plan submittals, reviews payments and other needs will start at the new headquarters May 20. Those operations will continue at the existing Camarillo headquarters until May 31.
- Graduation for the firefighter trainees of Academy 61 is scheduled for May 24, starting at 1 p.m. at the Regional Training Center 104 Durley Ave. in Camarillo. **RECEIVE AND FILED.**

13. Ventura County Sheriff

- Residential burglaries are still happening throughout the county. We recommend residents use our free Home Security Assessments to address ways to prevent them from becoming a victim of these crimes. I believe you have fliers for this service.

- As the weather gets warmer, thieves are targeting trailheads and breaking into vehicles parked there to steal purses and valuables. Please do not take valuables to the trailhead and/or do not leave them in your vehicles. Even in the backseat or under clothing. Thieves know what to look for and are getting thousands of dollars of merchandise using stolen credit cards.

RECEIVED AND FILED.

14. Public Works Request Update Report – March & April

For the month of March 2024 there were 2 work requests sent to Public Works using the VCPWA Connect Portal. Both requests were for Road Maintenance Issues. Out of the 2 requests 2 remain open. One request stated that the right turn green light at Moorpark Road and Santa Rosa Valley Road is very short causing traffic to build-up and needs to be reset. The other request was for the street sweeper to sweep the whole road and not just the shoulder.

For the month of April 2024 there was 1 work request sent to Public Works using the VCPWA Connect Portal. The one request was for Road Maintenance for branches that keep falling from a County owned tree. The tree has been determined to be dead and will be removed within 45 days. The request remains open. **RECEIVED AND FILED.**

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

15. Update on the June 1st Ribbon Cutting for Stepping Stones

MAC Member **Amy Elliott, Deputy Director of Parks, Colter Chisum, and Field Representative Israel Rodriguez** provided an update on the up-and-coming June 1st ribbon cutting of the new Stepping Stones facility located at Santa Rosa Valley Park. **Colter Chisum** talked about some of the amenities available throughout the Ventura County Park System including campgrounds and golf courses. He also spoke on how the revenue model is based on fees received from camping permits, golf fees, and events, and not does not receive money from property taxes.

16. Santa Rosa Valley MAC Legislative Committee Updates

Chair, Rosemary Allison spoke about the recent training for the Santa Rosa Valley Legislative Committee that took place on April 10th. The committee had an opportunity to provide suggestions to Supervisor Gorell for the April 23rd Board

of Supervisors Meeting. The Committee provided a recommendation to Supervisor Gorell on item 33 of the agenda to ensure that the Public Works Agency and the eventual selected contractor allow an opportunity for the Santa Rosa Valley MAC to participate in the Vision Zero Plan for the County Unincorporated Areas. In addition, discussion took place on agenda items 18-20 concerning Camarillo Airport Improvements and whether funds were available for traffic and noise consideration. The airport improvement plans are solely for improvements to the airport runways and hangars. Finally, there was discussion on agenda item #6 in support of green school initiatives and seeing if similar grant opportunities could be provided for District 2 schools. **Michael Adams** thanked Supervisor Gorell for developing this program and he finds it valuable to the community.

17. Updates to the Resolution & Area Map for the Santa Rosa Valley Municipal Advisory Council & Creation of Municipal Advisory Council Policies

In an effort to improve operation of MACs countywide, the need for clearly defined roles, responsibilities, processes, and procedures has been made apparent. Accordingly, a new Resolution and Municipal Advisory Councils Policies document has been created to help standardize MAC operations. Both the policies manual and Resolution for Santa Rosa Valley were covered.

Field Representative, Israel Rodriguez spoke about extending the current Santa Rosa Valley MAC boundary to include a precinct to the west where there are farm fields located in the unincorporated areas and at the entrance to Santa Rosa Valley. There was a discussion from the Mac Council that led to expanding beyond what was initially proposed to include all the precincts that are in the unincorporated area that border to the City of Camarillo.

- A motion was made by the **Chair, Rosemary Allison** to approve the new Santa Rosa Valley Mac territory to include precincts Somis 2-002, Calleguas 2-008, Calleguas 2-009. The motion was seconded by **Michael Adams**. The motion passed. **RECEIVED AND FILED.**

CLOSING

18. Adjournment of the Santa Rosa Valley Municipal Advisory Council meeting to the next meeting, July 18, 2024, Location to be determined due to construction at Santa Rosa Technology Magnet School.

Meeting adjourned at: 8:05 PM.

From: Weeks, Gerald <Gerald.Weeks@ventura.org>
Sent: Wednesday, July 3, 2024 5:50 PM
To: Andy Iser, CMCA <Andy@cpm1.com>; PWA TransPermits <PWA.TransPermits@ventura.org>
Cc: Villa, Alexander <Alexander.Villa@ventura.org>
Subject: Santa Rosa Road Verizon Wireless - 07/03/24 - Update

07/03/24

Andy,

Just an update.

Verizon is working on their corrections/additions to the Question-and-Answer document. I may ask Management to review and approve it.

Verizon declines to meet with Bridlewood to do a demonstration of the generator. If they change their mind, then we will let you know.

The County Surveyor confirmed that the right-of-way staked by the Verizon Surveyor was correct. The right-of-way line is a few inches from the generator wall, let's say three (3) inches. The generator is in the road right-of-way.

Given this information, I have asked Verizon not to drive on or work from private property. They will access the generator from the road or corner, but not using the equestrian easement. They also plan to change out the doors to the generator, so they do not swing out. It will probably be a sliding door/gate. They have or will repair/replace damaged items during the construction. Alexander will keep the permit open until all the punchlist items are completed.

The Verizon representative I spoke to yesterday told me the generator is controlled remotely and it comes on once-a-week on Wednesdays for fifteen (15) minutes. I hope I got that right.

Regarding the easement (just a thought), the HOA might want to consider placing a boundary fence on the south side of the easement.

That is all I have for now.

Thank you for your patience.

Gerald Weeks, Jr. "Gary"
VCPWA-RT Permits Engineer

<https://www.vcpwpublicworks.org/rt/encroachment/>

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.: PE22-0395
Issued Date: 12/12/2023
Trust Fund No.: _____
Permit Type: W1
Sub Area: SRV

ACKNOWLEDGEMENT CONTINUED

I understand that a violation of the conditions would constitute a violation of the encroachment ordinance which is a misdemeanor per section 12301 and is guilty of separate offenses for every day and part thereof which such violation remains. I agree to comply with all conditions of approval for the permit. I further agree to continually maintain all encroachments authorized by this permit in a condition acceptable to the County.

By: _____ On File _____ Date: 04/26/2022
SIGNATURE OF PERMITTEE

Name: CATRINA HAMPTON Title: _____

Permittee shall comply with the following Conditions of Approval:

1. **Work shall not start prior to contacting the EAST AREA inspector at (805) 218-3454.**
2. Comply with the following document(s) referenced here below and any attachments herein:
PE22-0395 Plans.pdf, PE22-0395 TCP.pdf

Trench Detail (click following link) -
https://vcca.ventura.org/PWA/Transportation/PDFs/Trench_Bedding_and_Backfill_Standard.pdf

Traffic control shall be per the Typical Application TA-6, California Manual of Uniform Traffic Control Devices, Current Edition (click following link)- https://vcca.ventura.org/PWA/Transportation/PDFs/TA-6_Shoulder_Work_with_Minor_Encroachment.pdf
3. Contact USA Underground Service Alert toll free 48 hours prior to digging 1(800) 227-2600.
4. Minimum Standards for all construction in the County right-of-way, shall be in accordance with the Ventura County Standards and the SPPWC (Green Book) Standard Plans and Specifications and the approved project plans.
5. Permittee to provide DigAlert ID#
6. Advance Notification two weeks prior to the start of the project is required
7. Trench compaction in dirt shoulder shall be 90% minimum.
8. Maintain two-way traffic at all times.
9. For open excavations in the shoulder area use of steel plates with cold patch around edges during non work hours is required
10. No work that interferes with traffic may occur between 7-9 a.m. and 4-6 p.m. on Santa Rosa Road.
11. **Two (2) weeks prior to installation of each facility, the Permittee shall provide written notification as per Wireless Ordinance Section 12809(b), Community Notification.**
12. The facilities are permitted for a period of 10 years from expiration of the construction period of this permit. Prior to the 10-year expiration period, the Permittee may apply for an extension for an additional ten (10) years as per Wireless Ordinance Section 12808.
13. Permittee/Owner must maintain membership in underground utility notification service in perpetuity for the electrical conduit from the power source to the wireless facility.
14. Construction Drawings. Work shall be performed in accordance with (Permittee) plans prepared by (Preparer of Engineered Plans) dated _____
(Month, Day Year). Site name: (NAME) . Project Address: (LOCATION)
15. Permittee shall hold a pre-construction meeting with the County Public Works Inspector prior to start of any work. A schedule of work dates shall be provided to the Public Works Inspector during the pre-construction meeting.
16. The minimum standards for all construction in the County right of way, shall be in accordance with the Wireless Telecommunication Ordinance 4454, Ventura County Standards and the SPPWC (Green Book) Standard Plans

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

and Specifications and the approved project plans.

17. No excavation in the pavement is permitted. For work done in the shoulder area, the trench backfill shall be compacted at minimum 90%. Maintain existing flowlines.
18. Any damage to the road improvements and adjacent private property caused by the construction activity shall be repaired to existing or better condition during the permit construction period. The Permittee shall protect all existing utilities.
19. Traffic control shall be per the approved project traffic control plans or, if none, the California MUTCD. Road closures are not permitted. Two-way traffic shall be maintained at all times.
20. All work authorized by this permit shall be performed in accordance with the conditions and requirements of the Ventura Countywide Storm Water Quality Management Program (VCSQMP), National Pollutant Discharge Elimination System (NPDES) permit CAS004002, as well as all State and Federal requirements of the Clean Water Act. A brief summary of the NPDES requirements is attached as part of this permit, however, the aforementioned program, permit, and requirements prevail.
21. The Permittee shall install a plaque or marker on the pole to identify the contact information of the Permittee and party responsible for maintenance of the facility in accordance with the Wireless Ordinance Section 12805(f)2.
22. Prior to commencement of operation of the facility, in accordance with the Wireless Ordinance, Permittee shall submit to the Public Works Inspector for approval as-built plans per Section 12816 and a written compliance report per Section 12818(b).

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.: PE22-0395
Issued Date: 12/12/2023
Trust Fund No.:
Permit Type: W1
Sub Area: SRV

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

Wireless Telecommunications Facility Encroachment Permit Terms and Conditions

1. Grant

The County of Ventura (County) grants the permittee (Permittee) a non-exclusive permit (Permit) to install and operate a wireless telecommunications facility (WTF) at the above-described location (Site) within the public right-of-way, subject to the following terms and conditions and to Division 12, Chapter 8 (beginning with section 12800) of the Ventura County Encroachment Ordinance 4540.

This grant is a temporary, revocable, personal license. Nothing in this Permit is intended to create or convey to Permittee an interest or estate of any kind. Except as described below, any attempt to convey any portion of this Permit will immediately void this Permit in its entirety.

2. Use

Permittee may use the Site only to access, install, operate, maintain, or repair the WTF. Permittee's use of the Site must at all times comply with all applicable laws.

3. Term & Renewals

This Permit is valid for ten (10) years from the date of its issuance. This Permit may be renewed for a period of ten (10) additional years, as described in, and subject to the terms of, section 12808 of the Ventura County Encroachment Ordinance 4540.

4. Fees

This Permit is expressly conditioned on the payment of all fees and other costs required by the Ventura County Encroachment Ordinance 4540, as set by the Ventura County Board of Supervisors or required by the Director of the Transportation Department of the Ventura County Public Works Agency (Director).

If the WTF is to be installed on a traffic signal pole, the permittee must pay the County, in addition to the above fees, a pre-determined fee, payable no less than yearly.

All fees are nonrefundable.

5. Installation & Relocation

Permittee may install and operate only that WTF described in the final plans submitted as part of the application for this Permit, which are incorporated here by this reference.

Permittee may replace any portion of the WTF only as described in, and subject to the terms of, section 12806 of the Ventura County Encroachment Ordinance 4540.

Permittee may relocate the WTF only upon written approval from the Director. Permittee must relocate the WTF at the direction of the Director, as described in, and subject to the terms of, section 12806 of the

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

Ventura County Encroachment Ordinance 4540. Any relocation of the WTF must be performed at Permittee's sole expense.

If the WTF is to be installed on a traffic signal pole, any interference with the operation of the traffic signal during installation must be preapproved by the Transportation Department.

If the WTF is to be installed on a traffic signal pole, before commencement of construction, permittee must deposit with the County an irrevocable letter of credit or Certificate of Deposit to secure compliance with the conditions of this permit and to cover the cost of removal and the restoration of County property in the event of violations of a condition of this permit or of the Ventura County Encroachment Ordinance 4540.

6. Operation

Permittee's operation of the WTF must at all times comply with all applicable laws, including, but not limited to, sections 12806 and 12819 of the Ventura County Encroachment Ordinance 4540. Permittee may not operate the WTF in a manner that interferes with any other lawful use of the right-of-way.

7. Utilities & Maintenance

Permittee is solely responsible for obtaining, maintaining, and paying for any electrical power necessary for installation or operation of the WTF. Permittee must comply with all applicable permitting and approval requirements relating to any electrical power necessary for installation or operation of the WTF.

Permittee must perform all maintenance of the WTF and Site required by section 12806 of the Ventura County Encroachment Ordinance 4540.

If the WTF is to be installed on a traffic signal pole, the County may, in its own discretion, temporarily cut power to the WTF or the traffic signal, or both, for maintenance.

8. Violations & Revocation

The Director may revoke this Permit at any time, as described by, and under the terms of, section 12816 of the Ventura County Encroachment Ordinance 4540.

9. Abandonment & Discontinuation

Permittee may abandon or discontinue use of the WTF at any time, as described by, and under the terms of, section 12817 of the Ventura County Encroachment Ordinance 4540.

10. Insurance

Permittee must obtain and maintain insurance as described by, and under the terms of, section 12806 of the Ventura County Encroachment Ordinance 4540.

11. Indemnification & Limitation of Liability

Permittee must indemnify the County of Ventura, as described by, and under the terms of, section 12806 of

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

the Ventura County Encroachment Ordinance 4540.

County is not and will not be liable to Permittee or any of its affiliates, directors, officers, partners, shareholders, agents, employees, or contractors for damage to the WTF, interruption of utility service to the WTF, or any damages of any kind arising out of Permittee's use of the Site or operation of the WTF.

12. Assignment & Transfer

Permittee may not convey or transfer any right or obligation under this Permit except as described by, and under the terms of, section 12819 of the Ventura County Encroachment Ordinance 4540.

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.: PE22-0395
Issued Date: 12/12/2023
Trust Fund No.:
Permit Type: W1
Sub Area: SRV

2023 ENCROACHMENT PERMIT STANDARD CONDITIONS

Submittal. By submitting a signed permit application, Permittee accepts and agrees to comply with all terms and conditions, including those appearing on the permit application, these standard conditions, and all special conditions.

Conditions. Permittee is responsible for compliance with all conditions of the permit, regardless of whether Permittee employs contractors or others to perform the work.

Violation. Failure to comply with any condition of the permit, including work contrary to any condition of the permit, constitutes a misdemeanor violation of Ventura County Ordinance 4540 approved by the Board of Supervisors on March 19, 2019.

Standards. All construction must conform to the encroachment permit, these standard conditions, any special conditions, the Encroachment Ordinance (EO) 4540 (Ventura County Ordinance Code § 12000 et seq.) approved by the Board of Supervisors (BOS) on March 19, 2019 (EO 4540), the County Road Standards (CRS) approved by the BOS (CRS), the most current version of the Standard Plans and Specifications for Public Works Construction (SPPWC) (SPPWC), the Standard Land Development Specifications (SLDS), and the Ventura Countywide Storm Water Quality Management Program (VCSWQMP) (VCSWQMP) as part of the National Pollutant Discharge Elimination System Permit CAS004002 (Permit) as well as all State and Federal requirements of the Clean Water Act or as approved by the County. All of the above documents are incorporated herein by reference.

Inspection. Permittee must confer with Ventura County Public Works Agency Roads & Transportation (VCPWA-RT) (VCPWA-RT) Inspector (Inspector) listed on the permit or their designee and obtain approval to start work no later than two (2) working days prior to the desired start date. In addition, Permittee must call the Inspector before placing concrete. Failure to abide by permit conditions, required notifications, and inspections may result in one or more of the following: penalty fees; permit revocation; removal of the encroachment; reconstruction of the encroachment.

Permit. Permittee must retain hard copy of permit at work location and submit to Inspector upon request, including any permit attachments, standard conditions, or special conditions.

Dig-Alert. Under Government Code Sections 4216.2 and 4216.9, this permit is not valid for excavation work until Permittee first obtains an Inquiry Identification (I.D.) Number (also called Dig Alert Number) from the Regional Notification Center. To obtain a pre-excavation I.D. number, call Underground Service Alert (USA) of Southern California toll free at 811 or 800-422-4133 a minimum of two (2) working days and maximum of fourteen (14) days before commencing excavation work. For more information regarding Dig Alert, go to <http://call811.com/>. For California, go to <http://call811.com/map-page/california>.

WORKING WITHOUT A PERMIT:

Violation. Any person who performs work or conducts activities in the right-of-way of a county-maintained roadway that would require a permit is guilty of a misdemeanor and is liable to the County for all expenses and any damages caused by the work or activity. VCPWA RT may issue any permit on behalf of the person performing the work or conducting the activity without pre-application and the Permittee will be subject to all fees and costs required by the permit and the most current fee schedule (Fees). Any work without a permit is subject to penalty fees. For more information, see EO 4540 (EO 4540).

WORKING WITH AN EXPIRED PERMIT:

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

Extensions. Any valid permit that has expired with work not completed will be automatically extended ninety (90) days by the County's permitting software and charged a permit extension fee. If requested in writing prior to the permit expiration date, one extension of a reasonable duration will be granted at no charge. For the permit extension form, go to Apply for Permits (Apply for Permits). Email completed form to pwa.transpermits@ventura.org. Permit will be automatically extended two additional 90-day periods with fees (2nd and 3rd extension). After the 3rd extension, any unfinished or unapproved road restoration will be repaired by the County's paving contractor at a time of the County's own choosing. Permit will be extended until pavement restored. Permittee will be invoiced for the repairs. For Scope of Repair Work, see Note #8 under Restoration of Road Right-of-Way here below.

TRAFFIC-CONTROL AND SAFETY DEVICES:

Standards. Permittee must comply with the traffic-control and safety standards described in either the California Manual of Uniform Traffic Control Device (CAMUTCD) (CAMUTCD) or the Work Area Traffic Control Handbook (WATCH) by Building News, Inc., which are incorporated here by reference, or must submit site-specific traffic-control plans for approval by the County. All safety devices must conform to the requirements of the most current sign manual published by the California Department of Transportation and the applicable sections of the California Vehicle Code (Vehicle Code).

Emergency and local access. For any approved traffic control plan/system, whether a lane closure or soft road closure, emergency and local access shall be maintained in the work zone during the closure. Emergency personnel shall be given immediate access to the work zone. All permitted work shall cease to allow emergency access. Permittee's equipment and vehicles must be moved immediately to allow emergency access. Local residents must not wait more than five (5) minutes to access driveways in the work zone.

1. Signs. All sign sizes must comply with the CAMUTCD. Signs used during hours of darkness must be reflectorized. Permittee must provide and continually maintain construction area traffic-control signs, striping, properly equipped flagmen, and other traffic-control devices. All costs must be paid by the Permittee.
2. Stop-Work. Failure to provide acceptable traffic control or to comply with any other condition of the permit will result in a job shutdown and stop-work order until released by the County. A second failure by the Permittee to comply with any permit condition will result in a cancellation of the permit.
3. Traffic Control. All required traffic-control devices must be in place and must be inspected by the Inspector before any work begins. If traffic control is deemed deficient by authorized County personnel, then Permittee must cease all work and remove all personnel, equipment, and materials from the County road right-of-way until the required traffic-control devices are in place.
4. Signs. All stationary signs must be installed on four-inch by four-inch (4"x4") wood posts unless otherwise approved in writing by the County. Stationary signs are defined as permanent long-term signs that remain in place outside of normal working hours and when construction is not active.
5. Signs. All non-stationary signs must be mounted on portable sign supports. Non-stationary signs are defined as temporary, short-term signs in place for less than twenty four (24) hours and used for traffic control during active working hours, detours, etc.
6. Excavation and vertical obstruction. For any excavation or obstruction, the Permittee must provide adequate warning to the traveling public. All warning devices (reflectorized traffic control devices and/or lights) must be placed at 50-foot intervals or less as required by the CAMUTCD. Warning lights/systems must be placed the required distance before the excavation or obstruction and then along the excavation or obstruction. All warning devices must be in place no less than one-half (½) hour before sunset and or one-half (½) hour after sunrise and must remain until the work is completed and the right-of-way is made safe for the traveling public. The traveling public includes any user of the right-of-way whether employing motorized or non-motorized forms of travel or any use that is allowed in the road right-of-way.

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

7. Removal. Traffic-control signs must be removed in the reverse order in which they were placed. Reverse order is the last sign encountered by the traveling public to the first sign encountered.
8. Lane closures. When single-lane reversible flagging is used, the work zone must be short enough to provide line-of-sight visibility between the flagging stations in both directions of travel. The work zone shall be of sufficient length to provide line-of-sight visibility to the preceding warning sign from any flagging station. Cross streets entering/within the construction zone must also be flagged. Radio communication must be provided for all flaggers at all times.
9. Excavation or spoils. During work hours, Permittee must not place excavated material and equipment in traversed right-of-way or right-of-way not properly marked with safety devices. Permittee must provide and maintain sufficient safety devices, including, but not limited to, lights, barricades, signs, and watchmen, as necessary to protect the traveling public.
10. Responsibility. Permittee shall comply with all laws, regulations, and ordinances relating to the protection of persons or property. No omission on the part of the County to specify in the permit documents which safety devices must be installed or which preventive actions must be taken will release the Permittee from complying with local, state, or federal regulations. Upon discovery of non-existent, insufficient, or unsuitable safeguards for the traveling public, authorized County personnel may furnish, install, maintain, and relocate safety devices or take actions deemed necessary to protect the traveling public, and charge the Permittee in accordance with local, state, and federal regulations and the most current fee schedule adopted by the Board of Supervisors (BOS) (BOS).
11. Conflicting standards. For contradictory or conflicting traffic control requirements/systems between any manual, plan, specification, or other permit document, the most stringent (greatest or highest) requirement will apply. The County will determine the requirements when additional conflicts remain.
12. Deviations. Any deviation from these conditions requires review and approval by the County.

TRAFFIC CONTROL RESTRICTIONS:

1. Work hours. Working hours are limited from 7:00 a.m. to 5:00 p.m., or as modified on the permit, and as further restricted below. No work shall be performed at the work site between the hours of 5:00 p.m. and 7:00 a.m. the following day, except as provided here below.
2. Working days. Working days are limited to Monday through Friday, except when a holiday occurs on the weekday. No work may be performed on Saturdays, Sundays, or holidays as listed in the most current version of the Ventura County Standard Specification (VCSS) Section 6-7.2.1 (VCSS) or the most current and applicable Service Employees International Union (SEIU) Memorandum of Agreement (MOA) Section 1302 (MOA) without prior approval from the Permits Section.
3. Lane closures. Pre-notification and pre-planning is required. Restrictions stated herein may apply to lane closures. Night-work may be recommended or required for lane closures on some county-maintained arterials and thoroughfares. Wait times for vehicular traffic waiting to proceed through work zone must be minimized. Traffic must not wait longer than three (3) minutes or as specified on the permit and/or approved traffic control plan. Flaggers required at beginning and end of work zone and any cross street entering/within work zone.
4. Road closures. Road closures are NOT allowed without adequate pre-notification and pre-planning. All road closures require prior written approval from the Road Commissioner.
 - a. Submittal. Traffic control plans, including detour plans, must be submitted more than three (3) weeks prior to the desired road closure date. Traffic control plans must be reviewed and approved no less than two (2) weeks ahead of the desired road closure date. Changes to road closure dates and times are discouraged.
 - b. Detours. Detours must be reviewed and approved prior to any approved road closure date.
 - c. Advanced notification. Once the traffic control plan/system is approved, advanced notification to the traveling public will be required. Advanced notification may include one or both of the following: (1) stationary advanced warning sign (AWS) with time and date of road closure; (2) changeable message sign

County of Ventura
ENCROACHMENT PERMIT
 PUBLIC WORKS AGENCY
 ROADS & TRANSPORTATION

Permit No.: PE22-0395
 Issued Date: 12/12/2023
 Trust Fund No.:
 Permit Type: W1
 Sub Area: SRV

(CMS) with time and date of road closure and message regarding traffic delay or using alternative routes. AWS and/or CMS must be installed on any roadway designated on the approved traffic control plan or as stated in the permit conditions or as modified in Condition #5 here below. AWS and/or CMS must be installed five (5) days prior to the road closure date or as specified on the traffic control plan or conditions of approval. Additional AWS and/or CMS may be requested at any time up to the road closure date.

- d. Traffic Order. Two (2) working days or forty-eight (48) hours, whichever is longer, prior to the road closure date, VCPWA-RT prepares a Traffic Order (TO) for the final approval from the Road Commissioner. Road closures are not officially approved until the Road Commissioner signs the TO. TO is disseminated to the public via County media, emergency personnel (police and fire), and any other interested parties.
 - e. Emergency and local access. Emergency and local access shall be maintained at all times. All road closure approvals are "soft" road closures.
 - f. Traffic Monitors. During road closure event/time, Permittee must provide monitors at either end of work zone. Traffic monitors must redirect traffic to detour. Local traffic must wait no longer than five (5) minutes to access driveways or private roads in road closure notification zone or as stated in permit conditions and/or traffic control plan.
5. Schools. Working hours are limited near schools. No work may occur on any road within five hundred (500) feet of any school during the general times indicated below:

High Schools	7:00 a.m. - 9:00 a.m.	2:00 p.m. - 3:30 p.m.
Middle Schools	8:00 a.m. - 9:00 a.m.	2:00 p.m. - 3:30 p.m.
Elementary Schools	7:00 a.m. - 9:00 a.m.	2:00 p.m. - 3:30 p.m.

Exceptions may be granted upon consent of the school principal and Permits Section.

6. Peak-hour restrictions. Work hours are limited on some county-maintained arterials and thoroughfares. Peak-hour restrictions are generally for high-speed and high-volume roadways. Roads not listed below will be listed in the permit-specific conditions of approval. No work that interferes with traffic may occur between 7:00 a.m. - 9:00 a.m. and 4:00 p.m. - 6:00 p.m., or as modified here below, on the following roads:

- Central Avenue,
- Channel Islands Boulevard,
- Harbor Boulevard,
- Hueneme Road,
- Kanan Road,
- Las Posas Road,
- Lewis Road,
- Moorpark Road,
- Pleasant Valley Road,
- Rice Avenue,
- Rose Avenue,
- Santa Clara Avenue,
- Santa Rosa Road,
- Telegraph Road,
- Tierra Rejada Road,
- Victoria Avenue,
- Wendy Drive,
- and any other road designated by the County.

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

BACKFILL, COMPACTION, AND CLEANUP:

Open excavations. All open excavations must be properly filled immediately. Upon completion of the work, the excavation must be backfilled and compacted in accordance with County Road Standards (CRS) Plate E-11 and E-12 (CRS). CRS E-11 and E-12 specify the County standard for the materials and methods. **Ninety percent (90%) compaction** is required for excavations in the dirt shoulder areas. Backfilling must commence within **forty-eight (48) hours**, or two (2) working days, whichever is less, after the excavation or trenching work is completed, except when longer durations are approved by the County.

1. **Backfill slurry.** Backfill between bedding and subgrade must be trench backfill slurry Class 60-E-0.7 (100-E-100, one-sack slurry) unless otherwise approved by the County. Two-sack slurry or sleeving may be required for shallow depths. Refer to CRS Plate E-11 and E-12.
2. **Depth.** Below-grade utilities must be installed/constructed at the minimum depth. The minimum cover over any pipe or conduit installed under any right-of-way must comply with CRS Plate E-11. Lesser cover in parkways or sidewalk areas must be reviewed and approved by the County.
3. **Traffic-rated steel plates and non-working hours.** Open excavations shall be covered or filled during non-working hours. Permittee shall not leave any open excavation within the County of Ventura road right-of-way, whether paved or unpaved, outside of normal working hours. At the end of each workday, all excavations within roads, parkways, medians, shoulders, etc., must be covered with non-skid traffic-rated steel plates or backfilled to a smooth, level grade, free of humps or depressions, satisfactory for public use and acceptable to the County.

Non-skid-surface traffic-rated steel plates must be welded together and securely pinned in place with cold patch around edges. Steel plates must be recessed in the pavement on high-speed roads, any road with a speed limit equal to or greater than 30 MPH, or as modified by authorized County personnel. Steel plates may not remain in place more than seven (7) calendar days at any one location. Advanced warning signs are required for steel plates in the roadway. Use Steel Plate Ahead W8-24 warning signs on Type-II barricades in both directions (Signs). Exceptions require written approval from the County.

4. **Traffic signals and loop detectors.** Permittee must contact the Inspector prior to excavating within five hundred (500) feet of any traffic signal or daily vehicle counter. Loop detectors must be marked by the County prior to any excavation in the vicinity of the traffic signal or counter. Regardless of marking or notification, whether such marking occurred or not, Permittee remains liable for the replacement of any damaged loop detectors. Permittee must replace damaged loop detectors to the satisfaction of the County or joint-owner of the signal.
5. **Temporary paving.** Unless permanent paving is placed immediately, Permittee must place and continually maintain temporary paving, bituminous resurfacing two-inch (2") thick, wherever excavation is made through pavement, sidewalk, or driveways. Permittee must consistently maintain all temporary trenches.
6. **Compaction testing.** Trench backfill material, compaction, and resurfacing must conform to CRS Plate E-11. Trench backfill slurry is required in backfill zone. Deviations from trench backfill slurry require pre-approval. Submit request in writing for review and approval. For approved deviations, Permittee must submit **Quality Control Plan** for review and approval as required by CRS E-11. Permittee must provide compaction testing and **written compaction report by a registered civil or geotechnical engineer.**
7. **Cleanup.** Upon completion of any excavation work, Permittee must remove all obstructions, materials, and debris from the right-of-way. Permittee must clean the right-of-way to a safe and usable condition. Additional work will be required for unsatisfactory cleanup.
8. **Vacating right-of-way.** No materials or equipment or appurtenances may be stored in the road right-of-way during night-time or non-working hours. Permittee must remove all items from the right-of-way. Exceptions must be reviewed and approved by the County prior to the work-day. When approved, stored items must be placed no less than ten (10) feet from the edge of pavement. When right-of-way is available beyond ten (10)

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

- feet, place items further from edge of pavement. Any stored items must be marked with barricades equipped with flashing warning lights. Deviations must be reviewed and approved by the County.
- Diesel-powered vehicles or equipment. Pursuant to Title 13 California Code of Regulations (Code), no driver or operator of any (1) diesel-fueled commercial motor vehicle with gross weight greater than 10,000 pounds or (2) of any mobile off-road diesel-fueled equipment may allow the vehicle to remain at idle. Any fuel spill or hazardous waste spill must be removed immediately. After the spill-event, the roadway must be restored to its original condition no less than seven (7) working days after the spill or as required by the Inspector.
 - Shoring. Permittee must shore all excavations deeper than five (5) feet or as required by the California Division of Occupational Safety and Health (Cal OSHA). When shoring will be required, submit a copy of the shoring plan to the Inspector at least forty-eight (48) hours or two (2) working days, whichever is longer, before the excavation activity begins.

RESTORATION OF ROAD RIGHT-OF-WAY:

Restoration. Upon completion of the encroachment work authorized by a permit, the Permittee must restore the right-of-way to a condition equivalent to the right-of-way condition immediately before the encroachment work was commenced, unless otherwise authorized or required in writing. The right-of-way includes all bridges and other structures within the right-of-way when encroachment work commenced.

Failure. In the event that the Permittee fails to act promptly to restore the right-of-way as required, or should the nature of any damage to the right-of-way require restoration before the Permittee can be notified or can respond to the notification, the County may, at its option, make the necessary restoration at Permittee's expense. Should this occur, the Permittee must reimburse the County for all costs incurred in accordance with the Encroachment Ordinance 4540 (EO 4540).

- Maintenance. Permittee must continually maintain the permitted work, trenches, backfill, paving, and all other road facilities affected by this permit.
- Physical road features. Permittee must repair or replace all road striping, road symbols, raised pavement markers, object markers, signs, drainage systems, other physical attributes, or other markings in the right-of-way, that are damaged, removed, or obliterated as a result of the Permittee's work. Permittee must use thermoplastic paint for restriping. Where the stop bar is damaged or removed, Permittee must replace the stop bar by the end of the same workday. Repairs and replacements must be equal to or better than the original improvements and must match them in finish and dimensions.
- Pavement restoration. Where any pavement has been removed, the Permittee must replace the pavement to a thickness one (1) inch greater than that of the surrounding pavement or surface and in no event to a thickness less than three (3) inches or greater than eight (8) inches or as required by the County. The base material must be replaced to the same thickness as that of the surrounding base course.
- Moratorium roads (overlays). All roadways overlaid within the previous five (5) years of the permitted excavation are subject to special repair procedures, including but not limited to, complete overlay of the lane(s) in which the excavation is made, as specified in the special conditions and CRS E-11 and E-12 (CRS). For paving history, go to County View Mapping (County-View). Potholing or excavations exceeding two-percent (2 %) of pavement area, either the half-width or full width, will require a seal coat.
- Moratorium roads (rehabilitation). All roadways rehabilitated within the previous two (2) years of the permitted excavation are subject to special repair procedures, as determined at the time of permit issuance and specified in the Special Conditions. Mainline replacements with extensive potholing may be required to seal coat the entire roadway or half the roadway.
- Road shoulders. Shoulders must be restored and treated with like materials. Repairs made in the right-of-way must not interfere with the existing drainage or flow line in the area.

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

7. **Other encroachments.** The Permittee must investigate and be aware of all existing facilities below-grade or above-grade lawfully within the right-of-way that are within the limits of the project. The Permittee must not interfere with, alter, remove, or encroach upon any existing public or private facility without the consent of its owner. If it becomes necessary to relocate an existing facility, this must be done at the Permittee's expense to the satisfaction of the facility's owner. Permittee must identify owner of facility and submit owner consent in writing of facility to be relocated prior to permit issuance. After permit issuance, when relocation is necessary, work may be stopped until consent is obtained.

The Permittee must support and protect all wires, cables, pipes, conduits, poles, and other apparatus, both aerial and underground, by a method satisfactory to the owner. The owner has the right to support or protect any of its facilities at the sole expense of the Permittee. In case any of said wires, cables, pipes, conduits, poles, or apparatus should be damaged (and for this purpose, pipe conduit or other encasements are considered part of a structure), they must be repaired at the Permittee's expense.

8. **Failure to restore roadway completely.** Unless an extension in addition to the third (3rd) extension is reviewed and approved by the County, incomplete road repairs will be completed by the County's paving contractor after the 3rd extension. Permit will continue to be extended until pavement restored. All expenses for the repair shall be borne by Permittee. Maximum number of extensions will be three (3) or one year from valid permit start date, unless additional extensions are approved. Paving scope of work for County's paving contractor will include all paving items in CRS Plate E-11, except for work around the pipe in the bedding zone. Scope may include, but not limited to the following: cold mill / grinding one (1) foot around excavation; asphalt concrete pavement and base; removal and replacement of unapproved backfill with slurry backfill; and traffic control for excavation in lane of traffic (lane closure).

SURVEY MONUMENTS:

Advanced notification. The Permittee must notify the Inspector at least fourteen (14) days before starting work, to allow for the preservation of any survey monuments of record, or benchmarks that might be disturbed or destroyed during construction. Permittee shall not disturb or destroy survey monuments, lot corners, or benchmarks without the consent of the County Surveyor. County Surveyor can be reached at 805-654-2068 (County Surveyor).

Adjustments. When a change is made in the finished elevation of the pavement of any roadway in which a Ventura County Standard Survey Monument well is located, the Permittee must adjust the monument well cover to the new grade per CRS Plate E-4 (CRS), within seven (7) days of finished paving unless otherwise specified. The Permittee must bear the expense of survey monument preservation as well as the adjustment of monument well covers to new grade.

RECORD OF INSTALLATION (AS-BUILT PLANS):

As-Builts. Permittee must submit as-built plans to the Permits Section. Within sixty (60) days after the complete installation, a corrected set of maps or atlas sheets drawn to a scale showing the complete installation of the utility must be submitted electronically. Abandonments in-place are not permitted, except as approved by the County. For more information, see EO 4540 (EO 4540).

1. **Records.** Furnishing the record drawing will not relieve the Permittee of the obligation to maintain permanent location records and accurately locate the subsurface encroachment to facilitate County work or Board Governed District work or Underground Service Alerts
2. **Responsibility.** The Permittee is liable for all costs incurred by the County as a result of inaccurate location data provided by the Permittee, and indemnify and hold the County harmless regarding any liability arising from the installation of the facility within the County right-of-way.
3. **Deviations.** Any deviation from the above conditions requires prior written approval by the County

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

LINKS:

Accela Citizen Access: <https://vcca.ventura.org/CitizenAccess/Welcome.aspx>
Applications: <https://www.vcpublishworks.org/applyforpermits/>
BOS: <https://www.ventura.org/board-of-supervisors/agendas-documents-and-broadcasts/>
Cal OSHA: <https://www.dir.ca.gov/dosh/>
CAMUTCD: <http://www.dot.ca.gov/trafficops/camutcd/camutcd2014rev4.html>
County Surveyor: <https://www.vcpublishworks.org/es/countysurveyor/>
County-View Mapping: <https://www.ventura.org/transportationgis/>
CRS: See Guidelines or SPPWC.
CVC: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>
Dig-Alert: See USA.
EO 4540: https://library.municode.com/ca/ventura_county/codes/code_of_ordinances?nodeId=DIV12HIEN
Extensions: See Applications.
Fees: See Applications.
Guidelines: <https://www.vcpublishworks.org/rt/ordinancespoliciesguidelines/>.
Municode: See EO 4540.
NPDES: <http://www.vcstormwater.org/documents/reference/ventcopermit.pdf>
Signs: <https://dot.ca.gov/programs/safety-programs/sign-charts>
SLDS: See SPPWC.
SPPWC: <https://www.vcpublishworks.org/esd/standardsandmanuals/>
USA: <http://call811.com/map-page/california>
VCPWA-RT: <https://www.vcpublishworks.org/rt/>
VCSS: See SPPWC.

County of Ventura
ENCROACHMENT PERMIT
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

Permit No.:	PE22-0395
Issued Date:	12/12/2023
Trust Fund No.:	
Permit Type:	W1
Sub Area:	SRV

NPDES Implementation Requirements for Excavation Permits

Permittee shall implement the following Best Management Practices (BMP) for any excavations in the road right-of-way that includes but not limited to roadbed or street paving, repaving, patching, digouts, resurfacing roadbed surfaces or shoulder work. The following BMPs shall be implemented for each project.

- (A) Restrict paving and repaving activity to exclude periods of rainfall or predicted rainfall unless required by emergency conditions.
- (B) Install sand bags or gravel bags and filter fabric at all susceptible storm drain inlets and at manholes to prevent spills of paving products and tack coat;
- (C) Prevent the discharge of release agents including soybean oil, other oils, or diesel to the storm water drainage system or receiving waters.
- (D) Minimize non storm water runoff from water use for the roller and for evaporative cooling of the asphalt.
- (E) Clean equipment over absorbent pads, drip pans, plastic sheeting or other material to capture all spillage and dispose of properly.
- (F) Collect liquid waste in a container, with a secure lid, for transport to a maintenance facility to be reused, recycled or disposed of properly.
- (G) Collect solid waste by vacuuming or sweeping and securing in an appropriate container for transport to a maintenance facility to be reused, recycled or disposed of properly.
- (H) Cover the "cold-mix" asphalt (i.e., pre-mixed aggregate and asphalt binder) with protective sheeting during a rainstorm.
- (I) Cover loads with tarp before haul-off to a storage site, and do not overload trucks.
- (J) Minimize airborne dust by using water spray during grinding.
- (K) Avoid stockpiling soil, sand, sediment, asphalt material and asphalt grindings materials or rubble in or near storm water drainage system or receiving waters.



CALIFORNIA HIGHWAY PATROL

To: The Santa Rosa Valley MAC c/o Supervisor Gorell's office

CHP MOORPARK'S SANTA ROSA VALLEY MAC TALKING POINTS: (7.11.24)

- CHP Moorpark and the Moorpark Police Department (Ventura County Sheriff) will be hosting a National Night Out event at our station on August 5th from 5-7 p.m. This event will give the public a chance to see our station and check out our patrol and special enforcement vehicles. We will also be holding a "bike rodeo" for new, young bicycle riders which will include a skills course and a helmet fitting station. We look forward to seeing you and your families at this fun event.
- The California Highway Patrol will be conducting a Maximum Enforcement Period (MEP) over the Independence Day weekend. The MEP will run from Wednesday, July 3rd through Sunday, July 7th. A focus for this MEP will be speed violations. During the Memorial Day Maximum Enforcement Period, the CHP made over 1,100 arrests for DUI, issued over 19,000 citations for speed violations, over 800 of those were for speeding over 100 MPH, and issued over 1,800 citations for seatbelt violations. This resulted in an almost 20% decrease in fatal crashes statewide over last Memorial Day MEP. Additionally, there were no fatal crashes within CHP Moorpark's area of service, and overall, there were only four crashes total reported within our area during the MEP.
- The California Highway Patrol is hiring 1,000 officers to help make California's roadways safer. If you or someone you know would like to join the CHP, visit www.betheCHP1000.com for more information and to speak with a local recruiter. Also, the CHP is hiring more than just officers. We are currently looking to fill 165 dispatcher vacancies across the state and are also looking for Commercial Vehicle Inspection Specialists to inspect the growing number of commercial vehicles on California highways. The statewide examination for CVIS recently opened with a final filing date of 8/1/2024. The CHP will provide you with the training for all three of these positions. More details and applications can be found at www.chp.ca.gov.
- Follow CHP Moorpark on social media for traffic updates, sig alerts, evacuation notices, roadway closures, and general information on what the CHP is doing in your area.

Twitter: @CHPMoorpark
Facebook: @CHP-Moorpark
Instagram: @CHPMoorpark

Contact: **Officer Ryan Ayers**
Public Information Officer

Phone: **(805) 553-0800**

Email: **rayers@chp.ca.gov**





Website: **VCFD.org**

Twitter: **@VCFD**

Facebook: **@VenturaCountyFire**

Instagram: **@VenturaCountyFire**

Contact: Scott Thomsen

Director of Communications and Public Affairs

Phone: **(805) 914-8502**

Email: **scott.thomsen@ventura.org**

July 8, 2024

Attn: Supervisor Jeff Gorell and Municipal Advisory Committees

- Ventura County experienced several brush fires during the first week of July. At least two were started by illegal fireworks. Meanwhile, all the permitted 4th of July fireworks shows were delivered without incident.
- Conditions are dry throughout the county and recent high temperatures have only increased the drying of grasses and light brush. Be careful to avoid starting a fire. All it takes is a spark from a loose tow chain, a hot muffler against tall grasses or a tossed cigarette.
- Junior Fire Academy is underway at VCFD's Regional Training Center in Camarillo. Throughout the month, about 90 teenage participants will spend a week learning basic firefighter skills, including how to use a firehose, crawling through confined spaces, rappelling and using hand tools.

Sincerely,

Scott Thomsen

Director of Communications and Public Affairs

Ventura County Fire Department