Public Comment Template

Ventura County Elections Advisory Committee (VCEAC)

Use this template to organize your comment for the Committee. Paste the text below into the body of your email, or attach this page as a one-page cover letter. Please keep this page to your own words — attach supporting evidence, documents, or exhibits separately rather than repeating them here.

Submit to: Clerk of the Board • clerkoftheboard@venturacounty.gov
Or mail to: Election Advisory Committee, c/o Clerk of the Board of Supervisors, 800 S. Victoria Ave., L#1920, Ventura, CA 93009-1920
Commenting on a specific meeting agenda item? Please submit by noon the day before the meeting and note the agenda item number in your subject line.

Date

Name
(and organization/group, if any)

Contact Info
(email or phone — optional)

Meeting Date This Comment Addresses
(leave blank if this is a general written comment)

Subject / Topic
e.g., Mail-in Voting, Voter ID, Postmarks/USPS Handling, Observer Access, Board of Supervisors Recommendation, Election Security, Committee Process

In Your Own Words: Summarize Your Comment or Concern
(2–4 sentences)

Requested Action (if any)
State exactly what you want the Committee, the Registrar of Voters, or the Board of Supervisors to do.

Basis for This Request
e.g., a specific law or policy, a personal observation, data, or other evidence

Attachments
List any documents included with this comment. Keep this page to your own words — supporting evidence or exhibits should be separate attachments, not repeated here.

This template is optional, provided to help the Committee review public input efficiently. You are welcome to submit your comment in any format you prefer.