

September 9, 2024

Clerk of the Board

**2024 Local Agency Biennial Notice**Name of Agency: Children and Families First Commission of Ventura County (aka First 5 Ventura County)Mailing Address: 1363 Donlon Street, Suite 10; Ventura CA 93003Contact Person: Petra Puls Phone No. 805-648-9990Email: ppuls@first5ventura.org Alternate Email: assistant@first5ventura.org

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☐ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (*describe*) \_\_\_\_\_

☐ **The code is currently under review by the code reviewing body.**

☒ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

**Verification (to be completed if no amendment is required)**

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*



Signature of Chief Executive Officer

September 9, 2024

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to: **E-Mail to: [form700clerk@ventura.org](mailto:form700clerk@ventura.org)**

or  
**Mail to: Clerk of the Board of Supervisors**  
**800 S. Victoria Avenue, L# 1920**  
**Ventura, CA 93009-1920**

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

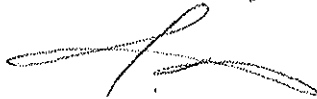
**AMENDED CONFLICT OF INTEREST CODE FOR THE  
VENTURA COUNTY CHILDREN AND FAMILIES FIRST COMMISSION**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (Cal. Code Regs., tit. 2, § 18730), which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, title 2, section 18730 and any amendment to it duly adopted by the Fair Political Practices Commission are hereby incorporated by references as the Conflict of Interest Code for the Ventura County Children and Families First Commission, and along with the attached Exhibit A, in which positions are designated and Exhibit B, in which disclosure categories are set forth, shall constitute the Conflict of Interest Code of this agency.

Pursuant to section 4 (a) of the standard code, designated persons shall file statements of economic interests with the agency. Copies of statements filed by Commissioners and Executive Director shall be retained by the agency and originals of such statements shall be forwarded to the Clerk of the Board of Supervisors of Ventura County. Statements for all other designated persons shall be retained within the agency. This conflict of interest code creates no additional filing requirement for any person who is already required to file, and who files, with the County Clerk or Clerk of the Board, County of Ventura, or with a department located at the Ventura County Government Center, statements of economic interests that include or exceed the requirements under this code.

Approved and adopted this 22 day of May, 2014



Reyna Dominguez, CHAIR  
Children and Families First Commission of Ventura County



## CONFLICT OF INTEREST CODE

### EXHIBIT A

<u>Designated Position</u>	<u>Disclosure Category</u>
Commissioner	1*
Executive Director	1*
Director	3, 4, 5
Manager	3, 4, 5
Executive Assistant	3, 4, 5
Consultant	**

**\* Officials Who Manage Public Investments:**

Commissioners and the Executive Director may constitute "other public officials who manage public investments" within the meaning of Government Code section 87200, in which case they are required to file statements of economic interests pursuant to section 87200 et seq. rather than pursuant to this Code. To the extent this Code would apply, it establishes the same scope of filing requirements as section 87200 et seq.

**\*\*Consultants**, as defined by the Political Reform Act and applicable regulations, shall disclose pursuant to the broadest disclosure category in this code subject to the following limitation: The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The determination is a public record and is to be retained for public inspection in the same manner and location as this Conflict of Interest Code.

**CONFLICT OF INTEREST CODE**  
**VENTURA COUNTY CHILDREN AND FAMILIES FIRST COMMISSION**

**Exhibit B**  
**Disclosure Categories**

Subject to the definitions set forth in the Political Reform Act and applicable regulations:

Category 1

- (1) All sources of income;
- (2) Interests in real property; and
- (3) Investments and business positions in business entities.

Category 2

Interests in real property.

Category 3

Investments and business positions in business entities and sources of income of the type which own or hold interests in real or personal property subject to oversight by the agency.

Category 4

Investments and business positions in business entities and sources of income of the type with respect to which the agency has dealings or could have dealings.

Category 5

Investments and business positions in business entities and sources of income, which provide services, supplies, materials, machinery, or equipment of the type utilized by the agency.

Category 6

Investments and business positions in business entities and sources of income of the type which own or hold interests in real or personal property subject to oversight by the particular division(s) and/or program activities as to which the designated employee has responsibilities.

Category 7

Investments and business positions in business entities and sources of income of the type with respect to which the particular division(s) and/or program activities as to which the designated employee has responsibilities.

Category 8

Investments and business positions in business entities and sources of income which provide services, supplies, materials, machinery or equipment of the type utilized by the particular division(s) and/or program activities as to which the designated employee has responsibilities.



**BOARD MINUTES  
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA**

**SUPERVISORS MATT LAVERE, JEFF GORELL,  
KELLY LONG, JANICE S. PARVIN AND VIANEY LOPEZ  
October 29, 2024 at 8:30 a.m.**

**CONSENT – COUNTY EXECUTIVE OFFICE – Receive and File the 2024 Biennial Notices; and Adoption of Conflict of Interest Codes for 127 Local Agencies.**

- (X) All Board members are present, except Supervisor LaVere is absent.
- (X) Upon motion of Supervisor Parvin, seconded by Supervisor Lopez, and duly carried, the Board hereby approves the recommendations as stated in the respective Board letters for Consent Items 11 – 54, with a revised Board letter for item 43.

By: Lori Key  
Lori Key  
Senior Deputy Clerk of the Board