

July 2 , 2024

Clerk of the Board

2024 Local Agency Biennial Notice

Name of Agency: Ventura County Civil Service Commission
Mailing Address: 800 S. Victoria Avenue, Ventura, CA 93009-1500
Contact Person: Cheryl Shaw Phone No. (805) 662-6787
Email: cheryl.shaw@ventura.org Alternate Email: civil.servicecomm@ventura.org

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☐ An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (*describe*) _____

☐ The code is currently under review by the code reviewing body.

☒ No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.



Signature of Chief Executive Officer

July 25, 2024

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to: **E-Mail to: form700clerk@ventura.org**

or
Mail to: Clerk of the Board of Supervisors
800 S. Victoria Avenue, L# 1920
Ventura, CA 93009-1920

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

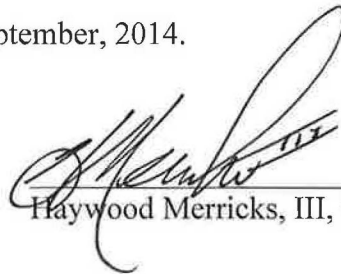
2014 REVISED CONFLICT OF INTEREST CODE FOR COUNTY OF VENTURA CIVIL SERVICE COMMISSION

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (Cal. Code Regs., title 2, § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, title 2, section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for this agency and, along with attached Exhibit A, in which officials and employees are designated, and attached Exhibit B, in which disclosure categories are set forth, constitute the Conflict of Interest Code of this agency.

Pursuant to section (b)(4) of the standard code, the Filing Officer for statements of economic interest shall be the Clerk of the Ventura County Board of Supervisors.

Approved and adopted this 25th day of September, 2014.



Haywood Merricks, III, Chair

CONFLICT OF INTEREST CODE
COUNTY OF VENTURA CIVIL SERVICE COMMISSION

Exhibit A

Designated Positions

<u># Positions</u>	<u>Position Title</u>	<u>Disclosure Category</u>
5	Civil Service Commissioner	1, 2
1	Commission Assistant	2
1	Commission Legal Counsel	1, 2
2	Consultant (Conflict Counsel)	3

CONFLICT OF INTEREST CODE
COUNTY OF VENTURA CIVIL SERVICE COMMISSION

Exhibit B

Disclosure Categories

Subject to the definitions in the Political Reform Act and applicable regulations:

Category 1

All investments and business positions in any business entity, and income from any source, of the type which appears as (a) a party, (b) representative of a party, or (c) expert witness before the Civil Service Commission in any proceedings it may conduct, or that might reasonably be expected to appear in any such capacity in any such proceedings. By way of example, but without limitation, subcategory (a) would include employees within a bargaining unit with respect to which the Civil Service Commission has jurisdiction in connection with disciplinary appeals, subcategory (b) would include attorneys or law firms, as well as any union that represents or has represented employees in any proceedings before the Civil Service commission, and subcategory (c) would include physicians, accountants and other professionals who have served or might serve as expert witnesses in proceedings before the Civil Service Commission.

Category 2

All investments and business positions in any business entity, and income from any source, which provides services, supplies, materials, machinery or equipment to, or of the type utilized by, the Civil Service Commission.

Category 3

All investments, business positions or associations, and income (including gifts, loans, and travel payments) from persons or entities whose employment or whose clients' employment are subject to review by, or have or have previously had any matter pending before, the Civil Service Commission.



**BOARD MINUTES
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA**

**SUPERVISORS MATT LAVERE, JEFF GORELL,
KELLY LONG, JANICE S. PARVIN AND VIANEY LOPEZ
October 29, 2024 at 8:30 a.m.**

CONSENT – COUNTY EXECUTIVE OFFICE – Receive and File the 2024 Biennial Notices; and Adoption of Conflict of Interest Codes for 127 Local Agencies.

- (X) All Board members are present, except Supervisor LaVere is absent.
- (X) Upon motion of Supervisor Parvin, seconded by Supervisor Lopez, and duly carried, the Board hereby approves the recommendations as stated in the respective Board letters for Consent Items 11 – 54, with a revised Board letter for item 43.

By: Lori Key
Lori Key
Senior Deputy Clerk of the Board