

September 33, 2024"

Clerk of the Board

**2024 Local Agency Biennial Notice**

Name of Agency: El Rancho Sim Cemetery District  
 Mailing Address: 1461 Thompson Lane, Simi Valley CA 93065  
 Contact Person: Juanice Neal Phone No. 805-526-8245  
 Email: jneal@simipubliccemetery.com Alternate Email: None

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

☐ An amendment is required. The following amendments are necessary:

(Check all that apply.)


- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (describe) \_\_\_\_\_

☐ The code is currently under review by the code reviewing body.

☒ No amendment is required. (If your code is over five years old, amendments may be necessary.)

**Verification (to be completed if no amendment is required)**

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

  
 \_\_\_\_\_  
 Signature of Chief Executive Officer

9/11/24  
 \_\_\_\_\_  
 Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to: **E-Mail to: [form700clerk@ventura.org](mailto:form700clerk@ventura.org)**

or  
**Mail to: Clerk of the Board of Supervisors**  
**800 S. Victoria Avenue, L# 1920**  
**Ventura, CA 93009-1920**

**PLEASE DO NOT RETURN THIS FORM TO THE FPCC.**

**CONFLICT OF INTEREST CODE FOR  
EL RANCHO SIMI CEMETERY DISTRICT**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (Cal. Code Regs., tit. 2, § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, title 2, section 18730 and any amendment to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference as the Conflict of Interest Code for the EL RANCHO SIMI CEMETERY DISTRICT ("District"), and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the District.


Persons holding positions designated in Exhibit A shall file statements of economic interests covering the disclosure categories designated for their respective position directly with the Clerk of the Ventura County Board of Supervisors which shall retain the original statements.

**APPROVED AND ADOPTED** this 12 day of March, 2014:

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

  
\_\_\_\_\_  
Jack Pacifi  
Chair

**EXHIBIT A**  
**DESIGNATED POSITIONS**

<b><u># OF POSITIONS</u></b>	<b><u>POSITION TITLE</u></b>	<b><u>DISCLOSURE CATEGORY</u></b>
5	Trustee	2, 4
1	Manager	2, 4

**Exhibit B**  
**Disclosure Categories**

Subject to the definitions set forth in the Political Reform Act and applicable regulations:

**Category 1 – BROADEST DISCLOSURE**

- (1) All sources of income including gifts, loans and travel payments;
- (2) All interests in real property; and
- (3) All investments and business positions in business entities.

**Category 2 – REAL PROPERTY**

All interests in real property.

**Category 3 – LAND DEVELOPMENT AND TRANSACTION**

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which engage in land development, construction, or acquisition or sale of real property.

**Category 4 – PROCUREMENT**

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which provide services, facilities, supplies, materials, machinery or equipment of the type utilized by the District.

**Category 5 – REGULATION AND PERMITTING**

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before the District.

**Category 6 – FUNDING**

All investments, business positions and income including gifts, loans and travel payments, from sources of the type which receive grants or other monies from or through the District.



**BOARD MINUTES  
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA**

**SUPERVISORS MATT LAVERE, JEFF GORELL,  
KELLY LONG, JANICE S. PARVIN AND VIANEY LOPEZ  
October 29, 2024 at 8:30 a.m.**

**CONSENT – COUNTY EXECUTIVE OFFICE – Receive and File the 2024 Biennial Notices; and Adoption of Conflict of Interest Codes for 127 Local Agencies.**

- (X) All Board members are present, except Supervisor LaVere is absent.
- (X) Upon motion of Supervisor Parvin, seconded by Supervisor Lopez, and duly carried, the Board hereby approves the recommendations as stated in the respective Board letters for Consent Items 11 – 54, with a revised Board letter for item 43.

By:   
Lori Key  
Senior Deputy Clerk of the Board