

**FY 2013-14  
CONSOLIDATED  
ANNUAL PERFORMANCE  
AND EVALUATION  
REPORT**

**VENTURA COUNTY CDBG ENTITLEMENT AREA,  
EMERGENCY SOLUTIONS GRANT GRANTEE AND  
HOME PARTICIPATING JURISDICTION**

**September 2014**

## **Preface**

In FY 2009-10, County of Ventura staff, with input from member jurisdictions of the Entitlement Area (EA) and area organizations, collectively prepared the FY 2010-12 Consolidated Plan to address unmet needs of low-income persons in the EA and proposed a three-year strategy to meet those needs. In FY 2012-13, a two-year extension to this plan was created. This FY 2013-14 Consolidated Annual Performance and Evaluation Report (CAPER) represents the fourth year of the extended five-year period addressed in the FY 2010 Consolidated Plan Extension. The FY 2013-14 CAPER contains information regarding accomplishments funded by and in keeping with the intent of the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), Emergency Solutions Grant (ESG) and other funding sources for the period of July 1, 2013 through June 30, 2014.

The report is organized in the HUD prescribed format. Part I presents an assessment of the FY 2013-14 accomplishments of the grantee and subrecipients. Additional pertinent issues are presented as required by HUD. The information covers activities in the Ventura County Entitlement Area (Fillmore, Moorpark, Ojai, Port Hueneme, Santa Paula and the unincorporated area) and regional activities throughout the County as appropriate.

Part II through Part V specifically address additional requirements of the CDBG (including the Financial Summary Report), HOME, HOPWA and ESG programs respectively. Part VI addresses Public Participation Requirements. Part VII is a summary of the projects by priorities and goals for both the program year and the five-year period of the Consolidated Plan Extension.

This report is also available on the County of Ventura website at:

<http://www.ventura.org/community-development/hud-reports>.

The County Executive Office, Community Development Unit, has prepared this report. Comments and questions should be addressed to Mary Ann Guariento at (805) 654-2852 or at [MaryAnn.Guariento@ventura.org](mailto:MaryAnn.Guariento@ventura.org).

## Executive Summary

Since these grant programs were established, each funded project or program has had to address one of three national objectives, namely serving low- and moderate-income persons (LMI), meeting an urgent need, or addressing slum and blight. In addition, each project or program must also address one of three defined outcomes, which are accessibility/availability, affordability, or sustainability, and are defined as follows:

- Availability/Accessibility applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities.
- Affordability can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate category when an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household.
- Sustainability applies to activities or services that improve communities or neighborhoods, helping to make them livable or viable by providing benefit to LMI persons or by removing or eliminating slums or blighted areas.

The categories of Housing Rehabilitation – Ownership and Rental, Code Enforcement, Public Housing, Youth and General Public Service Programs, Homeless Programs, and Infrastructure Improvements have met or exceeded the five-year goals. Progress towards meeting the five-year goal for Housing Development – Ownership, New Construction – Rental, Special Needs Housing, Senior Programs, and Public Facilities (including parks) is almost complete.

Each of the FY 2013-14 funded projects was evaluated and assigned one objective and one outcome. Goals and accomplishments were evaluated based on those assignments. These are described in detail in Part I, Section G of this report.

The Entitlement Area CDBG funds were expended as follows:

### Expenditures

Type of Activity	Expenditure	Percentage
Acquisition	\$0.00	0.00%
Economic Development	\$114,288.88	6.49%
Housing	\$230,708.25	13.10%
Public Facilities and Improvements	\$802,842.19	45.60%
Public Services	\$285,112.00	16.19%
General Administration and Planning	\$327,742.88	18.61%
<b>Total</b>	<b>\$1,760,694.20</b>	<b>100.00%</b>

### Income of CDBG Beneficiaries

Income Level	Percentage
Extremely Low Income ( $\leq 30\%$ )	56.01%
Low Income (30-50%)	21.13%
Moderate Income (50-80%)	15.81%
Total Low and Moderate Income ( $\leq 80\%$ )	92.94%
Non Low and Moderate Income ( $> 80\%$ )	7.06%

**Program Year 2013-14 Accomplishments**

Actual Jobs Created or Retained	7
Households Receiving Housing Assistance	0
Persons Assisted Directly, Primarily By Public Services and Public Facilities	2,333
Persons for Whom Services and Facilities were Available ***	11,493
Units Rehabilitated-Single Units	1
Units Rehabilitated-Multi Unit Housing	0

\*\*\***Note:** This number represents the total number of persons/households for whom services/facilities were available for [in many cases] multiple area-benefit activities as reported by grantee. A service or facility meeting the national objective of benefiting low- and moderate-income persons on an area basis is available to all residents of the area served by the activity. If one or more activities had the same or overlapping service areas, the number of persons served by each activity was used to calculate the total number served.

**CDBG** Accomplishments may be summarized across the following categories:

**HOUSING**

<b>Matrix Code</b>	<b>Eligible Activity</b>	<b>Number of Households Assisted</b>
14A	Rehab; Single-Unit Residential	1
Total Number of Households Assisted:		1

**ECONOMIC DEVELOPMENT**

<b>Matrix Code</b>	<b>Eligible Activity</b>	<b>Number of Jobs Created/Retained</b>
18A	ED Direct Financial Assistance to For-Profits	7
Total Number of Jobs Created/Retained:		7

**PUBLIC SERVICES**

<b>Matrix Code</b>	<b>Eligible Activity</b>	<b>Number of Persons Benefitting</b>
03T	Operating Costs of Homeless/AIDS Patients Programs	7,172
05A	Senior Services	4,321
Total Number of Persons Benefitting:		11,493

**PUBLIC IMPROVEMENTS**

<b>Matrix Code</b>	<b>Eligible Activity</b>	<b>Number of Persons Benefitting</b>
03	Public Facilities and Improvement (General)	4,739
03F	Parks, Recreational Facilities	47,029
Total Number of Persons Benefitting:		51,768

**ESG** funds were expended as follows across the following categories:

<b>Activity Type</b>	<b>Activity Name</b>	<b>Expended</b>
Homeless Prevention	Rent Assistance	\$24,077
Homeless Assistance	Rent Assistance (Rapid Rehousing)	20
	HMIS	9,000
	Transitional Housing	28,412
<b>TOTAL</b>		<b>\$61,509</b>

**HOME** funds were expended as follows across the following categories:

<b>Activity Type</b>	<b>Expended</b>
Tenant Based Rental Assistance (five beneficiaries)	\$6,000
Construction of Homeowner Units (eight units)	138,878
Construction of Rental Housing (sixteen units)	266,545
<b>TOTAL</b>	<b>\$411,423</b>

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## I. Assessment

### Summary of Resources and Distribution of Funds

The County of Ventura Entitlement Area received \$2,105,277 from two grant programs, Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME), and program income during FY 2013-14. The County did not receive Emergency Solutions Grant (ESG) funds for FY 2013-14, but expects to receive funding in future years. The distribution of CDBG funds to the Entitlement Area and the distribution of HOME funds to the County are presented in the following chart. Housing Opportunities for Persons with Aids (HOPWA) funds are administered by the County of Ventura Public Health Department and are reported separately to HUD. A summary of the HOPWA report is presented in Part IV.

#### FY 2013-14 New Funds Available

Jurisdiction	CDBG	CDBG Program Income	HOME	HOME Program Income	ESG	TOTAL
Entitlement Area & HOME PJ	1,514,082	91,775	421,239	78,181	0	2,105,277

During the reporting period of FY 2013-14, the Entitlement Area expended a total of \$2,283,886 in the three grant programs including prior year funds and program income.

#### Funds Expended in FY 2013-14

Jurisdiction	CDBG	HOME	ESG	TOTAL
Entitlement Area & HOME PJ	1,760,694	460,278	62,914*	2,283,886

\*Includes balances of FY 12-13 allocation and FY11-12 Second ESG Allocation.

These funds were utilized to support projects for affordable and decent housing, suitable living environment, economic opportunity, and continuum of care for homeless individuals and families. The following sections address how the County Entitlement Area met its annual goals and objectives as outlined in the FY 2010 Consolidated Plan Extension and the FY 2013-14 Annual Action Plan through the utilization of CDBG, HOME, ESG and other funds.

### A. Assessment of Five-year and Annual Goals and Accomplishments

#### 1. Affordable and Decent Housing

The Entitlement Area accomplishments to promote affordable and decent housing through housing stock expansion, housing rehabilitation, code enforcement, homebuyer programs, and special needs and public housing are discussed below. The annual and five-year goals and accomplishments are discussed under each section and are reflected in the tables provided in Part VII, "Program Priorities, Projects, and Objectives."

All of the housing units addressed in this section meet the Section 215 of Title 42 of the Public Health and Welfare Code or the 24 Code of Federal Regulations 92.252 and 92.254 definitions of affordable housing for rental and home ownership as follows:

**Rental Housing:** A rental housing unit is considered to be an affordable housing unit if it is occupied by a low income household or individual and bears a rent that is the lesser of a) the existing Section 8 fair market rent for comparable units in the area or b) 30 percent of the adjusted income of a household whose income equals 65 percent of the median income for the area, except that HUD may establish income ceilings higher or lower than 65 percent of the median because of prevailing level of construction costs or fair market rents, or unusually high or low family incomes.

**Homeownership:** A) housing that is for purchase, with or without rehabilitation, qualifies as affordable housing if it 1) is purchased by a low income homebuyer who will make the housing his or her principal residence and 2) has a sale price which does not exceed the mortgage limit for the type of single family housing for the area under HUD's single family insuring authority under the National Housing Act. B) housing that is to be rehabilitated, but is already owned by a household when assistance is provided, qualifies as affordable if the housing 1) is occupied by a low income household which uses the housing as its principal residence, and 2) has a value, after rehabilitation, that does not exceed the mortgage limit for the type of single family housing for the area as described in 2a) above. Note: these definitions apply for the purposes of enumerating the number of households assisted with housing regardless of the Federal funding source used in support of that housing.

#### **a. Housing Development – Ownership Housing (Objective H-1)**

This objective includes acquisition and/or development of property (vacant land or buildings), which will result in new affordable ownership housing regardless of funding source. These projects are usually undertaken by a developer or non-profit organization with support from the Entitlement Area through funds and/or through negotiated development terms to assist in the development of affordable housing. The FY 2010-14 Consolidated Plan Extension states a five-year goal of 10 units of new affordable ownership housing financed in part from HOME support.

Property acquisition may be the first step in a development project and is not viewed as an “accomplishment” but is mentioned here to acknowledge progress. The accomplishment (housing units) will be recorded when the project is completed. If the development includes both rental and homeownership units, the project will also be referenced in Subsection 1(d) – New Construction – Rental Housing.

#### **New Construction - Home Ownership Developments** (HOME assisted projects, affordable units)

Entitlement Area Projects	Prior year Annual Goals*	FY 2010-14 Five-year Goal Total	FY 2013-14 Annual Accomp.	Five-year Accomp. Total
Fillmore - Central Station Townhomes – (21 rental units and 8 HOME funded Homebuyer Units)	8		0	8
Santa Paula – Habitat for Humanity Cemetery Road – (4 HOME funded Homebuyer Units)	4		0	0
<b>Total</b>	<b>12</b>	<b>10</b>	<b>0</b>	<b>8</b>

\*The annual goals are carried over from previous years. There were no new projects for FY 2013-14.

**Fillmore – Central Station Townhomes** – The City worked with the Cabrillo Economic Development Corporation (CEDC) on this development that is now providing housing to farm workers in the downtown area. A total of 29 affordable (low income and/or very-low income) units have been constructed; eight are homeownership units and 21 units are rentals restricted to low income residents. The County of Ventura’s former Redevelopment Agency (RDA) provided First-time Homebuyer financing assistance to qualified families. Upon completion of construction of the homeownership units, CEDC utilized \$240,000 in HOME funds to provide eight (8) mortgage assistance grants at a minimum of \$10,000 to maximum of \$50,000 for each of the homeownership units. The project was completed in March 2010 and the final homeowner unit was sold in September 2012.

**Santa Paula – Habitat for Humanity – Cemetery Road Development** – This project will develop eight single family housing units, for purchase, for low and very-low income families at or below 50% AMI, four of which will be HOME funded. Habitat expended \$400,000 in HOME funds to purchase the property in March, 2012. An additional \$352,400 in HOME funding was awarded for constructions costs in July, 2012. Habitat has demonstrated good leveraging in the cost of building these homes and requires the homebuyers to spend a minimum of 500 hours of sweat equity on the construction of their new home. Site preparation is currently underway.

**b. Housing Rehabilitation – Owner Occupied Housing (Objective H-2)**

The Entitlement Area’s owner occupied housing rehabilitation goal for the five-year period is 45 units. The two existing activities that received funding from previous grant years accomplished one housing rehabilitation project during the year, bringing the total number to 42 units. The Area’s accomplishments in this category include mobile home rehabilitation and housing rehabilitation projects. The former Redevelopment Agency also funded 17 projects in the township of Piru that are not reflected in the table below. The result of this effort is that households have improved living conditions and neighborhoods have improved housing stock.

**Housing Rehabilitation Projects (Residential)**

Entitlement Area Projects	FY 2013-14 Annual Goals	FY 2010-14 Five-year Goal Total	FY 2013-14 Annual Accomp.	Five-year Accomp. Total
	Source: FY 2013-14 Annual Plan	Source: Consolidated Plan Extension	Source: Year End Status Report	Source: Sum of Previous Year End Reports
Santa Paula – Residential Rehab (includes units funded with Program Income) loans and grants	2		0	
County– Habitat for Humanity Neighborhood Revitalization Program grants – homeowner rehabilitation	5		1	
Total	7	45	1	42

The following information includes projects that were not completed in the previous consolidated planning cycle.

**Santa Paula** – In 2005, the Santa Paula Redevelopment Agency established the “Housing Preservation Grant” Program, which offered forgivable grants (deferred loans) up to \$15,000 for eligible participants to eliminate blight and to upgrade and preserve existing owner-occupied housing stock. Participants were encouraged to also seek a “Housing Rehabilitation loan” up to



a maximum of \$50,000 when code violations and other improvements are present and must be addressed. Since its inception, the City has continued to actively market the program in the community by targeting specific neighborhoods and using the code enforcement program to identify potential projects. During FY 2013-14, the Housing Rehabilitation program did not have any projects utilizing CDBG funds.

**County** – Habitat for Humanity continued its Neighborhood Revitalization Program in the unincorporated areas of the County. This homeowner rehabilitation program provides rehabilitation and/or critical repairs through “sweat equity” and volunteer labor. Funding is used for materials, equipment rental/lease, other supplies, and permits and fees. During FY 2013-14, the program was able to complete one major project utilizing CDBG funds. Currently, there are four candidate homes on the list for rehabilitation in the next fiscal year.

### c. Code Enforcement (Objective H-3)

The goals for code enforcement were 875 closed cases for FY 2013-14 and 3,800 for the five-year period. During the program year, 1,259 code enforcement cases were closed. Code enforcement efforts throughout the Entitlement Area have resulted in substantially improved housing stock, reduced and/or eliminated substandard housing, and improved the living environment.

**Code Enforcement (closed cases)**

Jurisdiction	FY 2013-14 Annual Goals	FY 2010-14 Five-year Goal Total	FY 2013-14 Annual Accompl.	Five-year Accompl. Total
	Source: FY 2013-14 Annual Plan	Source: Consolidated Plan Extension	Source: Year End Status Report	Source: Sum of Previous Year End Reports
Port Hueneme	700	3,800	963	3,907
Santa Paula	100		225	
Fillmore	75		71	
Total	875	3,800	1,259	3,907

**Port Hueneme** supported code enforcement activities within the Neighborhood Strategy Area (NSA). During the reporting period, 963 cases were closed.

**Santa Paula** has continued its Code Enforcement Program with the goal to bring substandard units into compliance to meet the minimum requirements of the adopted codes and ordinances within the City. During the reporting period, the Code Enforcement Program closed 225 active code cases. The City Inspectors helped stop overcrowding of homes, correct property maintenance issues, and provide guidance to work with permits to allow the City to monitor proper guidelines from City Building Codes and Municipal Codes. The program continues to strive for safer living conditions for families throughout the City of Santa Paula.

**Fillmore** continued its Code Enforcement Program again this year. A total of 71 cases have been closed during the year. These cases ranged from illegal additions, pool violations, garage conversions, weed abatement, illegal businesses, substandard conditions, dog violations, and zoning violations.

**d. New Construction – Rental Housing (Objective H-4)**

This objective includes new construction of rental housing as supported by the jurisdiction but usually undertaken by a developer or non-profit organization. Property acquisition for the purpose of affordable rental housing development is also addressed in this section. If the development includes both rental and homeownership units, the project will also be referenced in Subsection 1(a) – Housing Development – Ownership Housing.

The FY 2010-14 Consolidated Plan Extension established a five-year goal of 120 affordable rental units to be completed; none were reported during this period.

**New Construction – Rental Developments**  
(HOME assisted projects, affordable units)

Jurisdiction and Project	FY 2013-14 Annual Goals	FY 2010-14 Five-year Goal Total	FY 2013-14 Annual Accomp.	Five-year Accomp. Total
	Source: FY 2013-14 Annual Plan	Source: Consolidated Plan Extension	Source: Year End Status Report	Source: Sum of Previous Year End Reports
Moorpark – Charles Street Housing	0		0	20
Piru - Valle Naranjal Farmworker Housing CDBG and HOME funding (11 HOME funded) *	0		0	65 CDBG 11 HOME
Santa Paula – Paseo Santa Barbara	0		0	11
Piru – Bridgeview Apartments	11		0	0
Totals	0	120	0	107

\*The eleven HOME units reported above are part of the 65 total units. Here they are shown as separate accomplishments by funding type.

The following information includes all projects that will provide affordable rental housing with construction financed from CDBG or HOME funds that were not completed during the last consolidated plan cycle.

**Piru – Bridgeview Apartments** – This project will produce 23 energy efficient affordable family rental units with 1 onsite manager and community room located at 4072 E. Center Street in Piru. All units will be restricted to low income families at or below 80% AMI; 14 units will be at or below 60% AMI; and 9 will be at or below 50% AMI with up to 9 at or below 30% AMI. \$474,115.10 of HOME funds has been allocated to this project.

**e. Rental Housing Rehabilitation (Objective H-5)**

The five-year goal for CDBG and/or HOME funded rental housing rehabilitation is zero (0) units. However, the City of Port Hueneme was able to fund the rehabilitation of two units by using program income funds.

### Rehabilitation of Rental Housing

Jurisdiction and Project	FY 2013-14 Annual Goals	FY 2010-14 Five-year Goal Total	FY 2013-14 Annual Accomp.	Five-year Accomp. Total
	Source: FY 2013-14 Annual Plan	Source: Consolidated Plan Extension	Source: Year End Status Report	Source: Sum of Previous Year End Reports
Port Hueneme Jane Drive Duplex Rehabilitation	0	0	0	2
Totals	0	0	0	2

#### f. Special Needs Housing (Objective H-6)

The Entitlement Area included goals for special needs housing (non-homeless) in the FY 2010-14 Consolidated Plan Extension. Special needs housing includes developments for seniors, handicapped, emancipated youths, mentally ill persons, etc. The CDBG/HOME funded project goal for the five-year period is 26 units; no projects were planned for the current reporting period.

### Special Needs Housing

Jurisdiction and Project	FY 2013-14 Annual Goals	FY 2010-14 Five-year Goal Total	FY 2013-14 Annual Accomp.	Five-year Accomp. Total
	Source: FY 2013-14 Annual Plan	Source: Consolidated Plan Extension	Source: Year End Status Report	Source: Sum of Previous Year End Reports
Housing Authority of Santa Paula – The Orchards	0		0	20
Housing Authority of Santa Paula – Citrus Grove Senior Housing	0		0	0
Vince Street Transitional Housing (SRO)	0		0	0
Total	0	26	0	20

**Santa Paula – Citrus Grove Senior Housing** - HOME funding of \$500,000 for land acquisition, predevelopment and construction of a 6-unit affordable housing project subsidized by project-based Section 8 vouchers. This project serves very low income seniors and is owned and operated by the Housing Authority of the City of **Santa Paula**. The HOME contract was signed on August 17, 2012, construction started in July, 2013 and the project is scheduled for completion and Certificate of Occupancy in September 2014.

**Vince Street Transitional Housing** – HOME funding of \$200,000 was allocated in May 2012 to support the acquisition, predevelopment and rehabilitation/construction of a 10-unit SRO (Single Room Occupancy) for permanent housing for low income, homeless mentally ill Veterans. This project is owned and operated by Turning Point Foundation. Turning Point Foundation entered into a Consultant/Independent Contractor agreement with Cabrillo Economic Development Corporation on August 1, 2013, thus demonstrating full capacity for the project. The HOME contract was executed on April 23, 2014, with the project completion date and Certificate of Occupancy anticipated to occur by January 1, 2015.

#### g. Public Housing Rehabilitation (Objective H-7)

The Entitlement Area included goals for public housing rehabilitation. The CDBG/HOME funded project goal for the five-year period is 60 units; no projects were planned for the current reporting period.

### Public Housing Rehabilitation

Jurisdiction and Project	FY 2013-14 Annual Goals	FY 2010-14 Five-year Goal Total	FY 2013-14 Annual Accomp.	Five-year Accomp. Total
	Source: FY 2013-14 Annual Plan	Source: Consolidated Plan Extension	Source: Year End Status Report	Source: Sum of Previous Year End Reports
Port Hueneme – Public Housing Security Improvements	0			68
Total	0	60	0	68

#### **h. ESG – Funded Rental Assistance (Objectives HO-9 and HO-10)**

The Entitlement Area included goals for homelessness prevention and rapid re-housing, which included the provision of rental assistance. The ESG-funded goal for the five-year period is 90 persons assisted for homelessness prevention and 250 for rapid re-housing.

During FY 2013-14, the Human Services Agency ESG Program provided approximately \$2,200 of rental assistance to three adults and 1 child through their homelessness prevention and rapid re-housing programs using remaining FY 2011-12 Second ESG Allocation funds. Approximately \$12,300 of FY 2012-13 funds for rental assistance aided 19 adults and 27 children.

Project Understanding's Homelessness Prevention program provided almost \$9,500 of rental assistance to 14 adults and 15 children.

## **2. Suitable Living Environment**

### **a. Community Development - Public Facilities**

The Entitlement Area's five-year goal for public facilities as stated in the FY 2010-14 Consolidated Plan Extension is to improve or construct public facilities, including parks and recreation facilities, that support low-income residents.

Over the five years, the Entitlement Area plans to address a minimum of 12 public facility projects. These projects will enhance the communities and improve the living environment for area residents.

In communities which are more than 51% low-income (area benefit), the beneficiaries will be reflected as the total population of the community unless a smaller number is warranted. In communities which are not primarily low-income, the number of people being directly served by the facility will be reflected. The following chart indicates total beneficiaries for each of the years associated with the five-year consolidated plan.

### Community Development – Public Facilities Projects

Jurisdictions and Programs	Completed Projects		Beneficiaries	
	Prior 3 Yrs	2013-14	Prior 3 Yrs	2013-14
<b>Fillmore</b> – Community Park Construction *	1		15,000	
Fillmore – Two Rivers Park Tot Lot	1		13,945	
Fillmore – Fire Engine Replacement				
<b>Moorpark</b> – Human Services Center *	1		4,184	
<b>Ojai</b> – HELP of Ojai - Facility Rehabilitation	1		4,500	
Ojai – Sarzotti Park Restroom Renovation	1		500	
Ojai – HELP of Ojai Little House Rehab	1		555	
<b>Port Hueneme</b> – Bolker Park Playground Equipment *	1		2,892	
Port Hueneme – Public Housing Security Improvements *	1		68	
Port Hueneme – Bubbling Springs Bike Path	1		2,994	
Port Hueneme – Community Center Playground	1		2,104	
Port Hueneme – Athletic Center, B&G Club Rehab				
<b>Santa Paula</b> – Fire Engine Lease Payments	2		60,000	
Santa Paula – Harding Park Entrance Improvements *	1		30,000	
Santa Paula – Recreation Park Restrooms *	1		30,000	
Santa Paula – Las Piedras Park Soccer Field Replacement *	1		30,000	
Santa Paula – Fire Station #82 Expansion				
Santa Paula – Veteran's Park Restrooms				
<b>County</b> – Piru Town Square/Skate Park *		1		2,333
<b>Total Goals or Accomplishments</b>	<b>15</b>	<b>1</b>	<b>196,742</b>	<b>2,333</b>

\*Projects are continued from previous Consolidated Plan Period

**Fillmore** – Two Rivers Community Park Construction – The Public Works Department advertised for and received blind bids in October 2010 for the construction of a new ball field at Two Rivers Park. CDBG funds were used for baseball backstops, bleachers, fencing and warm up pens. Construction was completed the first quarter of FY 2011-12.

**Fillmore** – Two Rivers Community Park Tot Lot – The design for a Tot Lot area included playground equipment, lighting, seating, and hard and soft landscaping. The project was completed in April, 2013.

**Fillmore** – Fire Engine Replacement – Funding will pay for the lease of a new fire engine so that the Fire Department may provide dependable, critical fire services to the City. This project is estimated to serve 15,000 low-mod residents annually. The fire engine is currently under construction, and is expected to be completed in September 2014.

**Moorpark** – Human Services Center – Design of the Ruben Castro Human Services Center (HSC) was completed at the beginning of FY 2010-11. The City Council awarded 16 contracts

to trades in January 2011 and construction was completed in September 2012. Within one month of completion all five tenants were in place, which include the County of Ventura Human Services Agency and the Health Care Agency, Interface Children and Family Services, Catholic Charities and First 5. Within the first few months, utilization of the facility by low to moderate income persons proved to be double the expectation. The facility is an excellent model of best practices for multiple providers in one location to be most beneficial in servicing the population.

**Ojai – Sarzotti Park Restroom** – The City's FY 2010-11 project replaced the existing 30 year old restroom with a new ADA compliant restroom facility to meet necessary requirements to accommodate residents with special needs. The project had been delayed due to a change in plans. The original structure was to be replaced with a prefabricated, hard-plumbed unit, but the City decided that a conventional park restroom would be better quality and less expensive. In addition to CDBG funding, the Ojai Civic Association donated about \$62,000 to complete the project. Completion date was September 2012.

**Ojai – HELP of Ojai Little House Rehab** – Funds were used to install a new roof and new HVAC system. This facility provides services to low to moderate income persons, and also serves as the cooling center for seniors during the summer. Completion date was March 2013.

**Port Hueneme – Community Center Playground** – The project replaced the existing playground equipment which was failing and potentially hazardous. Bids for this project were originally solicited in February, 2012. All bids, however, were disqualified. A second request for bids was made and the project was awarded in July and completed in March 2013.

**Port Hueneme – Athletic Center, B&G Club** – Funds will be used for driveway and parking lot improvements, replacement of exterior siding, interior/exterior painting, landscape and irrigation improvements, replacement of trash enclosure, replacement of acoustic wallboard and ceiling tiles, ceramic flooring with vinyl composition tiles, exterior lighting, all exterior doors and frame. Construction began in April 2014, with estimated completion in September 2014.

**Santa Paula – Las Piedras Park Soccer Field Rehabilitation** – This project was being funded over multiple program years and construction began during this FY 2011-12. The rehabilitation of the soccer fields included a new irrigation system, new turf, new bleachers and new electrical upgrades for lighting on the basketball and volleyball courts. It also included picnic tables and repaved walkways around the soccer field. The project was completed in early 2013.

**Santa Paula – Fire Station #82 Expansion** – Funding will provide an improved public facility in which the new fire engine can be safely housed and maintained for the benefit of public safety needs. The expansion will also provide better living quarters for the 24 hour a day staff. Construction began in May 2014, with completion expected by late summer 2014.

**Santa Paula – Veteran's Park Restrooms** – The project will consist of total interior and exterior rehabilitation to the existing public restroom structure, including design and construction of new roof, exterior wall materials, exterior paint, doors/hardware, interior painting, wall material, flooring, tile, toilets/sinks/fixtures, electrical and plumbing. The existing facility has a number of continuous issues, including aging plumbing, leaking roof, damaged fixtures, walls, doors, paint and flooring. The Environmental Review is nearly complete.

**County – Piru Town Square Project and Skate Park** – In November 2008, CDBG funds were provided for the design of a skate park to serve the Piru youth and in February 2009, the former Redevelopment Agency was approved for a loan toward construction of the skate park. In March

2010, the Board of Supervisors approved the reprogramming of CDBG funds to complete the Piru Town Square Project which includes the skate park. In May 2010, the Board of Supervisors approved the donation and installation of playground equipment as part of the Town Square Project. This project was a partnership between the County, the Piru Neighborhood Council, volunteers from the Piru Community, Amgen, Inc., Cabrillo Economic Development Corporation and KaBOOM!, Inc. This project was completed on August 7, 2010. Construction of the Town Square Improvements and Skate Park experienced technical delays due to the elimination of the Redevelopment Agency by the State of California. The project was subsequently transferred to the County of Ventura and was put into service on November 1, 2013.

## **b. Community Development - Infrastructure Improvements**

The Entitlement Area's five-year goal for infrastructure improvements as stated in the FY 2010-14 Consolidated Plan Extension is to improve or construct infrastructures (flood drains, sewer/water drains, streets, sidewalks, etc.) in low-mod income areas to enhance the communities and improve the living environment for area residents.

Over the five year planning period, the Entitlement Area plans to address a minimum of two (2) infrastructure projects. During FY 2013-14, one new project was planned.

For the purposes of this report, HUD requires each project reflect beneficiaries for each year the project is underway. In communities which are more than 51% low-income (area benefit), the beneficiaries will be reflected as the total population of the community unless a smaller number is warranted. In communities, which are not primarily low-income, the number of people being directly served by the facility will be reflected.

### **Community Development – Infrastructure Projects\***

<b>Jurisdictions and Programs</b>	<b>Completed Projects</b>		<b>Beneficiaries</b>	
	<b>Prior 3 Yrs</b>	<b>2013-14</b>	<b>Prior 3 Yrs</b>	<b>2013-14</b>
<b>County</b> – Piru Wastewater Treatment Plant – SCADA Equipment *	1		2,000	
<b>County</b> – El Rio Septic Tank Removal Project *	1		20	
<b>County</b> – Habitat for Humanity Cemetery Road Improvements				
<b>Total Goals or Accomplishments</b>	<b>2</b>	<b>0</b>	<b>2,020</b>	<b>0</b>

\*Project was continued from previous Consolidated Plan Period

**County** – Habitat for Humanity Cemetery Road Improvements – In December 2013, CDBG funds were allocated for road and infrastructure improvements along Cemetery Road in Santa Paula. The scope of work includes widening the street, adding a curb, gutter, and sidewalks, installing a sewer main, replacing an existing culvert with a PVC storm drain, and installation of standard utilities. Habitat had previously acquired the adjacent property with HOME funds, which will be used to build and sell 8 single-family homes to very low income residents. The housing project will also receive HOME funds, and is further discussed elsewhere in this report.

### c. Public Services

The category of public services combines programs that serve a variety of clientele. Since specific programs may not be funded for more than one year, five-year goals are difficult to identify for each program. Therefore, the multi-year goals are an approximation of the clients to be served over a five-year period and do not indicate committed funding.

The communities of Fillmore, Port Hueneme and Santa Paula have populations, which, according to the 2000 Census, are more than 51% low-income and are defined as “area benefit” by HUD. Due to these demographics, CDBG funds may be utilized to support any public service that is open to the entire community; all other public service programs in these areas must serve clients, the majority of whom (more than 51%) are low-income, in order to be eligible for CDBG funding.

Annual goals and five-year goals for programs to serve homeless individuals and families are reflected in the Section A-3 – Programs for Homeless and Special Needs Persons (Continuum of Care).

The public service beneficiary categories are general, youth, and elderly. Goals and accomplishments are mentioned under each category. Specific programs are mentioned only if there was a significant programmatic change in the program and/or previously established goals. An overview of these programs follows.

#### Public Service Programs

Program No.	Program Name	Program Type	Performance Measure/Outcome	Dollars	Funding Type	FY 2013-14 Objective	Five Year Objective
<b>Priority: Provide other supportive services to low-mod income persons</b>							
CD-1	N/A			--	--	--	270 persons
<b>Priority: Provide services to youths from low-mod income families</b>							
CD-2	N/A			--	--	--	5,000 youth
<b>Priority: Provide services to area seniors</b>							
CD-3	City of Port Hueneme - Senior Activities/Nutrition Program	Senior Services	Suitable Living Environment/ Availability	18,265	CDBG	200 seniors	17,500 seniors
CD-3	City of Santa Paula - Senior Center Coordinator	Senior Services	Suitable Living Environment/ Availability	20,000	CDBG	1,000 seniors	
CD-3	Food Share - Brown Bag Program	Senior Services	Suitable Living Environment/ Availability	20,510	CDBG	628 seniors	
CD-3	Long Term Care Services of Ventura County - Ombudsman Program	Senior Services	Suitable Living Environment/ Availability	20,510	CDBG	1,480 seniors	



### **General Programs:**

This general category includes a small variety of programs to serve the low-mod income persons in the Entitlement Area. The five-year goal is to serve 270 clients, with no planned projects in FY 2013-14. A total of 273 clients have been served since 2010, exceeding the overall goal.

### **Youth:**

The Consolidated Plan five-year goal is to assist 5,000 youth from low-income families, with no planned projects in FY 2013-14. A total of 5,456 have been assisted since 2010, exceeding the overall goal.

### **Elderly:**

The Consolidated Plan five-year goal is to assist 17,500 seniors, with FY 2013-14 goal of 3,308 served. During the program year the Entitlement Area served 4,321 seniors, exceeding the annual goal by over 30%.

## **3. Programs for Homeless and Special Needs Persons (Continuum of Care)**

The County has supported a variety of activities to address the needs of homeless individuals and families and the special needs of persons who are not homeless (including persons with HIV/AIDS and their families) through CDBG, HOPWA, ESG and the Continuum of Care (CoC) Notice of Funding Availability (NOFA).

### **a. Summary of Programs for Homeless and Special Needs Persons**

The Consolidated Plan Extension indicates a goal of 32,697 persons will be assisted over the five-year period (this number includes duplication from one year to the next). The annual goal for these programs for 2013-14 was 4,399; 7,177 total beneficiaries were served, achieving 163% of the annual goal. These efforts contribute toward initial housing stabilization through the elimination or reduction of the risk of homelessness and the transitional process of moving people from homelessness to self-sufficiency.

The following chart indicates the CDBG and HOME funded projects for homeless activities for the 2013-14 program year. CDBG funded programs are discussed below. The HOME funded programs are discussed in Part III, and ESG funded programs are discussed in Part V.

**Priority: Assist homeless or at-risk persons with housing and services**

Program No.	Program Name	Program Type	Performance Measure/Outcome	FY 2013-14 Dollars	Funding Type	FY 2013-14 Objective	Five Year Objective
Winter Warming Shelters							
HO-1	n/a			--	--	--	1,300 persons
Emergency Shelters							
HO-2	n/a			--	--	--	300 persons
Food Pantries							
HO-3	n/a			--	--	--	7,500 units of assistance
Homeless Services							
HO-4	Catholic Charities - Moorpark Community Service Center	Homeless	Suitable Living Environment/ Availability	12,556	CDBG	2,650 persons	23,000 persons
HO-4	Help of Ojai - Community Assistance and Valley Outreach Program	Homeless	Suitable Living Environment/ Availability	25,680	CDBG	1,300 persons	
HO-4	County of Ventura Human Services Agency - Homeless Services Program	Homeless	Suitable Living Environment/ Availability	40,388	CDBG	360 persons	
Rent/Deposit Assistance							
HO-5	County Human Services Agency RAIN Project Transitional Living Center - Security Deposit Program	Homeless	Decent Housing/ Affordability	5,000	HOME	4 persons	52 persons
Permanent Supportive Housing							
HO-6	People’s Self Help Housing	Homeless	Suitable Living Environment/ Availability	10,000	CDBG	9 persons	75 persons
Homeless Persons Data Collection							
HO-7	n/a			--	--	--	n/a
Street Outreach							
HO-8	n/a			--	--	--	130 persons
Homelessness Prevention							
HO-9	n/a			--	--	--	90 persons
Rapid Re-housing							
HO-10	County of Ventura Human Services Agency – Rapid Re-housing	Homeless	Suitable Living Environment/ Availability	25,008*	CDBG	36 persons	250 persons
HO-10	Project Understanding – Homeless 2 Home	Homeless	Suitable Living Environment/ Availability	34,195	CDBG	40 persons	

\* Includes \$58,000 from prior year program income cap of 15%.

Catholic Charities' Moorpark Community Service Center and Food Pantry provides essential safety net services and special outreach programs to stabilize low income households in Moorpark and surrounding areas. They provide supplemental food, clothing, eviction prevention and utility assistance, and holiday programs, in addition to information and service referrals. The program served 4,450 clients, exceeding their goal for the year by 68%.

Help of Ojai is the sole local provider of basic need services to low income and homeless residents in the Ojai Valley. Current programs include community outreach and valley assistance programs, as well as basic needs interventions such as food, shelter, and limited case management. The program served 1,535 clients, exceeding their goal by 18% for the year.

The County Human Services Agency, Homeless Services Program (HSP) provides staff for short term case management services including information/referral and brief interventions to county homeless persons. The goal of the program is to move people from emergency and crisis situations to transitional and permanent housing, to obtain employment, training, medical treatment, counseling and other benefits. Staff is onsite at winter warming shelters and throughout the year program provides intake and case management at RAIN. The program served 593 clients, exceeding their goal by 65%.

People's Self Help Housing, Housing the Homeless – El Patio Project provides a combination of supportive services along with permanent affordable housing creating an environment where formerly homeless individuals become stable in housing and continually increase their independence and self-sufficiency. The facility offers 41 single-room, furnished efficiency studios for individuals who are disabled, chronically homeless, and/or very low-income. 16 units are dedicated to referrals from Ventura County Behavioral Health, 2 units are ADA accessible, and 28 units have project-based Section-8 vouchers through the Housing Authority of the City of San Buenaventura. The program served 13 clients, exceeding their annual goal by 44%.

The County Human Services Agency, Rapid Rehousing Program assists individuals and families countywide into permanent rental housing as rapidly as possible by utilizing direct-to-vendor payments and providing supportive case management services. These services include assessment leading to an individualized service plan, referral and application assistance to mainstream benefit programs, direction on housing search and landlord negotiation, provision of donated household items, monthly post move-in home visits and assistance to appointments as required for a period of six months. Grant funding pays for direct to vendor financial assistance (security deposits/rent/storage/moving costs) and partial salary and benefits of the Social Worker. The program served 29 clients, which was 81% of their goal for the year.

Lutheran Social Services & Project Understanding, Homeless 2 Home Program provides direct street outreach and case management for both chronic and episodic homeless individuals who desire to change the pathway of their lives. Case management involves a full assessment and evaluation of individual needs and identification of housing options. Other services include linkages to entitlement benefits, mental and physical health resources, housing search and placement assistance, financial planning education. The program served 552 clients, greatly exceeding their original goal for the year of only 40 clients.

Although no longer funded by CDBG or ESG, the County Human Services Agency's RAIN Transitional Living Center continues to address a much needed time sensitive and critical service for those experiencing homelessness in Ventura County, in particular children and their families. RAIN's strategy is to quickly engage clients in developing their own case plan, helping them to

identify their own goals, strengths, and opportunities for growth and progress through RAIN's provision of trauma informed case management, support, and guidance. The final goal is to lead the client as quickly as possible to a state of self-sufficiency and ultimately a home.

While at RAIN clients have access to employment programs and services, parenting programs, age appropriate children's programs, therapeutic services, school support (100% of school aged children were in school within 10 days of entry at RAIN) and family reunification support for those families whose children were separated from their parents due to having a Child Protective Services case. RAIN served 148 persons (68 adults and 80 children) countywide. Of the total served, 86 persons or 93% of leavers exited to permanent housing.

CDBG funds were also utilized in a Rapid Rehousing approach to house, as quickly as possible, those who were homeless on the streets or in their cars. A total of 14 households consisting of 35 persons were successfully housed. At the end of the program year all but one remain stable in their housing.

#### **b. Continuum of Care – FY 2013-14 Program Competition and Accomplishments**

In September 2013, the Ventura County Homeless and Housing Coalition (VCHHC), former managers of the Ventura County Continuum of Care (CA-605) speaking on behalf of the grantees of the Oxnard and Ventura County Continuums of Care, forwarded a request to the U.S. Department of Housing and Urban Development (HUD) to merge the City of Oxnard Continuum of Care (CA-611) and San Buenaventura / Ventura County Continuum of Care (CA-605) into a single Continuum. This request to merge was approved by HUD's Washington D.C. office. The merged CoC designation is: CA-611 - Oxnard/San Buenaventura/Ventura County CoC. This was not the absorption of one CoC into the other; rather the creation of a blended, regional entity that agreed to use the Ventura Countywide Continuum of Care Alliance (CoC Alliance) as the primary decision making and planning body for the merged Continuum.

With the consolidation of the two CoCs and the establishment of the CoC Alliance (a partnership of service providers, advocates, non-profits, government agencies, and others interested in ending homelessness in the County) the regional strategy for addressing homelessness is complete with a common Homeless Management Information Systems (HMIS) data system and ongoing development of a common coordinated intake/assessment system.

The CoC Alliance was successful in receiving the following awards in the CoC 2013 NOFA.

Grantee Name	Project Name	Project Type	Grant Amount
Many Mansions	Casa de Paz	PH	\$62,316
Many Mansions	Richmond Terrace	PH	\$63,412
Many Mansions	Esseff Village	PH	\$40,760
Ventura County Behavioral Health	East County / Oxnard Shelter Plus Care	PH	\$257,121
Hsg Authority of the City of San Buenaventura	Shelter Plus Care	PH	\$115,509
Turning Point Foundation	Wooley House Permanent Housing	PH	\$36,672
Turning Point Foundation	Stephenson Place Permanent Housing	PH	\$27,197
Many Mansions	D Street Apartments	PH	\$19,118
Many Mansions	Peppertree Apartments	PSH	\$61,052
Turning Point Foundation	Wooley House Transitional Hsg to PSH	PSH	\$31,962
City of Oxnard	Community Action -VC PSH	PSH	\$125,814
County of Ventura Human Services Agency	Homeless Outreach - RRH	RRH	\$81,829
County of Ventura Human Services Agency	HMIS Project	HMIS	\$90,778
County of Ventura Human Services Agency	RAIN Project Transitional Living Center	TH	\$388,485
The Salvation Army SC Division Ventura TLC	TLC	TH	\$208,535
City of Oxnard	Khepera House (L.I.F.E.)	TH	\$53,165
Turning Point Foundation	Our Place Safe Haven	SH	\$168,977
2013 Total Annual Renewal Demand			\$1,832,702

#### 1. VCHHC - Continuum of Care Accomplishments - Chronic Homelessness Programs

Each year, HUD requires a count of homeless persons in shelter. This data is utilized in the application for Continuum of Care funds. A consultant was hired to prepare the Continuum of Care NOFA application, oversee HUD's mandatory street count of homeless persons and facilitate implementation of the "Ventura County 10-Year Strategy to End Homelessness (10YS)", including developing solutions to end homelessness for our chronically homeless clients. In January 2014, the County of Ventura coordinated a point in time count of homeless persons in shelters and on the streets. The homeless population throughout Ventura County decreased eighteen (18) percent from 2013. There was a significant decrease in the number and percent of chronically homeless adults between the 2013 and 2014 homeless counts. There were 319 fewer chronically homeless adults in 2014 which represents a 45% decrease when compared to 2013. The percentage of chronically homeless persons still remains well above the national average of 18%. The evidence-base and best practice to end chronic homelessness is Housing First which moves households from the streets and directly into permanent supportive housing and providing appropriate wrap-around services to ensure housing stability. In addition, there was a 29% decrease in chronically homeless families. In 2013 there were 17 chronically homeless families and in 2014 there were 12. Recommended next steps to address the needs of this population include continued street outreach and engagement efforts that are focused on identifying chronically homeless persons in need of a housing first approach. Such attention should be given to the most visible and hardest-to-reach individuals. These actions should have the support of

various public and private partners who can help identify, house, and provide social services in order to help implement a housing first approach. The full report on the 2014 homeless count and proposed next steps may be found on the County of Ventura Homeless Grants Website at:

<http://www.ventura.org/community-development/homeless-grants>

## 2. Continuum of Care Accomplishments - Other Homelessness Goals

The Updated 10-Year Plan (10YP) to End Homelessness in Ventura County may be found at the County of Ventura Homeless Grants Website at:

<http://www.ventura.org/community-development/homeless-grants>

The 10YP calls for the creation of a Continuum of Care Oversight Board for Ventura County. The purpose of this governance structure is to ensure orderly operations of the Ventura Countywide Continuum of Care (The CoC Alliance). It is the mission of the Alliance to facilitate an end to homelessness in Ventura County by coordinating funding, housing, and service strategies that prevent and end homelessness, in accordance with the guidelines defined in the HEARTH Act, and applicable rules, and the recommended activities in the 10-Year Plan.

The CoC Governance Structure includes the governing board to the full CoC Alliance and four standing subcommittees: Housing and Service System Coordination, Data Performance and Evaluation, HMIS Steering Committee, and the Public Information and Outreach Committees. Information on the CoC Alliance can be found at this website:

<http://www.ventura.org/community-development/continuum-of-care-committees>

Another goal of the Plan is the development of a coordinated screening assessment and case management system. A subcommittee of the CoC Alliance has been working through a stakeholder process to implement this system to ensure homeless households are placed in the appropriate housing and service types based on their level of need. The Subcommittee has developed a comprehensive and standardized assessment tool that collects HUD and agency required data to determine the appropriate placement. They worked with HMIS staff to modify intake and assessment questions that will allow for an easy transition from the paper based pilot project to an HMIS system.

Active Task Forces involving agencies, citizen volunteers, and the faith community are operational in the cities of Camarillo, Ojai, Oxnard, Santa Paula, Simi Valley, Thousand Oaks, and Ventura. The Task Forces have created local funding mechanisms and are actively engaged in public education efforts as well as in the development of housing units called out in the 10YP.

The county-wide Homeless Management Information System (HMIS) is operational. The HMIS Steering Committee is actively involved in updating policies and procedures, establishing and monitoring progress toward achieving data quality goals, and strengthening participation in HMIS by its users. For more information on HMIS, see Part I, Assessment, Section D-3, Other Actions – Develop Institutional Structures and Enhance Coordination.

The Ventura County One Stop Program has been serving Ventura County since 2008, coordinating the provision of a large continuum of community services, such as medical and behavioral services to the homeless and underserved; housing options; General Relief and Cal

Fresh; Risk Assessments; Veteran Assistance; and Other General Assistances. Providers from the public and private sector come together to provide this assistance. Clients new to homelessness are referred to the Job & Career Centers. Case management planning meetings with One Stop providers, Affordable Care Entities (ACE), HSA Homeless Services, and community-based organization case managers immediately following each One Stop have been implemented in order to identify those at greatest risk of falling through the cracks and establish a plan and the responsible case manager to assist each specific client. The program has expanded operations and now meets in Thousand Oaks and Simi Valley, in addition to its regular sites in Ventura and Oxnard.

Although no longer funded by Urban County Entitlement Area CDBG or ESG funding, the County Health Care Agency - Behavioral Health Department, Emergency Shelter Program (BHD-ESP) provides outreach to homeless mentally ill throughout Ventura County. Experienced case managers are able to engage individuals, gain their trust and assist them with the barriers that have led them to homelessness. Services are field-based, provided countywide, and include immediate food, shelter, and linkage to mental health treatment, criminal justice advocacy, and assistance with obtaining entitlement benefits. In FY 2013-14, BHD-ESP served 58 unduplicated persons.

3. Progress in meeting specific objectives for reducing and ending homelessness, as defined in the ESG Rule:

- a. Outreach to homeless persons (especially unsheltered persons) and assessing their individual needs;

Ventura County revised its 2007 Ten-Year Plan to End Homelessness to include the implementation of a Street-to-Home Campaign that will identify, engage, house, and provide intensive integrated supportive services and treatment to the most vulnerable, visible, and hardest-to-reach chronically homeless single adults and families who have been living on the streets of Ventura County. The plan recommends that each local jurisdiction implement a local project to identify participants that must be willing to engage by a) participating in an intake and assessment that will serve as a basis for a service plan; and b) working with a case manager to fulfill the goals and objectives of their particular plan in order to obtain and maintain permanent supportive housing and other essential services. Once housed, engagement will also include such activities as 1) helping participants develop an individualized post-crisis plan to return to wellness; 2) teaching participants how to obtain and maintain personalized recovery services such as health, mental health, and substance abuse care; 3) creating access for participation in recovery-based self-help and support groups; 4) obtaining other resources such as employment and education services and transportation; and 5) obtaining public assistance benefits.

The Human Services Agency's Homeless Outreach Project (HOP) provides outreach and case management services to homeless single persons and families throughout Ventura County. If income abilities allow, they seek first to move people directly to permanent housing and then assist with housing stability issues through six months of on-going case management support. They may provide continuing case management support for up to 24 months, with the goal of permanent housing stability, a stable income stream and the establishment of a support system in their local community. The results of this program are described in Part II – CDBG.

Lutheran Social Services operates a street outreach program, Homeless 2 Home, which is described in Part II.

The County Human Services Agency, Rapid Rehousing Program assists individuals and families countywide into permanent rental housing as rapidly as possible. This project is also described in Part II.

Ventura County Behavioral Health has two programs available that provide crisis intervention services: 1) County-operated crisis team: This team respond to calls on adults that are 21 years and older; 2) Children's Intensive Response Team (CIRT) This program is operated by Casa Pacifica under contract from VCBH and responds to calls on children and adolescents younger than 21 years.

Ventura County Stand Down provides a one-stop shop for homeless and at-risk Veterans to get matched with essential services such as medical, dental, and vision exams, employment and housing assistance, as well as Veterans benefit identification and assistance.

The City of Ventura and Ventura County Public Health jointly fund a full time outreach worker for the downtown Ventura area. Using an Assertive Community Treatment (ACT) model, the outreach worker engages homeless clients to enroll them in benefit programs to help move them into permanent housing.

- b. Addressing the emergency shelter and transitional housing needs of homeless persons;

In the 2007 10-Year Plan to End Homelessness, two of the five "new" Guiding Principles are:

1. Shifting away from providing more and more shelter and transitional housing for chronically homeless persons and moving towards providing permanent housing as quickly as possible along with services needed while in their housing—this principle has served as the basis to the best practice model known as Housing First;
2. Minimizing the length of stay in shelters and transitional housing programs and aligning resources to help households obtain permanent housing as quickly as possible along with home-based case management as needed—this principle serves as the base of the best practice known as Rapid Re-housing.

The original recommendation regarding shelter beds was to "create 150 additional shelter beds for individuals living on the streets and who should develop a case management plan with a case manager as a condition to admission." When updating this plan in 2011 and 2012, a Steering Committee recommended that the length of stay in shelters should be minimized and that shelter resources should be used to help households obtain permanent housing as quickly as possible along with home-based case management as needed. Thus, any new shelters should be short-term harbors while permanent housing solutions are sought. During the first five (5) years of the implementation of the 10YP, only 12 year-round shelter beds were created, all of which were located in Oxnard. No new year-round shelter beds were created in other parts of the county. In 2014, there were 344 shelter beds identified in the annual shelter count for the Ventura County CoC geographic area, which encompasses all of Ventura County. Of these beds, 27 were for victims of domestic violence and the remaining were seasonal. Year-round shelter beds are needed and should be modeled after this recommendation. Small local year-round shelters should consist of a number of beds that is proportional to its location.

The Updated 10-Year Plan continues to encourage the creation of new transitional housing units as noted in the 2007 Plan. However, the new recommendation also strongly encourages short-term stays, which is consistent with the guiding principle of minimizing the length of stay in



transitional housing. The recommendation also encourages a “transition-in-place” model that allows a transitional housing unit to become a permanent housing unit by letting the household stay in the unit and assume the lease agreement with the property owner. The development of transitional housing units should also be located throughout the county and based on population and need for services. During the first five (5) years of the implementation of the 10YP, 30 units consisting of 90 beds were created. The initial goal in 2007 was 75 units consisting of 225 beds. An additional 45 transitional housing units consisting of 135 beds will fulfill the initial goal which includes serving families and individuals who are homeless (living on the streets) and who are willing to develop and work a service plan with a case manager as a condition to admission. In 2014, there were 324 transitional housing beds, including 15 beds for victims of domestic violence, identified in the annual shelter count for the Ventura County CoC geographic area.

- c. Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The CoC continues to implement a Street-to-Home Campaign (S-H-C) and a Rapid Re-housing Program (RRP) as recommended in our 10-Year Plan to End Homelessness. The S-H-C moves away from traditional “street outreach” that focuses on going out to the streets to find homeless persons and establishing and building relationships with them in order to refer and/or transport them to social services; and 2) moving toward the implementation of a vulnerability assessment, rapid engagement, support, and housing placement of homeless persons and whatever on-going support is necessary to stabilize their permanent housing.

The RRP helps at risk households that become homeless to move as quickly as possible back into housing by receiving social service support and short-term financial assistance for first month’s rent, security deposit, and moving costs. The RRP also aligns sheltered resources to ensure that households have access to the services necessary to obtain permanent housing as quickly as possible. Services include an intake and assessment that outlines the immediate steps to obtain housing. Working with a case manager to achieve these steps is usually necessary. Emphasis is placed on locating housing that is affordable and increasing household income to maintain such housing. Once these steps are achieved the immediate goal is to move the household into appropriate permanent housing including home-based case management as needed.

The County of Ventura has continued both homeless prevention and rapid re-housing services through the remaining 2012-13 ESG funding and the balance from an allocation of \$750,000 from the County’s General Fund to provide the same services noted above throughout the county. The local Homeless Prevention program and the Rapid Re-housing Program are operated by the same service provider that administered the HPRP Homeless Prevention program. Eligible services include those that were eligible under the HPRP and include 1) short-term rental assistance; 2) medium-term rental assistance; 3) security and utility deposits; 4) utility payments; 5) moving cost assistance; and 6) motel and hotel vouchers available only to program participants prior to move-in under the Rapid Re-housing Program. In addition, the same service provider recently received an allocation of \$750,000 from the County’s General Fund to provide the same services noted above throughout the county.

Homeless 2 Home (H2H) is a combined effort of the Salvation Army, Turning Point, Project Understanding, Lutheran Social Services and the Society of St. Vincent DePaul. This program is focused on the City of Ventura (west county) and the City of Thousand Oaks (east county). From January through July 2014, 251 adults and children were assisted.

d. Helping low-income individuals and families to avoid becoming homeless, especially extremely low-income individuals and families and those who are:

(1) Likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions);

(2) Receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The steps that the CoC has incorporated into homeless prevention, as outlined in our 10-Year Plan, includes the short-term assistance delivery model as outlined by HUD through the Homelessness Prevention and Rapid Re-Housing Program (HPRP). This delivery model “targets households with the highest likelihood of becoming homeless, and HPRP program providers should provide just enough assistance to prevent or end an episode of homelessness – stretching resources as far as possible.” Financial resources for this model include rental and utility assistance to households that are most likely to become homeless if not for this assistance. Efforts are made to ensure that these resources are provided to households that are facing eviction and would become homeless without this help. The CoC has also implemented a community outreach and education campaign that informs households at risk of becoming homeless about resources available to them through homeless prevention programs.

(3) Likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions);

The County of Ventura Children and Family Services provides discharge planning and placement assistance to youth leaving foster care through a Transitional Independent Living Plan that is developed when youth turn 15 ½ years of age. The plan focuses on housing, employment, and development of life skills such as budgeting, shopping, meal planning, conflict management, etc. The goal of the program is to provide services to assist eligible youth and young adults between the ages of 16 and 21 in making a successful transition from foster care to independent living and achieve self-sufficiency.

In fulfillment of state law, the County Health Care system protocols describe discharge planning as an interdisciplinary responsibility. These procedures have been adopted whether a patient is being discharged from a prolonged hospitalization or has obtained care through the Emergency Room or Ambulatory Clinic. Under the auspices of the Interagency Council on Homelessness and led by the County Health Care Agency, social workers from both public and private hospitals, the Ventura County Jail and the Ventura County Youth Services Division are meeting to discuss ways to improve the current discharge planning system.

Persons who require ongoing medical or nursing care and who have no identifiable address may be discharged to a respite program at the RAIN project, a County-operated transitional living program. Others, upon discharge, routinely go to group homes, board and care facilities, or reunite with family or friends.

The Ventura County Medical Center Psychiatric Inpatient Unit (IPU) provides discharge planning and placement assistance to patients leaving County facilities. Primary steps include: 1) developing an initial discharge plan within the first 24 hours of admission; 2) assessing patient daily and updating Discharge Plan according to patient's response to treatment; and 3) documenting patient readiness for discharge and completing the Aftercare Plan at time of discharge. The VCMC IPU staff works collaboratively with community based organizations and Ventura County Behavioral Health outpatient and residential services staff to find the appropriate level of care and housing for individuals. Upon discharge placement can range from Board and Care Homes, rooms for rent, return to family, sponsored independent living, and emergency shelter vouchers. The IPU staff collaborates primarily with those who are also present at the weekly Continuum of Care meeting which includes VCMC IPU, Ventura County Behavioral Health (VCBH) Adult Residential Services (ARS), Telecare programs, Anka Behavioral Health/Hillmont House, VCBH Outpatient clinics and the Public Guardian's Office.

The Ventura County Sheriff's Department (VCSD) is in the process of updating the discharge process for inmates and is conducting a pilot program to test the efficacy of the new procedures. Outside of that pilot program, the current process provides a resource guide listing options for housing, health care and other services available to every inmate. Those who are eligible may enroll in a transition program to assist them with re-entry to the community. Clients with diagnosed mental illness receive individualized attention from VC Behavioral Health case managers. The goal of the VCSD is to connect inmates in need to housing options, employment plans, substance abuse meetings and public assistance benefits.

- (4) Receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC will continue to increase the percentage of participants receiving main stream benefits by having SSI/SSDI Outreach, Access and Recovery (SOAR) trained staff continue to meet monthly and provide technical assistance on how to identify eligibility and program changes; identify, enroll, and follow-up with homeless persons; identify and overcome barriers to access mainstream resources; provide transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs; and staff systematically follow-up to ensure benefits are received.

The CoC will also review the Annual Performance Reports of grantees for mainstream benefits outcomes on an on-going basis. The CoC will meet with low-performing agencies in order to identify causes for low mainstream benefits rates. The CoC will also meet with high-performing agencies in order to identify reasons for higher mainstream benefits rates, and will share these findings with lower performing agencies in order to help them improve mainstream benefits outcomes for clients.

#### 4. Economic Development (includes efforts to reduce the number of poverty-level families)

##### a. Economic Development in and by Entitlement Area Jurisdictions

The economic development goal of the Entitlement Area was to enhance economic development through job creation or retention. This goal was to be achieved by providing loans and technical assistance for businesses that enhance self-sufficiency through employment, Section 3 compliance and business development. The following table shows how each area progressed.

**Economic Development**

Project	FY 2013-14 Annual Goals	FY 2010-14 Five-year Goal Total	FY 2013-14 Accomp.	Five-year Accomp. Total
	*Source: FY 2013-14 Annual Plan	Source: Consolidated Plan	Source: Year End Status Report	Source: Sum of Previous Year End Reports
Women's Economic Ventures (reports Businesses Served)	11	57 Jobs / 35 Businesses	21	21
EDC-VC Micro Enterprise Loan Program	15		0	22
EDC-VC Small Business Technical Assistance Program	6		3	25
Totals (Businesses Served & Jobs)	26 / 6		21 / 5	43 / 25

**Fillmore** – The City Business Park Master Environmental Impact Report and Master Plan are complete and were approved by the City in 2008. In addition, a master infrastructure plan for the business park is complete, portions of which have been installed by the City and one business park owner. However, due to the current economic climate, progress on additional infrastructure improvements has been delayed.

The City will be addressing the master infrastructure plan and determine if fees can be delayed, reduced, or eliminated, or to find a new financial mechanism to pay for the infrastructure.

**Moorpark** – The City of Moorpark is continuing to explore options to bring high speed internet to local businesses. Currently, businesses need to work through third party providers to bring fiber cabling to their building. The installation and monthly costs are cost prohibitive for small to medium size businesses. The City of Moorpark is looking to group businesses together to help reduce the installation fee and monthly service cost for each business, while significantly increasing internet speeds.

The City is also in the process of preparing a Commercial and Office survey to determine the existing demand for commercial office and retail space and to evaluate if some of the affected properties could be re-zoned for other uses.

**Ojai** – During the preparation of the City's 2006-2014 Housing Element, the inventory of residential sites identified insufficient capacity to accommodate the City's Regional Housing Needs Assessment (RHNA) allocation in the very-low and low income categories. As a result, Program 6 (Demonstration Projects) called for the application of a Special Housing Overlay ("SPL"). This concept involves establishing an overlay zone to the commercial zoned (C-1) properties in the City that would allow multi-purpose use by including high density residential areas in conjunction with the main commercial use. This would result in sufficient multi-family housing projects at a density of 20-units/acre to accommodate the RHNA. The 2006-2014

Housing Element reviewed candidate SPL sites and identified priority sites that appeared to have the greatest immediate potential for affordable housing development.

After adoption of the 2006-2014 Housing Element, the City commenced the implementation phase of the SPL Overlay. Additional public meetings were held to review and refine the site analysis and identify the most appropriate parcels for rezoning to SPL. There were eight parcels designated for the SPL Overlay. These eight parcels were approved for the SPL Overlay with the adoption of the 2014-2021 Housing Element Update.

**Port Hueneme** – The City continues to enforce a Living Wage Ordinance which requires contracts over \$35,000 with contractors having 10 or more employees to pay employees \$10.35 per hour with health benefits or \$12.90 per hour without health benefits. Exceptions can be negotiated.

**County** – The Economic Development Collaborative-Ventura County (EDC-VC) has one program funded by CDBG. At least 51% of the jobs listed below were filled by low to moderate income persons:

- Loan Program – 3 preschool teachers

The Entitlement Area has a small CDBG fund program that was originally established to match a larger federally funded grant program from the U.S. Department of Commerce, **Economic Development Administration** (EDA) to provide financial assistance to businesses impacted by the 1994 Northridge Earthquake. Recent federal approval to expand the lending criteria to general business lending for the EDA-funded RLF has resulted in renewed efforts to promote and encourage local businesses to apply for new loans and is generating significant interest in the revolving loan program.

County of Ventura Administration has a renewed focus on developing new and strengthening existing economic opportunities in the area. In August 2012, the County implemented a draft Economic Development Plan, which presents the efforts of the County's resources and partner organizations to meet this end. Among these are:

- County Human Services Agency Job and Career Centers and the Work Force Investment Board (WIB) provide job training and other job seeking skills;
- Other County agencies have streamlined processes in order to help businesses with permitting, etc.;
- Ventura County Economic Development Association (VCEDA) is a membership driven non-profit organization that provides advocacy and outreach to protect business interests;
- Ventura County Lodging Association (VCLA) is an organization of lodging and destination marketing entities in Camarillo, Oxnard and Ventura which launched a new "Ventura County West" marketing campaign that promotes tourism, film and hotel industries; and
- The "Grow Your Business-Live Your Life" marketing campaign for business growth, retention and attraction developed in collaboration with WIB and the (EDC-VC).

The County's Living Wage Ordinance (LWO), adopted in 2001, continues to promote an acceptable living standard for working residents, which in turn might serve to alleviate the strain on county services. The LWO requires annual review and adjustment in proportion to increase in Consumer Price Index-W. Any increase must equate to at least 50 cents. The increase is automatic; however, Board of Supervisors review and approval is required if the County Executive Office (CEO) reports that it will unduly burden the County Budget.

Further information on the LWO may be obtained at the County of Ventura - CEO website under [Divisions/Governmental Services /Quick Links/Living Wage Ordinance](#).

#### **b. Regional Economic Development**

The County and all 10 cities are active members of the **Economic Development Collaborative-Ventura County (EDC-VC)** a 501(c)(3) non-profit corporation representing both the private and public sectors. The EDC-VC Board of Directors includes representatives from the cities and the County Board of Supervisors, and many of the major private companies in the region. As a regional organization, the EDC-VC's mission is to promote a strong regional economy through collaboration and marketing of Ventura County; efficiently and effectively coordinate and deliver regional economic development programs and services; and provide information through forums and programs to educate and enhance countywide knowledge and support of all stakeholders for economic stability. Following is a listing of major programs and services provided by the EDC-VC and accomplishments during FY 2013-2014.

PROGRAM	PURPOSE	TARGET AREA	RESULTS: FY 2013 -14
<p><b><u>SMALL BUSINESS DEVELOPMENT</u></b></p> <p><i>Small Business Development Center (formerly Business Enhancement Program)</i></p> <p>Funded by U.S. Small Business Administration, with cash match provided by the cities of Ventura County, other public and private contributions, and County CDBG.</p> <p><i>Targeted Layoff Aversion Program.</i></p> <p>Funded by the Ventura County Workforce Investment Board, using federal Workforce Investment Act Rapid Response funds, augmenting capacity of core Small Business Development Center services.</p>	<p>Provide one-on-one professional business assistance to Ventura County small business owners in the form of technical assistance and specialized consulting. Assistance in business planning, marketing, sales, human resource management, and financial matters.</p> <p>Identify businesses with workers at risk of lay-off; provide direct one-on-one assistance to stabilize the business, improve sustainability and retain jobs at risk.</p>	<p>Focus on unincorporated areas of county and all the cities of Ventura County.</p> <p>Focus on unincorporated areas of county and all the cities of Ventura County.</p>	<p><b>309</b> businesses assisted:</p> <p>New business start-ups: <b>59</b>;</p> <p>Jobs Created: <b>149</b>;</p> <p>New capital infusion: <b>\$20,262,489</b>;</p> <p>Increase in sales: <b>\$25,988,730</b>;</p> <p>At-Risk Jobs Retained: <b>520</b></p>
<p><b><u>BUSINESS/ WORKFORCE TRAINING</u></b></p> <p><i>Provide incumbent workforce training</i></p> <p>Program is funded through a combination of California Employment Training Panel and U.S. Department of Labor, Workforce Investment Act.</p>	<p>Purpose is to support business and workforce competitiveness.</p>	<p>Focus on unincorporated areas of county and all the cities of Ventura County.</p>	<p>Provided training to <b>4 firms, benefitting 387 incumbent workers.</b></p>

PROGRAM	PURPOSE	TARGET AREA	RESULTS: FY 2013 -14
<u><b>REGIONAL COORDINATION</b></u>  <i>Convene monthly economic developers roundtable meeting</i>  <i>Sponsor regional business development forums</i>	<p>Facilitate regional coordination, share best practices in economic development. Focus on development of professional economic development capacity.</p> <p>Improve business awareness about resources to support business retention and expansion.</p>	<p>Countywide.</p> <p>Countywide.</p>	<p>Convened ten meetings, serving all ten cities and the county, multiple public and private sector stakeholders.</p> <p>Sponsored or co-sponsored four regional meetings, focused on home-based businesses, health care, manufacturing, and international trade opportunities.</p>
<u><b>DIRECT BUSINESS LENDING PROGRAMS</b></u>  <i>General Revolving Loan Fund (GRLF)</i>  Funded by U.S. Economic Development Administration, with matching funds from 1996 from cities of Fillmore and Simi Valley and County of Ventura.  <i>City of Ventura Business Assistance Program</i>	<p>Provide low-cost loans for businesses as an incentive for job creation.</p> <p>May be used for working capital, equipment purchases, debt restructuring, all leading to job creation. Loans amounts range from \$10,000 to \$250,000.</p> <p>Provides financial assistance for building rehab, façade renovation, code compliance issues, inventory and working capital. Loan amounts range from \$5,000 to \$50,000, or in aggregate not to exceed \$125,000 to one firm at one time.</p>	<p>Formerly targeted to disaster assistance to businesses impacted by defense downsizing or associated with key industry clusters. Has been modified by local partners and by EDA to serve businesses countywide, in any industry sector.</p> <p>Existing and startup businesses within the City of Ventura's targeted commercial and industrial neighborhoods.</p>	<p>Made a total of <b>16 new loans for a total \$1,040,000, creating 26 new jobs</b> in the Ventura County economy.</p> <p>Total loans made in the life of the program is <b>\$8,574,148, creating 576 new jobs</b>.</p> <p>Made a total of <b>4 new loans for a total \$200,000, creating 6 new jobs</b> in the city's economy.</p> <p>A total of <b>79 loans</b> have been made over the life of the program, for a total of <b>\$3,246,065, creating 260 jobs</b>.</p>



PROGRAM	PURPOSE	TARGET AREA	RESULTS: FY 2013 -14
<i>Community Investment Loan Fund</i>  Funded by California Tobacco Tax (Prop 10), through the Ventura County First 5 Commission.	Provides below-market financing for developing licensed quality child care and preschool facilities for Ventura County's children. The fund's goal is to promote and fund a measurable increase in the number of child care and preschool spaces.	New or existing businesses seeking to expand. Eligibility is for licensed child care centers, countywide.	Funded one loan in the prior year, creating over 80 new child care slots.  <b>Funded 3 loans</b> at the end of FY 2013-14, creating <b>134 child care slots and 20 new jobs.</b>
<i>County CDBG Loan Fund</i>	Provide low-cost loans for businesses as an incentive for job creation.	Any business in County unincorporated areas plus five small cities: Fillmore, Moorpark, Ojai, Port Hueneme and Santa Paula.	<b>One new loan funded creating 8 new jobs.</b> Prior year funded loan continues to support creation of <b>3 new jobs.</b> Business support activity during year resulted in one new loan funded just after close of fiscal year; others in the pipeline.

### c. Ventura County Human Services Agency Community Services Department

To ensure our community's economic vitality, companies must have a skilled and productive workforce. The County Human Services Agency (HSA) provides a variety of services to job seekers, employers, and businesses:

One-Stop Job & Career Centers – At six locations across the county, HSA operates two Job & Career Centers and four Community Centers which offer access to an array of information and resources to job seekers and employers. This includes job listings, career guidance, local labor market information, access to tools for preparing resumes and on-site employer recruitment services. Through the centers, customers also have access to other partner resources including public assistance and Affordable Care Act programs.

Job Seekers – Employment services and access to a variety of programs is available at no cost to all customers who are seeking employment and career information through the Job & Career Centers. These services include access to training for those individuals who have been laid off, are formerly self-employed, or are re-entering the workforce. These individuals receive employment and training assistance including job placement, skills upgrade, and support services.

Employers – Can take advantage of many training options for their employees, including subsidized tuition, on-the-job training, skills enhancement, and customized training. Business consulting services include customized needs analysis, strategic planning and growth, management and marketing, and financial analysis.

Career Shops – Offered at no cost to job seekers, the topics include internet job search using the CalJobs system, Power of CalJobs, Winning Interviews, and Resumes that Sell. Job seekers

receive guidance in exploring their skills, searching for jobs, and finding information to help them advance in their current job or in planning for career opportunities.

CalJobs – A comprehensive website providing online employment services for job seekers and employers. These resources are available 24/7 to research information on career choices, access to job listings, training, and education resources. Access to the site may be done via the internet at <https://www.CalJobs.ca.gov/>.

Regional Roundtable – This is a statewide event sponsored by a different workforce area on a monthly basis which is designed to exchange information and resources affecting businesses. Ventura County sponsored one of the events that included participation of federal, state and local representatives.

Rapid Response – Companies that face downsizing, restructuring, closing, or relocation receive HSA's Rapid Response services at no cost. Rapid Response counselors are business professionals familiar with the area's economy and business climate. When layoffs or closures cannot be averted, HSA can assist employers in connecting their workers with support services to facilitate a smooth transition between unemployment and employment.

Technical Assistance – Offers technical support and guidance to increase the capacity and the effectiveness of employment services delivered through contractors or community based organizations. The technical assistance unit offers ongoing technical support, staff training, access/review of policies, procedures, and reporting, as well as resources to address the service delivery system.

STEPS (Specialized Training and Employment Project for Success) – Provides employment services to post-release offenders to include vocational assessment, training, work readiness instruction, and direct job placement into unsubsidized jobs to help ensure retention and economic self-sufficiency.

In FY 2013-14, the following are some of the services provided:

The Job & Career Center system provided 81 Career Shops, with 565 job seekers attending these workshops.

The Job & Career Center system provided unique services to over 24,000 individuals and universal access services were provided (turnstile visits). 57 Employer recruitment events were attended by 1,114 job seekers.

Rapid Response services were delivered to 11 employers that affected over 1,209 employees in Ventura County. Of the individuals affected by these downsizing/closure events, over 391 individuals were provided Rapid Response Services.

Additional information may be found on the Human Services Agency website at:

<http://portal.countyofventura.org/portal/page/portal/VCHSA/JobSeekers>

#### **d. Workforce Investment Board (WIB) of Ventura County**

The Workforce Investment Board (WIB) of Ventura County, appointed by the County Board of Supervisors, administers the distribution of federal Workforce Investment Act (WIA) funds that are

allocated through the State of California to Ventura County. The WIB oversees the development of workforce programs and services and collaborates with business, economic development, government, labor, education and community-based organizations to build a strong workforce in Ventura County.

## **WIB Goals**

- Engage, align, build, and leverage the resources of a collaborative workforce system.
- Advocate the development of a ready, flexible workforce that (1) adapts to the changing demand-driven job market; (2) supports the growth of existing businesses; and (3) is a positive marketing tool to attract new businesses.
- Promote opportunities for training a diverse workforce by (1) establishing workforce pipelines for allied health and clean/green-related jobs; (2) developing applied skills for technology-related jobs; (3) supporting mid-level-wage job seekers; and (4) introducing students to careers at an early age.

## **WIB Programs and Services**

Administered through the WIB, federal WIA funds help to support programs and services that are provided at no cost to adults, youth, dislocated workers, and employers. Job seekers have access to employment assistance, career training and education. Employers benefit from recruitment, customized training, and business consulting services.

Programs for adults, dislocated workers and Rapid Response services, provided through the Job & Community Service Centers operated by the Community Services Department of the Human Services Agency, are discussed above. The WIB also funds, through direct contracts with community organizations, programs and services for youth and business consulting services.

## **WIB Special Projects (Completed This Year or Continuing)**

Universal Service Delivery	Provided access to employment and career services for individual customers through the Job and Community Service Centers' internet-based employment services system (VOS/CalWORKS)
WIA Enrollments	Provided case-managed services to 805 adult, dislocated workers and youth participants in WIA programs
Business Support	Provided Rapid Response support for 13 businesses reporting a total of more than 1,238 impacted employees
Layoff aversion services	Supplied layoff aversion services to 11 businesses, helping to retain 956 at-risk jobs
One-Stop Consortium	<p>Provided oversight at the One-Stop Consortium (America's Job Centers of California), comprised of the Community Services Department of the Human Services Agency, the Employment Development Department and the County Superintendent of Schools Office</p> <ul style="list-style-type: none"> <li>• Recruitment events</li> </ul>

- Client access to internet job listings, career information and community resources
- Computer technology courses at no cost
- Employment services workshops, where job seekers received assistance with resume writing, online job searches, interviewing and computer skills

Regional Strategy and Outreach Plan      Continued pursuit of a Five-Year (2013-2017) Ventura County Regional Strategic Workforce Development Plan (approved by the State in October 2013, with designation as a High-Performing WIB [December, 2013])

### **WIB Partnerships in the Ventura County Region**

- Building workforce pipelines for Ventura County (priority sectors): (1) Healthcare; (2) Manufacturing; (3) Clean/Green.
- Strategic alignment for economic stability and growth: discussions with economic partners on the alignment of workforce and economic development strategies.
- Participation in two grants for Career Pathways: Ventura County Innovates and Tri-Cities College and Career Pathway Consortium/Oxnard Union High School District.
- Participation with LA, Orange and San Diego Counties in Advanced Manufacturing Partnership of Southern California (AMP SoCal), to promote federal grant applications relating to aerospace and defense.

Additional information may be found on the WIB website at: [www.wib.ventura.org](http://www.wib.ventura.org).

### **B. Affirmatively Furthering Fair Housing**

The County of Ventura contracts with the Housing Rights Center (HRC) to provide fair housing services for its residents. HRC's contract with the County includes the Entitlement Area and the Cities of Camarillo and Thousand Oaks. HRC's mission is to actively support and promote fair housing through education and advocacy, to the end that all persons have the opportunity to secure the housing they desire and can afford, without discrimination based on their race, color, religion, gender, sexual orientation, national origin, familial status, marital status, disability, ancestry, age, source of income, or other characteristics protected by law. HRC has worked to ensure equal access to housing for residents of Ventura County by providing discrimination complaint investigation, tenant/landlord counseling, outreach and education, legal services, and advocacy. The following report summarizes HRC's efforts in the County of Ventura for FY 2013-14.

### a. Summary of Client Services

From July 1, 2013 to June 30, 2014, the Housing Rights Center provided general housing and discrimination services to 396 clients from the County of Ventura. These clients represented various regions within Ventura County as follows:

City or Area	Number	Percent
Thousand Oaks	105	26.5%
Camarillo	100	25.3%
Unincorporated Area	64	16.2%
Ojai	38	9.6%
Port Hueneme	36	9.1%
Santa Paula	20	5.1%
Moorpark	18	4.5%
Fillmore	15	3.8%
<b>Total</b>	<b>396</b>	<b>100%</b>

Clients from Ventura County who contacted HRC for assistance were asked to report their race and ethnicity. Their responses were as follows:

Race	Number	Percent
White	269	67.9%
Other	51	12.9%
American Indian or Alaska Native	38	9.6%
American Indian or Alaska Native and White	14	3.5%
Black/African American	12	3.0%
Asian	9	2.3%
Asian and White	2	0.5%
Native Hawaiian or Other Pacific Islander	1	0.3%
<b>Total</b>	<b>396</b>	<b>100%</b>

Additionally, these clients reported their income levels as follows:

Income Level	Number	Percent
Extremely Low	206	52.0%
Very Low	100	25.3%
Low	42	10.6%
Moderate	48	12.1%
<b>Total</b>	<b>396</b>	<b>100%</b>

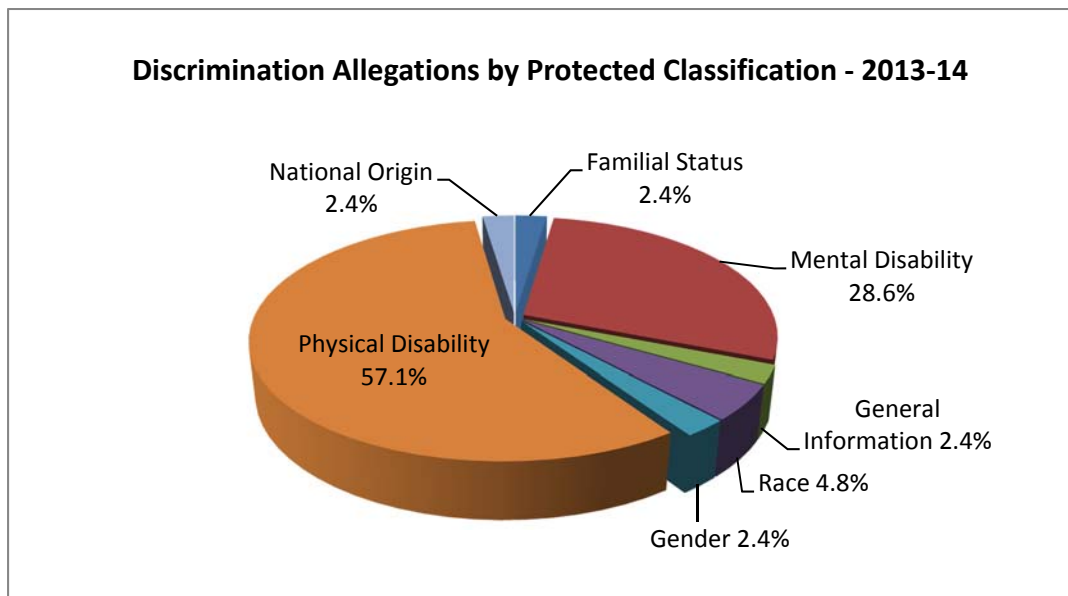
HRC also collected data on female-headed households, seniors, people with disabilities, and individuals receiving government subsidies. Fifty-three (13.4%) stated they had a disability, 25 (6.3%) were the female head of a household, 38 (9.6%) stated they were seniors, and 30 (7.6%) stated they received some form of government subsidy for housing.

## b. Housing Discrimination Intake and Investigation

Of the 396 Ventura County residents assisted during the fiscal year, 42 reported incidents of housing discrimination or otherwise contacted HRC for information about housing discrimination. These inquiries originated from the following regions:

City or Area	Number	Percent
Camarillo	15	35.7%
Thousand Oaks	14	33.3%
Port Hueneme	4	9.5%
Santa Paula	3	7.1%
Ojai	3	7.1%
Moorpark	1	2.4%
County (unincorporated area)	1	2.4%
Fillmore	1	2.4%
<b>Total</b>	<b>42</b>	<b>100%</b>

Of the 42 housing discrimination inquiries received by HRC, 24 were allegations of discrimination based on physical disability, 12 on mental disability, 2 on race, 1 on familial status, 1 on gender, and 1 on national origin. The remaining discrimination inquiry consisted of a request for general information on housing discrimination.

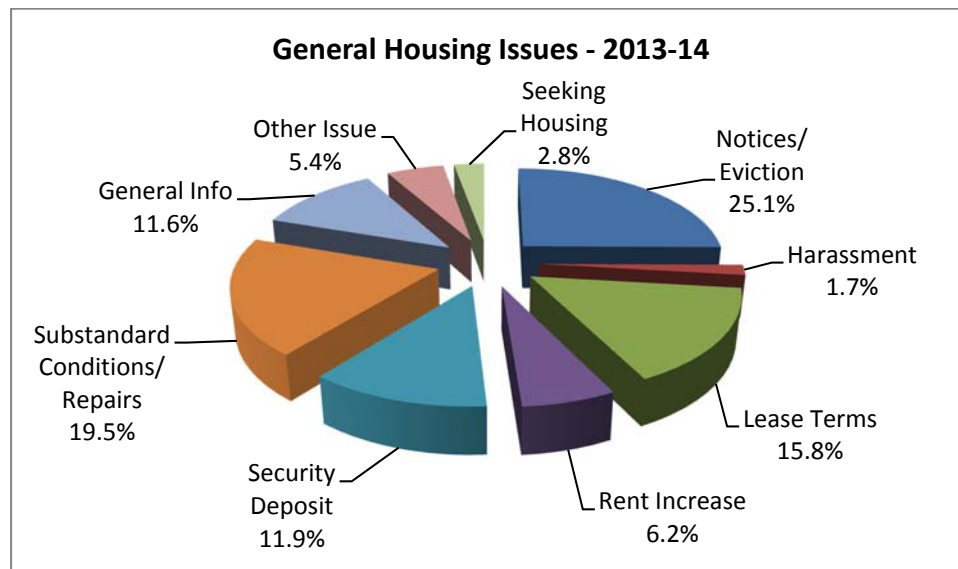


### c. Tenant/Landlord Counseling

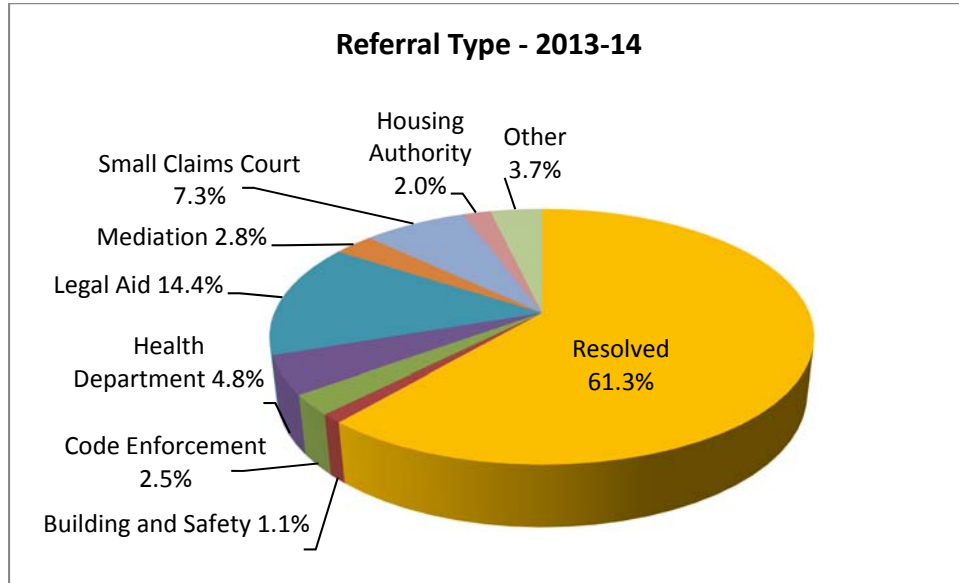
Three hundred fifty-four Ventura County residents contacted HRC for assistance with tenant/landlord issues. These contacts originated from the following regions:

City or Area	Number	Percent
Thousand Oaks	91	25.7%
Camarillo	85	24.0%
County (unincorporated area)	63	17.8%
Ojai	35	9.9%
Port Hueneme	32	9.0%
Moorpark	17	4.8%
Santa Paula	17	4.8%
Fillmore	14	4.0%
<b>Total</b>	<b>354</b>	<b>100%</b>

Tenant/Landlord issues covered a wide variety of concerns. The most prevalent issues raised by HRC's clients involved notices and evictions, followed by substandard conditions and repairs.



HRC's housing counselors successfully resolved 61.3% (217) of the tenant/landlord inquiries received. The remaining 38.7% (137) were given a referral to an appropriate agency or organization (e.g., legal aid, health department or department of building and safety).



#### **d. Outreach and Education**

The Housing Rights Center provided the County of Ventura with a comprehensive fair housing outreach and education program in FY 2013-14. Outreach efforts included, by way of example: in-person workshops and participation at fair housing events; presentations to community members and local government staff; advertisements, press releases, public service announcements, social media announcements, television interviews, and other media releases designed to educate the community on fair housing issues and to advertise HRC's various community activities; and the periodic distribution of fair housing literature to government staff and community members. The following is a non-exclusive list of outreach and education services provided by HRC during the fiscal year to further fair housing within Ventura County. This summary does not take into full account the impact of HRC's extensive outreach and education activities in neighboring Los Angeles County, including its highly-regarded annual *Housing Rights Summit* which is easily accessible to Ventura County residents, and a wide variety of other staff activities and communication campaigns with local, statewide, and national impact, all of which have been reported to appropriate Ventura County staff throughout the fiscal year.

#### **Media: Press Releases, PSAs, and Advertising**

In FY 2013-14, HRC submitted press releases, public service announcements (PSAs), and advertisements to Ventura County staff members and other media contacts and distribution outlets serving Ventura County, including Ventura County Star, Ventura County Reporter, Tri-County Sentry, local access television stations and print media sources serving cities within the Ventura County service area, Business Wire, Los Angeles Times, New York Times, USA Today, La Opinion, Daily Journal, Daily News, and AV Press, amongst others. These various media activities included announcements about HRC's programs and services generally (including the agency's contact information and office locations), HRC's case settlements and other fair housing enforcement activities (including its 2003 race discrimination suit against NBA personality Donald Sterling), HRC's Housing Rights Workshops held throughout Ventura County, and general information about the fair housing laws and housing discrimination.



HRC also collaborated with the Los Angeles Times, which ran a daily advertisement entitled *Live Free From Discrimination* in its real estate section. The ad provided HRC's contact information along with general information regarding fair housing and housing discrimination.

### **Fair Housing Workshops, Presentations, and Trainings**

During FY 2013-14, HRC conducted four Housing Rights Workshops for Ventura County residents. Three workshops, conducted for the Conejo Simi Moorpark Association of Realtors and Many Mansions (a nonprofit housing provider serving low-income families), targeted local housing industry professionals, with the fourth workshop, conducted at the Camarillo Public Library, designed to serve the needs of the general community. HRC also made two presentations during the fiscal year targeting Ventura County communities – one for Ventura County and Ventura City employees and partnering agencies, and a second for members of the Rotary Club of Westlake Village. A total of 115 individuals attended these events, providing HRC the opportunity to distribute 339 pieces of fair housing literature.

HRC's presentations and workshops provide attendees with an introduction to HRC's programs and services, an overview of the fair housing laws, and a discussion of tenant/landlord rights and responsibilities. These events also include question-answer sessions to provide attendees an opportunity to address specific questions to HRC staff members.

### **Booths and Community Events**

During FY 2013-14, HRC staffed an informational booth at Ventura County's 50 Plus Senior Expo, held in the City of Camarillo and designed to give social, health, and non-profit organizations, along with local businesses, an opportunity to connect with seniors, caregivers, and local community members. HRC was available to answer a broad range of questions from the event's approximately 300 attendees, and distributed 113 pieces of bilingual fair housing literature at the event.

### **Mailings and Other Literature Distribution**

Throughout FY 2013-14, HRC distributed thousands of pieces of housing rights literature to community members, government agencies, social service agencies, media contacts, and others throughout its service areas in Los Angeles and Ventura Counties, with at least 2,153 pieces of literature specifically targeted to Ventura County residents and representatives. Included in these distributions were HRC's agency brochure (an overview of the agency's programs and services), along with HRC's *Mobilehome Park Rights* flyer, *Familial Status* flyer, *What is Fair Housing?* brochure, and flyers and/or other promotional materials advertising HRC's fair housing workshops.

### **General Outreach**

HRC maintains an active relationship with fair housing advocates at all levels of government. The agency's efforts during the fiscal year included meetings with Third District Supervisor Kathy Long and her field representative, U.S. Secretary of Housing and Urban Development Shaun Donovan, and Congresswoman Maxine Waters, along with outreach to the Ventura County Board of Supervisors, all designed to raise awareness of the fair housing laws and to engage in discussions about the future of CDBG funding.

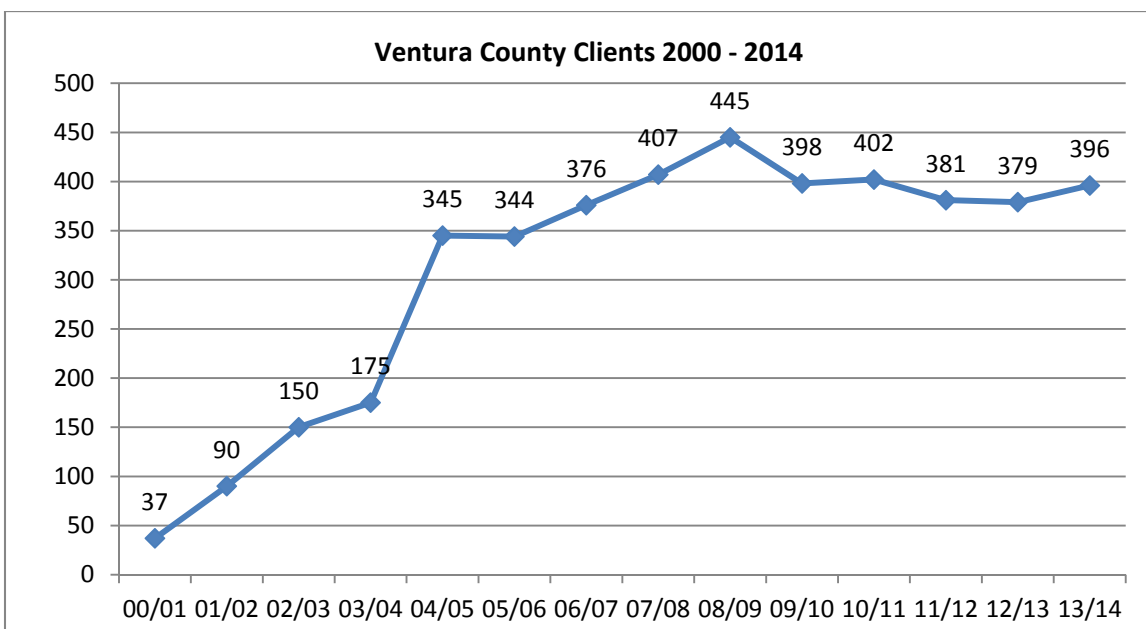
Throughout the fiscal year, HRC continued publication of its *Project Place* rental listing, a monthly listing of rental properties throughout Los Angeles and Ventura Counties, gathered from various classified ads and rental property sources. *Project Place* is available upon request, free of charge to the public.

HRC published its annual newsletter, *Disability Rights Bulletin*, during FY 2013-14. This newsletter provides readers with valuable information regarding disability-related housing accommodations and modifications, along with information about HRC's programs and services. The *Disability Rights Bulletin* is distributed to community-based organizations throughout HRC's service areas that serve the needs of people with disabilities.

HRC's website, [www.housingrightscenter.org](http://www.housingrightscenter.org), received approximately 112,000 hits during FY 2013-14. The website offers a number of features, including an interactive page where visitors can e-mail discrimination and tenant/landlord questions to HRC staff members, along with answers to frequently asked discrimination and tenant/landlord questions.

#### e. Historical Summary

Since the Housing Rights Center launched its Fair Housing Program for the residents of Ventura County in October 2000, it has established itself as a highly visible component of the County's efforts to promote fair housing, and continues to reach hundreds of community members annually despite fluctuations in both demographics and housing trends.



#### f. FY 2013-14 Accomplishment Summary

The Housing Rights Center's performance of its Fair Housing Program for Ventura County is measured against a contractually agreed Scope of Work (SOW). The following chart provides a summary of the SOW along with the agency's responsive efforts.

Activity	FY 2013-14 Goals	Accomplishments
Brochures	Maintain brochures for Ventura County as necessary	All current fair housing brochures were made available throughout the program year.
Literature Distribution to the Community	1,500 brochures	Excluding the routine distribution of HRC's <i>Project Place</i> rental listing to agency contacts within Ventura County, a minimum of 2,153 pieces of fair housing literature (brochures, newsletters, flyers, and/or postcards) were distributed as hard copy or electronically directly to Ventura County residents or to media and government contacts for redistribution to the public.
Distribution of Fair Housing/Fair Lending Informational Materials to Lending Institutions	Distribute fair housing/fair lending materials to 25 lenders/lending institutions in Ventura County.	HRC conducted mailings to 37 lenders or lending institutions in the cities of Camarillo, Fillmore, Moorpark, Ojai, Port Hueneme, Santa Paula, and Thousand Oaks, aimed at raising awareness of fair housing and fair lending laws, and including the transmission of 74 HRC publications.
Links to HRC Website	Work with participating jurisdictions to maintain links to HRC's website.	HRC cooperates with Ventura County to ensure a working link on the County's website and confirmed the continued presence of that link throughout the fiscal year.
Public Service Announcements	Develop 2 PSAs in English and Spanish for distribution to public access channels.	During the fiscal year, HRC developed 15 PSAs (most bilingual) which were submitted to cities throughout Ventura County, including one submitted to Camarillo's Channel 10 to announce an upcoming HRC fair housing workshop to be conducted within that city, and another submitted to community television stations within the cities of Santa Paula and Thousand Oaks, designed to raise awareness of fair housing laws and providing HRC's contact information.
Advertisements	Develop 2 newspaper advertisements in English and Spanish to be placed in Ventura County news sources.	Eight press releases were developed for and distributed to media outlets throughout HRC's Los Angeles and Ventura County service areas, including regional and national English- and Spanish-language newspapers, and nationally via Business Wire, announcing HRC's recent litigation efforts and its 15th Annual Housing Rights Summit. Included in this fiscal year's release schedule was a bilingual press release submitted to four media agencies within Ventura County specifically announcing HRC's Housing Rights Workshop conducted in Camarillo on September 25, 2013.
Presentations to Landlords and other Housing Professionals	Conduct 1 Fair Housing Workshop for Landlords & other housing professionals.	HRC conducted three workshops for the housing industry professionals of Many Mansions, an affordable housing provider serving low-income families and individuals throughout Ventura County, and the Conejo Simi Moorpark Association of Realtors.
Fair Housing Training for County and participating city staff	Conduct 2 Fair Housing Training Sessions for County and participating city staff.	HRC conducted one fair housing presentation for Ventura County and Ventura City employees on June 5, 2014, which the County deemed sufficient to meet its educational requirements for the fiscal year.

Activity	FY 2013-14 Anticipated Workload	FY 2013-14 Actual Workload
Fair Housing Investigations	10 investigations	42 discrimination complaints received, yielding 11 cases for further investigation
Random Audit Testing	5 telephone tests	5 telephone disability tests conducted, with 2 showing evidence of discrimination
Responsive Audit Testing	5 tests	6 telephone tests and 3 vacancy checks conducted
Tenant/Landlord Counseling	200 residents	354 residents counseled
Other Complaints (not fair housing, not tenant/landlord)	20 referrals to various social service organizations	138 referrals to various governmental agencies and/or social service organizations

## 2. Analysis of Impediments to Fair Housing Choice (AI)

The communities within Ventura County have established a commitment towards providing equal housing opportunities for their existing and future residents. The County, along with all ten cities, supported the production of the May 2010 Regional Analysis of Impediments to Fair Housing Choice (AI). That AI was developed utilizing the 2005 AI, current housing information, an area survey, the 2000 Census and other pertinent data. The 2010 AI was used in development of the 2010 Consolidated Plan and the County's Fair Housing program as outlined in the FY 2013-14 Annual Plan. The accomplishments of the FY 2013-14 Fair Housing Program were reported in the prior section; those accomplishments as they relate to the goals and strategies of the 2010 AI are reported in this section.

The following chart lists the AI recommendations by category and responsible entities; action taken for each recommendation is noted.

**a. Fair Housing Services – County and Participating Jurisdictions**

<b>Recommendation</b>	<b>Action Taken</b>
1. All jurisdictions should provide links to fair housing and other housing resources with current information on their websites.	Each participating city and the County have established HRC links on their websites.
2. County should consider increasing the budget for and scope of the fair housing program to include testing and audits for rental properties and lending/sale audits for home purchases.	Testing and audit requirements are included in the County's contract with HRC and are provided by the agency as required.
3. All jurisdictions should consider developing and distributing public education and information materials on tolerance, focusing on sexual orientation, race/ethnic relations and religion.	Fair housing information brochures are made available at all city halls and the County Government Center. The recommendation to increase the effort was considered and the determination was made that current efforts are adequate.
4. Increase CDBG funding for fair housing services	Each participating city and County are working with their congressional representatives to bring CDBG funding back to effective levels.

**b. Fair Housing Services – Fair Housing Service Providers**

<b>Recommendation</b>	<b>Action Taken</b>
1. Continue to increase outreach and education methods to increase awareness of fair housing laws, issues and resources.	HRC currently uses newspapers (both print and online), television, radio, printed brochures, website updates, social media releases, and other means to disseminate relevant information.
2. Increase landlord/tenant education, outreach, and services in the cities of Camarillo, Ventura, and Ojai.	HRC distributed fair housing literature throughout the cities of Camarillo, Ventura, and Ojai to increase awareness of fair housing issues and to advertise the availability of HRC's programs and services.
3. Provide outreach and education to landlords, property managers, and housing professionals to increase awareness of fair housing laws, issues and resources.	HRC conducted four Fair Housing Workshops and made two presentations in participating cities, three of which were specifically tailored for housing industry professionals.
4. Work with jurisdictions to develop and distribute public education and information materials on tolerance, focusing on sexual orientation, race/ethnic relations, and religion.	Fair Housing information brochures are made available at all city halls and the County Government Center. The recommendation to increase the effort was considered and the determination was made that current efforts are adequate.

## **C. Affordable Housing**

The efforts of the Entitlement Area to promote affordable housing are addressed in Part I.A above and addressed in more detail in Parts II for CDBG and Part III for HOME below.

## **D. Other Actions**

### **1. Efforts to Overcome Obstacles to Meeting Underserved Needs**

#### **a. Farmworker Housing**

The **County** continued participation in House Farm Workers! (formerly the Agriculture Futures Alliance's (AFA) Farm Worker Housing Summit Steering Committee) to raise awareness of farmworker housing needs in Ventura County.

#### **b. Housing Rehabilitation Programs**

The Housing Rehabilitation Programs administered by the Cities and the County are discussed under Part I Assessment, Affordable and Decent Housing, Housing Rehabilitation (Objective H-2).

#### **c. Homebuyer Assistance Programs**

With the high cost of housing in Ventura County, several of the participating cities are supporting Homebuyer Assistance Programs with substantial funding and are working with area non-profit organizations to develop and promote homebuyer programs. The challenge is to identify and encourage potential homebuyers to participate in these programs, which will assist them with financial management to increase the probability they will purchase and stay in their new homes. More information on these programs is included under Part I(A)(1), Affordable Housing, Increase Home Ownership (Objective H-1).

#### **d. Tobacco Settlement Funds**

In recognizing the need to increase the health of the Ventura County community, primary use of Tobacco Settlement Funds have been directed towards direct health care services and prevention programs. The County of Ventura Board of Supervisors allocated Tobacco Settlement funding in the amount of \$7,249,805, in addition to \$966,195 in County General Fund money, for a total of \$8,216,000 in FY 2013-14 for the purpose of advancing the quality, quantity and availability of all forms of health care services for County residents as reflected on the following chart. Through collaborative engagements and support of direct health care services and prevention programs, community based organizations and county agencies provide a healthcare network to serve the community residents. The diverse nature of health care requires services to be provided in many areas, such as chronic disease prevention and control; communicable disease prevention and treatment; elder care services; oral health care; tobacco prevention and education; mental health; hospitals and physicians; the safety net system; and priority health care, including access.

## FY 2013-14 TOBACCO SETTLEMENT FUNDS ALLOCATIONS

Tobacco Settlement Program Focus Areas	FY 2013-14 Funding
Chronic Disease Prevention and Treatment Program Public Health Department	\$214,000
Communicable Disease Prevention and Treatment Program Public Health Department Community Based Organization	\$447,000 \$45,000
Oral Health Program Public Health Department	\$66,000
Preventive Health Care for Adults and Elder Care Services Public Health Department	\$124,000
Tobacco Education and Cessation Program Public Health Department	\$371,000
Health Access Programs Community Based Organization	\$150,000
Mental Health Services Behavioral Health Department	\$2,595,600
Public Health Children's Medical Services	\$86,000
VCMC Medical Inpatient and Outpatient Safety Net Services	\$4,018,700
Subsidized Home and Hospice Program Community Based Organization	\$50,000
Long Term Care Services Community Based Organization	\$44,000
County Executive Office Management of BU1080	\$4,700
<b>Total Allocated:</b>	<b>\$8,216,000</b>

### e. Programs for Mentally Ill Persons

The Mental Health Services Act (MHSA) was passed by the voters of California in November 2004. Beginning January 1, 2005, the Act imposes an additional 1% tax on that portion of a taxpayer's taxable income in excess of \$1 million. MHSA funds create new, or complement existing, services and resources; they do not replace current program funding. These funds transform the current mental health system from a "fail first" model to one that promotes prevention, early intervention, and recovery, strategically utilizing the following five components in an integrated manner with existing programs:

- Community Services and Supports (CSS)
- Prevention and Early Intervention (PEI)
- Workforce Education and Training
- Capital Facilities and Technologies
- Innovation

Further information on the MHSA Program, including the 2013-14 Annual Update, can be found at this website:

<http://www.vchca.org/behavioral-health/mental-health-services-act-%28mhsa%29>

## **2. Public Policies and Other Efforts to Foster and Maintain Affordable Housing**

The City of **Fillmore** approved the Housing Element in November 2013 and has submitted it to the State for certification. Within the Housing Element, the city identified a program to rezone property to allow for high density units at 50 units per acre and 20 units per acre. Twenty-nine farmworker units were constructed and are occupied per the Heritage Valley Parks Specific Plan settlement agreement. The City's Downtown Specific Plan has provisions for mix-use development as well as some of the commercial zones within the City. This provides for the opportunity to redevelop sites to incorporate additional housing units which are typically smaller and more affordable.

The City actively supports efforts by affordable housing project applicants to secure grants, tax incentives, and other state and federal government incentives. The City's Ordinance provides and encourages the provision of affordable housing through density bonus and other incentives.

The City provides for a streamlined review of small residential projects or infill projects which results in a less expensive and time consuming entitlement process encouraging affordable housing. The City continues to work with developers to provide affordable housing through the regulatory process. The City will continue to look at streamlining the development process to encourage affordable housing development.

Despite the demise of the City's redevelopment agency, the City of **Moorpark** will continue to require affordable units to be constructed in new housing projects throughout the City. All affordable units are being deed restricted for the longest feasible time, to maintain affordability.

The City's housing element provides for ten (10%) percent affordable units in market rate residential developments outside the redevelopment project area and fifteen (15%) percent affordable units within the redevelopment project area. Even though the City's redevelopment agency no longer exists, the goals outlined above will remain the same. When the City participates in a project, as the Housing Successor Agency to the Redevelopment Agency of the City of Moorpark, the goal will be to obtain a minimum of twenty percent or more affordable units. Enforceable commitments have been obtained for over \$4.3 million dollars as developer contributions toward the production of additional affordable units, in lieu of constructing very low-income units. The City also has an affordable housing density bonus that allows for an increase in density of up to one hundred percent (100%) for projects that are 100% affordable.

The City of **Ojai's** Redevelopment Agency and its associated housing fund have been commandeered by the State in the aftermath of ABx126, although the status of RDA funds and prior obligations continues to change, and there may be a partial restoration of such funding in the coming years. Any such restoration of housing funds could be used to augment the efforts of affordable housing projects.

The City of **Port Hueneme** requires housing developers in the Coastal Zone make 25% of newly constructed units affordable to low- or moderate-income households. Alternatively, the developer may pay an in-lieu fee of \$26,500 per unit on 25% of the total units. The in-lieu fee is computed as the average cost to make another dwelling in the City affordable to low or moderate income households. In-lieu fees are deposited in the Revolving Rehabilitation Trust Account and used to make rehabilitation loans and grants, or fund the acquisition and/or rehabilitation of the City's affordable rentals.



The City of **Santa Paula**'s 2013-21 Housing Element guides all housing decisions for the community that involve an expenditure of community resources. The Element fosters and maintains affordable housing by promoting the development of new affordable units through density bonuses, the use of infill housing incentive program, and rehabilitation of existing units.

Although the City of Santa Paula has not actively sought and obtained housing grants for its own use, the City has been supportive of efforts by affordable housing project applicants to secure grants, tax incentives, or other state and federal government incentives.

The City of Santa Paula's Development Code includes a provision for Inclusionary Housing (IHO), which was approved in 2004 and revised in 2005 to secure very-low, owner-occupied and rental housing. The IHO is expected to produce approximately 200 affordable housing units during the next ten (10) years. To date, approximately eight (8) units have been produced under the IHO and in-lieu fees have also been collected. The updated development code encourages and facilitates the production of farmworker housing in both residential and some commercial and industrial zoned areas.

In 2005, the Inclusionary Housing Ordinance established minimum affordability requirements for new residential development of ten (10) units or more. Generally, developers must provide the following as a condition for project approval:

- Reserve at least 15% of all dwelling units in a project for low-income households;
- Reserve at least 10% of all dwelling units in project for very-low income households;
- Construct off-site inclusionary housing for very low income households equivalent to 12% of all dwelling units in a project; or
- Pay an in-lieu fee as established by City Council resolution.

The **Ventura County** Board of Supervisors approved the 2014-2021 Housing Element update on October 22, 2013. The adopted Housing Element contains several programs and policies directed at fostering the development and maintenance of housing that is affordable to all income levels. The adopted Housing Element was certified as being in compliance with State housing element law by the California Department of Housing and Community Development (HCD) on December 9, 2013.

The Housing Element is based on the Southern California Association of Governments (SCAG) adopted Regional Housing Needs Assessment (RHNA). The RHNA resulted in a Ventura County unincorporated housing need of 1,015 total new dwelling units for the planning period (January 1, 2014 – October 1, 2021), of which 414 units are to be affordable for lower-income households. The composition of dwelling units added to the housing inventory and those made available during the 2006-2013 period are as follows:

**Remaining Housing Need by Income Category  
(2006-2013 Housing Element Cycle)**

	Lower Income (<80% of median)			Moderate Income (80-120% of median)	Upper Income (>120% of median)	Unknown	Total
	Extremely-Low Income (<30% of median)	Very-Low Income (30-50% of median)	Low Income (50-80% of median)				
2006-2013 Housing Need	152	153	250	291	558	--	<b>1,404</b>
2006-2013 Housing Completions	54	95	177	337	578	35	<b>1,276</b>
<b>Remaining Housing Need</b>	<b>98</b>	<b>58</b>	<b>73</b>	<b>(46)</b>	<b>(20)</b>	<b>(35)</b>	<b>229</b>

**Housing Completions by Dwelling Unit Type (2006-2013)**

Dwelling Unit Type	Total DUs
Single-Family Conventional Dwellings	631
Single-Family Mobile Homes	80
Second DU's	164
Farmworker Units	27
Apartments	254
Townhomes	120
<b>Total</b>	<b>1,276</b>

As part of the Housing Element update, the County Board of Supervisors approved the following programs aimed at facilitating the creation of lower-income housing units:

- Solicit and assemble pre-approved building plans for second dwelling units;
- Prepare and process an amendment to the Non-Coastal and Coastal Zoning Ordinances to require that residential development projects of 10 or more dwelling units provide lower-income residential units;
- In consultation with farmworker housing organizations, evaluate development standards applicable to discretionary farmworker complexes and, if warranted to facilitate farmworker complexes, adopt new or amend existing development standards;
- Evaluate senior citizen housing needs and potential ordinance revisions that promote the preservation and expansion of senior citizen housing countywide; and

- Develop and process a Housing Impact Mitigation Fee ordinance for Board of Supervisors consideration. Any fees imposed on agricultural related development should be set aside specifically for farm worker housing.

In addition to adoption of the County's 2014-2021 Housing Element update, the Board of Supervisors simultaneously adopted a comprehensive update to the County's density bonus Ordinance.

The efforts of the Entitlement Area jurisdictions to promote specific affordable housing are addressed in Part I.A. above and in more detail in Parts II and III below.

### **3. Develop Institutional Structures and Undertake Efforts to Enhance Coordination**

The City of **Fillmore** will pursue zoning ordinance amendments for overlay zones in order to allow for high density housing within certain Commercial Highway designated properties.

Work on the City of **Moorpark's** Ruben Castro Human Services Complex was completed in September 2012 and the building was fully occupied by October 2012.

Moorpark elected to become the Successor Housing Agency upon the dissolution of the former Redevelopment Agency (RDA). This means that the City now owns all of the properties that the former RDA was land banking for affordable housing. The City intends to continue its plans of developing the properties through partnerships with private developers, housing agencies, and non-profit organizations.

The City of **Ojai** continues to meet with property owners, private developers, and non-profit organizations, including People's Self-Help Housing, to foster the development of affordable housing. In the City's 2014-2021 Adopted Housing Element a Special Housing Overlay zone identified eight properties to help meet the affordable housing needs. A compliance program for second units was also created to legalize second units for low income housing needs.

The City of **Port Hueneme** continued its relationship with a local lender in an effort to identify ways to provide home mortgage financing for low-income first-time buyers despite unfavorable economic conditions.

Port Hueneme/South Oxnard Neighborhoods for Learning (NFL), sanctioned by the Ventura County Children and Families First Commission (a.k.a. First 5 Ventura County), provides services and funding to promote, support, and improve early childhood development from prenatal to five (5) years of age. In FY 2013-14, the organization continued to fund pre-kindergarten programs located on school campuses and provided family resources. NFL sites in Port Hueneme are located at Little Explorers Childhood Development Center and Hueneme Elementary School. NFL funding is provided by Proposition 10 tobacco tax revenues.

In January 2013, the Port Hueneme City Council approved a reallocation of program income funds for CDBG renovation-eligible improvements to the Port Hueneme Athletic Center, which at that time was being leased to the Boys and Girls Club of Greater Oxnard and Port Hueneme. The County of Ventura approved the project proposal in May 2013. Completion of the Athletic Center renovation is expected by September 2014. With regard to future operations, the City issued a Request for Proposals for respondents to operate one or more recreational venues in the City,

including the Athletic Center; three proposals were received. The top candidate will be selected in Fall 2014, followed by subsequent lease negotiations with initial operations expected to commence at the Athletic Center in early 2015.

Port Hueneme also has an Agreement with Lutheran Social Services, lead agency in a coalition of homeless service providers which also includes Catholic Charities, Interface, and Khepera House. Under the Agreement, the City makes four of its affordable rental units available to any of the organizations in the coalition for use as transitional housing. Lutheran Social Services is responsible for managing the units. The City does have the option to use the units, if necessary, as temporary housing for persons and families temporarily displaced as a result of the City's housing rehabilitation activities.

During 2012, the City of **Santa Paula** again granted a \$50,000 grant to the Ventura County Housing Trust Fund to support the creation of affordable housing throughout Ventura County, as well as actively participated as part of its Board of Directors. The regional Ventura County Housing Trust Fund organization awarded affordable low interest loans to the Santa Paula Housing Authority project, which have provided 18 new senior apartments in Santa Paula.

The **County** remains active in the Ventura County Housing Trust Fund, with a member of the CEO staff serving as the Secretary on their Board of Directors.

The county-wide Homeless Management Information System (HMIS) Steering Committee provides oversight, coordination and planning for the County HMIS Collaborative. This Committee focuses on partner agency collaboration, data collection, data quality, data security and information sharing. The HMIS Lead Agency works with provider agencies to ensure that critical data for homeless counts and shelter surveys, Annual Performance Reports (APR) and Housing Inventory Counts (HIC) are available to the Continuum of Care as needed. Seventeen agencies with multiple projects are participating in the HMIS Collaborative. Three of the agencies entering data do not receive HUD funding.

#### **4. Improve Public Housing and Resident Initiatives and Reduce the Number of Persons Living Below the Poverty Level**

The **Area Housing Authority of the County of Ventura (AHA)** provides Section 8 Vouchers to the areas of Fillmore, Moorpark, Ojai and the unincorporated areas of Ventura County. The AHA also provides assistance to cities outside the Entitlement Area including Camarillo, Thousand Oaks and Simi Valley. In the AHA service area, there are a total of 355 public housing units (including 193 for elderly and/or disabled; 18 are specifically for disabled) with occupancy rate currently at 99%. As of the end of the Fiscal Year, the number of units leased averaged 2,396 per month.

The AHA owns and operates seven complexes of public housing. Three of the complexes are in the Entitlement Area and include 165 units of public housing, 14 of which are handicapped accessible. These complexes are the Roth Apartments family development in Meiners Oaks; Whispering Oaks (seniors/disabled) in the City of Ojai (which also has units for disabled individuals) and Tafoya Terrace (seniors) in Moorpark. The Housing Authority also operates Colina Vista, a low-income tax credit project in Piru with 35 rental units (two (2) are handicapped accessible) and a 15-unit apartment complex known as Summerwind Apartments located in the unincorporated area outside Fillmore. These are not public housing and receive no HUD rental subsidy.

During the current program year, the following general improvements have either been completed or are scheduled to be made at the Area Housing Authority's public housing developments both within and outside the Entitlement Area:

- Re-sealing of parking lots, sidewalk grinding and replacement, screen doors, painting, playground improvements, landscape improvements and fencing are being planned for all sites.
- Bids for driveway replacement at Whispering Oaks Apartments in Ojai is complete.
- A contract has been signed for Phase 2 Energy Performance.

The AHA fosters a variety of resident programs at each Public Housing development. For instance, a transportation program is offered to seniors and persons with disabilities who reside at Whispering Oaks, Florence Janss, Tafoya Terrace and Oak Creek Senior Villas. During the previous year, the AHA provided rides to several hundred Housing Authority residents. The transportation program facilitates transport for residents to their doctors, local agencies, pharmacies and grocery stores. Other programs the AHA coordinates include:

- The Bread Program is a weekly program that provides day-old breads and baked goods to public housing residents. Each week the program serves multitudes of low income residents at Whispering Oaks, Oak Creek Senior Villas, and Los Arboles Apartments.
- Wellness Programs are scheduled on a bi-monthly basis at each housing site and includes information and presentations on nutrition, health insurance, health screenings, and safety. There is an average of 20 attendees at each session. Blood pressure clinics are being offered at three (3) Public Housing sites and Oak Creek Senior Villas.
- After School Programs are offered, in partnership with California Lutheran University, to provide homework assistance and incentives for reaching educational goals. There is an average of 16 participants per day at the Leggett Court Apartments in Thousand Oaks, Fiore Gardens in Thousand Oaks, and Ellis Terrace Apartments in Camarillo. (Program runs September through December and February through May.) Snacks are provided to each child during the extremely popular and well-attended After School Program. The program is made possible through numerous grants.
- The Summer Lunch Program/Employment Training Program provides bagged lunches to children who would otherwise be without the means to eat a healthy lunch. In addition, this program gives residents the opportunity to obtain training from the Ventura Unified School District in various areas of child nutrition and proper food service. During the previous year, the Summer Lunch Program served lunches to hundreds of youngsters during the summer months. The program is conducted at AHA family housing sites in Meiners Oaks, Camarillo, and Thousand Oaks. The Conejo Valley Parks and Recreation Department provides summer activities for teens 12 years and older. This summer, there were 1,949 lunches distributed between the months of June and August. In addition to lunch distribution, various arts and craft activities were coordinated.
- The Transportation Program has resumed for senior residents, with specific assigned transportation days at each site.
- The annual "Back-to-School-Shoppe", giving free school supplies to students of families in need, has resumed. The second annual "What Home Means to Me" poster contest was held, with all winners receiving valuable gift cards.

In addition, the AHA provides for Senior Case Management at its senior/disabled sites in Moorpark, Thousand Oaks, and Ojai. The AHA has developed partnerships with agencies such as Senior Concerns and Help of Ojai to make these programs possible. The purpose of these programs is to assist individuals in maintaining their health and independence.

The **Port Hueneme Housing Authority** (PHHA) owns and operates two (2) public housing developments: Mar Vista Apartments, a senior development consisting of 40 studio units and 20 one-bedroom units, and Hueneme Village, a 30-unit family development. The PHHA also administers 279 Housing Choice Vouchers serving the city limits of the City of Port Hueneme.

During FY 2013-14, the PHHA used the HUD Capital Fund Program (CFP) to support operations due to reduced Federal funding and the Federal Sequester/shutdown. Activities during the fiscal year included employee training in areas of unit inspections, accounting, fair housing and customer service. The Authority was spent funds on bed bug eradication due to several units becoming affected by these bugs. The Authority took this opportunity to teach and train both residents and employees on the concerns of this issue and how to be aware of their presence.

The **Santa Paula Housing Authority** (SPHA) owns and operates a complex with 22 units of rental housing including 14 two-bedroom and eight (8) one-bedroom units. All units have had substantial interior improvements and upgrades will continue as vacancies occur and funds allow. There is zero vacancy. The SPHA owns and operates a four-unit apartment building. The building (two one-bedroom units and two two-bedroom units) is targeted for lower income households 55 years of age or older. The SPHA owns and operates a six-unit apartment complex of two-bedroom units. Substantial interior improvements and upgrades have been installed when vacancies occurred. Families that do not exceed 60% of AMI are the targeted population to fill vacancies as they occur.

The SPHA also owns and operates the newly constructed Orchards at Santa Paula; a 20 unit affordable (50% or less AMI) seniors project. The project receives rental assistance through HUD Section 8 project based program. At the end of the year, occupancy was at 100%.

The SPHA is currently overseeing the construction of Citrus Grove Apartments project. The project consists of six units and targets seniors at or below 50% AMI. The project will receive rental assistance through HUD's Section 8 project based program. Expected completion is September 2014.

The SPHA has recently acquired a lot for development of eight units of affordable (50% AMI or less) senior housing. The project will receive rental assistance through HUD's Section 8 project based program.

The SPHA continued as Administrative Managing Partner of the Harvard Place Apartments, a 40-unit affordable rental development for persons with special needs. Occupancy ended the year at 100%.

During FY 2013-14, the SPHA continued to provide assistance through the Section 8 program to 577 families.

The SPHA continues the search to acquire properties that could be used to address the many affordable housing needs within the community.

## **5. Evaluate and Reduce Lead Based Paint Hazards**

The mission of the Ventura County Public Health – Childhood Lead Poisoning Prevention Program (CLPPP) is to reduce and prevent childhood lead poisoning through education of the public, identification and case management of children with elevated blood lead levels (BLL), and the prevention of environmental exposures to lead.

From July 2013 through June 2014, approximately 10,000 children were tested for elevated Lead levels. Laboratories are mandated to send the results of all BLL tests to the State Database per state regulation, regardless of result. All medical providers who do well-child exams on children in publicly funded programs are required to follow the mandated Statewide Targeted Blood Lead Screening Policy, which states that a BLL must be performed at age 12 months and at 24-72 months. Testing is also done at any age if a child is determined to be at risk of lead exposure. Providers are monitored frequently by the local CLPPP and the Child Health and Disability Prevention (CHDP) Program staff in order to encourage and facilitate the process of Lead Testing in order to comply with the State Mandate.

From 2013-2014, the lead program continued to follow children with BLL's as low as 5 µ/dL, as well as those 10 µ/dL and over, referring those over 15 µ/dL to the CLPPP Branch. Studies have shown that any level of lead in the blood is detrimental especially if there is chronic low exposure. Over the past year, the CLPPP has coordinated care on an average of 370 children per month, with an average of 12 new referrals per month added to the ongoing cases.

The Lead Public Health Nurse provided case management services to one child who met case definition per CDC guidelines, and who received a home visit by the Lead team. In addition, an environmental investigation was completed by a Registered Environmental Health Specialist.

In conjunction with the CHDP Program, Lead Program Staff provided education to individuals and groups as well as educational activities to a variety of public and private agency staff and the general public, including paint and hardware stores and their employees, reaching over 8,800 people in Ventura County. Staff participated in over 110 outreach events throughout the community to increase knowledge of lead hazards and increase lead testing in Ventura County.

### **E. Leveraging Resources**

The FY 2013-14 Annual Plan indicated Federal, State, local and private (for profit and nonprofit) resources or funds would be provided for affordable and supportive housing activities during the program year. In addition to the CDBG, CDBG-Program Income, HOME, HOME-Program Income and ESG funds mentioned earlier, programs were identified and/or funds were leveraged from the following sources:

- 1. Redevelopment Agency Funds** (other than Redevelopment Set-aside Funds) spent in low-income, area benefit communities

The City of **Moorpark** chose to take on the role of Successor Agency as it winds down the affairs of the former Redevelopment Agency (RDA) pursuant to ABx126, and amendments. The dissolution of the RDA is a significant loss to economic development funding for the City. City staff is exploring other resources to backfill the loss.

The **Santa Paula** Redevelopment Agency (RDA) was inactive as of January 1, 2012, regarding the use of RDA funds and the recent court decision that upheld the dissolution of RDAs in California. The City of Santa Paula approved a decision by Resolution to not become the Successor Agency of the Former RDA. As a result a state appointed Successor Agency is now in charge of the formal dissolution of the RDA. Any existing RDA funds were transferred to the new successor agency in accordance with State law.

## **2. Redevelopment Agency Set-Aside Funds**

With the demise of the City's Redevelopment Agency, there is no longer a dedicated source of funding for affordable housing within the City of **Moorpark**. The City does have plans to use the \$4.3 million dollars in developer contributions, noted previously, but as this source of funding is a finite amount, staff is also in the process of identifying other sources of funding to continue its programs.

**Ojai** has in the past used its housing set-aside funds to provide for the home rehabilitation and eviction prevention programs. The City no longer has a dedicated source of funding to assist various non-profit developers to provide affordable housing within the City. The City is looking at other avenues to obtain funding.

In FY 2013-14, the City of **Port Hueneme** budgeted a total of \$88,100 in Housing Successor funds for utilities and for the maintenance of twenty-one affordable housing units.

As mentioned above, the former **Santa Paula** Redevelopment Agency (RDA) is inactive, and a state appointed Successor Agency is now in charge of its formal dissolution. Any existing RDA funds, including RDA housing set-aside funds, were transferred to the new successor agency in accordance with State law. The Santa Paula Housing Authority assumed the responsibility of monitoring any outstanding RDA-funded housing program agreements. There was no benefit to the City in having funds transferred to the State Successor Agency, and as a result the City has lost its major source of affordable housing funds. All previously RDA-funded programs are no longer active.

On January 24, 2012, the **County** assumed the housing assets and functions of the Agency. By electing to take this action, upon the Agency's dissolution on February 1, 2012, the Agency's housing assets and functions and all related rights, powers, obligations, and duties transferred to the County.

The former Ventura County RDA administered the Redevelopment Housing Set-aside Fund from the Redevelopment Project Area of Piru. In FY 2009-10, the Piru Housing Preservation Program, promoting owner-occupied housing (non-mobile home) rehabilitation, began. Since the program ended and set-aside funds no longer exist, the County now only administers the outstanding loans.

## **3. Revolving Rehabilitation Trust Fund**

**Port Hueneme's** Revolving Rehabilitation Trust Account, which is one of the City's primary sources of local funding for residential rehabilitation, had a balance of approximately \$964,907 as of June 30, 2014. The account consists of accumulated program income from old Small Cities Discretionary and Hold Harmless CDBG programs, tax increment funds, and developer in-lieu fees.



#### **4. Mortgage Credit Certificate Program (MCC)**

All of the cities and the County participate in the MCC Program that is used by first-time homebuyers to enhance their ability to qualify for home mortgages. This program can be used in conjunction with other homebuyer assistance programs offered in the participating jurisdictions. In addition, the program allows an MCC to be refinanced. The County was successful in their application for allocation awarded in September 2013, totaling \$5.5M. County-wide, a total of 26 MCCs were issued in 2013-14.

#### **5. CalHome Program**

**Port Hueneme** had been unable to expend the remaining CalHome grant balance of \$289,000 that it received in FY 2007-2008. This was largely due to unfavorable market conditions and also due to lending constraints in the most affordable condominium and townhome developments (because of low owner-occupancy rates). As a result, the award was not extended, and the grant expired on August 28, 2012. Port Hueneme, however, received a loan repayment in May 2013 in the amount of \$44,777.82, which may be used to fund another loan per the terms of the original CalHome contract.

The **County** had no activity with their CalHome fund during FY 2013-14. There is a remaining balance of \$23,448 in this grant trust fund.

#### **6. McKinney-Vento Homeless Assistance Funds (NOFA funds)**

The Ventura County Continuum of Care was awarded a total of \$1,832,702 in the FY 2013-14 CoC NOFA for operations of permanent supportive housing and transitional housing; case management services for homeless individuals and families; and for the management of the Homeless Management Information Services (HMIS) system.

#### **7. Section 8 Funds**

The Housing Authorities of the Entitlement area administer the Section 8 Tenant-Based Assistance Program (Housing Choice Voucher Program) and receive their funds from the U.S. Department of Housing and Urban Development (HUD). The amounts received during FY 2013-14 are as follows:

- The Area Housing Authority of the County of Ventura (AHA) received \$28,128,005
- Santa Paula Housing Authority received \$5,492,404
- Port Hueneme Housing Authority received \$2,820,688

#### **8. Low-Income Tax Credit Funds**

No Ventura County based projects that received HOME funds qualified for Low-Income Tax Credits during FY 2103-14.

## **F. Program Compliance and Comprehensive Planning Requirements**

### **1. Monitoring**

On an on-going basis, the County continues to monitor project progress as noted on Quarterly Status Reports (QSRs) and Expenditure Reimbursement and Payment Summaries (ESPRs) from subrecipients to ensure accuracy, completeness and contract compliance. Phone support, website tools, and e-mail support are regularly provided to assist subrecipients with technical questions. In addition, projects are monitored for compliance with Davis-Bacon and Related Acts regulations, Section 3 regulations, and environmental review reporting.

### **2. Citizen Participation**

The County included the FY 2013-14 Annual Plan, the 2010-15 Consolidated Plan Extension, the 2010 Analysis of Impediments to Fair Housing Choice, and the draft FY 2013-14 Consolidated Annual Performance and Evaluation Report (CAPER) on the County's Community Development, HUD Programs website. Notices of the availability of these documents for public review and comment were provided in the local newspaper.

The County, as grantee, complied with the Citizen Participation Plan and the 15-day required public comment period for this Consolidated Annual Performance and Evaluation Report (CAPER). A copy of the public notice is included in Part VI of this report. No citizen comments were received.

### **3. Nature and Reasons for Program Objectives Changes (Reprogramming)**

During the reporting period, several changes in funding occurred and CDBG, ESG, and HOME funds originally allocated (as reflected in the applicable Annual Plans) were reprogrammed.

### FY 2013-14 REPROGRAMMING LOG

<b>County - CDBG</b>	<b>Reprogramming Description</b>	<b>\$ Amount</b>
	From FY 2012-13 Program Income to HSA Rapid Rehousing	\$58,000.00
	From FY 2012-13 Piru Family Development to Habitat Cemetery Road Improvements	\$846.60
	From FY 2012-13 Little House Rehab Project to Unprogrammed Funds	\$1,660.35
	From FY 2013-14 Habitat Neighborhood Revitalization to Habitat Cemetery Road Improvements	\$100,000.00
	From FY 2013-14 Program Income to Program Administration (20% PI)	\$16,000.00
	From FY 2013-14 Program Income to Program Administration (20% PI)	\$2,348.00
<b>Fillmore - CDBG</b>		
	From FY 2013-14 Code Enforcement to Fire Engine Replacement	\$11,214.00
<b>Port Hueneme - CDBG</b>		
	From FY 2012-13 Code Enforcement Program to Athletic Ctr. Boys & Girls Club Rehab	\$94,482.10
<b>ESG</b>		
	From FY 2012-13 P. U. Data Entry License to P. U. Rent Assistance	\$500.00
	From FY 2012-13 TP Rapid Rehousing to TP HMIS Data Entry	\$8,000.00
	From FY 2012-13 TP Rapid Rehousing to TP Our Place Shelter	\$27,500.00

## **G. Self Evaluation**

### **1. Entitlement Area**

Since these grant programs were established, each funded project or program has had to address one of three objectives, namely serving low- or moderate-income persons, meeting an urgent need, or addressing slum and blight. In addition, each project or program must also address one of three defined outcomes, which are accessibility/availability, affordability, sustainability and are defined as follows:

- Availability/Accessibility applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities.
- Affordability can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate category when an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household.
- Sustainability applies to activities that improve communities or neighborhoods.

Each of the FY 2012-13 funded projects was evaluated and assigned one objective and one outcome. (With three objectives and three outcomes, there are a total of nine possible combinations.) Goals and accomplishments were evaluated based on those assignments. The Entitlement Area did very well in meeting its goals; the results are as follows:

#### **Objective: Decent and Affordable Housing (housing units)**

Outcomes	FY 13-14 Number of Projects or Programs	FY 13-14 Goals (units)	Five-year Goals (units)	FY 13-14 Accomp. (units)	Four-year Accomp. (units)	Percent Four-year Accomp.
1. Availability/Accessibility (Housing Rehabilitation Programs)	2	7	45	1	46	102%
2. Affordability (Homebuyer and Housing Construction Projects)	1	11	156	0	136	87%
3. Sustainability (Housing Projects that impact the Neighborhood)	0	0	60	0	68	113%
Total	3	18	261	1	250	96%

Overall, the Entitlement Area (EA) performed very well in its effort towards its objectives for Decent and Affordable Housing. It has made great progress for Availability/Accessibility, exceeding the five-year goal by 2%, through its housing rehabilitation activities. The EA has performed well in its goals in Affordability, reaching 87% of the five-year goal. Several smaller projects, funded by HOME, are underway and expected to be completed within the next year. The Sustainability goal has been exceeded due to the completion of a farmworkers' housing development in Piru.

**Objective: Projects to Enhance a Suitable Living Environment (people served)**

Outcomes	FY 13-14 Number of Activities	FY 13-14 Goals	Five-year Goals	FY 13-14 Accomp.	Four-year Accomp.	Percent Four-year Accomp.
4. Availability/Accessibility (Public Service Programs)	10	7,703 people	55,415 people	11,498 people	54,982 people	99%
(Public Facility Projects)	2	15,938 people	12 projects	0	9,680 people 4 projects	N/A *
5. Affordability (Programs that provide financial assistance)	1	4 people	52 people	5 people	57 people	110%
6. Sustainability (Public Facility Improvement Projects)	2	61,502 people	<i>Combined with Avail/Access</i>	0	182,545 people 9 projects	N/A *
(Code Enforcement)	3	875 people	3,800 people	1,259 people	3,907 people	103%
Total	18	86,022	N/A *	12,762	251,171	

\* As required by HUD, this CAPER must report beneficiary goals for every year that public facility projects are underway, even though the activity is associated with a prior year Annual Plan. Conversely, the public facility and improvement goals outlined in the Annual Plan are based on the number of projects to be completed, regardless of outcomes. Therefore, it is not possible to report long term goals in terms of numbers to be served, since the projects have yet to be determined. At the end of the 4-year period, the EA has completed 13 public facility projects and achieved 100% of the total public facility goal of 12 projects.

The EA achieved high marks for its efforts with the *Accessibility/Availability* for public service programs category, showing 99% towards meeting the five year goals and 149% of its annual goal. The EA also accomplished 110% of the goal for *Affordability*.

Excellent progress has also been made in the *Sustainability* category. Of the two remaining open projects, one has completed the environmental review process and is currently in construction; the other is nearing the end of its environmental review. It is anticipated both will be complete during FY 2014-15. Code Enforcement programs exceeded annual goals by 44%.

**Objective: Economic Development (jobs) (Outcome category determined by type of economic development program)**

Outcomes	Number of Projects or Programs	Annual Goals	Five-year Goals	Annual Accompl.	Four-year Accompl.	Percent Five-year Accompl
7. Accessibility/Availability	3	6 jobs  26 businesses	57 jobs  35 businesses	3 jobs  21 businesses	47 jobs  27 businesses	82% jobs  77% businesses
8. Affordability	0					
9. Sustainability	0					
Total	3					

**Comparison of Goals to Accomplishments:**

The Entitlement Area's accomplishments were also evaluated as compared to the goals established in the FY 2013-14 Annual Plan. As evidenced by the preceding sections in this CAPER, the Entitlement Area made significant progress toward meeting its five-year goals in the affordable housing categories for Housing Rehabilitation, Homebuyer and Housing Construction and Code Enforcement, although the annual goal for Housing Rehabilitation was not met. The EA has two housing rehabilitation programs, but neither was very active during the past year. Santa Paula is considering making several smaller loans for its program, and Habitat for Humanity currently has one project in the environmental review phase, with several others identified for assistance in the coming year.

Public Service Programs for Youth performed very well this year and achieved a 140% accomplishment rate, and has exceeded the five-year goal by 9% overall.

Senior Public Service Programs achieved a 131% accomplishment rate for the reporting period. These programs are successful with a 94% current accomplishment rate over the five-year period goal.

Programs to assist homeless families and individuals performed very well and better than prior years which achieved a 163% annual accomplishment rate and has already achieved 101% of the five-year period goal.

Although Community Development Public Facilities and Infrastructure fell short of its annual goal, there are currently four projects under construction, one is in the environmental review process, and four new projects are planned for the upcoming year.

The County continued two program contracts with Economic Development Collaborative – Ventura County (EDC-VC) designed to benefit small businesses and micro-enterprises in the EA. Although the small business loan program was somewhat successful, meeting 50% of its annual goal, the micro-enterprise technical assistance program was determined not to be a viable candidate for HUD funding due to the excessively restrictive nature of the new compliance constraints implemented. In the upcoming program year, the County is recommending discontinuing EDC-VC's HUD-funded economic development, in favor of less restrictive funding sources for these extremely beneficial programs. The County continued its contract with Women's Economic Ventures (WEV) for a micro-business development program, which continues to be very successful.

The Fair Housing Program exceeded their anticipated tenant/landlord counseling workload by 77%, which demonstrates an increasing need for programs to affirmatively further fair housing in the Entitlement Area. Further details on the accomplishments of this program are discussed in Part I, Assessment, Section B.

Overall, the Entitlement Area is on track to meet or exceed its five-year goals, with the exception of economic development programs as described above.

### **Self Evaluation of Annual and Three-year Goals and Accomplishments**

Based on the FY 2010-14 Consolidated Plan Extension and the FY 2013-14 Annual Plan goals as modified

Categories	FY 2013-14 Annual Goals	FY 2010-14 Five-year Goal Total	FY 2013-14 Annual Accomp.	Four-year Accomp. Total	Percent Four-year Accomp.
	Source: Annual Plan	Source: Consolidated Plan	Source: Year End Status Report	Source: Sum of Previous Year End Reports	
Affordable and Decent Housing					
Housing Development - Ownership	0	10	0	8	80%
Housing Rehabilitation - Ownership	7	45	1	46	102%
Code Enforcement	875	3,800	1,259	3,907	103%
New Construction - Rental	11	120	0	108	90%
Housing Rehabilitation - Rental	0	0	0	2	200%
Special Needs Housing	0	26	0	20	78%
Public Housing	0	60	0	68	113%
Public Service					
Youth Programs	0	5,000	0	5,456	109%
Senior Programs	3,308	17,500	4,321	16,432	94%
General Public Service	0	270	0	273	101%
Programs for Homeless Persons/Families	4,399	32,697	7,177	32,878	101%
Community Development					
Public Facilities (including parks)	3	21	1	15	71%
Infrastructure Improvements	1	2	0	2	100%
Economic Development					
Businesses Assisted	26	31	21	27	87%
Jobs Created	6	57	3	47	82%
Fair Housing (no goals required)					

## **2. County as Grantee**

During the program year, the County (as Grantee) coordinated with the participating jurisdictions to ensure they were informed of all regulatory changes and information for compliance. All requests for program modifications and expenditure reimbursement were handled in a timely manner. Requests that required HUD involvement were pursued and responded to in a timely manner.

The County, as grantee, provided requested certification of consistency for all HUD programs as requested by HUD grant applicants.

The County and the participating jurisdictions did not hinder implementation of either the Consolidated Plan or the FY 2013-14 Action Plan, by action or willful inaction.

The County and all participating jurisdictions complied with the requirements of the Uniform Relocation Act (URA) and the terms of the Entitlement Area's Relocation Plan.

All CDBG funded contracts and subcontracts include a provision that requires outreach to solicit minority and women owned businesses. The actual wording is: Subrecipient will ensure that every effort is made to provide equal opportunity to every potential minority and women's business vendor, Subrecipient and subcontractor. No new minority-owned or women-owned businesses were hired during FY 2013-14.



## **II. CDBG**

### **A. National Objectives**

All grant funds were utilized to meet a national objective and the Entitlement Area has met the 70% overall low/mod benefit requirement, with 94.97% of project funding expended to assist low-mod income beneficiaries during this period.

### **B. Relocation and Displacement**

The County has developed a Relocation Plan that is consistent with the Uniform Relocation Act. All CDBG and HOME funded projects that require relocation will utilize the procedures outlined in the Plan.

### **C. Other Program Considerations**

#### **1. Programs Serving Limited Clientele But Not Presumed Beneficiaries**

The following organizations served a clientele group which “self-certified” to be at least 51% low-income. Self-certification can be through intake or membership forms.

Boys & Girls Clubs	Help of Ojai
City of Port Hueneme (Senior Programs)	County Human Services Agency (Homeless Services, Rapid Rehousing)
City of Santa Paula (Senior Programs)	People’s Self Help
Food Share	Lutheran Social Services
Long Term Care Omdsman	Women’s Economic Ventures
Catholic Charities	

In addition, the communities of Fillmore, Santa Paula and Port Hueneme have populations that are more than 51% low-income. CDBG funded public service programs in those areas that are open to all area residents have been pre-determined to serve a majority of low-income residents (unless otherwise noted). In those cases, documentation to verify CDBG programmatic eligibility is not necessary. Public Service programs in those areas that serve a select clientele, or provide services directly to an individual or household, may need documentation to verify income eligibility.

#### **2. Financial Report**

##### **a. Program Income Received in FY 2013-14:**

	Detail
Housing Preservation Loan Funds:	
County - Mobile Home Rehabilitation Program	\$91,738
Other:	
Santa Paula – Code Enforcement	17,174
Santa Paula – Housing Rehabilitation	19,472
County – Econ. Dev. Administration RLF *	14,826
County – Economic Development RLF	12,210
Total New Program Income	\$155,420

\*CDBG funding was used in 1999 as match funding for a Title IX Economic Adjustment grant through the Economic Development Administration. These loans were targeting earthquake recovery activities.

Not all of the program income reported above was receipted into IDIS during the program year. A report of CDBG Program Income and Expenditures Not Reported in IDIS in FY 2013-14 is provided as Exhibit A.

b. Prior Period Adjustments

Program Income received in prior year, not reported:

Nothing to report.	0
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c. Loans and Other Receivables

i. Float-loans. There are no float loans.

ii. Total number of single-unit residential loans outstanding and principal balance owed as of end of reporting period:

Type of Housing Loan / Activity	# of Loans	Principal Balance
<b>Housing (and Mobile Home) Rehab Loans</b>		
Port Hueneme – Housing Rehab (CDBG)	4	207,429
Santa Paula – Housing Rehab (CDBG)	7	198,806
County – AmeriNational (CDBG)	6	105,559
Mobile Home Rehab Loans (CDBG)	51	679,726
Housing Rehab Loans (CDBG)	4	192,286
County – (CalHOME)	1	714
<b>Total</b>	<b>73</b>	<b>1,384,520</b>
<b>Mobile Home Replacement Loans</b>		
County – (CDBG)	11	278,291
County – (CalHOME)	5	96,000
<b>Total</b>	<b>16</b>	<b>374,291</b>
<b>Homebuyer Loans</b>		
People's Self Help Housing (CDBG)	26	207,325
<b>Grand Total</b>	<b>115</b>	<b>1,966,136</b>

iii. Small Business and Micro-Enterprise Loans

Jurisdiction	# of Loans	Principal Balance
County – EDC-VC (CDBG)	3	101,633
County – EDC-VC (CDBG) EDA RLF	2	129,352
Santa Paula – Small Business Loan	2	32,917

iv. Other Outstanding Loans

Conejo Valley Community Housing Associates (Many Mansions):	
Many Mansions Affordable Housing in Thousand Oaks	\$ 70,000
Forty year loan at 3% interest.	
Successor Agency to the Former Piru Redevelopment Agency	\$ 17,500
\$17,500 due 6/30/2016	

3. Defaulted loans: There were no defaulted loans.
4. There were no parcels of property available for sale as of the end of the reporting period.
5. There were no lump-sum drawdown agreements during the program year or at the end of the reporting period.

**D. Reconciliation (for the CDBG Financial Summary Report which follows)**

Line	Amount	Explanation
01	1,499,235.68	Unexpended CDBG funds at end of previous Program Year.
07	4,854.08	Adjustment to Program Income; see Appendix A for detail.
24	1,432,951.32	Amount of total net expenditures, excluding planning/administration activities, subject to low/mod benefit calculation for the current period (equal to Line 11).
25	1,360,879.12	Amount of total expenditures, excluding planning/administration activities, subject to low/mod national objective for the current period (equal to Line 21).
34	36,804.09	Adjustment for prior year program income; equal to PY PR-26, Line 07.
44	4,854.08	Adjustment to Program Income; see Appendix A for detail.

## PR 26 - CDBG Financial Summary Report

Grantee

Ventura  
County  
2013

Program Year

<b>PART I: SUMMARY OF CDBG RESOURCES</b>	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,499,235.68
02 ENTITLEMENT GRANT	1,514,082.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	150,565.55
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	4,854.08
08 TOTAL AVAILABLE (SUM, LINES 01-07)	3,168,737.31
<b>PART II: SUMMARY OF CDBG EXPENDITURES</b>	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,432,951.32
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,432,951.32
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	327,742.88
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,760,694.20
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,408,043.11
<b>PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD</b>	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,360,879.12
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,360,879.12
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	94.97%
<b>LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS</b>	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,432,951.32
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,360,879.12
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	94.97%
<b>PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS</b>	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	285,112.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	285,112.00
32 ENTITLEMENT GRANT	1,514,082.00
33 PRIOR YEAR PROGRAM INCOME	529,970.05
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	36,804.09
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,080,856.14

36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.70%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	327,742.88
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	327,742.88
42 ENTITLEMENT GRANT	1,514,082.00
43 CURRENT YEAR PROGRAM INCOME	150,565.55
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	4,854.08
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,669,501.63
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.63%

## E. Narrative of CDBG-Funded Rehabilitation Programs

The number of projects/units completed for each program is addressed in Part I, Section A.

### Port Hueneme:

- A. Deferred payment residential rehabilitation loans to owner-occupants of eligible residential properties within the Bolker Park single-family homes, Pearson Park, Bubbling Springs, Ventura East and Ventura West target areas. The maximum loan amount is computed as 50% of the estimated cost to replace the dwelling and garage or carport and as such varies depending upon the size of the structures.
- B. One to four unit, owner-occupied residential exterior rehabilitation. \$7,000 maximum, 35% rebate amount; 40% maximum if certain eligibility criteria are met. The program provides grants only.

### Santa Paula:

Low-interest, single-unit residential rehabilitation loans are provided to owners of eligible residential properties. The program is administered by City of Santa Paula, providing a maximum loan of \$50,000 during a 15 to 20-year term to qualified low-income property owners to correct health/safety violations and other improvements. During FY 2013-14, no loans were funded with CDBG.

### County (Unincorporated Area):

Habitat for Humanity is facilitating housing rehabilitation activities in the unincorporated areas of the County. One (1) project was completed during FY 2013-14. Habitat has a long history of building low-income housing and administering maintenance activities to existing homes. Their national Residential Rehabilitation and Preservation program, continues with the "sweat equity" and volunteer labor model to rehabilitate and provide critical repairs to homeowner occupied homes. Funding is used for materials, equipment rental/lease, other supplies, and permits and fees.

## **F. Neighborhood Revitalization Strategies**

The Entitlement Area has no Neighborhood Revitalization Strategies. Based on the age and condition of the housing stock, Port Hueneme defined a Neighborhood Strategy Area (NSA) in 1978 in which its residential rehabilitation and code enforcement efforts have been focused over the past 34 years. The City continues to expend CDBG funds and local funds in the NSA to provide financial assistance for housing rehabilitation and maintain its code enforcement activities. In 2013-14, no new rehab loans were funded with CDBG.

### **III. HOME**

#### **A. Analysis of Fund Distribution Among Housing Needs**

The Ventura County HOME Participating Jurisdiction received \$421,239 in HOME funds for FY 2013-14. There was \$167,507 of unallocated funds from previous years. The County received \$78,181 in program income/recaptured HOME funds during the fiscal year. During FY 2013-14, a total of \$460,278 in HOME funds was expended.

##### **Rental Projects:**

- A total of \$70,545 was expended on the Citrus Grove senior rental housing project for acquisition of land and soft and hard costs for the construction of 6 one-bedroom units.
- A total of \$196,000 was expended on the Vince Street Apartment Single Room Occupancy (SRO) transitional housing project for mentally ill, homeless veterans for acquisition and soft and hard costs for the construction of 10 units.

##### **Other Projects:**

- A total of \$400,000 was expended on the Cemetery Road homebuyer project for 8 low income homeownership units through Habitat for Humanity of Ventura County for acquisition of land, and a total of \$163,663 was expended on soft and hard construction costs. Of this, \$138,878 was spent during the program year.
- \$6,000 was expended to assist households transitioning from the RAIN Program to permanent housing with security and utility deposit loans in the RAIN Tenant-Based Rental Assistance (TBRA) Program.

#### **B. Matching Contributions**

Our non-profit and public sector partners continue to do an excellent job leveraging HOME funds with match from non-federal sources. Match funds for FY 2013-14 were greater than required.

Sources of match included an EHAPCD (Emergency Housing and Assistance Program Capital Development) State loan, and assistance to tenants through the HOME TBRA program.

The HOME Match Report, HUD Form 40107-A, is provided in Exhibit B – HOME Reports. The minimum 25% match was \$50,500, however, our non-profit and public sector partners exceeded the minimum by contributing \$517,982.75 of match dollars for FY 2013-14.

#### **C. On-Site Inspections of Rental Housing**

On an annual basis, reports are submitted to the County for each project for the purpose of desk monitoring. Many projects are also monitored by other funding sources (tax credit investors, State of California HCD, etc.). A site visit/inspection was performed at each HOME funded project in 2013 and 2014 annual inspections are taking place as required by HUD for HOME funded projects.

#### **D. Assessment of Outreach to Minority and Women Owned Businesses**

All HOME funded contracts and subcontracts include a provision that requires outreach to solicit minority and women owned businesses. No woman-owned businesses were hired during FY 2013-14.

#### **E. Assessment of Affirmative Marketing**

All recipients of HOME funding report annually on their affirmative marketing activities. A variety of methods were used to reach out to potential beneficiaries of the HOME program including using the Equal Housing Opportunity Logo on program applications, displaying the Logo in offices, community rooms, and other common areas; advertising in local newspapers, work sites, and churches.

The Annual Performance Report HOME Program, HUD Form 40107, is included in Exhibit B.



## IV. Housing Opportunities for Persons with Aids (HOPWA)

Ventura County received \$235,494 in FY 2013-14 that was utilized to provide direct housing services to clients living with or affected by HIV disease. Direct housing services include: Emergency Rental, Utility, and Mortgage Assistance, Hotel/Motel Vouchers and Case Management services. State HOPWA funds are allocated, via the California Department of Public Health, Office of AIDS, to the Ventura County Public Health (VCPH) HIV/AIDS Center.

The following accomplishment summaries were provided by Ventura County Public Health HIV/AIDS Center as part of the HOPWA Annual Report:

**Outputs and Outcomes:** Ninety (90) unduplicated Ventura County households were assisted with HOPWA Short-Term Rent, Mortgage, and Utility (STRMU) funds and six (6) households assisted with Hotel/Motel funds during the funding cycle ending June 30, 2014. HOPWA STRMU funds were used to assist fifty-six (56) beneficiaries, in which two (2) other HIV+ people were living in the eligible individual's home. HOPWA funds assisted households throughout Ventura County and one (1) beneficiary was provided with Hotel/Motel assistance.

VCPH was able to provide 6 households with temporary housing and 86 with temporary stable, with reduced risk of homelessness and 6 are chronically homeless. VCPH actually lowered the number of people receiving assistance this year compared to last year (179 - 2012-2013 compared to 156 - 2013-2014). Thanks to the continued support from HOPWA regarding case management VCPH will continue to provide housing subsidies and case management services to those in need despite the HOPWA dollar reduction. Staff establish a housing plan for all clients, continue to monitor clients medical services, income and payer sources.

Ventura County maintains an excellent reputation in leveraging funding. The agency enjoys very good relationships with federal, state, county and local funders, as well as private foundations and dedicated community members. Agency case managers continually work with the local housing authorities to assist clients in receiving Section 8 vouchers, when available.

### **Barriers and Trends:**

Housing Affordability & Availability: As reputed in the Ventura County Star, August 11, 2013, "Ventura County renters saw about a 3 percent rise in rent prices since last year and are now forking over an average of \$1,532 every month to live in apartments or town homes," according to the combined findings of national and local data firms. The national firm noted the county is the fifth most expensive market in California and "the average occupancy rate stands at nearly 97 percent" in Ventura County. The "preliminary results show a little lower county average rent of \$1,509, a 2.9 percent increase from last year." The rents vary; "Thousand Oaks and Westlake Village had the highest average rent at \$1,722 — a 6 percent increase from last year — and"... "Fillmore had the lowest rent with a monthly average of \$978, a year-over-year increase of about 6 percent."

"The National Low Income Housing Coalition ranked the region covering Oxnard, Ventura and Thousand Oaks as the eighth most-expensive metropolitan area in the United States — behind other districts in Hawaii, California, Connecticut and New York, according to its annual March report."

“The rank is determined by the hourly wage — nearly \$29 per hour in Ventura County — that a household must earn to afford a two-bedroom unit priced at fair market rent without giving up more than 30 percent of their monthly income.”

“The report determined that Ventura County households need to hold more than 3.5 minimum wage jobs to comfortably afford a local two-bedroom unit rented for \$1,499 per month, which is the fair market rent determined by the U.S. Department of Housing and Urban Development.”

Housing Availability: Program-eligible individuals (HIV-positive Ventura County residents and their affected family members) reported difficulty in finding affordable housing. During the 2013-2014 funding cycle, clients reported limited apartment and room-for-rent availability. When apartments and rooms became available, occasional barriers to service were encountered when the landlord wouldn't furnish the information necessary to complete an IRS W-9 form (Name, Address and Social Security or Tax Identification Number), so a client couldn't access STRMU funding.

Eligibility, Credit History, Criminal Justice History, HOPWA/HUD Regulations: These categories are all directly related to each other. Eligibility depends upon HOPWA/HUD Regulations and some of those regulations, credit history and criminal justice history play a part in a client's eligibility for housing.

Solutions to Barriers Encountered: Clients reported that in some cases, they overcame the barrier facing them by moving to a residence where a landlord was willing to submit the information needed to complete the IRS form mentioned earlier, so HOPWA STRMU could be accessed.

There continues to be a high number of HIV-infected undocumented people living in Ventura County. These people often have little or no income, and in order to live, they access supportive services and STRMU funded by HOPWA. Many in this category are unable to access other entitlement programs, such as various forms of Social Security income, Section 8 housing vouchers or Medi-Cal due to their immigration status. Due to the lack of a reliable source of income, housing assistance becomes all the more important.

Due to the current economic conditions many, many clients are moving back into Ventura County to live with family members or friends, which has increased the need for housing assistance.

Many of our clients are dual/triple diagnosed (HIV/AIDS and mental health issues and/or substance abuse) and we continue to coordinate with Behavioral Health and/or Alcohol and Drug to leverage any housing funds they may be able to assist with. The full HOPWA Annual Report may be reviewed by contacting Craig Webb, Program Administrator, at [craig.webb@ventura.org](mailto:craig.webb@ventura.org).

## V. ESG

The County of Ventura Urban County Entitlement Area did not receive ESG funding for FY 2013-14. A portion of the FY 2012-13 funds rolled over into FY 2013-14 along with a small balance of the second allocation of FY 2011-12 ESG funds.

### A. Description of Goals and Accomplishments

The following programs expended the balance of their FY 2012-13 funds in FY 2013-14, to assist homeless individuals/families with housing and services and their accomplishments, in alignment with the Consolidated Plan goals.

#### **FY 2012-13 ESG Funded Projects with Remaining Balances in FY 2013-14:**

<b>Goal</b>	<b>ESG Eligible Activities</b>	<b>Applicant</b>	<b>Project</b>	<b>Allocation</b>
	Admin	County CEO	Admin	1,425
HO-2	Emergency Shelter	Turning Point	Our Place Shelter	28,412
HO-7	HMIS	Turning Point	Data Entry User Licenses	9,000
HO-9	Homelessness Prevention and RRH	County HSA Homeless Services	Direct Financial Assistance	12,307
HO-9	Homelessness Prevention	Project Understanding	Rental Assistance/Eviction Prevention	9,529

**Key:**

RRH – Rapid Re-housing

HMIS – Homeless Management Information System

- HO-2: Emergency Shelters. Turning Point's Our Place Shelter provides basic needs services such as showers, meals, laundry, phone and mail services. The shelter also serves 10 residential clients at a time and provides them with a full range of housing services and intensive case management. Shelter residents are linked with mental health services, psychosocial rehabilitation services, alcohol and drug treatment services as needed along with providing income resources such as Social Security and job training referrals, medical services, and Inpatient Psychiatric Hospitalization services as needed. Residents were given assistance to find appropriate permanent housing when they were ready to leave the shelter. The project served 43 adults; with \$28,412. Outcomes included placing 54% of shelter residents in transitional or permanent housing upon exiting the program.
- HO-7: HMIS. Turning Point utilized their \$9,000 allocation for staff time for data entry and reporting.
- HO-9: Homelessness Prevention. The County of Ventura Human Services Agency – Homeless Prevention project provided direct financial assistance for individuals and families at imminent risk of losing their housing. This program served 19 adults and 27 children with \$12,307 during the fiscal year. Project Understanding served 14 adults and 15 children with \$9,529 during the fiscal year.

## **B. FY 2011-12 ESG Funded Projects Goals**

During FY 2013-14, a total of \$2,241 of the second allocation of ESG funds received for FY 2011-12 was expended. The second allocation of ESG funds was primarily used by the County Human Services Agency, Homeless Outreach Program, to provide eviction prevention and rapid re-housing assistance for the homeless and at risk of homelessness populations. Persons served were provided direct-to-vendor financial assistance and/or referrals and case management to support housing and income stability for a period of six months following the issuance of financial assistance. A total of three adults and one child were served with homelessness prevention funds and two adults and three children with rapid re-housing funds. The year-end progress report for these funds is included in Exhibit C.

## **C. IDIS CAPER Report**

This IDIS generated report on ESG activities is included as Exhibit D.

## **VI. Public Participation Requirements**

The following public notice was published in the Ventura County Star on September 5, 2014, when the draft Comprehensive Annual Performance and Evaluation Report (CAPER) was made available in hard copy and on the internet.

**NOTICE OF DOCUMENT AVAILABILITY  
COUNTY OF VENTURA  
DRAFT FY 2013-14 ANNUAL PERFORMANCE REPORT  
FOR CDBG, HOME & ESG FUNDED ACTIVITIES**

The County of Ventura has prepared the FY 2013-14 Consolidated Annual Performance and Evaluation Report (CAPER) in accordance with requirements of the Department of Housing and Urban Development (HUD). The CAPER covers activities funded during the period of July 1, 2013 through June 30, 2014, through the Community Development Block Grant (CDBG) Urban County Entitlement Program, the HOME Investment Partnerships Program (HOME) and the Emergency Solutions Grant (ESG) Program. HUD uses this report to assess implementation of the 2010-14 Consolidated Plan goals and FY 2013-14 Annual Action Plan activities, which provide maximum benefit to low-moderate income persons.

Activities funded include housing rehabilitation and construction, public facilities improvements, fair housing, and other public services located in the cities of Fillmore, Moorpark, Ojai, Port Hueneme, and Santa Paula and within the unincorporated areas of Ventura County.

The CAPER is available for review online at <http://www.ventura.org/community-development/hud-reports> or in person at the County Executive Office, 800 S. Victoria Avenue, Admin Bldg 4<sup>th</sup> floor, Ventura.

Comments on the CAPER should be directed to Community Development at the above address or via e-mail to [hud.programs@ventura.org](mailto:hud.programs@ventura.org) no later than 5 p.m., Friday, September 19, 2014.

## Certificate of Publication

Ad #353823

In Matter of Publication of:

Public Notice

State of California)

)))§

County of Ventura)

I, **Maria Rodriguez**, hereby certify that the **Ventura County Star Newspaper** has been adjudged a newspaper of general circulation by the Superior Court of California, County of Ventura within the provisions of the Government Code of the State of California, printed in the City of Camarillo, for circulation in the County of Ventura, State of California; that I am a clerk of the printer of said paper; that the annexed clipping is a true printed copy and publishing in said newspaper on the following dates to wit:

Sept. 05, 2014

I, Maria Rodriguez certify under penalty of perjury, that the foregoing is true and correct.

Dated this Sept. 05, 2014; in Camarillo, California, County of Ventura.



**Maria Rodriguez**  
(Signature)

**NOTICE OF  
DOCUMENT  
AVAILABILITY  
COUNTY OF  
VENTURA  
DRAFT FY 2013-14  
ANNUAL  
PERFORMANCE  
REPORT  
FOR CDBG, HOME  
& ESG FUNDED  
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9/5/14  
CNS-2659122#  
VENTURA COUNTY STAR  
Ad No.353823



## VII. FY 2012-13 Program Priorities, Projects, and Objectives

Through the use of the HUD grant funds, the Entitlement Area plan was to accomplish the following annual goals outlined in the Five-Year 2010 Consolidated Plan Extension:

<b>Consolidated Plan and Annual Plan Goals</b>		
<b>Priority</b>	<b>FY 2013-14 Goal</b>	<b>Five Year Goal</b>
Increase availability of affordable ownership housing	0 units	10 units
Improve the quality of ownership housing through rehabilitation	12 units	45 units
Improve the quality of ownership housing through code enforcement	875 cases	3,800 cases
Increase availability of affordable rental housing	11 units	120 units
Improve the quality of affordable rental housing through rehabilitation	0 households	0 households
Increase housing options for persons with special needs	0 units	30 units
Improve the quality of public housing or public-agency owned housing through rehabilitation	0 units	60 units
Improve or construct public facilities that support low-mod income residents	3 projects	10 projects
Improve or construct infrastructures in low-mod income areas	0 projects	2 projects
Enhance economic development by creating or retaining jobs to be filled by or made available to low and moderate-income persons	6 jobs 26 businesses	57 jobs 35 businesses
Assist homeless or at-risk persons with housing and services	4,399 units of assistance	32,697 units of assistance
Provide other supportive services to low-mod income persons	0 persons	270 persons
Provide services to youths from low-mod income families	0 youth	5,000 youth
Provide services to area seniors	3,408 seniors	17,500 seniors

**FY 2013/14 Action Plan Proposed Projects, as amended**

Program No.	Program Name	Program Type	Performance Measure/Outcome	Dollars	Funding Type	FY 2013-14 Objective	Five Year Objective
Priority: Increase availability of affordable ownership housing							
H-1	n/a			--	--	--	10 units
Priority: Improve the quality of ownership housing through rehabilitation							
H-2	City of Santa Paula Housing Rehab Program	Housing Rehab	Decent Housing / Affordability	29,431	CDBG	2 units	45 units
H-2	Habitat for Humanity Neighborhood Revitalization Program	Housing Rehab		176,588	CDBG	5 units	
Priority: Improve the quality of ownership housing through code enforcement							
H-3	City of Port Hueneme Code Enforcement	Code Enforcement	Suitable Living Environment / Sustainability	122,952	CDBG	700 cases	3,800 closed cases
H-3	City of Santa Paula Code Enforcement	Code Enforcement		105,953	CDBG	100 cases	
H-3	City of Fillmore Code Enforcement	Code Enforcement		41,204	CDBG	75 cases	
Priority: Increase availability of affordable rental housing							
H-4	Cabrillo Economic Development-Bridgeview Apartments	Housing Construction	Decent Housing/ Availability	374,115	HOME	11 units	120 units
Priority: Improve the quality of affordable rental housing through rehabilitation							
H-5	n/a			--	--	--	0 households
Priority: Increase housing options for persons with special needs							
H-6	n/a			--	--	--	26 units
Priority: Improve the quality of public housing or public-agency owned housing through rehabilitation							
H-7	n/a			--	--	--	60 units
Priority: Improve or construct public facilities that support low-mod income residents - Parks and Recreation Facilities							
I-1	City of Santa Paula Veteran’s Park Restroom	Low/Mod Facilities	Suitable Living Environment/ Sustainability	88,294	CDBG	1 project	11 projects
Priority: Improve or construct public facilities that support low-mod income residents - Public Facilities							
I-2	City of Santa Paula - Fire Station #82 Expansion	Low/Mod Facilities	Suitable Living Environment/ Availability	32,963	CDBG	1 project	10 projects
I-2	City of Fillmore Fire Engine Replacement	Low/Mod Facilities	Suitable Living Environment/ Availability	58,863	CDBG	1 project	



Program No.	Program Name	Program Type	Performance Measure/Outcome	Dollars	Funding Type	FY 2013-14 Objective	Five Year Objective
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**Priority: Improve or construct infrastructures in low-mod income areas**

I-3	Habitat for Humanity – Cemetery Road Improvement Project	Low/Mod Facilities	Suitable Living Environment/ Availability	500,000	CDBG	1 project	2 projects
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**Priority: Enhance economic development by creating or retaining jobs to be filled by or made available to low and moderate-income persons**

**Commercial-Industrial Rehabilitation and Infrastructure Improvements**

ED-1	n/a			--	--	--	0 businesses
------	-----	--	--	----	----	----	--------------

**Employment Training**

ED-2	n/a			--	--	--	6 businesses
------	-----	--	--	----	----	----	--------------

**Small Business and Micro Enterprise Technical Assistance and Loan Programs**

ED-3	Economic Development Collaborative- Small Business Assistance	Low/Mod Assistance	Jobs Created or Retained	Deferred	CDBG	6 jobs	57 jobs 35 businesses
ED-3	Economic Development Collaborative- Micro-Enterprise Development	Low/Mod Assistance	Businesses Assisted	82,408	CDBG	15 businesses	
ED-3	Women's Economic Ventures Micro-Business Development	Low/Mod Assistance	Businesses Assisted	23,545	CDBG	11 businesses	

**Priority: Assist homeless or at-risk persons with housing and services**

Note: CDBG objectives are for the Entitlement Area, even if the program is county-wide. (ESG goals are county-wide.)

**Winter Warming Shelters**

HO-1	n/a			--	--	--	1,300 persons
------	-----	--	--	----	----	----	---------------

**Emergency Shelters**

HO-2	n/a			--	--	--	300 persons
------	-----	--	--	----	----	----	-------------

**Food Pantries**

HO-3	n/a			--	--	--	7,500 units of assistance
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Program No.	Program Name	Program Type	Performance Measure/Outcome	Dollars	Funding Type	FY 2013-14 Objective	Five Year Objective
Homeless Services							
HO-4	Catholic Charities - Moorpark Community Service Center	Homeless	Suitable Living Environment/ Availability	12,556	CDBG	2,650 persons	23,000 persons
HO-4	Help of Ojai - Community Assistance and Valley Outreach Program	Homeless	Suitable Living Environment/ Availability	25,680	CDBG	1,300 persons	
HO-4	County of Ventura Human Services Agency - Homeless Services Program	Homeless	Suitable Living Environment/ Availability	40,388	CDBG	360 persons	
Rent/Deposit Assistance							
HO-5	County Human Services Agency RAIN Project Transitional Living Center - Security Deposit Program	Homeless	Decent Housing/ Affordability	5,000	HOME	4 persons	52 persons
Transitional Shelters							
HO-6	People’s Self Help Housing	Homeless	Suitable Living Environment/ Availability	10,000	CDBG	9 persons	75 persons
Homeless Persons Data Collection							
HO-7	n/a			--	--	--	n/a
Street Outreach							
HO-8	n/a			--	--	--	130 persons
Homelessness Prevention							
HO-9	n/a			--	--	--	90 persons
Rapid Re-housing							
HO-10	County of Ventura Human Services Agency – Rapid Re-housing	Homeless	Suitable Living Environment/ Availability	25,008*	CDBG	36 persons	250 persons
HO-10	Project Understanding – Homeless 2 Home	Homeless	Suitable Living Environment/ Availability	34,195	CDBG	40 persons	

\*Fifteen percent of program income received in FY2012-13, in the amount of \$58,000, has been added to the FY2013-14 allocation for a total of \$83,008 to meet the stated national objective.

Program No.	Program Name	Program Type	Performance Measure/Outcome	Dollars	Funding Type	FY 2013-14 Objective	Five Year Objective
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Note: CDBG objectives are for the Entitlement Area, even if the program is county-wide.

**Priority: Provide other supportive services to low-mod income persons**

CD-1	n/a			--	--	--	270 persons
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**Priority: Provide services to youths from low-mod income families**

CD-2	n/a			--	--	--	5,000 youth
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**Priority: Provide services to area seniors**

CD-3	City of Port Hueneme - Senior Activities/Nutrition Program	Senior Services	Suitable Living Environment/ Availability	18,265	CDBG	200 seniors	17,500 seniors
CD-3	City of Santa Paula - Senior Center Coordinator	Senior Services	Suitable Living Environment/ Availability	20,000	CDBG	1,000 seniors	
CD-3	Food Share - Brown Bag Program	Senior Services	Suitable Living Environment/ Availability	20,510	CDBG	628 seniors	
CD-3	Long Term Care Services of Ventura County - Ombudsman Program	Senior Services	Suitable Living Environment/ Availability	20,510	CDBG	1,480 seniors	

**Planning and Administration**

	Planning and Administration	n/a	n/a	344,939	All	--	--
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**Deferred Funding**

	Prior Years Funding	TBD	TBD	167,507	HOME	--	--
<b>Total FY 2013/14 Project Allocations</b>				<b>1,962,855</b>	<b>--</b>	<b>--</b>	<b>--</b>

## Exhibit A – Adjustment to Current Year Program Income – CDBG

### Add:

FY 2013-14 Program Income recorded in IDIS after 6/30/14	
Santa Paula - Code Enforcement	17,173.93
Santa Paula - Housing Rehabilitation	19,471.52
EDC-VC Small Business Loans	12,746.01
	<hr/>
	49,391.46
FY 2013-14 EDC-VC EDA Match fund not recorded in IDIS	14,826.08

### Subtract:

FY 2012-13 Program Income recorded in FY 2013-14	
EDC-VC EDA Match fund, FY 2011-12	35,045.24
EDC-VC EDA Match fund, FY 2012-13	16,564.15
EDC-VC Small Business Loans	7,218.16
	<hr/>
	(58,827.55)

### Adjustment:

Correction to EDC-VC Sm Business Loans, FY 2013-14	
Actual amount received	12,210.10
Amount receipted to IDIS	12,746.01
	<hr/>
	(535.91)

<b>TOTAL ADJUSTMENT TO CURRENT YEAR PROGRAM INCOME</b>	<b><u>(59,363.46)</u></b>
--	---------------------------

Program Income recorded in IDIS, FY 2013-14	150,565.55
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<b>TOTAL ADJUSTED PROGRAM INCOME</b>	<b>91,202.09</b>
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## **Exhibit B – HOME Reports**

# Annual Performance Report HOME Program

U.S. Department of Housing  
and Urban Development  
Office of Community Planning  
and Development

OMB Approval No. 2506-0171  
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/M) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31. Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	This report is for period (mm/dd/yyyy) Starting 10/01/2013	Ending 09/30/2014	Date Submitted (mm/dd/yyyy) 08/27/2014
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## Part I Participant Identification

1. Participant Number M-13-UC-06-0540	2. Participant Name Ventura County Participating Jurisdiction		
3. Name of Person completing this report Christy Madden	4. Phone Number (Include Area Code) 805-654-2679		
5. Address 800 South Victoria Avenue L#1940	6. City Ventura	7. State CA	8. Zip Code 93009

## Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
\$0.00	\$90,181	\$90,181	\$4,300	\$0.00

## Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
A. Contracts						
1. Number	11	0	0	0	1	10
2. Dollar Amount	1,468,247	0	0	0	13,658	1,454,589
B. Sub-Contracts						
1. Number	0	0	0	0	0	0
2. Dollar Amount	0	0	0	0	0	0
	a. Total	b. Women Business Enterprises (WBE)	c. Male			
C. Contracts						
1. Number	11	0	11			
2. Dollar Amount	1,468,247		1,468,247			
D. Sub-Contracts						
1. Number	0	0	0			
2. Dollar Amounts	0	0	0			

**Part IV Minority Owners of Rental Property**

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0	0	0	0	0	0
2. Dollar Amount	0	0	0	0	0	0

**Part V Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost				
1. Parcels Acquired	1	196,000				
2. Businesses Displaced	0	0				
3. Nonprofit Organizations Displaced	0	0				
4. Households Temporarily Relocated, not Displaced	0	0				
Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0	0	0	0	0	0
6. Households Displaced - Cost	0	0	0	0	0	0

## HOME Match Report

**U.S. Department of Housing and Urban Development**  
**Office of Community Planning and Development**

OMB Approval No. 2506-0171  
(exp. 12/31/2012)

[illegible]



## **Exhibit C – FY 2011-12 Second Allocation ESG Funded Project – Final Report**

Despite the extreme lack of affordable rental units in Ventura County, the Homeless Outreach Program continued to be able to help ESG eligible applicants locate and lease rental units. In addition, they continued to provide face-to-face case management with those households assisted into rental housing, supporting their Services Plan until they reach six months stability in their housing. Five adults, over the age of 24 and four children were served with \$2,241.07 of homelessness prevention funds and \$20.35 of rapid re-housing funds during the fiscal year. All adults were Hispanic and White.

## **Exhibit D - ESG IDIS Report**

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

Recipient Name	VENTURA COUNTY
Organizational DUNS Number	066691122
EIN/TIN Number	956000944
Identify the Field Office	LOS ANGELES
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	San Buena Ventura/Ventura County CoC

**ESG Contact Name**

Prefix  
First Name  
Middle Name  
Last Name  
Suffix  
Title

**ESG Contact Address**

Street Address 1  
Street Address 2  
City  
State  
ZIP Code  
Phone Number  
Extension  
Fax Number  
Email Address

**ESG Secondary Contact**

Prefix  
First Name  
Last Name  
Suffix  
Title  
Phone Number  
Extension  
Email Address

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**2. Reporting Period—All Recipients Complete**

**Program Year Start Date** 07/01/2013  
**Program Year End Date** 06/30/2014

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** PROJECT UNDERSTANDING

**City:** Ventura

**State:** CA

**Zip Code:** 93001, 1737

**DUNS Number:** 144868833

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 0

**Subrecipient or Contractor Name:** TURNING POINT FOUNDATION

**City:** Ventura

**State:** CA

**Zip Code:** 93001, 4615

**DUNS Number:** 608847216

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 0

**Subrecipient or Contractor Name:** Ventura County - Human Services Agency

**City:** Ventura

**State:** CA

**Zip Code:** 93003, 5405

**DUNS Number:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 0

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## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	33
Children	42
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>75</b>

Table 1 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 2 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	43
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>43</b>

Table 3 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 4 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	76
Children	42
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>118</b>

Table 5 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	57
Female	60
Transgender	1
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>118</b>

Table 6 – Gender Information

#### 6. Age—Complete for All Activities

	<b>Total</b>
Under 18	42
18-24	14
25 and over	62
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>118</b>

**Table 7 – Age Information**

#### 7. Special Populations Served—Complete for All Activities

<b>Number of Persons in Households</b>				
<b>Subpopulation</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>	<b>Total</b>
Veterans	8	3	0	5
Victims of Domestic Violence	8	3	0	5
Elderly	5	0	0	5
HIV/AIDS	0	0	0	0
Chronically Homeless	51	0	0	43
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	45	2	0	43
Chronic Substance Abuse	32	1	0	31
Other Disability	13	1	0	12
Total (Unduplicated if possible)	51	8	0	43

**Table 8 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 8. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	3,650
Total Number of bed-nights provided	3,611
Capacity Utilization	98.93%

Table 9 – Shelter Capacity

### 9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

**Shelter:** Residential Stability - (Goal 50%) Actual 53% (18/34) of the Our Place Shelter residents were placed in appropriate transitional and permanent housing

Increased Skills, Income, and/or Treatment:

1) (Goal 50%) Actual - 29% (5/17) of residents without a stable income source upon admission to the Our Place Shelter have established a stable income source (e.g. SSI, SSDI, et al.) within 6 months of admission to the program.

2) (Goal 65%) Actual - 67% (8/12) of Our Place Shelter residents unlinked to county or private community mental health services upon admission have become linked to such services within six (6) months of admission.

#### Homelessness Prevention:

Number of Persons/Households Served with Eviction Prevention Assistance and Case Management in order to assist with Housing Stabilization - 33 adults and 42 children were assisted with the remaining FY 2013-13 available funds.



## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Expenditures for Rental Assistance	0	0	21,836
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>21,836</b>

Table 10 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 11 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Essential Services	0	0	0
Operations	0	0	28,412
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>28,412</b>

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**Table 12 – ESG Expenditures for Emergency Shelter**

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
HMIS	0	0	9,000
Administration	0	0	1,425
Street Outreach	0	0	0

**Table 13 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	FY 2009	FY 2010	FY 2011
60,673	0	0	60,673

**Table 14 - Total ESG Funds Expended**

**11f. Match Source**

	FY 2009	FY 2010	FY 2011
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	37,412
State Government	0	0	0
Local Government	0	0	12,307
Private Funds	0	0	9,529
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>0</b>	<b>0</b>	<b>59,248</b>

**Table 15 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

Total Amount of Funds Expended on ESG Activities	FY 2009	FY 2010	FY 2011
119,921	0	0	119,921

**Table 16 - Total Amount of Funds Expended on ESG Activities**

## ESG Race and Ethnicity Data for Clients Served

FY 2013-14

### Ethnicity:

Hispanic	40
Non-Hispanic	78

### Race:

White	98
Black or African American	9
Asian	3
American Indian or Alaskan Native	3
Native Hawaiian or Other Pacific Islander	1
Other	4

## List of ESG Subrecipients with FY 2012-2013 Funds Remaining for FY 2013-2014

PROJECT TITLE	ACCT. NO.	Proj ID	ACT #	REPORT CATEGORY	BUDGET	DRAW-DOWN	13-14 YTD DRAWDOWN	BALANCE	%DRAW-DOWN	COMMENTS
<b>ORG LEVEL = 1590 - 2011-2012 SECOND ALLOCATION</b>										
ADMINISTRATION ALLOWANCE	2320	23	1600	EB02	1,233.65	1,233.65	-	-	100%	
HSA HOMELESS SERVICES - Rapid Rehousing	2320	23	1648	EB07	19,244.94	19,244.94	20.35	-	100%	
HSA HOMELESSNESS PREVENTION	2320	23	1599	EB08	28,867.41	28,867.41	2,220.72	-	100%	
<b>TOTAL 2011 ALLOCATION - SECOND ALLOCATION</b>					<b>\$ 49,346.00</b>	<b>\$ 49,346.00</b>	<b>\$ 2,241.07</b>	<b>\$ -</b>	<b>100%</b>	
<b>ORG LEVEL = 1590 - 2012-2013</b>										
ADMINISTRATION ALLOWANCE	2320	10	1643	EC02	11,729.93	11,729.93	1,425.46	-	100%	
HELP OF OJAI Community (rental) Assistance (Homelessness Prevention)	2320	10	1642	EC03	10,000.07	10,000.07	-	-	100%	
HSA HOMELESS SERVICES - Financial Assistance (Homelessness Prevention)	2320	10	1642	EC04	12,867.60	12,867.60	12,306.60	-	100%	
PROJECT UNDERSTANDING - DATA ENTRY LICENSE	2320	10	1647	EC05	-	-	-	-	-	Per 7/23/13 memo \$500 to EC06.
PROJECT UNDERSTANDING - RENT ASSISTANCE	2320	10	1642	EC06	15,500.00	15,500.00	9,529.00	-	100%	Per 7/23/13 memo \$500 from EC05.
PROJECT UNDERSTANDING - STREET OUTREACH	2320	10	1641	EC07	30,000.00	30,000.00	-	-	100%	
TURNING POINT DATA ENTRY LICENSE	2320	10	1647	EC08	9,000.00	9,000.00	9,000.00	-	100%	\$8000 from EC09 per 9/4/13 memo
TURNING POINT RAPID REHOUSING	2320	10	1645	EC09	500.00	500.00	-	-	100%	\$8000 to EC08, \$27,500 to EC10 per 9/4/13 memo
TURNING POINT OUR PLACE SHELTER	2320	10	1644	EC10	47,500.00	47,500.00	28,412.05	-	100%	\$27,500 from EC09 per 9/4/13 memo
HSA HOMELESS SERVICES - Rapid Rehousing	2320	10	1645	EC11	19,301.40	19,301.40	-	-	100%	
<b>TOTAL 2012 ALLOCATION</b>					<b>\$ 156,399.00</b>	<b>\$ 156,399.00</b>	<b>\$ 60,673.11</b>	<b>\$ -</b>	<b>100%</b>	

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OMB Control No: 2506-0117 (exp. 07/31/2015)