

**Mike Pettit**  
Assistant County Executive Officer

**Kaye Mand**  
County Chief Financial Officer

**Shawn Atin**  
Assistant County Executive Officer/  
Human Resources Director  
Labor Relations

May 21, 2019

Board of Supervisors, County of Ventura  
Board of Supervisors, Ventura County Watershed Protection District  
Board of Directors, Ventura County Fire Protection District  
800 South Victoria Avenue  
Ventura, CA 93009

**SUBJECT: Public Hearing to Adopt County, Watershed Protection District, and Fire Protection District Service Rates and Fees for FY 2019-20; and Delegate Authority to Harbor Director to Approve Specified Agreements Within Guidelines (RECOMMENDATION #2 REQUIRES 4/5THS VOTE)**

## **RECOMMENDATIONS**

It is recommended that your Board, acting as the Board of Supervisors of the County, Board of Directors of the Fire Protection District and Board of Supervisors of the Watershed Protection District, take the following actions as applicable:

1. APPROVE and ADOPT resolutions (Attachments 1 through 5 and 7 through 19) establishing and amending the service rates and fees for various services of the County, Watershed Protection District and Fire Protection District (latter two collectively "Special Districts") for FY 2019-20.
2. APPROVE and ADOPT the resolution (Attachment 6) amending the Harbor Department's rents, fees and insurance requirements and reaffirming the Harbor Director's authority to approve agreements as provided in the resolution within Board-established guidelines. **(REQUIRES 4/5THS VOTE.)**

## **FISCAL/MANDATES IMPACT**

Although state law does not mandate that a county establish and impose service rates and fees, state law does set limits on certain types of fees if a county does decide to charge service rates and fees to help pay for such services. The amount of revenue collected from many service rates and fees is dependent on the volume of services demanded by the public. The County Executive Office FY 2019-20 Preliminary Budget

contains over \$1.098 billion in revenue from Charges for Services, some of which are generated from these service rates and fees. Because of the broad scope of revenues included in Charges for Services, the increases or decreases in revenue may not directly correlate to the increases or decreases in the service rates and fees included in the various attachments to this Board letter.

The vast majority of increased revenues are driven by increases in demand and levels of service, not rate increases. General Fund revenue from Charges for Services is budgeted to increase by \$14.1 million, which represents a 7.6 percent increase from the FY 2018-19 Adopted Budget. This increase is primarily driven by a \$2.1 million increase in the Sheriff's city contracts; a \$3.2 million increase in Mental Health charges for services including services provided to schools; and a \$4.0 million increase in Alcohol and Drug Programs related to the new Drug Medi-Cal Organized Delivery System.

Non-General Fund revenue from Charges for Services is budgeted to increase by approximately \$19.2 million, which represents a 2.2% increase from the FY 2018-19 Adopted Budget. Much of the increase, \$16.8 million, is attributable to increases in internal services fees for services such as fleet, information technology and workers' compensation.

## **DISCUSSION**

### **A. General Overview of Service Rates and Fees**

In the past, your Board has adopted numerous resolutions and various ordinances and ordinance amendments establishing or amending service rates and fees for the County, Fire Protection District and Watershed Protection District. Today's recommended actions establish or amend some of these County and Special District service rates and fees in order to partially offset the increased costs of those governmental services.

County agencies and departments provide a variety of valuable public services for which they are allowed by law to recover their costs through regulatory fees. Except where set by law, such regulatory fees generally must be established so as to be reasonably related to the fee payer's burden imposed on the regulatory system or the benefit received by the fee payer from the regulatory activity or public service. There are two basic types of regulatory fees included here: (1) those that are based on service rates; and (2) those that are based on fixed charges. Service rates reflect a per hour cost of a particular County staff person classification and are specified in Attachment 1, Schedule A. Service rates are primarily composed of salary and benefits and any applicable overhead costs. Once adopted, service rates may either be incorporated by reference into various contracts, resolutions, and ordinances imposing regulatory fees for various County services or be used to calculate the amount of the regulatory fee to be charged. Many of

the service rates in Attachment 1, Schedule A, are not currently being utilized to calculate regulatory fees but are maintained on an "as needed basis."

The second type of regulatory fee is a fixed charge or dollar amount that is charged to the person or entity requesting or initiating the need for specific government services. Some of these fixed charges for County and Special District services are found in Attachment 1, Schedule A, and other fixed charges are contained in Attachments 2-19. Both the service rates and fixed charges are based on the estimated time to perform tasks using County and Special District salary and benefits, and other applicable costs which are consistent with those found in the County's proposed FY 2019-20 Preliminary Budget.

#### B. Exceptions to the Board Policy of Full Cost Recovery

Every County agency and department has determined that its services rates and fees are consistent with your Board's policy of full cost recovery. There are, however, a few exceptions to the Board's full cost recovery policy which include, but are not limited to, the following: (1) Probation Agency rates and fees that are on a "charging up to" basis, because full cost recovery from these fees is rare because of the income level of the people served by the Probation Agency. (2) Behavioral Health user fees related to the implementation of drug treatment programs pursuant to Penal Code section 1210.1, which are on a "charging up to" basis, because full cost recovery from these fees is rare because the users are in drug treatment programs. (3) Certain Health Care Agency fees which are based on state Medi-Cal guidelines which are often below actual costs. (4) Ventura County Medical Center (VCMC) rates which are based on industry practices and market rates as explained further below. (5) Public Works Agency (PWA) Road Encroachment permit fees which are intentionally held to less than full cost recovery in an effort to encourage property owners and contractors who perform work in the County road right-of-way to obtain the necessary permits from Public Works Transportation. This is done in the interest of public safety. Therefore, in order to avoid the attendant public safety problem that may come with full cost recovery for this fee, the Road Encroachment fees have historically been set at levels below full cost recovery. (6) Transportation Permit Fees for Extralegal Loads (i.e., oversized vehicles), which are established by state statute and cannot be changed without action by the state. (7) General Services Agency's proposed EV Charger rates, which are developed based on projected actual expenses and demand. The recovery of costs will be largely dependent upon the type of vehicle connected to the EV Charger, as the electric acceptance rate and battery size of vehicles differ. The higher the acceptance rate, the more kilowatts per hour used. (8) Some Fire Protection District (FPD) fees that are being intentionally held to less than full cost recovery. FPD is utilizing data generated from Accela which more accurately reflect full cost for services rendered. Because of this some of FPD's rates and fees resulted in significant increases. Rather than pass these increases on to the public, FPD will spread these increases over future years while continually reevaluating as more data become available.

As stated above, VCMC rates and fees are based on industry standards and market rates, and are, therefore, subject to change throughout the year. Although prior to FY 2018-19 the VCMC rates and fees were included with this annual Countywide Service Rates and Fees public hearing and adoption, to improve the administration of changes throughout the year, these rates and fees are now submitted to your Board for approval with the adoption of the FY 2019-20 budget.

#### C. Effective Date

If your Board adopts the above referenced resolutions, the associated service rates and fees will become effective on July 1, 2019, with the following exceptions:

- (1) Resource Management Agency (RMA) Technician Service Rates in Attachment 1, Schedule A;
- (2) RMA Planning Division fees in Attachment 1, Schedule B;
- (3) RMA Code Compliance fees in Attachment 1, Schedule C;
- (4) RMA Environmental Health Division land use permit fees in Attachment 1, Schedule F;
- (5) RMA Building and Safety Division fees in Attachment 2, Schedule A;
- (6) RMA Environmental Health Division fees related to various facilities listed in Attachment 3;
- (7) PWA Floodplain Management Services Fees in Attachment 4, Schedule A;
- (8) Ventura County Watershed Protection District fees in Attachment 7;
- (9) PWA land use fees in Attachment 16; and
- (10) RMA hazardous materials facilities fees in Attachment 17.

These ten County and Special District service rates and fees will become effective on the 60th day after the date of Board adoption of the resolutions pursuant to Government Code section 66017(a).

#### **HARBOR DEPARTMENT AUTHORITY**

In addition to setting rates and fees for the upcoming fiscal year, Recommendation #2 is reaffirming the delegation from your Board for the Director of the Harbor Department to approve leases, concession agreements, extensions, other agreements and legal notices as specified. This delegation enables the Harbor Department to expediently serve the business needs of the Harbor.

#### **FORMATTING AND PUBLIC NOTICE**

This Board letter includes 19 resolutions which are attached. In the interest of giving the Board more information on the above-referenced subject matters, each schedule contains a "legislative format" version showing deleted language in ~~strikeout~~ and amended or new

language in underline from the current rate or fee schedule as well as a "clean" version showing the rate or fee schedule with the proposed amended language. In a few cases, two versions of the subject rate or fee schedule are not presented because the "legislative format" does not provide any additional information.

In accordance with state law, the Office of the Clerk of the Board has issued a public notice for the public hearing on annual service rates and fees for the County Board of Supervisors, the Fire Protection District Board of Directors, and the Watershed Protection District Board of Supervisors. The service rate or fee calculations prepared by the respective county department or agency for the numerous new or amended service rates and fees before your Board were reviewed by the Auditor-Controller's Office, except for VCMC and Public Health Laboratory service rates because they are not based on the cost of providing the medical or lab procedure. Documentation justifying these changes is available to the public upon request from the respective departments, agencies or Special Districts or from the County Executive Office. Further, County Counsel has reviewed the attached resolutions and proposed revisions thereto.

If you have any questions, please call me at (805) 662-6868 or Kaye Mand at 805-654-3531.

Sincerely,



Robert Bravo  
Program Management Analyst



 Michael Powers  
County Executive Officer

ATTACHMENT 1:	JOINT RESOLUTION	Establishing and Amending County, Fire Protection District and Watershed Protection District Rates and Fees for Various Services
	Schedule A	Schedule of FY 2019-20 Service Rates & Fees for Various County Agencies, Departments, and Special Districts
	Schedule B	Resource Management Agency (RMA) Planning Division Fee Schedule
	Schedule C	RMA Code Compliance Fee Schedule
	Schedule D	County Clerk and Recorder and Elections Statutory and Non-Statutory Fees
	Schedule E	Public Works Agency (PWA) Road Fund Encroachment Permit Fees
	Schedule F	RMA Environmental Health Division (EHD) Land Use Permit Fees
	Schedule G	General Services Agency – Electric Vehicle Charging Station Fees
	Schedule H	EHD Fees for Onsite Wastewater Treatment Systems Permits and Related Services
ATTACHMENT 2:	RESOLUTION	Establishing RMA Building and Safety Division Rates and Fees
	Schedule A	RMA Building and Safety Division Fee Schedule
ATTACHMENT 3:	RESOLUTION	Establishing RMA EHD Fees Pertaining to Issuance of Permits for Food Facilities, Organized Camps, Massage Businesses, and Public Swimming Pools
ATTACHMENT 4:	RESOLUTION	Establishing PWA Fees for the Enforcement and Administration of the Ventura County Floodplain Management Ordinance
	Schedule A	PWA – Floodplain Management Services Fees

ATTACHMENT 5:	RESOLUTION	Establishing PWA Fees for Grading Permits and Grading Plan Review Pursuant to the Ventura County Building Code
	Schedule A	Fees for Grading Permits & Inspection Services
ATTACHMENT 6:	RESOLUTION	Establishing Harbor Department Rents, Fees and Insurance Requirements and Delegating Authority for Execution of Certain Agreements Subject to Specified Guidelines
	Schedule A	Harbor Department Rate and Fee Schedule
ATTACHMENT 7:	RESOLUTION	Establishing Fees for Watercourse Permits and Use of Ventura County Watershed Protection District (VCWPD) Property
	Schedule A	Fees for Services Provided by VCWPD
ATTACHMENT 8:	RESOLUTION	Establishing Ventura County Animal Services Rates and Fees
	Schedule A	Ventura County Animal Services Schedule of Rates and Charges for Services
ATTACHMENT 9:	RESOLUTION	Establishing RMA Code Compliance Division Weights and Measures Packer and Scanner Fees
ATTACHMENT 10:	RESOLUTION	Establishing RMA EHD Fees for Various Permits, Registrations, Exemptions and Appeals Relating to Medical Waste and Body Art
ATTACHMENT 11:	RESOLUTION	Establishing RMA EHD Fee for Backflow Prevention Device Tester Certification
ATTACHMENT 12:	RESOLUTION	Establishing the Fee for Processing Offers of Dedication of Easements to County Service Area No. 32
ATTACHMENT 13:	RESOLUTION	Establishing RMA EHD Solid Waste Fees and Solid Waste Control Fee

ATTACHMENT 14:	RESOLUTION	Establishing Fees Pertaining to State Small Water Systems and Individual Water Systems
ATTACHMENT 15:	RESOLUTION	Establishing Well Permit and Related Fees Pursuant to Ventura County Ordinance No. 4468
	Schedule A	PWA – Well Permit Fees
ATTACHMENT 16:	RESOLUTION	Establishing PWA Processing Fees Relating to Certain Land Use Entitlements and Subdivisions
	Schedule A	Processing Fees & Deposits Relating to Certain Land Use Entitlements and Subdivisions
ATTACHMENT 17:	RESOLUTION	Establishing Fees for the Regulation of Hazardous Materials Facilities
ATTACHMENT 18:	RESOLUTION	Establishing Information Technology Services Rates and Fees
	Schedule A	Telecommunication Equipment and Services Rate and Fee Schedule
ATTACHMENT 19:	RESOLUTION	Establishing Rates and Fees for the General Services Agency (GSA)
	Schedule A	GSA Comprehensive Rate Sheet



RESOLUTION NO. 19-37

**JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF VENTURA, THE BOARD OF DIRECTORS OF THE  
VENTURA COUNTY FIRE PROTECTION DISTRICT AND THE BOARD  
OF SUPERVISORS OF THE VENTURA COUNTY WATERSHED  
PROTECTION DISTRICT ESTABLISHING AND AMENDING RATES AND  
FEES FOR VARIOUS SERVICES**

**WHEREAS**, the Board of Supervisors of the County of Ventura (County), the Board of Supervisors of the Watershed Protection District (Watershed Protection District) and the Board of Directors of the Fire Protection District (Fire Protection District) (the latter two collectively Districts) may, by resolution, establish and amend service rates and fees within their respective authority; and

**WHEREAS**, the Board of Supervisors of the County and Watershed Protection District (formerly Flood Control District) and the Board of Directors of the Fire Protection District, by resolution dated December 19, 1995, entitled "A Joint Resolution Establishing Rates and Fees for Various County and District Agencies and Departments" ("1995 Resolution"), established rates and fees for various County agencies and departments and the Districts; and

**WHEREAS**, the rates and fees established by the 1995 Resolution have been amended from time to time by subsequent resolutions; and

**WHEREAS**, the proposed rates and fees as set forth herein are consistent with state law and the policy of the Board of Supervisors and Board of Directors of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County and Watershed Protection District and the Board of Directors of the Fire Protection District that:

1. The service rates and fees established by the 1995 Resolution, which have been subsequently amended from time to time, are hereby amended, including the addition of new fees, as set forth in this resolution and Schedules A through H, which are attached hereto and incorporated herein by reference.
2. The County and District rates and fees are consistent with state law. The rates fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates and fees are on file with the County agencies and Districts involved in the calculations and are incorporated herein by reference.

3. The rates and fees in the attached schedules shall become effective July 1, 2019, with the exception of the following, which will become effective on the 60th day after adoption of this resolution:

- a. Resource Management Agency (RMA) Technician Service Rates established in Schedule A;
- b. RMA Planning Fees established in Schedule B;
- c. RMA Code Compliance Fees established in Schedule C; and
- d. RMA Environmental Health Land Use Fees established in Schedule G.

On motion by Supervisor/Director Parks, seconded by Supervisor/Director Long, the foregoing resolution was passed and adopted on May 21, 2019.

ATTEST:

Michael Powers, Clerk of the Board of Supervisors of Ventura County, State of California, and Ex officio Clerk of the Board of Directors of the Ventura County Fire Protection District and the Board of Supervisors of the Ventura County Watershed Protection District

BY: Don Davis  
Deputy Clerk of the Board  
of Supervisors and Deputy Ex-Officio  
Clerk of the Board of Directors  
of the Ventura County Fire Protection  
District and the Board of Supervisors of the Ventura County  
Watershed Protection District

COUNTY OF VENTURA  
BOARD OF SUPERVISORS  
AND  
VENTURA COUNTY FIRE PROTECTION  
DISTRICT BOARD OF DIRECTORS  
AND  
VENTURA COUNTY WATERSHED  
PROTECTION DISTRICT BOARD OF  
SUPERVISORS

BY: S. H. H. H.  
Chair, Board of Supervisors  
and Board of Directors



SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
<b>OFFICE OF AGRICULTURAL COMMISSIONER</b>		
Agricultural Inspector/Biologist Associate	61.37	58.52
Agricultural Inspector/Biologist	73.62	80.12
Senior Agricultural Inspector/Biologist	86.52	95.49
Supervising Agricultural Inspector/Biologist	93.95	100.94
Deputy Agricultural Commissioner	104.24	118.20
Insect Detection Specialist II	N/A	51.89
Insect Detection Specialist I	42.24	48.16
Planner II	73.24	74.32
Office Assistant II	49.17	49.72
Celery Permit Fee for the Control of the Western Celery Mosaic Virus		
Per Acre in Open Fields	2.50	2.50
Per 1,000 Plants in Greenhouse	0.01	0.01
COMPLIANCE CERTIFICATION*: Cut Flowers, Nursery Stock, Fumigation, Container inspection, Health		
Treatment certificate - Per certificate	40.00	40.00
EXPORT (PHYTOSANITARY) CERTIFICATES:		
1 package	27.00	27.00
2 to 5 packages	37.00	37.00
6 to 1,200 containers	65.00	65.00
For every 1,200 containers after the first 1,200 containers or portion thereof	65.00	65.00
FIELD INSPECTION - SEED CROPS:		
First inspection - per acre or fraction thereof	25.00	25.00
Second and third inspection	18.00	18.00
IMPORTED DECIDUOUS FRUITS AND MELONS: per container	0.31	N/A
NON-COMPLYING IMPORTED FRUITS/MELONS LOTS HELD FOR SHIPMENT OUT	20.00	N/A
OF STATE : Per lot or partial lot		
PEST CONTROL REGISTRATION:		
Pest Control Operator	75.00	75.00
Maintenance Gardener	25.00	25.00
Pest Control Advisor	10.00	10.00
Pest Control Advisor (shows proof of registration from another county)	5.00	5.00
Structural Pest Control Operator		
Branch 1	25.00	25.00
Branch 2	10.00	10.00
Branch 3	10.00	10.00
Aircraft Pilots	10.00	10.00
Aircraft Pilots (if already registered in another county)	5.00	5.00
Apiary Registration	10.00	10.00
Farm Labor Contractor	75.00	75.00
DIRECT MARKETING CERTIFICATES:		
Certified Producer, weighted rate per hour (you will also be charged for one inspection for each of your growing sites at actual time and mileage)	80.00	80.00
Certified Farmer's Market, weighted rate per hour	80.00	N/A
Certified Farmer's Market, 1-15 vendors	N/A	300.00
Certified Farmer's Market, 16-30 vendors	N/A	600.00
Certified Farmer's Market, over 30 vendors	N/A	900.00
ALL SERVICE INSPECTIONS: (subject to change every July 1)		
Senior Agricultural Inspector/Biologist - weighted rate per hour	86.52	95.49
*No charge will be made for Phytosanitary Certificates or Quarantine Compliance Certificates issued to homeowners when the products are brought to the office for certification and substantial staff time is not required for the inspection		
<b>AUDITOR-CONTROLLER</b>		
Deputy Director	176.16	177.96
Finance Analyst I	106.49	107.08
Finance Analyst II	127.61	127.86
Senior Finance Analyst	141.60	137.80
Manager, Accounting - AC	171.25	168.88
Staff Services Specialist I	108.06	111.18
Staff Services Specialist II	118.73	105.44
Senior Program Administrator	141.91	139.55
Accountant I	73.72	75.45
Accountant II	91.71	96.24
Senior Accountant	102.36	103.83
Internal Auditor/Analyst I	99.69	101.86
Internal Auditor/Analyst II	103.75	110.49

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
Senior Internal Auditor	107.14	111.66
Information Systems Auditor	137.32	142.66
Fiscal Specialist II	85.81	87.92
Fiscal Specialist III	92.11	91.61
Fiscal Technician I	66.67	68.90
Senior Accounting Assistant	54.74	56.28
Accounting Technician	73.95	74.54
Senior Accounting Technician	81.41	71.58
Technical Specialist I-PI	30.61	32.03
Payroll (per paycheck)	14.25	14.02
Budget Book (per book)	86.20	78.11
CAFR Book (per book)	26.37	28.13
Tax Rate Book (per book)	38.04	N/A
Copy Charges (per Ordinance 4339)	0.03	0.03
Request to retrieve boxes from or return to storage (per trip)	2.00	2.06
Transportation for delivery or return of boxes from/to storage		
1 to 5 container (per hour)	9.00	9.27
6 or more container (per hour)	36.00	36.00
Special Assessment Correction Charge (per line)	19.00	21.00
<b>ASSESSOR</b>		
APN History File (TXT) Annual	N/A	\$465.00
Assessor Data Reports Subsets in Non-standard Report Formats-Annual	N/A	\$465.00
Assessor Data Reports Subsets of Data in Standard Report Formats-Annual	N/A	\$465.00
Assessor Parcel Maps (TIFF)-Annual	N/A	\$465.00
Extended Roll Property Characteristics-Annual	N/A	\$465.00
Map Update Service (TIFF) -Monthly	N/A	\$700.00
Name Index (PDF) -Annual	N/A	\$465.00
Numerical Index (PDF) -Annual	N/A	\$465.00
Roll Being Prepared (TXT)-Monthly	N/A	\$700.00
Sales History Transaction Report-Annual	N/A	\$465.00
Sales History Updates-Quarterly	N/A	\$585.00
Secured Roll Property Characteristics-Annual	N/A	\$465.00
Situs Address Index (PDF)-Annual	N/A	\$465.00
Unsecured Roll Property Characteristics-Annual	N/A	\$465.00
* Custom reports add \$73/hour in 1/4 hour increments (Special Requests)	N/A	\$73.00
<b>COUNTY EXECUTIVE OFFICE -CEO</b>		
Accounting Technician-CC*	55.75	59.60
Administrative Officer I	77.02	73.80
Assistant County Executive Officer	223.77	231.39
Assist Deputy Clerk BOS	93.49	102.70
Chief Deputy Executive Officer	N/A	192.67
County Chief Financial Officer	244.85	N/A
County Executive Officer	255.22	263.69
Deputy Clerk of the Board	54.98	57.63
Deputy Clerk of the Board II	57.72	N/A
Deputy Executive Officer	139.91	145.46
Executive Assistant CEO	76.34	78.37
HCA Human Resources Manager	116.24	121.74
Labor Relations Manager	126.57	137.53
Management Analyst II	93.72	102.37
Management Assistant III-C	62.25	57.73
Management Assistant IV-C	64.69	67.12
Manager, Accounting I	103.14	103.55
Office Assistant II-C	45.69	47.26
Office Assistant III-C	N/A	45.73
Office Assistant IV-C	52.77	55.94
Personnel Analyst I	72.01	70.97
Personnel Analyst II	78.61	83.47
Personnel Analyst III	99.44	106.11
Personnel Assistant - NE	60.03	62.67
Personnel Management Analyst	111.16	110.87
Principal Accountant MB*	95.78	95.68
Program Administrator I	72.91	74.85
Program Administrator II	79.42	79.95

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
Program Assistant	67.07	64.90
Program Management Analyst	118.88	122.08
Public Information Officer	119.86	125.51
Senior Accountant-MB*	78.17	76.04
Senior Accounting Technician-CC*	60.82	64.25
Senior Deputy Clerk of the Board	N/A	62.74
Senior Program Administrator	73.80	79.49
Sr Deputy Executive Officer	156.72	163.93
Staff Services Manager II	96.33	N/A
Technical Specialist IV-MB	58.74	61.92
Student Worker I (Extra Help)	17.61	19.29
Student Worker II (Extra Help)	17.61	19.29
Student Worker III (Extra Help)	18.49	20.25
Office Assistant I (Extra Help)	26.31	28.11
Office Assistant II (Extra Help)	32.88	33.51
Office Assistant III (Extra Help)	37.69	38.41
Tech Spec I - C (Extra Help)	28.33	28.87
Tech Spec II - C (Extra Help)	32.43	33.04
Tech Spec III - C (Extra Help)	37.24	37.94
Assistant County Executive Ofcr (Extra Help)	195.30	192.89
<b>CEO- Personnel Services Division:</b>		
<u>Deferred Compensation Program:</u>		
Personnel Analyst III	145.63	145.05
Personnel Assistant	77.50	81.67
<b>CEO- Medical Benefits Division:</b>		
Personnel Analyst I	77.90	88.23
Personnel Analyst II	105.52	115.78
Personnel Analyst III	136.50	145.40
Personnel Assistant	75.55	85.06
Personnel Assistant - NE	70.23	68.94
Program Administrator II	103.88	107.85
Program Assistant	90.59	97.12
Program Management Analyst	160.19	158.07
<b>CEO- Risk Management Division:</b>		
Deputy Executive Officer	187.81	160.21
Management Assistant III-C	80.20	82.38
Office Assistant III-C	66.89	66.38
Risk Analyst	106.25	105.47
Risk Management Analyst	142.27	141.18
Senior Deputy Executive Officer	209.45	207.85
<b>CEO- Other Fees:</b>		
<u>Deferred Compensation (DC) Prog Fee (per quarter/participant)</u>		
DC Participants-active County Employees - 401K	8.32	8.32
DC Participants-active County Employees - 457	8.32	8.32
DC Participants- Separated from the County - 401K	4.11	4.11
DC Participants- Separated from the County - 457	4.11	4.11
Returned check fee (per check)	30.00	30.00
Training No Show Rate	27.00	29.00
<b>Training - External Participants</b>		
4hr Class - Individual Rate	52.00	55.00
4hr Class - Group Rate	520.00	550.00
6hr Class - Individual Rate	72.00	76.00
6hr Class - Group Rate	720.00	760.00
8hr Class - Individual Rate	92.00	97.00
8hr Class - Group Rate	920.00	970.00

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
Training (over the normal scope of work)		
Actual Direct cost (Vendor Cost)		
Personnel Assistant - NE	60.03	62.67
Personnel Analyst II	78.61	83.47
Personnel Analyst III	99.44	106.11
Composite Trainer Rate	89.03	94.79
Other Risk Management Rates:		
Actual Direct cost (Vendor Cost)		
Health, Safety and Loss Prevention (HSLP) Overhead Admin Rate	12.0%	12.0%
*Overhead Rate Applied to Direct Cost		
Wage Supplement Plan - Low Option (biweekly rate)	1.80	1.80
Wage Supplement Plan - High Option (biweekly rate)	4.02	4.02
Wellness Program (over the normal scope of work):		
Actual Direct cost (Vendor Cost)		
Program Administrator II - per hour rate	103.88	107.85
Program Assistant - per hour rate	90.59	97.12
Continuum of Care Grant Application:		
Application Evaluation	500.00	500.00
Off Site Lean Six Training		
Base Training Fee per Day*	2,280.00	2,390.00
On Site Lean Six Training		
Rate per Class* (4-day session)	870.00	895.00
Rate per Day*	217.50	223.75
*Expenditures over and above base rate recovered at actual cost		
<b>CEO/CLERK OF THE BOARD</b>		
Clerking meeting of Special Districts:		
Deputy Clerk of the Board (per hour)	54.98	57.63
Deputy Clerk of the Board - Overtime (per hour)	72.15	75.56
Assistant Deputy Clerk of the Board (per hour)	93.49	102.70
Deputy Executive Officer (per hour)	139.91	145.46
Senior Deputy Clerk of the Board - Per Hour	N/A	64.25
Senior Deputy Clerk of the Board - Per Hour (overtime)	N/A	84.23
Plus Mileage Cost (per mile; subject to change based on most current IRS allowance)		
Air Pollution Control District (APCD) Hearing Fee, per petition	467.77	490.78
APCD Fee for Interim Variance	252.77	275.78
APCD Petition for Emergency Variance per petition	112.53	121.74
Air Pollution Control Board (APCB) clerking fees (per meeting)	1,430.64	1,450.47
Duplicate Media of Board meetings:		
Tape or CD-Rom (each)	1.50	1.50
Tape or CD-Rom (per hour) excess of 2 hrs.	24.00	24.00
Certification of Transcript Fee:		
Certification of Transcript Fee per Gov. Code 26836	1.75	1.75
Plus per hour rate:		
Deputy Clerk of the Board	54.98	57.63
Assistant Deputy Clerk of the Board (per hour)	93.49	102.70
Deputy Executive Officer	139.91	145.46
Senior Deputy Clerk of the Board - Per Hour	N/A	64.25
Administrative Record Fee:		
Deputy Executive Officer (per hour)	139.91	145.46
Assistant Deputy Clerk of the Board (per hour)	93.49	102.70
Deputy Clerk of the Board (per hour)	54.98	57.63
Senior Deputy Clerk of the Board - Per Hour	N/A	64.25
File Storage Retrieval and Re-storing Fee:		
File Storage Retrieval and Re-storing (per hour)	24.00	24.00
(in excess of 2 hours per Ord # 4339 dated 02/14/06)		
Plus: GSA's Storage box retrieval and return fee		
Board Approved rates (included in the Budget Dev. Manual)		

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
<b>CIVIL SERVICE COMMISSION</b>		
Tape or CD-Rom (Each)	1.50	1.50
Tape or CD-Rom (per hour*) excess of 2 hours	24.00	24.00
(Calculated by rounding to the nearest one-quarter of an hour)		
Civil Service Commission Assistant (per hour*)	88.42	90.82
(Calculated by rounding to the nearest one-quarter of an hour)		
Copy charges - Per current GSA approved rates		
Writ Appeal Deposit:		
Based on estimated cost upon request for legal records.		
Deposit in excess of cost will be refunded.		
Per California Code of Civil Procedure section 1094.6 ( c ),		
authorizes the Agency to recoup cost for writ appeals.		
*calculated by rounding to the nearest one-quarter of an hour		
<b>DISTRICT ATTORNEY</b>		
Investigator	168.00	173.00
Attorney	178.00	186.00
Investigative Assistant	62.00	66.00
Paralegal	77.00	78.00
Legal Processing Assistant	57.00	58.00
NSF Diversion Program (per participant)	55.00	55.00
<b>OTHER ATTORNEY RATES</b>		
County Counsel	218.00	235.00
<b>HCA-CHILDREN'S MEDICAL SERVICES</b>		
Annual Assessment Fee	20.00	N/A
<u>Occupational Therapy Services For Medical Therapy Program :</u>		
Evaluation (30 min)	N/A	124.00
Evaluation (15 min)	N/A	38.00
Case Conference (30 min)	N/A	124.00
Case Conference (15 min)	N/A	38.00
Treatment (30 min)	N/A	124.00
Treatment (15 min)	N/A	38.00
Case Consultation and Report ( 15 min increments)	N/A	26.00
Field Visit (per visit)	N/A	49.00
Mileage (20 miles)	N/A	12.00
Other occupational therapy services defined by State program guidelines (15 min increments)	N/A	86.00
<u>Physical Therapy Services For Medical Therapy Program:</u>		
Evaluation (30 min)	N/A	126.00
Evaluation (15 min)	N/A	40.00
Case Conference (30 min)	N/A	126.00
Case Conference (15 min)	N/A	40.00
Treatment (30 min)	N/A	126.00
Treatment (15 min)	N/A	40.00
Case Consultation and Report (15 min increments)	N/A	27.00
Field Visit (per visit)	N/A	52.00
Mileage (20 miles)	N/A	12.00
Other physical therapy services defined by State program guidelines (15 min increments)	N/A	87.00
<u>Consultant Hourly Rate For Medical Therapy Program:</u>		
Medical consultant (per hour)	N/A	125.00
Prosthetist and Orthotist consultant (per hour)	N/A	25.00
Other allied health consultant (per hour)	N/A	38.00
Medical consultant travel reimbursement (per mile)	N/A	2.00
Prosthetist and Orthotist consultant travel reimbursement (per mile)	N/A	1.42
Other allied health consultant travel reimbursement (per mile)	N/A	1.70
Medical consultant travel time (per hour)	N/A	50.40
Other allied health consultant travel time (per hour)	N/A	22.80

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

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Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
<b>HCA-EMERGENCY MEDICAL SERVICES</b>		
<b>Emergency Medical Technician (EMT) :</b>		
Advanced Life Support (ALS) Provider Approval	934.00	969.00
Cards/badges for Ambulance Agencies	17.00	17.00
EMT Program Approval	472.00	491.00
**EMT Certification	132.00	133.00
**EMT Recertification*	93.00	94.00
Extra Copies-Policy Manual	142.00	145.00
*Medical marijuana application fee for Medi-Cal beneficiaries	50.00	50.00
*Medical marijuana application fee for non Medi-Cal beneficiaries	100.00	100.00
NSF Check	48.00	48.00
Paramedic Accreditation	77.00	78.00
Paramedic Program Approval	675.00	697.00
Replacement Cards	26.00	26.00
*Per Prop-64 voter approval, California Health & Safety Code Section 11362.755, Medical Marijuana Application Fees are capped at \$50 for Medi-Cal Beneficiaries and \$100 for non Medi-Cal Beneficiaries.		
** Includes California Emergency Medical Services Authority required fee of \$75.00 for initial applicants and \$37.00 for recertification applicants, pursuant to California Code of Regulations, Title 22, Division 9, Section 100345(a).		
<b>HCA-MEDICAL EXAMINER</b>		
Autopsy (per autopsy)	5387.00	5301.00
Autopsy Report Packet	51.50	51.50
Postmortem Recovery of Tissue	4,505.00	4,356.00
Proof of Death	15.45	15.45
Investigators Hourly Rate	191.00	158.00
Professional Consultation Fee (Hourly Rate) - Doctors	431.00	440.00
Professional Consultation Fee (Hourly Rate) -When Doctors Travel	144.00	147.00
Microscopic Slides Recuts	206.00	206.00
Color Photos (per photo CD) +cost of photo	77.25	77.25
Photo Downloading, mailing & CD	113.30	113.30
Storage (Daily Rate)	60.00	60.00
Transportation (Flat Fee)	200.00	200.00
<b>HCA-PUBLIC HEALTH DEPARTMENT</b>		
<b><u>PUBLIC HEALTH CLINIC SERVICES</u></b>		
Established patient focused exam (nurse visit)	86.00	72.00
Topical Application of Fluoride*	88.00	72.00
Tuberculin skin test (PPD)	88.00	72.00
Urine pregnancy test	53.00	46.00
Head lice Screening and Treatment	88.00	72.00
Travel Consult without Vaccine	88.00	72.00
Antibiotic/Anti-Malarial Prescription	15.00	12.00
Duplicate Certificate of Vaccination	15.00	12.00
*Fluoride is free		
<b>Note: Clinical Services Not Listed will be Charged at prevailing Medicare or MediCal rate, whichever is lower.</b>		
<b>For services that neither Medicare or MediCal rate is available, Full Cost + 10% will be charged.</b>		
<b><u>COST OF VACCINE</u></b>		
<b><u>~~Vaccine for Children (VFC) and Vaccine for Adult (VFA) and State Eligible Vaccines are Free~~</u></b>		
DTAP	25.00	25.00
DTAP-Polio IPV (KINRIX)	45.00	45.00
Fluzone QTV 17-18	15.00	N/A
Fluzone QTV PED 17-18	16.00	N/A
Haemophilus Influenzae Type b (HIB)	10.00	28.00
Hepatitis A & B (Twinrix)	77.00	77.00
Hepatitis A (Adult)	35.00	35.00
Hepatitis A (Pediatric)	21.00	21.00
Hepatitis B (Adult)	42.00	44.00
Hepatitis B (Pediatric)	16.00	16.00



SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

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	2018-19	2019-20
HIB/IPV/DTAP (Pentacel)	84.00	84.00
Human Papillomavirus (Gardasil-9)	204.00	204.00
Influenza Egg Free Vaccine (Flublock)	46.00	46.00
Influenza Peds - single dose 0.25 ml	16.00	N/A
Influenza - Preservative Free	16.00	16.00
Influenza Quadrivalent - multi dose	15.00	15.00
Influenza vaccine - high dose	42.00	46.00
Injectable Typhoid VI	66.00	69.00
Injectable Polio Vaccine (IPV)	30.00	30.00
Measles, Mumps, Rubella (MMR)	69.00	69.00
Meningococcal Grp B (Bexsero)	146.00	N/A
Meningococcal Grp B (Trumenba)	133.00	133.00
Meningococcal Conjugate (Menactra)	111.00	111.00
Pneumococcal Vaccine - PCV 13 (Prennar)	180.00	180.00
Pneumococcal - PCV 23	95.00	95.00
Rabies - Pre exposure only	284.00	284.00
Rabies - Pre exposure (Imovax)	295.00	310.00
Rotavirus (Rotateq)	82.00	82.00
Shingles Vaccine (Zostavax)	213.00	213.00
Shingles (Shingrix)	139.00	139.00
TD Only (Tenivac)	27.00	27.00
TDAP (Adacel)	33.00	33.00
Varicella	121.00	121.00
Yellow Fever	140.00	141.00
<b>Note: Any increase in the cost of vaccine will be charged appropriately.</b>		
<b><u>VACCINE ADMINISTRATION FEE</u></b>		
Vaccine Administration for initial vaccine	56.00	48.00
Vaccine Administration for each additional vaccine	29.00	23.00
Vaccine Administration for Pneumococcal, MEDICARE ONLY	56.00	38.00
Vaccine Administration for Influenza, MEDICARE ONLY	56.00	38.00
<b><u>COST OF MEDICATION</u></b>		
<b><u>Non - 340B Drugs &amp; Medications</u></b>		
Immune Globulin	Varies by Wt.	Varies by Wt.
Tuberculin Purified Protein Derivative (PPD)	6.77	7.54
<b>Note: Cost of other <u>Non-340B Drugs and Medications Not Listed</u> will be charged at cost.</b>		
<b><u>340B Drugs and Medications</u></b>		
	340B Price + Dispensing Fee (charged separately)	340B Price + Dispensing Fee (charged separately)
Azithromycin 500mg #30 count (per pill)	0.32	0.32
Amikacin 5 gram vial	N/A	29.50
Amikacin 25 gram vial	N/A	112.88
Amikacin 100 gram vial	N/A	356.07
Amikacin 250 gram vial	N/A	85.99
Banophen 25mg, 100 capsules (per capsule)	0.01	0.01
Banophen 25mg, 24 capsules (per capsule)	0.03	0.03
Bicillin L-A 2.4 MU 4ML (per ml)	0.04	0.04
Cefixime 200mg/5ml in a bottle of 50ml (per ml )	2.49	2.49
Ceftriaxone 250mg Injection (per vial)	0.57	0.57
Clarithromycin 500mg 60 count (per unit)	0.16	0.16
Cycloserine 250mg, 30 capsules (per capsule)	7.09	7.09
Diphenhydramine 25mg 100 count (per count)	0.02	0.02
Doxycycline 100mg #50 count (per count)	0.14	0.14
Ethambutol 100 mg, 100 tablets (per tablet)	0.14	0.14
Ethambutol 400mg, 100 tablets (per tablet)	0.13	0.15
Gentamicin 40mg/ml 25x2 ml, 25 MD (per ml)	1.02	1.03
Gentamicin 40mg/ml 25x2 ml, 25 SD (per ml)	N/A	0.57
Isoniazid 100 mg, 100 tablets (per tablet)	0.01	0.01
Isoniazid 300mg, 30 tablets (per tablet)	0.06	0.06
Levaquin 500mg, 50 tablets (per tablet)	1.90	1.90
Levaquin 750mg, 20 tablets (per tablet)	0.01	0.01
Levofloxacin 750mg, 20 tablets	0.05	0.12

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
Levofloxacin 500mg, 50 caplets (per caplet)	N/A	0.04
Lidocaine 1% 2ml/10mg	1.30	1.28
Linezolid 600mg, 3x10UD (per tablet)	0.50	0.49
Metformin 1000mg, 100 tablets	0.01	0.01
Metformin 1000mg, 90 tablets	N/A	0.01
Metronidazole 500mg #50 count (per count)	0.06	0.06
Moxifloxacin 400mg 30 tablets (per tablet)	1.45	0.02
Mycobutin 150mg, 100 capsules (per capsule)	3.25	3.25
Ondansetron ODT 8mg 10UD/10 TD (per tablet)	0.08	0.15
Ondansetron ODT 8mg 30UD/10 TD (per tablet)	N/A	0.09
Priftin 150mg 3-8 BPK	2.89	2.85
Pyrazinamide 500mg, 100 tablets (per tablet)	1.50	0.94
Pyrazinamide 500mg, 500 tablets (per tablet)	1.56	N/A
RID 60mL	6.90	6.90
Rifabutin 150mg 100 capsules (per capsule)	2.87	2.96
Rifampin 150mg, 30 capsules (per capsule)	0.12	0.33
Rifampin 300mg, 60 capsules (per capsule)	0.06	0.06
Spermicide VCF Vaginal Contraceptive Gel 2.55 grams	1.26	1.26
Vitamin B-6 Pyridoxine 25mg, 100 tablets (per tablet)	0.01	0.01
Vitamin B-6 Pyridoxine 50mg 100 tablets (per tablet)	0.03	0.03
Vitamin B-6 Pyridoxine 50mg 1000 tablets (per tablet)	N/A	0.01
<b>Note: Other 340B Drugs and Medications Not Listed will be charged 340B Price plus Dispensing Fee of \$7.25 or Medi-Cal</b>		
<b>Approved Dispensing Fee whichever is lower. (Dispensing Fee is charged separately)</b>		
Dispensing Fee	7.25	7.25
<b><u>CLINICAL SERVICES</u></b>		
Audiometric	53.00	46.00
Consult on X-Ray	132.00	118.00
Collection/Handling of Specimen - Outside Lab	53.00	46.00
Collection/Handling of Specimen - Field	53.00	46.00
Directly Observed Therapy (Office)	N/A	89.00
Directly Observed Therapy (Home/Field)	N/A	89.00
Glucose/Finger Stick	53.00	46.00
Incision/Drainage of Abscess; Simple	129.00	117.00
Sputum Induction w/ aerosol/vapor	119.00	92.00
Tuberculin Skin Test (PPD)	88.00	72.00
Urine Analysis Dip w/o Micro	53.00	46.00
Urine Pregnancy Test	53.00	46.00
Vision Test	51.00	43.00
<b>Exams, including Education &amp; Counseling:</b>		
Established patient comprehensive	164.00	144.00
Established patient detailed moderate	116.00	104.00
Established patient focused exam (nurse visit)	86.00	72.00
Established patient problem focused	84.00	77.00
Established patient problem focused exam	100.00	91.00
New patient complex exam	228.00	198.00
New patient comprehensive exam	196.00	171.00
New patient detailed exam	164.00	144.00
New patient expanded problem focused exam	109.00	99.00
New patient problem focused exam	77.00	72.00
Home Visit focused (20 min)	49.00	51.00
Home Visit low to mod complexity (45 min)	86.00	88.00
Home Visit low complexity (30 min)	64.00	66.00
Home Visit compr mod complexity (60 min)	108.00	109.00
Home Visit compr high complexity (75 min)	130.00	131.00
Established home visit 2/3 low (15 min)	42.00	44.00
Established home visit 2/3 mod (25 min)	56.00	58.00
Established home visit 2/3 mod to high (40 min)	78.00	80.00
Established home visit 2/3 high (60 min)	108.00	108.00
<b>Note: Clinical Services Not Listed will be Charged at prevailing Medicare or MediCal rate, whichever is lower.</b>		
<b>For services where neither a Medicare or MediCal rate is available, Full Cost + 10% will be charged.</b>		

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
<b>COST OF MEDICATION</b>		
<b><u>Non - 340B Drugs &amp; Medications</u></b>		
<b>Note: Cost of other <u>Non-340B Drugs and Medications Not Listed</u> will be charged at cost.</b>		
	340B Price + Dispensing Fee (charged separately)	340B Price + Dispensing Fee (charged separately)
<b><u>340B Drugs and Medications</u></b>		
<b>Note: Other <u>340B Drugs and Medications Not Listed</u> will be charged 340B Price plus Dispensing Fee of</b>		
<b>\$7.25 or Medi-Cal Approved Dispensing Fee whichever is lower.</b>		
Dispensing Fee	7.25	7.25
<b><u>LABORATORY (per test)</u></b>		
Acid Fast Stain (formerly ZN Stain)	14.00	14.00
AFB Ident	35.00	35.00
AFB Biochemicals	35.00	35.00
AFB-Smear Fluorescent (Mycobacteriology - Smear, add on)	14.00	14.00
AF SUS CHG, each (Tuberculosis Susceptibilities)	21.00	21.00
AFB-DNA Probe (DNA Probe ID)	48.00	48.00
AFB Culture	27.00	27.00
AFB-Concentration (Mycobacteriology - Concentration)	18.00	18.00
Arbovirus PCR	108.00	108.00
Arbovirus IgM	39.00	39.00
Chlamydia Amplified DNA Probe	92.00	92.00
Cocci DNA Probe	48.00	48.00
Cryptosporidium	30.00	30.00
Cyclospora	18.00	18.00
Culture Aerobic ID	22.00	22.00
Darkfield Exam	36.00	36.00
Enteric Pathogen Panel (Salmonella and Shigella Screen)	25.00	25.00
Enterovirus PCR	106.00	106.00
Additional Enteric Pathogens (Includes E.coli, Campylobacter, Vibrio and Yersinia)	8.00	8.00
Fungal Culture	23.00	23.00
Fungal ID - mold	33.00	33.00
Fungal ID - yeast	27.00	27.00
Giardia IFA	30.00	30.00
Gonorrhea Amplified DNA Probe	92.00	92.00
HIV - 1ag w/HIV1&2ab	59.00	59.00
HIV Confirm	49.00	49.00
Influenza A SUB H	66.00	66.00
Influenza A/B PCR (Screen)	214.00	214.00
Influenza Virus Subtyping, each	66.00	66.00
Malaria ID	19.00	19.00
Measles PCR	88.00	88.00
Mycobacterium Tuberculosis Complex PCR, GeneXpert	106.00	106.00
Norovirus PCR	88.00	88.00
Parasitology Identification	13.00	13.00
Parasitology - Stain/Conc. ID	24.00	24.00
Parasitology - Trichrome/Special Stain- add on to Ova/Parasite Exam	48.00	48.00
PH Culture for ID	22.00	22.00
Quantiferon	153.00	153.00
Rubeola IgG EIA	41.00	41.00
Shiga Toxin	26.00	26.00
Syphilis Confirmed TPPA	34.00	34.00
Syphilis - VDRL QUAL	12.00	12.00
Syphilis - VDRL QUANT	11.00	11.00
Trichomonas	85.00	85.00
Varicella EIA Antibody	34.00	34.00
West Nile IgM (West Nile AB, IGM)	51.00	51.00
West Nile IgG (West Nile antibody)	54.00	54.00
<b>Note: Laboratory <u>Test Not Listed</u> will be charged at prevailing Medicare or MediCal rate, whichever is lower.</b>		
<b>For test that neither Medicare or MediCal rate is available, <u>Full Cost + 10%</u> will be charged.</b>		

**LABORATORY SERVICES (Non-Patient, per test)**

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

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	2018-19	2019-20
Expedited testing request for service on weekend	142.00	142.00
Food Examination	412.00	432.00
Plate Count (swimming pool/bottled water test)	82.00	87.00
Rabies - Examination	109.00	115.00
Water - Colilert 18/24 Quanta - Tray	77.00	81.00
Water - Drinking MPN (Ten Tube)	99.00	105.00
Water - Enterolert Quanta - Tray	73.00	77.00
Water - Ground/Sewage MPN	174.00	186.00
Water Drinking Presence Absence	47.00	50.00
<b>Note: Laboratory <u>Services Not Listed</u> will be charged Full Cost + 10%.</b>		
<b><u>VITAL RECORDS (per certificate)</u></b>		
Fax Filing Fee for Mortuaries (per report)	4.00	4.00
Weekend Filing Fee	241.00	250.00
NSF Fees	48.00	48.00
*Birth Certificate issued to General Public	N/A	25.00
*Birth Certificate issued to Government Agency	N/A	19.00
*Death Certificate (Government Agencies and General Public)	N/A	21.00
*Fetal Death Certificate (Government Agencies and General Public)	N/A	18.00
*Still Birth Certificate	N/A	14.00
*Permit for Disposition of Human Remains - Regular Permit	N/A	12.00
*Permit for Disposition of Human Remains - After Hours Permit	N/A	12.00
*The certificate and permit rates for FY19-20 will be changed when published by the California Department of Public Health (CDPH)		
<b>HCA-MENTAL HEALTH</b>		
Day Intensive - Full Day (per day)	363.46	378.00
Day Intensive - Half Day (per half day)	258.80	269.15
Day Rehabilitative - Full Day (per day)	235.65	245.08
Day Rehabilitative - Half Day (per half day)	150.97	157.01
Crisis Stabilization (per hour)	375.98	375.98
Mental Health Services (per minute)	4.97	5.05
Medication (per minute)	9.31	9.36
Crisis Intervention	7.50	7.53
Case Management (per minute)	3.68	3.72
Children's Short Term Residential (per day)	1272.93	1330.00
<b>HCA- BEHAVIORAL HEALTH</b>		
<b><u>Alcohol &amp; Drug Programs (per program or procedure unless otherwise noted)</u></b>		
Clinical Services (per hour)*:		
Individual Regular	76.91	N/A
Individual Perinatal	81.93	N/A
Group Regular	30.89	N/A
Group Perinatal	38.56	N/A
Intensive Outpatient Treatment	58.53	N/A
Intensive Outpatient Perinatal	84.43	N/A
Perinatal Residential (per hour)*	90.14	N/A
<b>Penal Code section 1000</b>		
Drug Diversion Program Fee (per occurrence)	50.00	50.00
<b>Penal Code section 1210</b>		
Program Fee	1618.89	N/A
Drug Testing/additional tests (per occurrence)	5.00	5.00
Non-Sufficient Funds Returned Check Charge (per occurrence)	30.00	30.00
<b>DMC-ODS Waiver</b>		
Outpatient (15 minute increments)	32.97	32.97
Recovery Services (15 minute increments)	23.26	23.26
Case Management (15 minute increments)	29.12	29.12
Physician Consultation (15 minute increments)	95.97	95.97
Intensive Outpatient (15 minute increments)	28.19	28.19
Level 1 Withdrawal Management (per day)	150.75	150.75
Level 3.2 Withdrawal Management (per day)	235.08	235.08

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

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	2018-19	2019-20
Level 3.1 Residential (per day)	117.51	117.51
Level 3.3 Residential (per day)	250.79	250.79
Level 3.5 Residential (per day)	191.99	191.99
Medication Assisted Treatment (per day)	47.91	47.91
Returned check charge for any reason - NSF (per occurrence)	30.00	30.00
<b><u>Driving Under the Influence Programs (per program or procedure unless otherwise noted)</u></b>		
First Conviction Program (FCP) - 12 hours FCP	301.00	301.00
First Conviction Program (FCP) - 3 month FCP	943.00	943.00
First Conviction Program (FCP) - 6 month FCP	1565.00	1565.00
First Conviction Program (FCP) - 9 month FCP	2071.00	2071.00
Multiple Conviction Program (MCP) - 12 month MCP	2691.00	2691.00
Multiple Conviction Program (MCP) - 18 month MCP	2886.00	2886.00
<b><u>Standard Fees for FCP</u></b>		
State Surcharge - pass through (per Client)	10.00	10.00
Intake Fee (per occurrence)	121.00	121.00
Face to Face Interview (per meeting)	30.00	30.00
Education Class (per meeting)	30.00	30.00
Group Sessions (per meeting)	46.00	46.00
<b><u>Standard Fees for MCP</u></b>		
State Surcharge - pass through (per Client)	10.00	10.00
Intake Fee (per occurrence)	121.00	121.00
Face to Face Interview (per meeting)	30.00	30.00
Education Class (per hour)	30.00	30.00
Group Sessions (per hour)	46.00	46.00
Re-entry Group Sessions (per hour)	27.00	27.00
One Hour Discharge Face to Face (per occurrence)	60.00	60.00
<b><u>Special Charges in FCP and MCP (per occurrence)</u></b>		
Under the Influence Test	30.00	30.00
Reinstatement Fee	75.00	75.00
Transfers/Referrals	75.00	75.00
Missed Activity Fee	30.00	30.00
Returned check charge for any reason - NSF	40.00	40.00
Late Payment Fee	25.00	25.00
Leave of Absence Fee	45.00	45.00
Rescheduling Fee - State specified amount	30.00	30.00
Replace/Duplicate DL101 Completion DMV Cert	20.00	20.00
<b>HUMAN SERVICES AGENCY (HSA)</b>		
Step Parent Adoption Fees (initial)	350.00	350.00
Step Parent Adoption Fees (final report)	350.00	350.00
Termination of Parental Rights (TPR) fee	900.00	900.00
Public Administrator/Guardian:		
Field Visits	100.00	100.00
Public Administrator/Guardian staff Hourly Rate	50.00	50.00
Public Administrator Representative Payee Prog (Monthly fee per client)	42.00	42.00
Public Guardian Conservatorship Program (Monthly fee per client)	30.00	30.00
<b>VENTURA COUNTY PROBATION AGENCY</b>		
<b><u>ADULT COURT SERVICES - DIV 2651</u></b>		
Felony Court Reports		
Long Court Report	2,100.00	2,163.00
Short Court Report	2,000.00	2,060.00
Credit for Time Served Court Report	1,315.00	1,354.00
Misdemeanor Court Report:		
Full Report (Per Report)	815.00	839.00
Record Expungement Fee	60.00	60.00
<b><u>ADULT FIELD SERVICES - DIV 2653</u></b>		
Felony Supervision Fee		

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
Monthly Supervision Fee	177.00	105.00
Misdemeanor Supervision Fee:		
Monthly Misdemeanor Supervision Fee	60.00	60.00
First DUI Offense - (Total fees capped at \$794)	53.00	53.00
Drug Test Fee, Invoiced for Payment	19.00	19.00
Drug Test Fee, Payment At-Time-of-Test	13.00	13.00
Inter County Case Transfer Fee	189.00	195.00
Inter State Compact Application	183.00	188.00
Domestic Violence Program Application/Renewal Fee	250.00	250.00
Extra Speed Letter Fee	23.00	15.00
Adult GPS & Electronic Monitoring Fee		
Adult Electronic Monitoring Set-Up Fee	99.00	102.00
Daily - HG 200	2.35	2.35
Daily - HG 205/206	3.95	3.95
Daily - ET AT	8.45	8.45
Daily - ET GPS HYBRID	7.43	7.43
Daily - ET GPS PASSIVE	4.53	4.53
Daily - ET ONE, Active GPS with Zone Crossing	4.50	4.50
Daily - ET ONE, On Demand GPS	4.20	4.20
Daily - ET ONE, On Demand GPS with ZONE CROSSING	4.40	4.40
Daily - BI TAD ALCOHOL	6.53	6.53
Daily - BI TAD ALCOHOL/RF	6.53	6.53
Daily - BI TAD ALCOHOL/CELLULAR	8.05	8.05
Daily - BI TAD ALCOHOL/RF/CELLULAR	8.05	8.05
Per Call - VOICE ID	0.49	0.49
Per Action - SELF REPORT	0.55	0.55
Per Event - DRIVE BI	0.99	0.99
Each - SOBRIETOR	3.00	3.00
Each - GROUPGUARD	2.40	2.40
Daily Electronic Monitoring	7.50	7.50
Daily Homecell - MODEL 9400	3.50	3.50
<b><u>ADULT ALTERNATIVE SENTENCING PROGRAMS - DIV 2680 (4260)</u></b>		
Work Release - Inmate Daily Rate	20.00	20.00
Work Release - Crew Supervision Fee	55.00	55.00
Direct Work Hourly Rate	2.00	2.00
Transfer Fee	50.00	50.00
<b>PUBLIC DEFENDER</b>		
Felony Case Flat Fee	300.00	300.00
Misdemeanor Case Flat Fee	150.00	150.00
Public Defender attorney rate (hourly)	196.80	205.00
<b>PUBLIC WORKS AGENCY</b>		
<b><u>CENTRAL SERVICES</u></b>		
Accountant II	\$ 76.28	\$ 73.80
Accounting Assistant II	\$ 45.61	\$ 41.74
Accounting Technician	\$ 59.69	\$ 55.52
Administrative Assistant II	\$ 73.01	\$ 67.27
Administrative Officer I	\$ 113.25	\$ 94.71
Administrative Officer II	\$ 113.25	\$ 72.41
Clerical Services Manager	\$ 72.64	\$ 70.28
Director - Central Services	\$ 185.40	\$ 170.42
Director of Public Works Agency	\$ 237.83	\$ 219.16
Management Assistant III	\$ 61.29	\$ 56.47
Manager, Accounting I	\$ 110.80	\$ 102.61
Manager, Accounting II	\$ 134.74	\$ 124.16
Office Assistant III	\$ 50.51	\$ 46.55
Office Assistant IV	\$ 54.30	\$ 50.04
Office Systems Coordinator III	\$ 94.00	\$ 86.62
Program Assistant	\$ 76.50	N/A
Principal Accountant	\$ 102.84	\$ 93.51
Retiree - Extra Help	\$ 48.01	\$ 45.91

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
Senior Accountant	\$ 90.68	\$ 84.22
Staff/Services Manager I	\$ 92.34	N/A
Staff/Services Manager III	\$ 123.91	\$ 113.44
Student Worker I - Extra Help	\$ 15.78	\$ 16.39
Student Worker II - Extra Help	\$ 15.78	\$ 16.39
Student Worker III - Extra Help	\$ 16.56	\$ 17.22
Supervising Accounting Technician	\$ 78.91	\$ 71.64
<b><u>REAL ESTATE SERVICES</u></b>		
Manager Real Estate Services	\$ 164.16	\$ 178.83
Real Property Agent I	\$ 94.19	\$ 94.35
Real Property Agent II	\$ 123.19	\$ 127.82
Senior Real Property Agent	\$ 135.36	\$ 140.44
Student Worker I - Extra Help	\$ 15.78	\$ 16.39
Student Worker II - Extra Help	\$ 15.78	\$ 16.39
Student Worker III - Extra Help	\$ 16.56	\$ 17.22
<b><u>DEVELOPMENT SERVICES*</u></b>		
Engineering Aide	\$ 77.56	\$ 77.56
Engineer I	\$ 129.35	\$ 129.35
Engineer II	\$ 153.49	\$ 153.49
Engineer III	\$ 202.28	\$ 202.28
Engineer IV	\$ 205.76	\$ 205.76
Engineering Mgr I	\$ 201.42	\$ 201.42
Engineering Mgr II	\$ 258.45	\$ 258.45
Engineering Mgr III	\$ 286.26	\$ 286.26
Engineer Tech I	\$ 104.18	\$ 104.18
Engineer Tech II	\$ 107.86	\$ 107.86
Engineer Tech III	\$ 114.61	\$ 114.61
Engineer Tech IV	\$ 124.68	\$ 124.68
Principal Engineer	\$ 269.71	\$ 269.71
PW Inspector I	\$ 107.41	\$ 107.41
PW Inspector II	\$ 136.56	\$ 136.56
PW Inspector III	\$ 128.35	\$ 128.35
Retiree - Extra Help	\$ 77.65	\$ 77.65
Senior Public Works Inspector	\$ 163.50	\$ 163.50
Student Worker I - Extra Help	\$ 31.67	\$ 31.67
Student Worker II - Extra Help	\$ 31.67	\$ 31.67
Student Worker III - Extra Help	\$ 33.25	\$ 33.25
* Rates include costs for Accela Automation upgrade		
<b><u>ENGINEERING SERVICES</u></b>		
Contract Support Specialist I	\$ 53.05	\$ 56.10
Contract Support Specialist II	\$ 64.88	\$ 70.87
Deputy Director - PWA	\$ 180.24	\$ 195.22
Director-Engineer Svcs	\$ 217.49	\$ 230.44
Engineering Aide	\$ 48.53	\$ 51.33
Engineer I	\$ 81.93	\$ 86.65
Engineer II	\$ 97.28	\$ 102.88
Engineer III	\$ 104.63	\$ 110.64
Engineer IV	\$ 120.96	\$ 118.40
Engineering Manager I	\$ 136.16	\$ 152.94
Engineering Manager II	\$ 161.74	\$ 165.33
Engineering Manager III	\$ 178.49	\$ 190.71
Management Assistant I	\$ 49.50	\$ 52.35
Management Assistant II	\$ 55.84	\$ 59.05
Management Assistant III	\$ 69.97	\$ 75.00
Office Assistant I	\$ 41.43	\$ 43.84
Office Assistant II	\$ 45.01	\$ 47.60
Office Assistant III	\$ 58.31	\$ 62.06
Office Assistant IV	\$ 53.20	\$ 56.26
PW Inspector I	\$ 67.22	\$ 71.08
PW Inspector II	\$ 71.05	\$ 75.13
PW Inspector III	\$ 80.32	\$ 84.94
Retiree-Extra Help	\$ 63.79	\$ 66.66
Senior Public Works Inspector	\$ 102.02	\$ 107.72

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
Student Worker I - Extra Help	\$ 17.76	\$ 21.08
Student Worker II - Extra Help	\$ 17.76	\$ 21.08
Student Worker III - Extra Help	\$ 18.64	\$ 22.14
Supervising Contract Support Specialist	\$ 71.02	\$ 78.16
<b><u>SURVEY</u></b>		
Engineering Aide	\$ 66.87	\$ 65.33
Engineering Manager I	\$ 198.83	\$ 203.49
Engineering Manager II	\$ 185.14	\$ 222.42
Engineering Manager III	\$ 240.72	\$ 239.11
Survey Technician I	\$ 82.50	\$ 88.06
Survey Technician II	\$ 89.36	\$ 89.51
Survey Technician III	\$ 94.95	\$ 95.10
Survey Technician IV	\$ 103.30	\$ 103.48
Surveyor I	\$ 108.47	\$ 108.64
Surveyor II	\$ 141.16	\$ 148.42
Surveyor III	\$ 173.10	\$ 175.98
Surveyor IV	\$ 188.91	\$ 192.56
Retiree - Extra Help	\$ 61.62	\$ 63.76
Student Worker I - Extra Help	\$ 26.23	\$ 30.38
Student Worker II - Extra Help	\$ 26.23	\$ 30.38
Student Worker III - Extra Help	\$ 27.54	\$ 31.91
<b><u>WATERSHED PROTECTION</u></b>		
Admin Assistant I	\$ 75.33	\$ 78.18
Admin Assistant II	\$ 96.50	\$ 86.52
Admin Assistant III	\$ 98.17	\$ 105.47
Deputy Director-PWA	\$ 219.45	\$ 228.91
Director- Watershed Management	\$ 239.10	\$ 241.60
Engineering Aide	\$ 35.65	\$ 36.01
Engineer I	\$ 93.69	\$ 97.26
Engineer II	\$ 102.91	\$ 115.48
Engineer III	\$ 139.91	\$ 134.67
Engineer IV	\$ 162.77	\$ 163.67
Engineering Mgr I	\$ 169.71	\$ 172.80
Engineering Mgr II	\$ 184.01	\$ 193.94
Engineering Mgr III	\$ 177.13	\$ 183.87
Engineering Technician I	\$ 72.04	\$ 74.78
Engineering Technician II	\$ 77.19	\$ 80.12
Engineering Technician III	\$ 91.85	\$ 93.30
Engineering Technician IV	\$ 104.83	\$ 108.58
Hydrologist I	\$ 89.86	\$ 93.29
Hydrologist II	\$ 99.81	\$ 110.99
Hydrologist III	\$ 122.57	\$ 122.48
Hydrologist IV	\$ 152.69	\$ 158.83
Management Assistant I	\$ 57.45	\$ 59.63
Management Assistant II	\$ 67.07	\$ 71.63
Management Assistant III	\$ 81.21	\$ 85.31
Office Assistant I	N/A	\$ 50.21
Office Assistant II	\$ 42.90	\$ 54.49
Office Assistant III	N/A	\$ 59.93
Planner I	\$ 85.53	\$ 88.79
Planner II	\$ 95.73	\$ 107.24
Planner III	\$ 125.34	\$ 120.38
Planner IV	\$ 159.28	\$ 154.33
Public Works Inspector I	\$ 78.01	\$ 77.33
Public Works Inspector II	\$ 99.54	\$ 87.33
Public Works Inspector III	\$ 111.64	\$ 113.95
Senior Public Works Inspector	\$ 122.78	\$ 126.95
Staff Services Mgr I	\$ 122.46	\$ 127.13
Staff Services Mgr II	\$ 131.30	\$ 136.30
Staff Services Mgr III	\$ 165.33	\$ 172.49
Staff Services Spec I	\$ 121.09	\$ 110.89
Staff Services Spec II	\$ 111.82	\$ 133.76
Supervising Contract Support Specialist	\$ 80.82	\$ 86.33
Surveyor III	\$ 147.31	\$ 116.05



SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
Water Resource Specialist I	\$ 78.85	\$ 81.85
Water Resource Specialist II	\$ 97.46	\$ 92.62
Water Resource Specialist III	\$ 114.43	\$ 119.31
Water Resource Specialist IV	\$ 123.95	\$ 121.66
Retiree-Extra Help	\$ 69.58	\$ 85.25
Student Worker I - Extra Help	\$ 20.27	\$ 24.46
Student Worker II - Extra Help	\$ 20.27	\$ 24.46
Student Worker III - Extra Help	\$ 21.28	\$ 25.68
* Rates include costs for Accela Automation upgrade		
<b><u>WATERSHED PROTECTION MAINTENANCE</u></b>		
Contract Support Specialist II	\$ 57.75	\$ 59.38
Contract Support Specialist I	\$ 52.56	\$ 54.02
Deputy Director-PWA	\$ 187.34	\$ 193.49
Engineer I	\$ 79.88	\$ 82.21
Engineer II	\$ 98.35	\$ 97.61
Engineer III	\$ 125.47	\$ 131.05
Engineer IV	\$ 114.81	\$ 118.16
Engineering Aide	\$ 28.55	\$ 29.50
Engineering Mgr I	\$ 146.43	\$ 151.43
Engineering Mgr II	\$ 137.37	\$ 141.72
Engineering Technician I	\$ 61.42	\$ 63.21
Engineering Technician II	\$ 71.02	\$ 72.74
Engineering Technician III	\$ 82.26	\$ 85.05
Engineering Technician IV	\$ 76.07	\$ 78.29
Environmental Restoration Coordinator	\$ 79.16	\$ 81.72
Equipment Operator I	\$ 67.54	\$ 68.36
Equipment Operator II	\$ 70.29	\$ 73.77
Equipment Operator III	\$ 73.42	\$ 76.74
Equipment Operator IV	\$ 76.81	\$ 80.62
Maintenance Worker Specialist	\$ 74.31	\$ 77.60
Management Assistant I	\$ 36.85	\$ 35.28
Office Assistant II	\$ 44.54	\$ 45.84
Office Assistant III	\$ 48.98	\$ 50.42
Public Works Maintenance Worker I	\$ 42.18	\$ 43.42
Public Works Maintenance Worker II	\$ 49.46	\$ 52.83
Public Works Maintenance Worker III	\$ 58.52	\$ 60.97
Public Works Maintenance Worker IV	\$ 71.61	\$ 73.16
PW Superintendent	\$ 129.96	\$ 123.25
Retiree - Extra Help	\$ 36.26	\$ 38.02
Staff/Services Specialist I	\$ 103.25	\$ 107.82
Staff/Services Specialist II	\$ 96.52	\$ 97.46
Supervisor Public Works Maintenance	\$ 91.50	\$ 93.85
Student Worker I - Extra Help	\$ 17.77	\$ 19.37
Student Worker II - Extra Help	\$ 17.77	\$ 19.37
Student Worker III - Extra Help	\$ 18.67	\$ 20.35
<b><u>TRANSPORTATION*</u></b>		
Administrative Assistant I	\$ 72.13	\$ 75.86
Administrative Assistant II	\$ 92.41	\$ 74.21
Deputy Director-PWA	\$ 210.41	\$ 219.85
Director-Transportation	\$ 241.73	\$ 251.79
Engineer I	\$ 76.49	\$ 96.96
Engineer II	\$ 115.56	\$ 117.58
Engineer III	\$ 129.10	\$ 126.48
Engineer IV	\$ 156.25	\$ 157.27
Engineering Aide	\$ 62.83	\$ 56.03
Engineering Mgr I	\$ 133.01	\$ 145.17
Engineering Mgr II	\$ 168.78	\$ 180.70
Engineering Mgr III	\$ 199.10	\$ 208.33
Engineering Technician I	\$ 68.37	\$ 73.03
Engineering Technician II	\$ 72.57	\$ 77.95
Engineering Technician III	\$ 79.57	\$ 87.13
Engineering Technician IV	\$ 99.43	\$ 104.94
Management Assistant III	\$ 72.31	\$ 79.83
Office Assistant IV	\$ 69.67	\$ 72.72

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
Public Works Inspector I	\$ 75.65	\$ 77.44
Public Works Inspector II	\$ 82.11	\$ 91.30
Public Works Inspector III	\$ 103.34	\$ 109.71
Retiree - Extra Help	\$ 59.98	\$ 60.88
Staff/Services Specialist I	\$ 95.23	\$ 103.88
Staff/Services Specialist II	\$ 117.25	\$ 130.07
Senior PW Inspector	\$ 90.92	\$ 93.27
Senior Transportation Analyst	\$ 92.64	\$ 101.82
Student Worker I - Extra Help	\$ 21.18	\$ 23.42
Student Worker II - Extra Help	\$ 21.18	\$ 23.42
Student Worker III - Extra Help	\$ 22.25	\$ 24.60
* Rates include costs for Accela Automation upgrade		
<b><u>TRANSPORTATION MAINTENANCE</u></b>		
Engineering Mgr III	\$ 167.69	\$ 179.57
Equipment Operator I	\$ 64.92	\$ 68.63
Equipment Operator II	\$ 66.37	\$ 61.89
Equipment Operator III	\$ 69.42	\$ 75.48
Equipment Operator IV	\$ 72.66	\$ 78.95
Maintenance Welder	\$ 73.85	\$ 80.26
Office Assistant III	\$ 51.85	\$ 49.96
Public Works Maintenance Worker I	\$ 39.90	\$ 42.94
Public Works Maintenance Worker II	\$ 44.89	\$ 46.44
Public Works Maintenance Worker III	\$ 55.23	\$ 59.28
Public Works Maintenance Worker IV	\$ 67.74	\$ 73.24
Public Works Maintenance Worker Spec	\$ 70.29	\$ 65.85
PW Superintendent	\$ 111.76	\$ 123.37
Senior Tree Trimmer	\$ 66.73	\$ 72.49
Supervisor Public Works Maintenance	\$ 85.78	\$ 92.05
Tree Trimmer I	\$ 54.29	\$ 57.14
Tree Trimmer II	\$ 62.54	\$ 67.27
Retiree - Extra Help	\$ 20.91	\$ 21.55
Student Worker I - Extra Help	\$ 16.76	\$ 18.78
Student Worker II - Extra Help	\$ 16.76	\$ 18.78
Student Worker III - Extra Help	\$ 17.60	\$ 19.72
<b><u>WATERWORKS</u></b>		
Accounting Assistant II	\$ 58.12	\$ 63.76
Senior Accounting Assistant	\$ 70.06	\$ 75.44
Administrative Aide	\$ 57.03	\$ 62.97
Administrative Assistant I	\$ 70.84	\$ 79.18
Administrative Assistant II	\$ 87.48	\$ 95.24
Contract Support Specialist I	\$ 56.81	\$ 61.42
Contract Support Specialist II	\$ 62.43	\$ 67.50
Deputy Director PWA	\$ 199.76	\$ 214.37
Director - Water and Sanitation	\$ 216.16	\$ 231.82
Engineer I	\$ 86.44	\$ 93.47
Engineer II	\$ 102.64	\$ 110.98
Engineer III	\$ 114.02	\$ 121.15
Engineer IV	\$ 147.93	\$ 149.38
Engineering Mgr I	\$ 137.35	\$ 145.94
Engineering Mgr II	\$ 147.55	\$ 165.88
Engineer Manager III	\$ 163.43	\$ 176.71
Engineering Tech I	\$ 67.64	\$ 71.86
Engineering Tech II	\$ 70.40	\$ 79.95
Engineering Tech III	\$ 75.67	\$ 83.70
Engineering Tech IV	\$ 82.32	\$ 89.00
Management Assistant I	N/A	\$ 57.32
Management Assistant II	N/A	\$ 64.65
Management Assistant III	\$ 73.62	\$ 69.51
Office Assistant I	N/A	\$ 48.00
Office Assistant II	N/A	\$ 52.11
Office Assistant III	\$ 53.01	\$ 58.73
Office Assistant IV	\$ 56.98	\$ 61.60
PW Inspector I	\$ 73.05	\$ 77.83
PW Inspector II	\$ 78.37	\$ 92.12

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
PW Inspector III	\$ 90.53	\$ 93.00
Senior Public Works Inspector	\$ 97.16	\$ 102.51
Senior Water/Wastewater Services Worker	\$ 100.42	\$ 109.24
Staff Services Manager I	\$ 113.00	\$ 119.77
Staff Services Manager II	\$ 132.59	\$ 149.79
Staff Services Manager III	\$ 141.30	\$ 160.42
Staff Services Specialist I	\$ 105.59	\$ 88.94
Staff Services Specialist II	\$ 118.45	\$ 128.15
Retiree - Extra Help	\$ 61.13	\$ 65.51
Student Worker I - Extra Help	\$ 19.85	\$ 22.89
Student Worker II - Extra Help	\$ 19.85	\$ 22.89
Student Worker III - Extra Help	\$ 20.85	\$ 24.04
Water/Wastewater Services Laboratory Manager	\$ 113.79	\$ 128.86
Water/Wastewater Services Laboratory Technician	\$ 75.32	\$ 85.95
Water/Wastewater Services Superintendent	\$ 149.04	\$ 161.31
Water/Wastewater Services Supervisor	\$ 121.94	\$ 132.87
Water/Wastewater Services Worker Assistant	\$ 53.47	\$ 66.80
Water/Wastewater Services Worker I	\$ 66.22	\$ 69.14
Water/Wastewater Services Worker II	\$ 74.33	\$ 87.18
<b><u>INTEGRATED WASTE MANAGEMENT DIVISION*</u></b>		
Engineer Manager III	\$ 158.57	\$ 171.33
Environmental Resource Analyst II	\$ 96.20	\$ 104.93
Environmental Resource Analyst III	\$ 102.02	\$ 112.92
Office Assistant III	\$ 50.69	\$ 57.66
Staff Services Manager II	N/A	\$ 107.95
Staff Services Manager III	\$ 126.09	\$ 116.64
Student Worker I - Extra Help	\$ 18.30	\$ 21.00
Student Worker II - Extra Help	\$ 18.30	\$ 21.00
Student Worker III - Extra Help	\$ 19.23	\$ 22.06
* Rates include costs for Accela Automation upgrade		
<b><u>SURVEY RELATED DEPOSITS / FEES</u></b>		
Certificate of Correction - Initial Deposit (Actual Cost to be Billed)	\$ 300.00	\$ 300.00
Corner Record Filing Fee	\$ 17.00	\$ 17.00
<b><u>COPIES</u></b>		
11" x 17" copies	\$ 1.10	\$ 1.10
Oversize Copies		
18" or 24" copies	\$ 1.60	\$ 1.60
24" or 30" copies	\$ 1.60	\$ 1.60
<b><u>SATICOY LARGE CONFERENCE ROOM</u></b>		
Hourly Rate for entire room (A&B) including audio-visual equipment	\$ 13.90	\$ 13.90
Hourly Rate for entire room (A&B) <u>without</u> audio-visual equipment	\$ 10.60	\$ 10.60
Hourly Rate for room A <u>or</u> B including audio-visual equipment	\$ 7.80	\$ 7.80
Hourly Rate for room A <u>or</u> B <u>without</u> audio-visual equipment	\$ 6.00	\$ 6.00
Saticoy Large Conference Room Security Deposit Fee	\$ 200.00	\$ 200.00
<b><u>OTHER CHARGES</u></b>		
<b><u>Record of Survey Checking Fee</u></b>		
A. 1. First Check	\$ 460.00	\$ 480.00
2. Subsequent Checks	330.00	340.00
<b><u>Subdivision Map Charge</u></b>		
A. 1. Fee Per Map	\$ 300.00	\$ 300.00
(i). plus additional fee per parcel/lot	40.00	40.00
<b><u>Computer Aided Mapping Conversion Fee (CAM)</u></b>		
A. 1. Fee Per Hour	\$ 55.00	\$ 55.00
<b><u>Standard Survey Well Monuments Kit</u></b>		
A Sales Tax of 7.5% to be charged on kit. (cost includes case iron frame and cover, PVC sleeve, brass disk,	\$ 205.00	\$ 205.00

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
General Services Agency storage costs and labor (ordering & pick-up)		
<b><u>Appraisal Review Fee:</u></b>		
Single Family Residences	N/A	\$ 1,048.00
Non-Complex Commercial Properties	N/A	\$ 1,560.00
Complex Commercial Properties	N/A	\$ 2,096.00
*The Public Works Agency Real Estate Service Division establish fees for appraisal review services to private consultants representing local public agencies to establish fair market value for real property consistent with the "Real Estate Acquisition Guide for Local Public Agencies" engaged in the acquisition of real property in connections with a federal program or project (49 CRF 24.104)		
<b>RESOURCE MANAGEMENT AGENCY</b>		
Returned check charge Agency-wide - NSF (per occurrence)	40.00	40.00
Copy Charge	per Ord 4339	per Ord 4339
Witness Fee and Research	150.00	275.00
(Depositions, court appearances, analysis of records where County is not a party to the action (Gov't Code Sec. 68096.1)) Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena.		
<b>GIS Fees</b>		
Plain Paper Map - Letter, Legal or Tabloid	1/4 of the GIS Specialist hourly rate	1/4 of the GIS Specialist hourly rate
Plain Paper Map - Arch D and greater	1/4 of the GIS Specialist hourly rate	1/4 of the GIS Specialist hourly rate
Photo Paper Map - Letter, Legal or Tabloid	1/4 of the GIS Specialist hourly rate	1/4 of the GIS Specialist hourly rate
Photo Paper Map - Arch D and greater	1/4 of the GIS Specialist hourly rate	1/4 of the GIS Specialist hourly rate
<b>Printing Services</b>		
Large format Black & White Printing		
20# White Bond	\$0.45/sq ft	2.70
Heavier Bond	\$1.00/sq ft	N/A
Large Format Color Printing		
Basic Color	\$1.25/sq ft	7.50
Full Color	\$3.00/sq ft	N/A
<b>Scanning Services</b>		
Grayscale	\$0.35/sq ft	2.10
Color	\$0.50/sq ft	3.00
Full Color Scan 600 dpi	\$1.00/sq ft	N/A
Special Handling (such as collation, removing binding, staples, repairing torn documents, etc.)	GIS Specialist Rate, minimum 1/2 hour change	GIS Specialist Rate, minimum 1/2 hour change
<b><u>OPERATIONS</u></b>		
Accountant II	65.97	58.05
Senior Accountant	N/A	74.37
Admin Assistant II	60.60	44.68
Program Asst	N/A	75.29
Administrative Aide	47.23	50.35
Administrative Officer II	98.59	111.01
Deputy Director I - RMA	128.76	136.51
Director - RMA	177.42	173.91
Fiscal Specialist III	65.68	70.27
Fiscal Technician II	52.82	57.03
GIS Specialist (Senior/ I)	66.37	71.53
Management Assistant IV - Conf	60.04	65.03
Manager Accounting I	94.91	104.30
Manager RMA Services II	110.19	117.89
Office System Coordinator III/IV (Composite)	78.53	80.92
Resource Management Tech III	61.82	68.92
Senior Accounting Assistant	49.25	53.35
Sr Program Administrator	97.94	103.01

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

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Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
<b><u>PLANNING:</u></b>		
Clerical Supervisor II	62.68	67.45
Deputy Director II - RMA	192.86	167.52
Management Assistant II	N/A	58.73
Office Assistance IV	52.01	N/A
RMA Manager I/II	121.55	131.48
Manager-RMA Services II-Planning	112.96	113.12
Planner* <sup>1,2,3</sup>	163.43	163.39
RMA Technician II/III - Planning* <sup>1,2,3</sup>	122.98	129.90
<b><u>ENVIRONMENTAL HEALTH</u></b>		
<b><u>CUPA</u></b>		
Environmental Health Specialist II (CUPA)	N/A	102.03
Environmental Health Specialist III (CUPA)	139.06	153.12
Environmental Health Specialist IV (CUPA)	168.45	172.46
Supv EH Specialist (CUPA)	182.88	176.08
<b><u>COMMUNITY SERVICES</u></b>		
Environmental Health Specialist I (CS)	82.86	N/A
Environmental Health Specialist II (CS)	100.60	93.45
Environmental Health Specialist III (CS)	133.38	119.03
Environmental Health Specialist IV (CS)	146.65	137.45
Supv EH Specialist (CS)	164.61	155.07
<b><u>VECTOR</u></b>		
RMA Tech III - EHD (Vector)	125.01	115.14
Env Health Spec IV (Vector)	135.73	126.76
Sup Env Health Spec (Vector)	144.91	134.44
<b><u>TECHNICAL SERVICES</u></b>		
Env Health Specialist IV (Tech Svcs)	138.70	124.75
Supv Env Health Spec (Tech Svcs)	146.82	142.16
<b><u>ADMINISTRATION</u></b>		
Deputy Director II - RMA	188.23	159.51
Manager - RMA Svcs II	144.61	144.83
RMA Technician III - EHD	112.05	107.89
RMA Technician II - EHD	73.58	86.60
Sup EH Specialist (Admin)	107.39	117.95
<b><u>BUILDING &amp; SAFETY</u></b>		
Building Inspector I	95.68	80.75
Building Inspector II	104.27	96.44
Building Inspector III	120.72	102.63
Building Inspector IV	111.49	82.71
Deputy Director II - RMA	187.99	190.94
Management Assistant II/III	68.80	72.38
Mgr - RMA Services I/II	127.98	139.54
Plan Check Engineer I/II/III	185.22	163.73
RMA Tech I/II - BDS	68.58	61.65
Sr Plan Check Engineer	156.10	N/A
<b><u>CODE COMPLIANCE:</u></b>		
Management Assistant III	69.11	72.22
Mgr - RMA Services II	139.69	146.38
Supervising WEM Inspector	111.15	98.40
WEM Inspector II	94.21	92.36
Code Compliance Officer (III/II/I) <sup>1,2</sup>	161.83	162.14
Deputy Director II - RMA	176.27	175.75
Weights & Measures Inspec III	72.65	76.78
RMA Tech II - BDS <sup>1,2</sup>	136.04	137.40
Sr Code Compliance Officer <sup>1,2</sup>	133.94	137.30
Sr Paralegal <sup>1,2</sup>	129.77	129.37
Rate includes the following:		
<sup>1</sup> Surcharge to partially offset the cost of creating and maintaining digital information.	13.00	13.00
<sup>2</sup> Surcharge to offset the cost of maintaining the County's General Plan.	12.75	12.75

SCHEDULE OF  
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	2018-19	2019-20
<sup>3</sup> Surcharge to partially offset the cost of the Permit Intake Coordinator.	2.00	2.00
<b>TREASURER-TAX COLLECTOR</b>		
Annual Subscription to Data Files via FTP Subscription	1,400.00	1,400.00
Certified Copies (per copy)	11.00	11.00
Collection cost per dollar (delinquent unsecured property taxes)	0.23	0.23
Cost per Fixed Charge Assessment-Govt Code 50077 (b)	0.20	0.22
Five year plan (per establishment)	205.00	223.00
Manual 4-year Plan (per establishment)	233.00	254.00
Partial redemption (per partial redemption)	100.00	108.00
Parties of Interest Report of Title (PIRT); (per search)	760.00	777.00
Realty Tax Payment Status Data File	210.00	201.00
Returned Item (per statement)	50.00	50.00
Secured Extended Roll Data File	243.00	231.00
Secured-Delinquency Cost (per parcel)	30.00	30.00
Segregation (per requested segregation)	124.00	135.00
Supplemental Cumulative (per data file)	188.00	185.00
Supplemental Billing Info (per data file)	182.00	181.00
Tax Clearance Certificate (mobile home), (per certificate)	42.00	45.00
Tax Searches (per hour)	67.00	73.00
Tax Status Certificate (T & P Map), (per certificate)	159.00	167.00
Transfer of Credit (per request)	194.00	209.00
Redemption Data File (aka TRW Redemption Data File)	188.00	185.00
Secured Payment Data File (aka TRW Secured Payment Data File)	211.00	202.00
Unsecured Billing (per data file)	194.00	190.00
TOT Registration (per registration)	91.00	100.00
TOT Data File (manual)	59.00	60.00
5 Year Plan Data File (FTP)	105.00	113.00
NSF Paid/Unpaid Data File	105.00	113.00
Site Visit - Secured Power to Sell (per parcel)	100.00	136.00
Site Visit - Delinquent Unsecured (per parcel) <sup>a</sup>	126.00	138.00
Bank Seizure (per seizure)	24.00	26.00
Lien Processing (per lien)	29.00	29.00
Franchise Tax Board Refund Intercept (per intercept) <sup>b</sup>	24.00	26.00
Stale checks data file (per file)	30.00	33.00
Business License	N/A	15.00

Rate includes the following:

<sup>a</sup> Total fee is \$138 plus service cost of deputy sheriff (pass-through)

<sup>b</sup> Total fee is \$26 plus Franchise Tax Board processing fees (pass-through)

<b>VENTURA COUNTY LIBRARY</b>		
<b><u>FINES ON OVERDUE MATERIALS (DAILY FINE PER ITEM)</u></b>		
Most books, magazines, compact disks (CDs), audiobooks	0.25	0.25
digital video/versatile disc (DVDs), puppets	(7.50 max)	(7.50 max)
Reference books	0.50	0.50
	(16.00 max)	(16.00 max)
Interlibrary Loan Books	0.50	0.50
	(40.00 max)	(40.00 max)
Books-To-Grow-On Boxes		
Unaccessioned juvenile and young adult	0.10	0.10
paperbacks, and "baby" books	(3.00 max)	(3.00 max)
E-Readers device	5.00	5.00
	(25.00 max)	(25.00 max)
Laptops/Tablets	15.00	15.00
	(30.00 max with full replacement due after 24 hours)	
Internet Hotspots	5.00	5.00

SCHEDULE OF  
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	2018-19 (25.00 max)	2019-20 (25.00 max)
<b><u>OTHER CHARGES</u></b>		
3-D Printing - per gram	0.10	0.10
Collection fee (per referral)	10.00	10.00
Copies/Printing from color printer (per page)	0.50	0.50
Copies/Printing from black & white printer (per page)	0.10	0.10
Damage, unintentional, if item still usable (per item)	3.00	3.00
E-Reader device- book drop return	25.00	25.00
Exam/Test Proctoring (1st hour plus half hour prep time)	-	75.00
Exam/Test Proctoring (Additional whole or part of hour)	-	50.00
Flash drives with library logo	8.00	8.00
Internet Hotspots (Penalty for placing in Book Drop)	25.00	25.00
Library card replacement (per card)	1.00	1.00
Meeting room rental (+ 3 to 5 hour period)	Note 1	Note 1
Meeting room rental (up to 3 hours)	Note 1	Note 1
Photocopies/copies from microfilm (per page)	0.10	0.10
Scanning on premise (USB)	0.25	0.25
Scanning/Faxing -per page	1.00	1.00
Note 1: Per Board Letter dated December 15, 1998 under the discussion section:		
Meeting Room Policies and Fees: "That each legislative body be allowed to establish		
it's own meeting room policies and fee structure."		
Meeting rooms are available for rental at the following libraries; E.P. Foster, Ventura and the Oak Park library		
<b><u>AVERAGE REPLACEMENT PRICE (PER ITEM)</u></b>		
Baby Books	6.00	6.00
Beginning Reader, Fiction, Non Fiction	21.00	21.00
Books on Audio; Adult, Juvenile	22.00	22.00
Compact Discs	26.00	26.00
Documents, Circulating	56.00	56.00
E-Reader devices	250.00	250.00
Fiction, Adult	26.00	26.00
Fiction, Adult, Paperback	12.00	12.00
Fiction, Juvenile, Young Adult	21.00	21.00
Foreign Language, Adult, Fiction and Non-fiction	26.00	26.00
Foreign Language, Juvenile, Picture Book	22.00	22.00
Interlibrary Loan	46.00	46.00
Internet Hotspots - Equipment (Lost or Damaged)	250.00	250.00
Internet Hotspots - Charging Cord (Lost or Damaged)	10.50	10.50
iPads/Tablets	550.00	550.00
Juvenile Books with Audio	22.00	22.00
Juvenile, music/storytelling, Audio	26.00	26.00
Language, Audio	26.00	26.00
Laptop	1,500.00	1,500.00
Large Print Books; Adult, Juvenile	31.00	31.00
Literacy Materials	20.00	20.00
Magazine: Adult, Juvenile, Spanish Adult, Spanish Juvenile	9.00	9.00
Mystery, Adult, Large Print	31.00	31.00
New Reader, Adult	13.00	13.00
Nonfiction; Adult, Adult-Large Print	31.00	31.00
Nonfiction; Juvenile, Young Adult	21.00	21.00
Paperback, Spanish Juvenile, Juvenile, Young Adult Unaccession	6.00	6.00
Paperbacks, Nonfiction	21.00	21.00
Picture Books; Fiction, Nonfiction	22.00	22.00
Puppets, Juvenile	19.00	19.00
Reference, Adult Business, Documents, Juvenile	56.00	56.00
Test Books	31.00	31.00
Ukulele	260.00	260.00
Ukulele Tuner	20.00	20.00
Ukulele Bag	25.00	25.00
Videos, Adult, Feature - Adult, Juvenile	31.00	31.00
<b>VENTURA COUNTY FIRE PROTECTION DISTRICT</b>		
<b><u>EMERGENCY SERVICES:</u></b>		
Firefighter	84.00	88.00

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	2018-19	2019-20
Firefighter Paramedic Premium	8.00	8.00
Engineer	107.00	113.00
Captain	123.00	131.00
Battalion Chief	146.00	155.00
ICS Command and General Staff Position	146.00	155.00
ICS Unit/Group/Division Supervisor	121.00	128.00
ICS Support Position	98.00	100.00
Arson Investigator	111.00	119.00
Fire Control Worker	58.00	60.00
Senior Fire Control Worker	83.00	88.00
Fire Crew Supervisor	243.00	246.00
Fire Equipment Operator	216.00	220.00
GIS Tech/Mapping Specialist	113.00	101.00
Fire Prevention Staff (incl. prevention overhead fee and Accela Automation upgrade costs)	152.00	148.00
Fireworks Safety Officer (includes prevention overhead fee)	92.00	90.00
Engine	314.00	332.00
Engine Strike Team	1,839.00	1,946.00
Dozer	274.00	280.00
Dozer Strike Team	671.00	691.00
Water Tender	191.00	201.00
Squad	184.00	192.00
Ladder Truck (Tiller)	398.00	420.00
Light and Air	314.00	332.00
HIRT (Hazardous Incident Response Team)	437.00	463.00
Utility Truck	191.00	201.00
Command Vehicle	146.00	155.00
Loader	274.00	280.00
Grader	274.00	280.00
Backhoe	274.00	280.00
LOGS 1 Truck*	100.00	100.00
Fuel Tender*	139.00	157.30
Command Post Vehicle (CMD 11) per day*	1,500.00	1,500.00
Communication Unit (COM 11) per day*	1,000.00	1,000.00
GIS Truck per day*	500.00	500.00
PLANS Trailer 42' per day*	1,000.00	1,000.00
OPS Trailer 38' per day*	500.00	500.00
LOGS Trailer 26' per day*	400.00	400.00
LOGS Support Trailer 14' per day*	200.00	200.00
Hand Wash Trailer per day*	400.00	400.00
Potable Water Trailer per day*	150.00	150.00
Demob Trailer (Dry) per day*	400.00	400.00
Toilet Trailer per day*	150.00	150.00
Octagon Shelter*	200.00	200.00
Helitorch - (6 hour minimum on first and last day)*	61*	61*
Terra Torch*	25*	25*
*Rate per hour plus actual labor costs		
For daily rates the time is changed by calendar day (0000-2400). Time in use of 8 hours or less in a day shall be at ½ the daily rate		
<b>SHOP FEES*:</b>		
Vehicle Repair	97.00	112.00
Information Specialist	159.00	176.00
Mapping Specialist	113.00	101.00
Telecommunications Specialist	98.00	119.00
*Rates for specific contracted services may vary from these fees.		
<b>EQUIPMENT ONLY FEES:</b>		
Per current Federal Emergency Management Agency (FEMA) Schedule of Equipment Rates		
<b>FIRE PROTECTION STANDBY - FILMING:</b>		
Hourly rate of all personnel and equipment used with an eight hour minimum.		
<b>HELICOPTER FEES:</b>		
Per current Operational Agreement between Ventura County Fire Protection District and Ventura County Sheriff		
<b>PREVENTION FEES: (Includes Accela Automation upgrade costs)</b>		
Prevention fees are comprised of costs for Prevention staff salaries, benefits, technology improvements (Accela Automation upgrade), and allocated overhead expenses. Items not covered in this fee schedule will be charged at the Fire Prevention hourly rate, in increments of fifteen (15) minutes with a 1 hour		



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	2018-19	2019-20
minimum. Inspections and plan checks in excess of the standard number will be charged at the Fire Prevention hourly rate, in increments of fifteen (15) minutes with a 1 hour minimum.		
<b>I. 13 &amp; 13R SPRINKLER OVERHEAD SYSTEMS (NEW BUILDINGS)</b>		
<i>Includes Accela Automation upgrade costs</i>		
Based on square footage per building	<b>Hours</b>	<b>2018-19</b>
Structures up to 52,000 Total Floor Area	4.5	684.00
Structures Greater than 52,000 Total Floor Area	6.75	1,026.00
<b>II. 13 &amp; 13R FIRE SERVICE UNDERGROUND FOR BUILDINGS AND COMMERCIAL PRIVATE WATER SYSTEMS***</b>		
Underground Serving Zero to Five Sprinklered Buildings*	5.5	836.00
Underground Serving Greater than Five Sprinklered Buildings	8.25	1,254.00
*Fire service underground systems serving one or more fire hydrants without		
<b>III. 13 &amp; 13R TENANT IMPROVEMENT (EXISTING BUILDINGS)</b>		
A. Tenant Improvements 100 Heads or Less Without Plans		
Up to 50 Fire Sprinklers	2.25	342.00
51 to 100 Fire Sprinklers	3.25	494.00
B. Tenant Improvements With Plans		
Up to 500 Fire Sprinklers	5	760.00
Greater than 500 Fire Sprinklers	7	1,064.00
<b>IV. FIRE PROTECTION SYSTEMS MAINTENANCE</b>		
Fee is based per report submitted for review at one time. Reports may include systems as long as the systems are located on the same parcel or within the same property owners association. Only approved CSFM forms shall be used to submit reports		
Total Systems Reviewed	0.5	76.00
<b>V. FIRE HYDRANT LOCATION PLAN REVIEWS FOR PUBLIC HYDRANTS ONLY</b>		
See Private Water Systems (Commercial/Residential) for Private Fire Hydrants		
Public Hydrant Location Review	1.75	266.00
<b>VI. 13D SPRINKLER SYSTEMS - 1 &amp; 2 SINGLE FAMILY DWELLINGS &amp; TOWNHOMES</b>		
A. New Structures - Per Dwelling Type		
Custom Home	3.75	570.00
Tract Model Home/Townhome	3.75	570.00
Tract Non-Model Home/Townhome*	2	304.00
B. Alterations to Existing Structures - Per Dwelling Type		
13D System Alteration - 10 heads or less*	2	304.00
13D System Alteration Greater than 10 heads	3	456.00
*No plan review is required		
<b>VII. RESIDENTIAL PRIVATE WATER SYSTEM - 1 &amp; 2 SINGLE FAMILY DWELLINGS</b>		
Residential Private Water	3	456.00
<b>VIII. FIRE ALARM SYSTEMS</b>		
For Fire Alarm System Panel Replacements, 50% of the existing initiating devices		
1 Device	2.25	342.00
2 - 10 Devices	3	456.00
11 - 50 Devices	5	760.00
51 - 200 devices	6.5	988.00
Greater than 200 Devices	8.5	1,292.00
<b>IX. HOOD &amp; SPRAY BOOTH SYSTEMS</b>		
Based on the number of nozzles/heads per system.		
1 - 15 Nozzles/Heads	3	456.00
16 - 30 Nozzles/Heads	3.25	494.00
31 - 50 Nozzles/Heads	4	608.00
Greater than 50	6.25	950.00
<b>X. SPECIALIZED FIRE PROTECTION SYSTEMS</b>		
Pre-action systems (in existing sprinklered buildings)	3	456.00
In-rack systems - for high-piled stock, (new and alterations)	5	760.00
Limited area sprinkler system	4	570.00
Clean agent system	4.5	684.00
Specialized system, others	4	570.00
Fire Protection Systems Emergency Repair	2	N/A
<b>XI. NEW CONSTRUCTION BUILDING PLAN REVIEWS</b>		
A-Occupancy/E-Occupancy/H-Occupancy per 5,000 square feet	5	760.00
R-Occupancy/I-Occupancy/Other-Occupancy per 5,000 square feet	4	608.00
<b>XII. REQUIREMENTS FOR CONSTRUCTION (VCFPD FORM 126)</b>		
Requirements for Construction (VCFPD Form 126)		

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New single family dwelling (R-3), Group U Greater than 3,000 SQ FT, Multi-Family Commercial or industrial	2.5	380.00	370.00
Additions to Existing Single Family Dwelling (R-3), Groups U Greater than 3,000 SQ FT, Multi-Family, Commercial or Industrial	1.75	266.00	259.00
Requirements for Construction (VCFPD Form 126) Tract Projects			
Single Family Dwelling (R-3), Multi-Family tract development, per building in the same construction phase and the same developer.	1.75	266.00	259.00
U Occupancy Projects			
New building or additions to Group U Occupancy less than or equal to 3,000 SQ	1	152.00	148.00
Other Projects with Fire Protection Systems			
Fire Protection System Inspection	1.75	266.00	259.00
XIII. FIRE CLEARANCE INSPECTIONS FOR LICENSED FACILITIES			
Licensed Care Pre-Inspection for I's, R's and Daycares	1.75	266.00	259.00
Licensed Care Initial Fire Clearance for I's, R's and Daycares*	3	456.00	444.00
Licensed Residential Care Annual Inspection for R-2.1 and R-4	2.25	342.00	333.00
All Other NON 24 Hour Licensed Care Facilities Initial Fire Clearance (private schools, outpatient clinics, alcohol and drug programs, dialysis centers, etc)	3.25	494.00	481.00
*No fee for R-3.1 facilities with 1-6 clients			
XIV. R-1 Annual Inspections			
R-1 Annual Occupancy Inspections: 1-50 Units - Fee is applicable to all hotels, motels and boarding houses per facility under the same ownership at a single property. Does not apply to 1 & 2 single family residences (R-#3.)	1.5	228.00	222.00
R-1 Annual Occupancy Inspections: Greater than 50 units - Fee is applicable to all hotels, motels and boarding houses under the same ownership at a single property. Does not apply to 1 & 2 single family residences (R-3).	2.5	380.00	370.00
XV. FILMING & PHOTOGRAPHY REVIEWS			
Filming Review - Includes Feature Films, TV Commercials, TV Series, TV Movies, TV	1.5	228.00	222.00
Student Film Review*	1.5	228.00	222.00
Still Photography Review*	1	152.00	148.00
*Permits may be subject to additional conditions, standby fees, fire code permit fees and inspection fees.			
XVI. OPERATIONAL FIRE CODE PERMITS			
Aerosol Products	3	456.00	444.00
Battery System	3.5	532.00	518.00
Candles/Open Flame - Single use	0.75	114.00	111.00
Candles/Open Flame - Ongoing Facility Use	1.75	266.00	259.00
Combustible Dust Producing Operation	4	608.00	592.00
Composting/Mulch Organic Material	5	760.00	740.00
Compressed and Flammable Gases*	5	760.00	740.00
Cryogenic Fluids*	4.5	684.00	666.00
Explosive or blasting agents (Handle/Use) (Annual Permit Required)	3	456.00	444.00
Explosive or blasting agents (Storage/Handle/Use) (Annual Permit Required)	5	760.00	740.00
Fireworks Pyrotechnic Special Effects (Theatrical/Movies)**	1.75	266.00	259.00
Fireworks Aerial & Ground display**	3.5	494.00	518.00
Flammable or combustible liquids*	4	608.00	592.00
Hazardous Materials*	4.5	684.00	666.00
Hazardous Production Materials Facilities	5	760.00	740.00
High Piled, Combustible Storage	4	608.00	592.00
Hot work, cutting, welding & grinding	2.25	342.00	333.00
Live Audiences**	2.25	342.00	333.00
LPG-Fixed Tanks and Tank Exchange Site	2.25	342.00	333.00
Oil Wells	2.25	342.00	333.00
Places of Assembly	2	N/A	296.00
Spraying or Dipping	3.25	494.00	481.00
Tank Vehicles - Re-Fueler	1	152.00	148.00
Temporary Membrane Structures 401 to 1600 Square Feet	1.25	190.00	185.00
Temporary Membrane Structures Greater Than 1600 Square Feet	2.25	342.00	333.00
Other Operational Permits as Specifically Defined in Current Edition of the Fire Code, Including but not limited to: Aviation Facilities, Carnivals & Fairs, Cellulose Nitrate Film, Combustible Fibers, Covered Mall buildings, Dry Cleaning Plants, Exhibit & Trade shows, Floor Finishing, Fruit & Crop Ripening, Fumigation & Thermal Insecticides Fogging, Industrial Ovens, Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings, Lumber Yards, Magnesium Working, Organic Coatings, Pyroxlin Plastics, Refrigeration Equipment Repair Garages, Storage or Scrap Tires, Tire Rebuilding, Waste Handling, Wood Products.	3 hrs	456.00	444.00

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		2018-19	2019-20
*Fee Includes Construction Permit.			
**Permits will require an additional standby fee and will be charged at the "Fire Prevention Safety Officer" hourly rate, with a six hour minimum.			
RENEWAL: The renewal cost of an Operational Fire Code Permit shall be 50% of the cost of the current initial fee.			
<b>XVII. FIRE PREVENTION MISCELLANEOUS</b>			
Plan reviews or inspections requested after normal working hours, on weekends, or during holidays, will be charged a service fee in addition to the total initial fee.			
After Hour Inspection Service Fee	4	N/A	592.00
Expedite Plan Review Service Fee	4	N/A	592.00
Photovoltaic Systems, Commercial	2.25	342.00	333.00
Release of Notice of Non-Compliance - Plus any outstanding fees related to release	3.25	532.00	518.00
Alternate Method or Code Interpretation Request - Per request	2.75	418.00	407.00
Occupant Load Review	1.25	190.00	185.00
Public Requested Inspections	1.25	190.00	185.00
Grading Plan/Preliminary Access Road & Access Gate Review	2.5	380.00	370.00
Fuel Modification Zone Review	1.25	190.00	185.00
Special Event Review (1st hour no charge) - The fully allocated hourly rate will be charged for all time greater than 1 hour.	1	152.00	148.00
Code Enforcement: The fully allocated hourly rate will be charged for all personnel used to bring an occupancy into compliance for all time after the second inspection.	1	152.00	148.00
Additional fees and/or fines may be imposed when a citation is issued			
Discretionary Planning Review - EIR, general plan amendment, specific plan review, planning condition review, variances and zone change review. A one hour minimum fee will apply with additional 15 minute increments thereafter.	1	152.00	148.00
Pre-Plan/Pre-App/Consultation - A one hour minimum fee will apply with additional 15 minute increments thereafter.	1	152.00	148.00
Other Review Not Listed - A one hour minimum fee will apply with additional 15 minute increments thereafter.	1	152.00	148.00
<b>XVIII. COMMUNITY EDUCATION SERVICES</b>			
Captain (discounted at 50%)	0.50 hr	62.00	66.00
Engineer (discounted at 50%)	0.50 hr	54.00	57.00
Firefighter (discounted at 50%)	0.50 hr	42.00	44.00
Fire Prevention Staff (discounted at 50%)	0.50 hr	76.00	74.00
<b>XIX. PUBLIC RECORDS, SUBPOENAS &amp; COPIES</b>			
Subpoenas (VCFD Not Party to Action)-charged in increments of fifteen (15) minutes		\$24/hr	\$24/hr
Subpoenas (VCFD Party to Action)		N/C	N/C
Photo Copy - Black & White: Large Format Plans		\$4/page	\$4/page
Photo Copy - Black & White: <= 100 pages		N/C	N/C
Photo Copy - Black & White: > 100 pages		\$0.05/page	\$0.03/page
Photo Copy - Color: <= 50 pages		N/C	N/C
Photo Copy - Color: > 50 pages		\$0.10/page	\$0.105/page
Compact Disc (CD/DVD)		\$5/CD	\$5/CD
Videos		\$50.00/hr	\$50.00/hr
Non-standard duplication - out-sourced for duplication		Actual Cost Incurred	Actual Cost Incurred
Mailing up to 20 pages of 8-1/2" x 11" first class US mail		N/C	N/C
Mailing - Other		Actual Cost Incurred	Actual Cost Incurred
<b>XX. OTHER</b>			
<u>Fire Hazard Reduction Administration Fee - Calendar Year</u>			
January - December 2019		1,701.00	
January - December 2020			1,846.00
<u>Fire Training Facility Classroom Rental</u>			
Other Fire Agencies (per rental day)		50.00	50.00
All Other Requests (per rental day)		100.00	100.00
<u>DUI Accident Response</u>			
The fully allocated hourly rate will be charged for all personnel responding.			
<u>False Alarm/Prank Call Response</u>			
Malicious False Alarm:			
Hourly rate of all responding personnel with one hour minimum			
All other:			
1-3: No charge			
>3: Hourly rate of all responding personnel with one hour minimum			
<u>Non-Emergency Public Assistance</u>			
The fully allocated hourly rate will be charged for all personnel responding.			
<u>Fire Protection Standby:</u>			

SCHEDULE OF  
2019-20 SERVICE RATES & FEES

Attachment 1  
Schedule A

All service rates are presented on an hourly basis unless otherwise indicated.  
Rates for 2018-19 are shown for comparison purposes only.

	2018-19	2019-20
The fully allocated hourly rate will be charged for all personnel responding.		
<u>Filming Fire Protection Standby</u>		
The fully allocated hourly rate will be charged for all personnel and equipment required with an eight hour minimum		
<u>Hazardous Materials Squad Services:</u>		
Residential Household Spills: No Charge		
All other spills: Charge the fully allocated hourly rate of all responding personnel		
<u>Fire Investigation:</u>		
Charge the fully allocated hourly rate for all personnel used if the fire was determined to be arson-related and the arsonist can be identified.		
<u>Community Room Rates:</u>		
Government Organization/Youth Non-profit Groups (Deposit Not Required)	No charge	
Non-profit Groups, Community Groups and Other Groups:		
1 - 3 Hours	75.00	75.00
3 - 5 Hours	149.00	149.00
5+ Hours	224.00	224.00
Cleaning/security deposit required	100.00	100.00
Fire District Appeals Board Fee (Fire District Ordinance 27, Section 108)		
Single Family Dwelling, owner occupied	5 Hrs 700.00	740.00
All Others	10 Hrs 1400.00	1480.00
<u>Not Sufficient Fund (NSF) - Per NSF returned item</u>	30.00	30.00
OVERHEAD RATES:		
In County Overhead Rate:	25.49%	23.63%
Out-of-County Overhead Rate:	15.14%	14.19%
Shop Overhead Rate:	9.92%	9.25%
All fees are based on a finite level of effort and time to complete the task. Any task included herein for which the level of effort exceeds that which is incorporated in the fee shall be charged at a rate that is equal to the appropriate department personnel's hourly cost.		

**VENTURA COUNTY SHERIFF'S DEPARTMENT**

Criminal Justice Fee (Booking Fee)	534.48	503.87
E-mail and Inmate Program Package Rates*:		
1 email	2.50	2.50
5 emails	6.50	6.50
10 emails	11.50	11.50
25 emails	25.25	25.25
50 emails	46.50	46.50
* includes \$1.50 credit card transaction fee		
Tow Fee	180.00	190.00



## **Planning Division Fee Schedule**

*County of Ventura • Resource Management Agency • Planning Division*

*800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2488 • <http://www.vcrma.org/planning/>*

Originally Adopted: December 19, 1995  
Revised Date:

Attachment 1 Schedule B  
Effective:

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### **CHARGING MECHANISMS**

The County's cost recovery program requires that applicable fee(s) or fee deposits be stated in a schedule such as this one. These cost recovery mechanisms are described below:

"Nonrefundable" Fee - A nonrefundable "fixed-fee" is intended to cover the average cost of processing the subject permit or service. Once paid, this fee cannot be refunded if and when the subject application is withdrawn. No additional charges will be billed by the County should the cost of processing exceed the specified amount of this fee.

"Deposit" – means a lump sum cash deposit which is then billed against by the County based on actual County staff time expended, with no billing limit. County billings against the deposit are based upon the work hours expended multiplied by the current Contract Hourly Rate established by the Board of Supervisors. If final County costs do not exceed the deposit amount, the unused portion of the deposit shall be refunded to the applicant. If final County costs exceed the deposit amount, the applicant shall be billed for the balance due pursuant to the fee reimbursement agreement accompanying said deposit.

### **BILLING POLICIES AND PROCEDURES**

#### Calculating Fees for Service

Whenever a deposit is required for County Planning services, the charge for services shall be based on the applicable contract hourly rate multiplied by the total time spent on the project. Charges for Non-refundable "Fixed-fee" services are calculated based on average time spent to provide such services multiplied by the current Contract Hourly Rate, or the annual staff costs for a program divided by the average annual number of applications processed.

#### Cost Recovery

The Board of Supervisors' adopted the FY 2019-20 Budget Development Manual that, in part, provides for the recommendation of fees on a full cost recovery basis.

#### Contract Hourly Rate

The Board of Supervisors annually approves contract hourly rates. The contract hourly rate for the Planning Division is calculated to recover direct and indirect costs for chargeable activities, chiefly permit processing. The current contract hourly rate also includes: (1) a surcharge of \$13.00/hour to partially offset the cost of creating and maintaining digital information, the Planning Division Website, and Accela System for electronic permit filing and tracking; (2) a surcharge of

\$12.75/hr to offset the cost of maintaining the County's General Plan, (3) a surcharge of \$2.00/hr to partially offset the cost of the Permit Intake Coordinator. In total the current Contract Hourly Rate for services provided by RMA Planners is \$163.39. The Contract Hourly Rate for services provided by RMA Technicians is \$129.90. These rates include the base hourly rate and the surcharges described above.

#### Credit for Youth-Serving Non-profits

Applications pertaining to uses sponsored by nonprofit organizations, such as Scouts, 4-H Clubs, and Little Leagues, which are solely youth-oriented shall be credited \$1500 towards the processing of the subject land use entitlement request.

#### Billings on Permits for Illegal Uses/Structures

Notwithstanding any provisions in this Planning Division Fee Schedule/Charging Mechanism, there shall be no billing limit on any deposits or fees for application requests processed to legalize or correct violations of County land use ordinances.

#### Equivalent Fees for Services Not Listed

Where a proposed land use, application or service is not identified in this Schedule, the Planning Director shall review the work characteristics of the proposed use or requested service, in relation to the subject Planning matter, and determine which of the items listed in this Schedule is equivalent in type and processing time to that proposed. The fee or deposit for said use or application shall then be applied to the application requested.

#### Fees for Deferred Decisions

The Planning Director may defer certain decisions to the Planning Commission in accordance with the Zoning Ordinance. If a decision deferral occurs, no new application fee or deposit is required.

#### Agencies Reviewing and Billing Against Entitlement Applications

The following agencies, departments and districts are normally involved in the review of land development entitlement requests: Public Works Agency, Environmental Health Division, Air Pollution Control District, Fire Protection District, Sheriff's Department, Agricultural Commissioner's Office and Planning Division. For discretionary land use permits, the Planning Division shall charge and collect a single deposit from the project applicant at the time of application submittal, and all affected agencies will charge against that deposit. For all other permits, these County agencies and departments may independently assess their own regulatory fees.

#### Required Fees at Application Submittal

The Ventura County Ordinance Code requires that land use applications cannot be accepted for processing unless they are accompanied by the fees/deposits specified in this schedule and the applicable Fee Reimbursement Agreements.

#### Billing Process

Reviewing agencies and departments are required to maintain time-keeping records during the processing of entitlements. The Operations Division of the Resource Management Agency (RMA) monitors project charges and sends out statements/bills on a monthly basis. The original deposit will be applied to the

current charges and the bill may show a credit or debit balance. Until the charges exceed the deposit no payment is due. Any bill thereafter will show the current charge and be due and payable upon receipt. When the case is closed a final bill will be sent out to the responsible party listing the balance due. This balance due must be paid promptly in order to avoid accruing late fees and generating possible sanctions against one's entitlement. If the project is denied, or the application is withdrawn or closed out prior to a final decision, the case is closed and total processing costs are calculated by RMA Operations. If costs exceed the deposit, RMA Operations will bill the applicant for these costs up to the billing limit, if applicable.

If total costs are less than the deposit, a refund will be issued, unless there are outstanding costs owed the County by the same party. In such cases any balance will be applied to the amount owed. If, in the course of processing an application, the applicable billed fees and charges have not been paid within 45 days, the County may suspend processing the application, or after a hearing, DENY such application based on the applicant's failure to pay said fees and charges.

#### Late Fees (for Late Payment)

Charges are due and payable within 30 days of billing. Invoices unpaid after thirty (30) days will incur a 2% late fee, compounded monthly.

#### Standing Accounts

Persons or entities who frequently file applications with the Division (such as for film permits) may deposit, in trust, a sum of money against which County processing fees can be billed. The amount of this type of deposit or standing account and the billing terms shall be established by the Planning Director in consultation with the requesting person or entity.

#### Deposits and Billings for Projects with Multiple Entitlements

Where a project requires the filing of multiple land use entitlements, a single deposit fee with no billing limit may be assessed and collected. This single deposit fee shall be the highest of the required filing fees or deposits associated with the multiple land use entitlements and there shall be no billing limit. This calculation of a single deposit fee shall be in addition to and separate from the calculation and payment of a Late Filing Fee.

#### Treatment of Parties with Past Delinquent Accounts

All fees, charges, and deposits submitted or paid by an applicant or party owing RMA Planning Division money will be applied first to unpaid bills of more than 30 days and thereafter to the current application request. The deposit for an application shall be increased by 50% where it is determined the party signing the Reimbursement Agreement has had past bills outstanding for more than 90 days.

## **MISCELLANEOUS ENTITLEMENTS OR SERVICES**

<b>Zoning Clearance</b>		
Additions to Existing Buildings/ Structures and Construction of New Principal or Accessory Agricultural Structures	<b>\$286</b>	Plus <b>\$50</b> per additional lot/unit/structure (nonrefundable)
New Residential Units, Construction, New Detached Residential Structures	<b>\$384</b>	Plus <b>\$50</b> per additional lot/unit/structure (nonrefundable)
Carports, decks, spas, fences, sheds, animal shade structures, fireplaces, non-commercial antenna and the like	<b>\$167</b>	Plus <b>\$35</b> per additional lot/unit/structure (nonrefundable)
Demolition of Existing Structures under 50 years in age or otherwise not requiring Cultural Heritage Board review	<b>\$167</b>	(Nonrefundable)
Ministerial Tenant Change in an Existing Commercial or Industrial Building Tenant Space	<b>\$167</b>	(Nonrefundable)
Home Occupation that does not require a waiver or Review of Interior Accessory Dwelling Unit	<b>\$81</b>	(Nonrefundable)
Re-review of any Zoning Clearances or related plot plans	<b>\$86</b>	Plus <b>\$35</b> per additional lot/unit (nonrefundable)
Requiring Special Review (e.g., structures over 50 years in age that are potentially historic, projects located in areas with Area Plan design standards, Dark Skies Ordinance provisions, etc.)	<b>\$340</b>	(Nonrefundable)
Requiring Field Inspections, Design Review, or Zoning Clearances that Require Waivers	<b>\$330</b>	Deposit
Accessory Dwelling Units	<b>\$589</b>	(Nonrefundable)
<sup>1</sup> Pursuant to Government Code section 65852.2(e), accessory dwelling units that meet the provisions listed in the Non-Costal Zoning Ordinance 8107-1.1.1(a) will require a building permit only.		
6409(a) Compliant Wireless Communication Facility Modification	<b>\$502</b>	(Nonrefundable)
Residential High Density (RHD) Zoning Clearance	<b>\$1,200</b>	Deposit
Oil and Gas Zoning Clearances that require special review	<b>\$330</b>	Deposit
Emergency Shelter Zoning Clearance	<b>\$600</b>	Deposit



Residential Ground Mounted Solar Energy Systems (Does not apply to ground mounted equipment that exceeds ministerial standards, such as solar systems in coastal zones not exempt from obtaining a coastal development permit or site plan adjustment.)	<b>\$286</b>	(Nonrefundable)
Use Inauguration Related to a Permit	<b>\$340</b>	(Nonrefundable)
<b>Tree Permit Review</b>		
Ministerial		
Not requiring field inspection	<b>\$167</b>	(Nonrefundable)
Requiring field inspection and/or supplemental consultant evaluation; or pursuant to Section 8107-25.6(i) of the NCZO for reasonable use of property	<b>\$340</b>	(Nonrefundable)
Discretionary (Note: Where a discretionary tree permit is associated with another discretionary entitlement application, then: (1) the fee for the tree permit is not required; and, (2) all charges for time spent on the tree permit application will be included in the associated discretionary billing account.)	<b>\$750</b>	Deposit
Mitigation Charges	--	Based on the calculated value of the loss.
Tree Trimmer Certification	<b>\$76</b>	(Nonrefundable)
<b>Variance</b>		
Variance	<b>\$2,000</b>	Deposit
<b>Administrative Variance</b>		
Administrative Variance	<b>\$1,000</b>	Deposit
<b>Reasonable Accommodation</b>		
Reasonable Accommodation	<b>\$310</b>	Deposit – Cost not to exceed \$1,000
<b>Emergency Use Authorization/Emergency Coastal Development</b>		
Emergency Use Authorization/Emergency Coastal Development Permit	<b>\$1,000</b>	Deposit

<b>Time Extensions &amp; Temporary Uses</b>		
Continuation of Nonconformity	<b>\$1,000</b>	Deposit
Expansion of Nonconforming Use	<b>\$1,000</b>	Deposit
Temporary dwelling/ office during construction	<b>\$167</b>	(Nonrefundable) plus surety deposit as determined by the Planning Director
Temporary keeping of animals (per Section 8113-4 NCZO)	<b>\$300</b>	Deposit
<b>Land Conservation Act (LCA) Contract</b>		
Application for LCA Contract	<b>\$1,000</b>	Deposit
Tentative Cancellation, Special Area Contract, or Solar Use Easement Contract	<b>\$1,500</b>	Deposit
Non-Renewal Notice for Entire Contract and other LCA related research and other LCA services not listed.	<b>\$750</b>	Deposit
<b>Mobile Home Park Program Fees</b>		
Discretionary Rent Increase Request and expert peer review pursuant to Section 81007 of the Mobile Home Park Rent Control Ordinance	<b>\$585</b>	Deposit
New Capital Improvement Request pursuant to Section 81006 of the Mobile Home Park Rent Control Ordinance	<b>\$585</b>	Deposit
Utility Separation Request pursuant to Section 81005(e) of the Mobile Home Park Rent Control Ordinance	<b>\$500</b>	Deposit

<b>Program Administration Cost</b>  This fee is set through annual accounting of the cost of the services provided to mobile home park owners and residents by Planning staff. The fee is proportionate to the services rendered to owners and residents by Planning staff during the prior three years. For the 2017-2020 time period, the percentages shall be as follows: residents 27%; owners 73%.	<b>\$24.35</b>	Per space per year (nonrefundable)
Violations of the Mobile Home Park Rent Control Ordinance (Note: Service Reductions confirmed by the Mobile Home Park Rent Review Board are violations.)	--	Full cost recovery based on current approved hourly rate
<b>Mobile Home Park Closure Permit</b>		
Mobile Home Park Closure Permit	<b>\$1,500</b>	Deposit
<b>Cultural Heritage Program Fees</b>		
<b>Cultural/ Historical Resource Sites*</b> *The fees listed for Cultural Heritage Board services on the Ventura County Planning Division Fee Schedule are for properties located in the unincorporated areas only. For projects within city limits, the County has agreements in place to cover County staff time to process these applications, but rates are set by the cities. Applicants are encouraged to contact the appropriate City for information on specific fees and billing practices.		
Administrative Certificate of Appropriateness or Certificate of Review	<b>\$166</b>	(Nonrefundable)
Administrative Certificate of Appropriateness or Certificate of Review requiring a site visit or special review	<b>\$333</b>	(Nonrefundable)
Cultural Heritage Board Certificate of Appropriateness or Certificate of Review	<b>\$832</b>	(Nonrefundable)
Cultural Heritage Board Certificate of Appropriateness requiring an environmental document	<b>\$500</b>	Deposit
Mills Act Contract	<b>\$610</b>	Deposit
Mills Act Contract Inspection	<b>\$125</b>	(Nonrefundable)
<b>Duplicating Services</b>		
Copying per general Public Records Act requests	--	Fees as established by Board-adopted Ordinance No. 4339, and as amended.

Certified/Subpoena Documents	<b>\$0.10 + \$24.00</b>	<b>\$0.10</b> per page plus <b>\$24</b> per hour (to the nearest quarter hour).
Copying recorded audio tapes	<b>\$15</b>	Per tape/CD (includes tape/CD)
Transcribing and reviewing recordings of meetings	<b>\$300</b>	Deposit
<b>Research &amp; Report Preparation</b>		
Computerized Legal Notice Mailing Address List (when available)	<b>\$167</b>	(Nonrefundable), plus <b>\$15</b> for each additional list (collected on behalf of RMA GIS)
Digital GIS Information	<b>\$125</b>	Per layer; <b>\$1,500</b> annual subscription to all RMA GIS layers of information
Request for Public Hearing and/or CEQA Noticing	--	Per hour charge of the GIS Specialist rate with a minimum half hour charge. At the time of payment, noticing is valid from January through December of the current calendar year. Must be renewed each January at half the cost of the minimum fee.
General research and report preparation, including research on individual lots	<b>\$340</b>	(Nonrefundable) or a deposit determined by the Planning Director based on estimated time to complete the project
"Rebuild Letter" or ABC Zoning Affidavit Verification	<b>\$125</b>	(Nonrefundable)
Vicinity Map/Aerials for Application Submittals	<b>\$16</b>	Per sheet
<b>Pre-Submittal Review</b>		
Pre-Submittal Review	<b>\$400</b>	Deposit
<b>Street Name Change</b>		
Street Name Change	<b>\$1,000</b>	Deposit
<b>Condition Compliance Review</b>		
Periodic on-going condition compliance reviews/inspections and CEQA Mitigation Monitoring and Reporting for the life of the permit.	<b>\$500</b>	Deposit, unless a greater amount is specified in the permit conditions

Periodic condition compliance review/inspection of oil and gas exploration and production facilities not subject to permit with condition compliance account as initiated by the Planning Director pursuant to NCZO section 8114-3.4 or CZO section 8183-5.4	<b>0</b>	Full Cost Recovery based on adopted hourly rate(s), as amended.
<b>Film Permit (Ministerial Zoning Clearance)</b>		
Film Location Fee for Occasional Filming Activities	<b>\$243</b>	(Nonrefundable) For 1 <sup>st</sup> site/location, <b>\$166</b> for each additional site/location
Film Location Fee for Occasional Filming Activities requiring a waiver or special review	<b>\$384</b>	(Nonrefundable) For 1 <sup>st</sup> site/location, <b>\$166</b> for each additional site/location
Permit Amendment/ Modification	<b>\$162</b>	(Nonrefundable) For minor changes to a film permit that has already been issued that do not require a waiver (e.g. extending film days, shifting production schedules, adding film locations, etc.).
Permit Amendments/ Modifications Requiring a Waiver	<b>\$303</b>	(Nonrefundable) For minor changes to a film permit that has already been issued, but where waivers are required.
Film Permit Application Fee	<b>\$324</b>	(Nonrefundable)
<b>Equivalency Determination</b>		
Equivalency Determination	<b>\$500</b>	Deposit
<b>Equivalent Fee for Services Not Listed</b>		
Services Not Listed	--	Amount determined by Planning Director
<b>Habitat Connectivity and Wildlife Corridors Permitting</b>		
Ministerial Permits (Zoning Clearances requiring Special Review)	<b>\$340</b>	(Nonrefundable)
Reconsideration of a Surface Water Feature Designation	<b>\$340</b>	Deposit (Pursuant to Section 8109-4.8.3.5(d) of the Non-Coastal Zoning Ordinance, the first

		hour of County staff time expended to process the reconsideration request shall be at no cost to the applicant; the applicant shall be responsible for the cost of all subsequent County staff time expended to process the reconsideration request.)
<b>GENERAL PLAN AMENDMENTS &amp; ZONE CHANGES</b>		
General Plan Amendments	<b>\$3,000</b>	Deposit
Ordinance Amendments	<b>\$3,000</b>	Deposit
Zone Change	<b>\$1,000</b>	Deposit
<b>SUBDIVISIONS</b>		
<b>Tentative Tract Map</b>		
Tentative Tract Map	<b>\$2,500</b>	Deposit
<b>Parcel Map</b>		
Tentative Parcel Map	<b>\$2,000</b>	Deposit
<b>Subdivision</b>		
Subdivision Exemption Request	<b>\$500</b>	Deposit
<b>Parcel Map Waiver</b>		
Conservation Subdivision	<b>\$2,000</b>	Deposit
Large Lot Subdivision	<b>\$2,000</b>	Deposit
Lot Elimination Subdivision	<b>\$500</b>	Deposit
Lot Line Adjustments	<b>\$500</b>	Deposit
Mergers	<b>\$500</b>	Deposit
<b>Recorded Map Amendment</b>		
Map Amendment	<b>\$750</b>	Deposit
<b>Conditional Certificate of Compliance</b>		
Conditional Certificate of Compliance	<b>\$1,000</b>	Deposit
<b>Reversion to Acreage</b>		
Reversion to Acreage	<b>\$500</b>	Deposit

## DEVELOPMENT PERMITS/ENTITLEMENTS

### Planned Development Permits

Agriculture & accessory uses thereto	<b>\$1,500</b>	Deposit
Commercial/Industrial, Institutional and/or other uses	<b>\$2,000</b>	Deposit
Residential	<b>\$1,500</b>	Deposit
Waste Processing & Recycling facilities and centers	<b>\$4,000</b>	Deposit
Wildlife Corridor Vegetation Removal for Fuel Modification within a Surface Water Feature	<b>\$0</b>	Pursuant to Sec. 8109-4.8.3.5(a)

### Conditional Use Permits

Agricultural and accessory uses thereto	<b>\$1,500</b>	Deposit
Commercial/Industrial, Institutional, Public Uses, and other (Coastal: Includes non-County initiated public works projects, parking lots and non-County initiated recreational uses)	<b>\$2,000</b>	Deposit
Mobile home park	<b>\$1,500</b>	Deposit
Natural resource development including renewable energy, mining, borrow areas or gravel quarries and accessory processes	<b>\$4,000</b>	Deposit
Oil and gas exploration/ production (includes pipelines and transmission lines in Coastal Zone only)	<b>\$2,500</b>	Deposit
Recreational vehicle park, camps, and campgrounds	<b>\$1,500</b>	Deposit
Residential and accessory uses thereto	<b>\$1,500</b>	Deposit
Waste treatment and disposal & recycling	<b>\$4,000</b>	Deposit
Wireless Communication Facilities	<b>\$6,000</b>	Deposit – At any time during permit processing, the

		Planning Director may require that the deposit be replenished in an amount determined by the Planning Director.
<b>MODIFICATION, REVOCATIONS &amp; APPEALS TO ENTITLEMENTS</b>		
<b>Modification Application</b>		
Major	--	Equivalent to deposit fee for type of entitlement
Minor	<b>\$750</b>	Deposit
Wireless Communication Facilities	<b>\$3,000</b>	Deposit – At any time during permit processing, the Planning Director may require that the deposit be replenished in an amount determined by the Planning Director.
Permit Adjustment and Coastal Site Plan Adjustment		
Standard	<b>\$500</b>	Deposit
Minor (as determined by the Planning Director)	<b>\$340</b>	(Nonrefundable)
<b>Modification, Suspension or Revocation Application</b>		
Modification, Suspension or Revocation Application (non-applicant filing)	--	Equivalent to deposit fee for type of entitlement
<b>Appeals</b>		
Appeals related to entitlements or Planning Director and Planning Commission determinations	<b>\$1,000</b>	Deposit/billing limit (staff processing time, mailings and public notice costs). No billing limit where the appeal is of a violation. If the appeal is filed by the applicant or applicant's representative, the applicant will be required to pay actual staff time and costs in excess of the \$1,000 appeal fee. If the appeal fee is filed by another party, the applicant will be required to pay actual staff time and costs in



		excess of the appeal fee up to a maximum of \$1,000.
<p>For purposes of refunds of appeal fees, the decision-making body shall decide at the time the decision is rendered whether an appeal has been denied, granted in full, or granted in part. If an appeal is denied, there shall be no refund. If an appeal is granted in full, there shall be a refund of all appeal fees paid for that appeal hearing. If an appeal is granted in part, the decision-making body may decide to refund a portion of the appeal fees if one or more of the grounds for appeal that were raised by the appellant to the Resource Management Agency before filing the appeal were sustained and caused a material change in the matter being appealed.</p> <p>If a decision to approve a project is appealed but the project applicant withdraws its application before the appeal hearing, there shall be no hearing and all fees paid for that appeal hearing shall be refunded. All decisions regarding appeal fee refunds are final and non-appealable. If no specific action is taken on a request for an appeal fee refund at the appeal hearing, the request shall be deemed denied.</p>		
<b>Coastal Appeals</b>		
Coastal Appeals	<b>\$0.00 or up to \$1,000</b>	No fee if project is appealable to the Coastal Commission, unless the Coastal Commission approves an ordinance amendment authorizing a fee. Said fee would be a <b>\$1,000</b> deposit/billing limit. No billing limit where the appeal is of a violation.
<b>ENFORCEMENT OR COMPLIANCE RELATED ACTIONS</b>		
<b>Late Filing Fees</b>		
Violation Late Filing Fees	<b>Up to \$1,000</b>	An amount equal to the specified fee for each of the required entitlements but not to individually exceed <b>\$1,000</b> (nonrefundable). See applicable County Zoning Ordinance Sections. This fee will be collected by the Planning Division and forwarded to the appropriate division.
<b>Abatement Releases</b>		
Releases from Notice of Non-	<b>\$216</b>	(Nonrefundable) per document

Compliance, Liens, and other recorded documents		
<b>Informal Office Hearing</b>		
Informal Office Hearing	<b>\$541</b>	(Nonrefundable)
<b>Bond/Surety</b>		
Compliance Review and Release	<b>\$500</b>	Deposit
Substitution/Transfer	<b>\$216</b>	Per financial instrument (nonrefundable)
<b>Field Compliance Check and Probation Inspection</b>		
Field Compliance Check and Probation Inspection	<b>\$340</b>	Per Inspection (nonrefundable)
<b>Compliance/Settlement Agreement</b>		
Agreement Preparation (basic agreement and repayment plan)	<b>\$340</b>	(Nonrefundable)
Agreement Preparation (complex agreement or addendum)	<b>\$676</b>	(Nonrefundable)
Compliance Agreement Amendment	<b>\$108</b>	(Nonrefundable) For non-county initiated amendments to an existing compliance agreement. Fee applies to each amendment.
<b>Applicant Initiated Development Agreement</b>		
Applicant Initiated Development Agreement	<b>\$3,000</b>	Deposit
<b>SMARA Program</b>		
SMARA Program Administration Annual administrative/consultant services assessed pursuant to California Public Resources Code Section 2207(e)	--	Deposit may be adjusted by the Planning Director based on anticipated annual costs
Mine Inspections and Financial Assurance Review	—	Full cost recovery based on current approved hourly rate
Review of proposed Reclamation Plans prepared pursuant to SMARA	<b>\$4,000</b>	Deposit
Review of Major Reclamation Plan Amendment	<b>\$2,000</b>	Deposit
Review of Minor Reclamation Plan Amendment	<b>\$750</b>	Deposit
Agricultural Mining Permit pursuant to 8107-9.8 of the Non-Coastal Zoning Ordinance	<b>\$1,000</b>	Deposit

Vested Rights Determination	\$2,000	Deposit
<b>ENVIRONMENTAL DOCUMENT PREPARATION</b>		
<b>Special Consultants</b> Used in initial studies or preparation of MNDs, EIRs and Environmental Mitigation Monitoring	--	Total prepayment or posting of an acceptable bond for the consultant's estimated cost
<b>Appeals</b> Related to the environmental document determination	\$1,000	Deposit/billing limit
<b>MISCELLANEOUS FEES</b>		
<b>Credit Card/ATM Card Processing Fee</b>	--	Fee established by Board of Supervisors contract for said services
<b>Witness Fees and Research</b> (Depositions, court appearances, analysis of records where County is not a party to the action (Gov't. Code Sec. 68096.1))	\$275	Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena. For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.
<b>ABC Public Convenience or Necessity Determination</b>	\$676	(Nonrefundable)
<b>Returned Check Charge</b>	\$40	(Nonrefundable)
<b>Publishing Legal Notices</b>	--	Prevailing rate established by publisher
<b>File Retrieval (e.g.: Public Information Request for files in storage)</b>	--	Minimum of \$22.00 per box, total cost dependent upon request.
<b>Recording Documents</b>	--	Prevailing rate of the Recorder's Office
<b>Development Review Committee</b>	\$2,195	(Nonrefundable)

<b>Related Fees Established by State Agencies and not part of the Adopted County Fee Schedule (Provided For Information Only)</b>		
<b>California Department of Fish and Wildlife (CDFW) Fees*</b> (January 1, 2019 through December 31, 2019) Payable to Ventura County Clerk These fees are subject to change and are listed for informational purposes only. For current fees and a description of the CDFW review process, visit <a href="https://www.wildlife.ca.gov/Conservation/CEQA/Fees">https://www.wildlife.ca.gov/Conservation/CEQA/Fees</a>		
<b>EIR</b>	<b>\$3,078.25</b>	(Nonrefundable)
<b>ND/MND</b>	<b>\$2,216.25</b>	(Nonrefundable)
<b>Environmental Document pursuant to a Certified Regulatory Program</b>	<b>\$1,046.50</b>	(Nonrefundable)
<b>Document Handling Fee to County Clerk and Recorder</b>	<b>\$50.00</b>	(Nonrefundable)



# Code Compliance Fee Schedule

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County of Ventura • Resource Management Agency • Code Compliance Division  
800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2463 •  
<http://www.vcrma.org/codecompliance/blu/index.htm>

Originally Adopted: June 2, 2009  
Revised Date:

Attachment 1 Schedule C  
Effective:

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## CHARGING MECHANISMS

The County's cost recovery program requires that applicable fee(s), service rates or fee deposits be stated in a schedule such as this one. These cost recovery mechanisms are described below:

1. "Nonrefundable" Fee - A nonrefundable "fixed-fee" is intended to cover the average cost of processing the subject permit or service. Once paid, this fee cannot be refunded if and when the subject application is withdrawn. No additional charges will be billed by the County should the cost of processing exceed the specified amount of this fee.
2. "Deposit" – means a lump sum cash deposit which is then billed against by the County based on actual County staff time expended, with no billing limit. County billings against the deposit are based upon the work hours expended multiplied by the current Contract Hourly Rate established by the Board of Supervisors. If final County costs do not exceed the deposit amount, the unused portion of the deposit shall be refunded to the applicant. If final County costs exceed the deposit amount, the applicant shall be billed for the balance due pursuant to the fee reimbursement agreement accompanying said deposit.

## BILLING POLICIES AND PROCEDURES

1. Calculating Fees for Service

Whenever a deposit is required for County Code Compliance services, the charge for services shall be based on the applicable contract hourly rate multiplied by the total time spent on the project. Charges for Non-refundable "Fixed-fee" services are calculated based on average time spent to provide such services multiplied by the current Contract Hourly Rate, or the annual staff costs for a program divided by the average annual number of violations processed.

2. Cost Recovery

The Board of Supervisors' adopted the FY 2019-20 Budget Development Manual that, in part, provides for the recommendation of fees on a full cost recovery basis.

3. Contract Hourly Rate

The Board of Supervisors annually approves contract hourly rates. The contract hourly rate for Code Compliance Division is calculated to recover direct and indirect costs for chargeable activities. The current contract hourly rate also includes: (1) a surcharge of

\$13.00/hour to partially offset the cost of maintaining digital information and Accela System for electronic violation tracking and; (2) a surcharge of \$12.75/hour to offset the cost of maintaining the County's General Plan. The current Contract Hourly Rate for services provided by: (1) Code Compliance Officer is \$162.14; (2) the RMA Technician I/II (BDS) is \$137.40; (3) the Sr Paralegal is \$129.37; and (4) Sr Code Compliance Officer is \$137.30.

4. Equivalent Fees for Services Not Listed

Where a proposed Code Compliance service is not identified in this Schedule, the Code Compliance Director shall review the work characteristics of the proposed service in relation to the subject code compliance matter, and determine which of the items listed in this Schedule is most equivalent in type and processing time to that proposed. The fee or deposit for said use or application shall then be applied to the requested service.

5. Required Fees

The Ventura County Ordinance Code requires that services not be provided nor permits be issued until all required fees/deposits are paid. Thus, no services may be rendered nor permits issued unless they are accompanied by the fees/deposits specified in this schedule.

6. Billing Process

Code Compliance staff is required to maintain time-keeping records for all cases and associated permits. The Operations Division of the Resource Management Agency (RMA) monitors project charges and sends out statements/bills on a monthly basis. Prior to closing a case, a final bill will be sent out listing the balance due. This must be paid promptly to avoid accruing late fees.

7. Late Fees (for Late Payment)

Charges are due and payable within 30 days of billing. Invoices unpaid after thirty (30) days will incur a 2% late fee, compounded monthly.

Late Filing/Investigation Fees (Permits after construction/use inauguration)

In addition to the standard permit fees collected by the Building and Safety Division and/or the Planning Division, when a permit is issued for a building, structure or activity on a property issued a Notice of Violation because such building, structure or activity took place without the proper permits, a late filing fee and/or an investigation fee is collected on behalf of the Code Compliance Division. The late filing fee is collected by the Planning Division at the time the application for the appropriate land use permit is filed. The investigation fee is collected by the Building and Safety Division prior to, or at the time, of permit issuance. The amount of the fees shall be as established within the adopted Planning Division Fee Schedule and/or the adopted Building Code (Article 2, Chapter 1, Section 108.4.1 of Ordinance No. 4369).

<b>ENFORCEMENT OR COMPLIANCE RELATED ACTIONS</b>		
<b>Abatement Releases</b>		
Releases from Notice of Non-Compliance, Liens, and other recorded documents	<b>\$225</b>	(Nonrefundable) per document
<b>Informal Office Hearing</b>		
Informal Office Hearing	<b>\$500</b>	(Nonrefundable)
<b>Field Compliance Check and Probation Inspection</b>		
Field Compliance Check and Probation Inspection	<b>\$400</b>	Per Inspection (nonrefundable)
<b>Compliance/Settlement Agreement</b>		
Agreement Preparation (basic agreement and repayment plan)	<b>\$315</b>	(Nonrefundable)
Agreement Preparation (complex agreement involving multiple and/or discretionary permits)	<b>\$625</b>	(Nonrefundable)
<b>FEES FOR SERVICES</b>		
Copy Services: Provide copies of documents, diagrams, tables, and other data.	--	The fee shall be as prescribed by County Ordinance <b>No. 4339</b> .
Certified/Subpoena Documents	<b>\$0.10 + \$24.00</b>	<b>\$0.10</b> per page plus <b>\$24</b> per hour (to the nearest quarter hour).
Records Research: Research of records for other than the property owner – per address (copying costs shall be in addition to the research charge).	--	The lesser of Contract Hourly rate or \$24.00 per hour. A deposit, in an amount determined by the Division Director, may be required for research requests estimated to require significant staff time.

## MISCELLANEOUS FEES

<b>Witness Fees and Research</b> (Depositions, court appearances, analysis of records where County is not a party to the action (Gov't. Code Sec.68097.2))	<b>\$275</b>	Deposit for first scheduled day of testimony (plus, per State law, any expenses exceeding that amount, if applicable). This deposit is due prior to or upon acceptance of service of subpoena.  For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.
<b>Credit Card/ATM Card Processing Fee</b>	--	Fee established by Board of Supervisors contract for said services
<b>Returned Check Charge</b>	<b>\$40</b>	(Nonrefundable)
<b>Recording Documents</b>	--	Prevailing rate of the Recorder's Office
<b>Equivalent Fee for Services Not Listed</b>		
Services Not Listed	--	Amount determined by Code Compliance Director
<b>TEMPORARY RENTAL UNIT (TRU)</b>		
<b>TRU Permit Application Fee</b>	<b>\$540</b>	Nonrefundable
<b>TRU Re-Inspection Fee</b>	<b>\$200</b>	Nonrefundable
<b>STR Compliance Fee</b>	<b>\$500</b>	Deposit
<b>Homeshare Compliance Fee</b>	<b>\$100</b>	Deposit



**COUNTY OF VENTURA  
COUNTY CLERK AND RECORDER AND ELECTIONS  
STATUTORY AND NON-STATUTORY FEES  
Effective July 1, 2019**

	<b>Current Fee 2018-19</b>	<b>Proposed Fee 2019-20</b>
<b><u>COUNTY CLERK AND RECORDER</u></b>		
Appointment of Deputy Commissioner of Civil Marriages (For one specific ceremony ONLY)	\$84.00	\$88.00
FBN Data on CD	\$42.00	\$44.00
FBN Data via E-Mail	\$24.00	\$25.00
Involuntary Lien Notice	\$13.00	\$14.00
Official Records, Index & Image - CD		
Official Records, Daily	\$27.00	\$29.00
Maps, Monthly	\$17.00	\$19.00
Maps, Annual	\$27.00	\$29.00
Official Records, Index & Image - DVD		
Official Records, Daily	\$27.00	\$29.00
Maps, Monthly	\$17.00	\$19.00
Maps, Annual	\$27.00	\$29.00
Official Records, Index only - CD		
Index, Monthly	\$30.00	\$32.00
Index, Annual	\$30.00	\$32.00
Preliminary 20-Day Filing and Notice	\$27.00	\$28.00
Wedding Photograph	\$8.00	\$8.00
Wedding Ring	\$9.00	\$9.00
<b><u>ELECTIONS - REGISTRAR OF VOTERS</u></b>		
Setup Fees	\$26.00	\$24.00
*Master Voter File on USB, without voter history (plus \$24.00 setup fee)	\$4.00	\$9.00
*Master Voter File on USB, with voter history (plus \$24.00 setup fee)	\$9.00	\$9.00
California Elections Code Book	\$56.00	N/A
Election Consolidation Charges	Varies	Varies
File a notice of intent for a countywide initiative	\$200.00	\$200.00
*Precinct Index of Registered Voters - USB (plus \$24.00 setup fee)	\$40.00	\$41.00
*Precinct Index of Registered Voters - On Paper (plus \$24.00 setup fee, plus \$0.50 per 1,000 names)	\$16.00	\$15.00
*Precinct Indexes by District - On USB Drive (plus \$24.00 setup fee)	\$30.00	\$32.00
Precinct District File on USB Drive (plus \$24.00 setup fee)	\$2.00	\$6.00
Street Data Extract on USB Drive (plus \$24.00 setup fee)	\$4.00	\$8.00
*Vote By Mail Voter Cumulative Data on USB Drive (plus \$24.00 setup fee)	\$4.00	\$8.00
*Vote By Mail Voter Daily Data on USB Drive (plus \$24.00 setup fee)	\$1.00	\$5.00
*Vote By Mail Voter Daily List on Paper (plus \$24.00 setup fee, plus \$0.50 per 1,000 names)	\$0.50	\$0.50
Mailing Fee for USB Drive	\$5.00	\$2.00

\*These items are available for election and governmental purposes only.

**Road Fund****Fee**

Road Fund Encroachment Permit Fees - 10% Increase

**Purpose**

Reimburse the County for the cost to issue, monitor and review encroachment permits. Permits are issued when any work will be infringing on the public use of County Right of Way.

**Authority**

County Ordinance Code Section 12000 et seq

In accordance with Division 15, Section 35795 (b) of the California Vehicle Code, the fees for Transportation permits, established by local authority, shall not exceed those charged by the California Department of Transportation (Caltrans). Section IV, A & B, of the fee schedule below, indicated in resolution, are equal to the fees charged by Caltrans.

**Comparative schedule of current fees to proposed fees:**

<i>Rounded to the nearest \$5.00 increment</i>	<b>ACTUAL FY 18-19</b>	<b>PROPOSED FY 19-20</b>
<b><u>I. General Encroachment Permits</u></b>		
<b>A. Review Fees</b> - minimum per permit	190.00	210.00
<b>B. Engineering Review Fees</b> when required	280.00	310.00
<b>C. Inspection Fees</b>		
1. Curb/sidewalk construction (100 lin. ft or less)	280.00	310.00
Additional per linear foot if constr over 100 ft.	1.68	1.85
2. Residential driveway construction (each opening)	315.00	350.00
3. Commercial driveway construction (each opening)	510.00	560.00
4. Asphalt or concrete highway paving (100 sq.ft or less)	365.00	405.00
Additional per square foot if paving over 100 ft.	1.68	1.85
5. Use of County right of way for access to private prop	265.00	295.00
6. Tree trimming, tree removal, stump removal or grinding	315.00	350.00
7. Landscaping	280.00	310.00
8. Surveying and traffic counting (per year)	435.00	480.00
9. Misc constr or use of County road right of way	280.00	310.00
10. Placing and/or relocation of power or telephone poles	140.00	155.00
11. Placing traffic control devices in the right of way	140.00	155.00
<b><u>II. Excavation Permits</u></b>		
<b>A. Review Fees</b> -minimum per permit	190.00	210.00
<b>B. Engineering Review Fees</b> when required	280.00	310.00
<b>C. Inspection Fees</b>		
1. For excavations not exceeding 2 feet in width and 60 ft in length, dug at right angle to	315.00	350.00
2. For excavations exceeding C.1 and up to 100 linear feet	680.00	750.00
3. Over 100 linear feet	680.00	750.00
Additional Inspection fees deposit based on hourly inspector rate	Actual Cost	--
<b><u>III. Administrative Permits</u></b> (renewable annually)		
<b>A. Review Fees</b>	190.00	210.00
<b>B. Administrative Fees</b>		
1. Excavation	1,400.00	1,540.00
2. Pole replacement/relocation	575.00	635.00
3. Tree Trimming	710.00	780.00
4. Handling and loading fruit containers on road shoulders	575.00	635.00
<b><u>IV. Transportation Permits</u></b>		
<b>A. Single trip permit fees</b>	16.00	16.00
<b>B. Annual Permit fees</b> (Unlimited trips)	90.00	90.00
<b>C. Additional Charges</b>	Actual Cost	--
<b><u>V. Filming and Still Photography Permits</u></b>		
<b>A. Review Fees</b> - minimum per permit	190.00	210.00
<b>B. Engineering Review Fees</b> when required	280.00	310.00
<b>C. Filming Fees</b> for each day or partial day	1,700.00	1,870.00
<b>D. Inspection Fees</b> per hour of filming when inspector is present	105.00	115.00
<b><u>VI. Time Extension/Permit Revision/Cancellation Fees</u></b>		
Permit extension beyond the expiration date, revision or cancellation	140.00	155.00
<b><u>VII. Wireless Telecommunication Facility</u></b>		
<b>A. Review Fee</b> - minimum per permit	190.00	210.00
<b>B. Engineering Review Fees</b> when required		
1. Additional fees if engineering review is required for Basic Permits	280.00	310.00
2. Additional fees if engineering review is required for Intermediate Review	510.00	570.00
3. Additional fees if engineering review is required for Full Review	780.00	860.00
<b>C. Inspection Fees</b>		
1. Basic Review permits	680.00	750.00
2. Intermediate Review Permits	730.00	810.00
3. Full Review permits	1,080.00	1,190.00
Additional Inspection fees deposit based on hourly inspector rate	Actual Cost	--

**VENTURA COUNTY ENVIRONMENTAL HEALTH DIVISION**  
**LAND USE PROPOSED FEE SCHEDULE FOR FISCAL YEAR 2019-2020**

Fees for services rendered by the Environmental Health Division for the processing of Land Use Permits shall be charged as set forth in the following schedule:

<b>Type of Project/Service</b>		<b>Fee</b>
1.	Conditional Use Permit (CUP)/Major Modification	
a.	CUP Projects with no plumbing, or are connecting to public water purveyor and public sewer system	\$597
b.	CUP projects utilizing an Onsite Wastewater Treatment System (OWTS) or private water well	\$1,246
2.	Planned Development (PD)/Major Modification	
a.	PD Projects with no plumbing, or are connecting to public water purveyor and public sewer system.	\$381
b.	PD Projects utilizing an OWTS or a private water well	\$762
c.	Wildlife Corridor Vegetation Removal for Fuel Modification within a Surface Water Feature	\$0
3.	Conditional Certificate of Compliance	\$749
4.	Lot Line Adjustment	
a.	Projects with no plumbing, or are connected to public water purveyor and public sewer system.	\$381
b.	Projects utilizing an OWTS or private well	\$610
5.	Variance	\$616
6.	Zone Change	\$629
7.	General Plan Amendment	\$1,626
8.	Review of County-initiated Projects (Public Works Agency, General Services Agency Projects)	\$686
9.	Review of Environmental Impact Report	\$1,059
10.	Review of Minor Modification/Adjustment to an existing CUP or PD	\$210
11.	Review of Change-of-Use Notifications	\$109

12.	Review of Subdivision Projects (Parcel Maps, Tract Maps, Large Lot Subdivision)	
	a. Subdivisions connecting to public sewer and public water	
	➤ 2 - Lot Subdivision	\$668
	➤ 3 - Lot Subdivision	\$719
	➤ 4+ - Lot Subdivision The contract hourly rate for an Environmental Health Specialist IV position x 0.05 HOURS, for each lot in excess of 3 lots.	\$719+
	b. Subdivisions utilizing OWTS (septic system) or private water wells	
	➤ 2 - Lot Subdivision	\$878
	➤ 3 - Lot Subdivision	\$1,034
	➤ 4+ Lot Subdivision The contract hourly rate for an Environmental Health Specialist IV position x 0.5 HOURS for each lot in excess of 3 lots.	\$1,034+
13.	Emergency Use Authorization	Contract Hourly Rate <sup>1</sup> (Minimum 1 hour)
14.	Equivalent Fee for Services Not Listed	Contract Hourly Rate <sup>1</sup> (Minimum 1 hour)

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<sup>1</sup> The contract hourly rate indicated above is the rate for an Environmental Health Specialist IV position.

**COUNTY OF VENTURA  
General Services Agency  
Effective July 1, 2019**

	<b>Current Fee <u>FY 2018-19</u></b>	<b>Proposed Fee <u>FY 2019-20</u></b>
<b><u>Electric Charging Stations</u></b>		
Access Rate	1.60/hr	.39/kWh
Thereafter Rate		\$1.50*

\*A rate of up to \$1.50 per hour, not to exceed \$20.00 per day, may be charged for vehicles remaining connected more than 30 minutes after vehicle is fully charged.

**VENTURA COUNTY ENVIRONMENTAL HEALTH DIVISION  
SCHEDULE OF FEES FOR ONSITE WASTEWATER TREATMENT  
SYSTEMS PERMITS AND RELATED SERVICES 2019-2020**

Type of Permit/Service	Fee
1. The fee for onsite wastewater treatment system plan checking and evaluation by the Environmental Health Division shall be as follows:  a. Each onsite wastewater treatment system consisting of a septic tank and either leach lines, leaching beds, seepage pits, or a combination thereof, other than those described in sub-section (b).	\$1009.00 plus \$29.00 for each 250 gallons of septic tank capacity or part thereof in excess of 1,500 gallons.
b. Onsite wastewater treatment system consisting of a septic tank and either leach lines, leaching beds, seepage pits, or combination thereof in subdivisions of 3 or more contiguous lots with substantially identical soil and topographic conditions.	\$1009.00 for each system on the first 3 lots plus \$59.00 for each system on each lot in excess of 3 lots.
c. Each onsite wastewater treatment system consisting of a septic tank and either a mound system, sub-surface sand filtration system, or other system, if any, expressly permitted by Ventura County Ordinance, other than those described in sub-sections (a) or (b).	\$1904.00
d. Each marine or recreational dump station.	\$838.00

2.	The fee for evaluating and processing by the Environmental Health Division of applications for certification of existing onsite wastewater treatment systems other than those described in Section 3 or Section 4 shall be:	\$919.00
3.	The fee for evaluating and processing by the Environmental Health Division of applications for certification of existing onsite wastewater treatment systems where the only issue is whether the system meets setback requirements, shall be:	\$325.00
4.	The fee for evaluating and processing by the Environmental Health Division of applications for certification of existing onsite wastewater treatment systems where the only issue is whether the system meets setback requirements and an accurate plot plan of said system is on file with the Environmental Health Division, shall be:	\$117.00
5.	The fee for evaluating and processing by the Environmental Health Division of applications for exceptions to Code requirements pursuant to Ventura County Building Code Section UPC Appendix H-1.6 shall be:	\$440.00 for individual system covered by the application.
6.	The fee for evaluating and processing by the Environmental Health Division of applications for permits to install holding tanks for non-hazardous industrial wastes shall be:	\$1055.00

7.	The fee for inspection by the Environmental Health Division of the installation of onsite wastewater treatment systems consisting of a septic tank and either leach lines, leaching beds, seepage pits, or a combination thereof shall be:	\$450.00
8.	The fee for inspection by the Environmental Health Division of the installation of onsite wastewater treatment systems consisting of a septic tank and either a mound system, sub-surface sand filtration system, or other system, if any, expressly permitted by Ventura County Ordinance, other than those described in section 6, shall be:	\$532.00
9.	The fee for inspection by the Environmental Health Division of repair or modification work to existing onsite wastewater treatment systems shall be:	\$244.00
10.	<p>The fee for the following Environmental Health Division activities shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect when the fee is assessed, multiplied by the number of person-hours, rounded up to the nearest one-half hour actually expended by County personnel in performing such activities:</p> <ul style="list-style-type: none"> <li>a. Re-inspection of the installation, repair, or modification of onsite wastewater treatment systems expressly permitted by the Ventura County Building Ordinance.</li> <li>b. Review of minor modifications as determined by the Environmental Health Division to previously approved plans.</li> <li>c. For the performance of services at the discretion of the Environmental Health Division for which no fee is herein prescribed.</li> </ul>	



<p>11. The fee for evaluating alternative technology systems by the Environmental Health Division for compliance with the County Building Code Ordinance Appendix Chapter H, Section H1.0 et. Seq., shall be an initial deposit amount based on a minimum 20 hours charged at the contract hourly rate established by the Board for an Environmental Health Specialist IV.</p> <p>The applicant will be billed for any subsequent time that exceeds the minimum review time, in addition to any costs incurred through a third party review by a consulting engineer if required by the Environmental Health Division.</p>	
<p>12. The Registration fee for each septic tank pumping vehicle shall be:</p>	<p>\$252.00</p>

RESOLUTION NO. 19-38

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING BUILDING AND SAFETY DIVISION RATES AND FEES**

**WHEREAS**, the Board of Supervisors of the County of Ventura (Board) may, by resolution, establish rates and fees for County agencies and departments; and

**WHEREAS**, by resolution dated May 15, 2018, the Board established and amended rates and fees for various County agencies and departments, including the Building and Safety Division of the Ventura County Resource Management Agency;

**WHEREAS**, the rates and fees established or amended by the May 15, 2018 resolution should be adjusted in order to reflect changes in the costs of the services to which they pertain; and

**WHEREAS**, the proposed rates and fees for the Ventura county Building and Safety Division are consistent with state law and the Board's policy of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The May 15, 2018, resolution is repealed effective on the 60th day following the date of adoption of this resolution.
2. The attached Schedule A of rates and fees for the Building and Safety Division is consistent with state law. The rates and fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates and fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.

3. This resolution is hereby adopted, and the attached schedule A shall become operative on the 60th day following the date of adoption of this resolution.

On motion by Supervisor Parks, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 21, 2019.

[Signature]  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By [Signature]  
Deputy Clerk of the Board





# Building and Safety Division Fee Schedule

County of Ventura • Resource Management Agency • Building and Safety Division

800 South Victoria Avenue, Ventura, CA 93009 • 805 654-2771 • <http://www.vcrma.org/buildingsafety/index.htm>

Originally Adopted: December 19, 1995

Attachment 2 Schedule A

Revised Date:

Effective Date:

Fees for permits and services rendered pursuant to the Ventura County Building Code (VCBC) shall be paid to the Division of Building and Safety as set forth in the following schedule.

The Building and Safety fees applicable to a project will be based on the fee schedule in effect at the time the permit application was received and accepted by Building and Safety.

## A. PERMIT APPLICATION AND PERMIT ISSUANCE FEES

1. Application fee. For processing an application for a single building permit or a combination permit.....\$37.60
2. Single Permit. For the issuance of an individual building, electrical, plumbing, mechanical, or special permit ..... \$37.60
3. Combination Permit. For the issuance of a combination permit wherein building, electrical, plumbing, and mechanical work or any combination thereof is included on a single permit application, the fee shall be \$37.60 for the first permit type and \$19.00 for each additional permit type.
4. Minimum Permit Fee. For any permit, the total of the issuance fee plus itemized charges shall be not less than..... \$56.50
5. Application or Permit Extension Fee. For the extension of an Application or an issued permit, not including any additional plan review fees due to changes..... \$65.90 or 10% of the PC fee, not to exceed \$131.80.
6. Cancellation of Building Permit Application. For processing a refund of fees for cancellation of permit application pursuant to Article 2, Chapter 1, Section 109.7 of the VCBC ..... \$47.10

## B. BUILDING PERMIT AND BUILDING PLAN REVIEW FEES

1. Building Permit Fee. For building inspections and related services associated with a building permit. Refer to the Ventura County Building Code, Article 2, Chapter 1, Section 109.3 for general information pertaining to Table 1-A below. Valuations for computing Building Permit Fees shall be taken from the Standard Valuation Tables, which may be adjusted annually by the Building Official.



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TABLE 1-A BUILDING PERMIT FEES

Total Valuation	Fee
\$1.00 to \$500.00	\$40.70
\$501.00 to \$2,000.00	\$40.70 for the first \$500.00 plus \$5.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.
\$2,001.00 to \$25,000.00	\$122.40 for the first \$2,000.00 plus \$23.50 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$664.20 for the first \$25,000.00 plus \$16.80 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$1,085.60 for the first \$50,000.00 plus \$11.70 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,671.70 for the first \$100,000.00 plus \$9.40 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$5,426.00 for the first \$500,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$9,424.50 for the first \$1,000,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof.

2. Building Plan Review Fee (Structural/ Fire and Life Safety). When a plan or other data is required to be submitted for review, the review fee for each building or structure shall be 85% of the building permit fee as shown in



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Table I-A (except as otherwise specified by Article 2, Chapter 1, Section 109.2.1 in the VCBC), minus the Application fee.

3. Energy Conservation. For the review and inspection of C.C.R. Title 24 requirements for Energy Conservation, the fees shall be equal to 10% of the plan review fee and 10% of the building permit fee, respectively.
4. Green Building. For the review and inspection of C.C.R. Title 24 requirements for compliance with Green Building standards, the fees shall be equal to 8% of the plan review fee and 8% of the building permit fee, respectively.
5. Disabled Access. For the review and inspection of C.C.R. Title 24 requirements for Accessibility for the physically disabled the fees shall be equal to 10% of the plan review fee and 10% of the building permit fee, respectively.
6. Fire Hazard Severity Zone. The review and inspection Building Code requirements in High Fire Hazard Areas, the fees shall be equal to 5% of the plan review fee and 5% of the building permit fee, respectively.
7. Flood Plain. For the review and inspection of building code requirements on projects within a flood hazard area, the fee shall be equal to 10% of the Plan Review Fee and 10% of the Permit Fee.
8. Storm Water Construction Inspections (NPDES). For site inspections during construction or buildings subject to Storm Water Construction Controls..... \$225.80.
9. Storm Water Construction Inspections (NPDES). For initial inspections of Post-Construction Storm Water controls.....\$96.50.
10. Expedited Plan Review.  
A surcharge equal to 35% of the total plan review fee for applications approved for Expedited Plan Review. Such surcharge fee may be waived for voluntary compliance with Tier I/ Tier II of the Green Building Code standards, per Ventura County Building Code, Article 2, Chapter 1, Section 105.9.



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### C. FEES FOR SPECIAL PERMITS

1. Demolition. For inspection of building demolition work, per building..... \$210.10

For the demolition of one or more permitted or unpermitted structures, having a "U" Occupancy classification, on the same parcel.....\$210.10

2. Manufactured Home or Commercial Modular-Installation (Set-Up) using a state approved foundation plan...

(Single Wide) \$302.80

(Double Wide) \$328.60

(Triple Wide) \$359.70

3. Antennas added to existing poles or towers, each ..... \$40.80

### D. FEES FOR SERVICES

No permit issuance fee is applicable to the charges for services listed within this Section D.

1. Appeals Hearing. For each application for a hearing before an appeals board established pursuant to provisions of the Ventura County Building Code.

Enforcement Related Appeals.....\$1,463.60

All other Appeals..... \$732.30

2. Review of new business or tenant in existing building. For the inspection and review of records of existing buildings or portions thereof and the preparation of necessary reports for issuing of a Certificate of Occupancy ..... \$188.50

3. Copy Service. For providing copies of documents, diagrams, tables, and other data, the fee shall be as prescribed by County Ordinance No. 4339.

4. Moved Building. Investigation. For preliminary investigation and processing of applications for moving permits pursuant to provisions of the VCBC within Ventura County ..... \$188.50  
For buildings located outside Ventura County ..... \$475.90

5. Records Update. For reissuing a Certificate of Occupancy; or for revising permits and related documents when a change in the owner or contractor of record is requested ..... \$65.90



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6. Reinspections. For excess inspections of building, plumbing, mechanical, or electrical.....\$99.30
  7. Special Inspector Certificate of Registration. Application review and approval; Certificates of Registration. A separate application for each certificate of registration is required. Certificate of Registration shall expire annually on June 30, and may be renewed by request upon payment of an annual renewal fee.  
  
Original application and certificate..... \$284.40  
Annual renewal and recertification..... \$94.10
  8. Release of Noncompliance Notice. For processing a Release of Noncompliance Notice pursuant to Article 2, Chapter 1, Section 116.2 of the VCBC ..... \$225.00
  9. Surety/Bond Release ..... \$270.90
  10. Temporary or Partial Certificate of Occupancy ..... \$258.50
  11. Service Rates. For the performance of services for which no fee is herein prescribed:  
  
Inspection, per hour (1/2 hour minimum)..... \$96.44  
Inspection Specialist, per hour (1/2 hour minimum) ..... \$102.63  
  
Plan review, per hour (1/2 hour minimum) ..... \$163.73  
  
Plan review (MEP), per hour (1/2 hour minimum) ..... \$102.63  
Records/clerical service, per hour (1/2 hour minimum) ..... \$72.38  
  
**Inspection outside of working hours, per hour..... \$144.66  
(2 hour minimum)**
  12. Investigation Fee for work completed without a permit shall be equal to the permit fee (For partially-unpermitted work, the investigation fee may be pro-rated based on the amount of unpermitted work completed).
  13. Engineering and field technical support for Code Compliance Enforcement Cases shall be charged at the current County Contract hourly rates of the personnel consulting on the case.





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14. Address assignments. For creating a new address..... \$99.30
- Owner requested address change .....\$359.30
- Tract Addressing .....\$99.30  
for the first 4 lots, plus \$10.83 each additional lot.
15. Records Research.  
Research of records shall be charged at the current contract hourly rate for clerical service for each address or parcel on which records research is requested
16. Review of Alternate Materials and Methods of Construction.  
For investigation of alternate materials and methods of construction Fees shall be charged at the current County Contract hourly rates for the personnel involved in the investigation.
17. Pre-Plan Check Inspection of an existing building or site in advance of plan check and permit issuance in accordance with VCBC 110.2.....\$188.50
18. Test Reports.  
For investigation and review of test reports submitted from approved testing agencies for building materials, components or equipment to show conformance with the provisions of the Ventura County Building Code and other recognized and accepted standards, the fee shall be charged at the current County Contract hourly rates for the personnel involved in the review.
19. Witness Fees:  
For Depositions, court appearances, analysis of records where the County is not a party to the action (Gov't Code Sec.68097.2)
- (a) Witness fee deposit for first scheduled day of testimony plus applicable expenses per state law (this deposit is due prior to or upon acceptance of service of subpoena) .....\$275.00
- (b) For each subsequent scheduled day of testimony, plus applicable expenses per State law, witness fees shall be charged at the current County Contract hourly rates of the personnel testifying in the case.



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| 20. | Scanning/ Printing Services for Oversize Drawings:  |        |
|     | Scanning (per sheet of color)   | \$3.00 |
|     | Scanning (per sheet black and white)  | \$2.10 |
|     | Printing (per sheet of color)   | \$7.50 |
|     | Printing (per sheet black and white) #20 bond paper   | \$2.70 |
| 21. | General Plan Maintenance Surcharge  |        |
|     | \$6.50 per \$1,000 of building valuation to be collected at the time of building permit issuance. |        |
| 22. | Technology Surcharge  |        |
|     | \$3.75 per \$1,000 of building valuation to be collected at the time of building permit issuance. |        |

### E. ELECTRICAL PERMIT FEES

- |    |   |          |
|----|---|----------|
| 1. | Temporary Electrical Service.   |          |
|    | (a) Temporary power pole or pedestal and related equipment.   |          |
|    | .....   | \$57.20  |
|    | (b) Temporary power distribution system for a construction site.  |          |
|    | Up to and including 200 amperes.....  | \$57.20  |
|    | Over 200 amperes: \$55.50 plus \$3.50 for each additional 100 amperes or fraction thereof in excess of 200 amperes.   |          |
|    | (c) For inspection prior to energizing an electrical service to test equipment pending completion of a structure..... | \$188.50 |
| 2. | Electrical Service, 0-600 volts.  |          |
|    | Up to and including 400 amperes.....  | \$57.20  |
|    | Over 400 amperes: \$55.50 plus \$8.70 for each additional 100 amperes or fraction thereof in excess of 400 amperes.   |          |
| 3. | Electrical Service or Substation over 600 volts.  |          |
|    | Up to and including 1000 amperes.....   | \$188.50 |
|    | Over 1000 amp: \$176.00 plus \$53.40 per 1000 amperes or fraction thereof in excess of 1000.                          |          |
| 4. | Solar-Photovoltaic Electrical Service   |          |
|    | Residential: First 15KW.....  | \$154.10 |



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| Each KW Over 5.....         | \$15.50  |
| Commercial: First 50KW..... | \$495.80 |
| Each KW Over 50 to 250..... | \$7.20   |
| Each KW Over 250.....       | \$5.20   |
- (See Government Code Section §66015)
5. Electric Vehicle charging station  
Residential.....\$57.20  
Non-Residential.....Hourly, based on staff time
  6. Energy storage (battery back-up) system, plan review and inspection.....Hourly, based on staff time
  7. Residential Wind-Generated Electrical Service..... \$99.30
  8. Electrical Service Restoration.  
For inspection prior to reactivation of an electrical service ..... \$78.50
  9. System Fee Schedule (Single-family-residential). The following rates shall apply to new multi-family residential and non-residential construction and additions. Fees include panels and subpanels, temp power release, test poser inspection, wiring, fixtures, and equipment associated with a single-phase system of general lighting, receptacles, and power apparatus rated less than one horsepower, when installed in or upon a single-family dwelling:  
New houses: \$0.24 per square foot  
Additions: \$.19 per square foot
  10. System Fee Schedule (Multi-family, and non-residential). The following rates shall apply to new multi-family residential and non-residential construction and additions. Fees include wiring, fixtures, and equipment associated with a single phase system of general lighting, receptacles, and power apparatus rated less than one horsepower, when installed in or upon the occupancies listed herein.

### Building Use Rate/Sq. Ft

Manufacturing or assembly plants, factories;  
Hospitals and convalescent hospitals ..... \$0.87

Drinking and dining establishments;  
Wholesale and retail stores;



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Vehicle service stations and canopies; Repair garages .....	\$0.19
Hotels, motels; Office buildings; Churches, theaters, assembly buildings; Nursing homes and sanitariums; Schools .....	\$0.09
Multi-family; apartments, condominiums, townhouses .....	\$0.09
Residential garages, carports, accessory buildings; Commercial parking garages .....	\$0.04
Warehouses; aircraft hangars where no repair work is done, up to and including 5,000 sq. ft..... Over 5,000 sq. ft.: \$169.00 plus \$.017 per sq. ft. in excess of 5,000.	\$0.04
Agricultural greenhouses .....	\$0.02
Any occupancy not listed .....	\$0.11
11. Unit Fee Schedule. Unit fees are applicable to electrical work not covered by the System Fee Schedule in Item E-10 above.	
Subpanel.....	\$48.20
Receptacle, switch, or lighting outlet, first 20, each.....	\$1.80
Receptacle, switch, or lighting outlet, additional, each .....	\$1.20
Multi-outlet receptacle or lighting assembly, per lineal foot.....	\$0.85
Pole or platform-mounted light fixture .....	\$12.50
Theatrical-type lighting fixture, each.....	\$1.80
Fixed appliance, not over 1 kw rating.....	\$9.00
Power apparatus. For each motor, generator, transformer, rectifier, commercial/industrial heating device, blower, and similar item of equipment: Equipment rating in Hp, Kw, Kva, or Fraction thereof	



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0-10, each .....	\$25.10
Over 10 and not over 50, each .....	\$50.50
Over 50 and not over 100, each .....	\$77.70
Over 100, each .....	\$116.40

### NOTE:

- For equipment or appliances having more than one motor, transformer, heater, etc., the sum of such power ratings shall determine the total fee for the unit.
- The fee for power apparatus shall include switches, circuit breakers, contactors, thermostats, relays and directly related control devices.

Air conditioning unit, per ton..... \$12.50

Illuminated signs, outline lighting and marquees ..... \$64.40

Swimming pool or spa wiring.

Private pool, spa, or pool/spa combined..... \$76.80

Public pool, spa, or pool/spa combined..... \$128.80

Overhead power line.

Wiring, support, and anchorage; per pole..... \$28.00

Underground conduit installation.

Rough-in for future subfeed; per conduit run ..... \$17.30

Busways, per 100 feet or fraction thereof..... \$25.10

12. Electrical Maintenance Permit..... \$188.50

13. Electrical Plan Review Fee. A plan review fee equal to 85% of the electrical permit fee shall be applicable to all occupancies as defined in the VCBC.

14. Miscellaneous apparatus, conduits and conductors for electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth..... \$28.40



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### F. PLUMBING PERMIT FEES

#### 1. System Fee Schedule.

Use the Unit Fee Schedule in Item 2 below to determine additional charges for plumbing work not specified in this System Fee Schedule.

New single-family dwellings and residential additions.

Residential gas, water, drainage, water heater, and vent piping and fixtures, including service connections.....\$0.09  
per square foot

Swimming pool and spa plumbing.

Residential swimming pool gas, water, drainage heater and vent piping..... \$116.40  
Commercial pool and spa equipment ..... \$143.20

Solar water heating system, including collectors, piping, tanks, and valves.

Domestic (potable) water heating..... \$67.50  
Swimming pool/spa heating..... \$67.50

#### 2. Unit Fee Schedule. Unit fees are applicable to all plumbing work not covered by the System Fee Schedule in Item 1 above.

Plumbing fixture, trap or set of fixtures on one trap (including water, drainage piping, and backflow protection) ..... \$15.30

Combination waste/vent systems..... \$182.30

Installation of building supply piping and/or a water piping system within a building ..... \$19.60

Medium or high pressure gas piping system of one (1) to five (5) outlets ..... \$71.10

Six (6) outlets or more, per outlet ..... \$3.90

Low pressure gas piping system of one (1) to five (5) outlets ..... \$19.60

Six (6) outlets or more, per outlet ..... \$3.90

Earthquake shut-off valve ..... \$15.30

Fuel oil piping serving domestic, commercial or industrial appliances regulated by the Uniform Mechanical Code ..... \$19.30



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Medical gas system 1-5 inlets and outlets.....	\$79.50
Each additional.....	\$8.00
Chemical waste systems.....	\$45.50
Miscellaneous	
For each appliance or piece of equipment regulated by the Plumbing Code by not classed in other appliance categories, or for which no other fee is listed. ....	\$15.30
Medical vacuum system, per station .....	\$8.00
Water heater and/or vent .....	\$19.60
Circulating pumps for hot water.....	\$15.30
Ejector or grinder pump.....	\$15.30
Installation of water treating equipment (Water softener) .....	\$15.30
Building sewer or mobilehome sewer	
Not over 200 feet in length .....	\$50.40
Over 200 feet in length .....	\$102.00
Private sewage disposal system	
(Contact the Environmental Health Division for Sewage Disposal System Fees)	
Abandoning septic system .....	\$102.00
Repair or alteration of drainage or vent piping	
For each fixture, building drain, or branch line.....	\$7.40
Repair or alteration of water piping, each fixture .....	\$7.40
Lawn sprinkler system on one meter, including backflow prevention devices.	
Residential system .....	\$23.10
Non-residential system.....	\$64.40
Vacuum breaker or backflow prevention device.	
One (1) to four (4) .....	\$19.60
Five (5) or more, each .....	\$3.30
Grease traps, each .....	\$15.30
Industrial/Commercial waste interceptor,	
including trap and vent.....	\$122.70
Industrial waste sample well, each .....	\$26.10
Rainwater piping system per drain (inside building) .....	\$15.30





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| Thermal water heating system.....   | Hourly, based on staff time |
| Radiant heat piping system.....   | \$50.40                     |
| Backwater valve, each .....   | \$15.30                     |
| Graywater systems   |                             |
| Residential .....   | \$100.40                    |
| Non-residential.....  | \$140.20                    |
| 3. Plumbing Maintenance Permit .....  | \$188.50                    |
| Reconnection of gas service .....   | \$50.40                     |
| 4. Plumbing Plan Review Fee. A plan review fee equal to 85% of the plumbing permit fee shall be applicable to all occupancies as defined in the VCBC. |                             |

EXCEPTION: Work in any occupancy when plumbing plans are not required to be submitted.

### G. MECHANICAL PERMIT FEES

1. HVAC System Fee Schedule  
Use the Unit Fee Schedule in Item 2 below to determine additional charges for mechanical system work not specified in this System Fee Schedule.

New single-family dwellings and residential additions.

Residential HVAC ducts, registers, equipment, and related HVAC work, fireplace flues, fans and other conventional residential mechanical equipment, not including outdoor kitchens or swimming pool equipment.....\$0.04 per square foot

2. Unit Fee Schedule.  
Unit fees are applicable to individual items of mechanical equipment.

Replacement swimming pool heaters.....	\$26.60
Heating appliance .....	\$26.60
Fireplace flue .....	\$19.60
Flue or vent serving a heating appliance.....	\$19.60
Dryer vent .....	\$19.60

Duct System:





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Supply and return air ducts attached to a comfort heating or cooling appliance. Per square foot of conditioned area (min. \$14.00) .....	\$0.02
Air conditioning system .....	\$26.60
A/C Condenser Unit.....	\$26.60
Fan Coil.....	\$19.60
Combination heating/cooling unit (Central System) (Heat Pump) ....	\$46.40
Air inlet and outlet registry, each .....	\$4.70
Comfort cooling unit, absorption unit, or module thereof .....	\$30.60
Alteration of an existing duct system.....	\$19.60
Cooling tower and related piping.....	\$19.60
Evaporative cooling unit, including attached ducts and outlets .....	\$19.60
Incidental gas piping or electrical wiring to connect any heating, comfort cooling, or evaporative cooling unit to an existing gas piping, or electrical wiring system (each) .....	\$19.60
Air handling or ventilation unit, including attached ducts and outlets.	
Unit and one outlet .....	\$16.70
Additional outlets, each .....	\$4.50
Repair alteration or addition to heating appliances.....	\$21.60
Ventilation system not a part of heating or cooling system.....	\$16.70
Garage ventilation systems .....	\$68.90
Variable air volume (VAV) boxes, each.....	\$19.60
Residential-type vent fan and duct.....	\$11.40
Commercial hood and related ducts, fan or blower, each .....	\$68.90
Steam unit/ sauna (residential).....	\$26.60
Boilers, Compressors and Absorption Systems	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW) .....	
\$23.00	
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW), to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW).....	
\$42.50	



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For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW), to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW) ..... \$58.50

For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW), to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW) ..... \$86.90

For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW) ..... \$145.20

Wood burning stoves ..... \$26.60

Metal chimney or flue serving a boiler ..... \$14.00

Appliance vents ..... \$11.40

Commercial or industrial incinerator ..... \$141.10

Metal chimney serving a commercial or industrial incinerator ..... \$14.00

Kilns ..... \$42.50

Fire damper

1-4 dampers: each ..... \$28.10

Over 4: each ..... \$8.00

### Process Piping

When Chapter 14 of the California Mechanical Code is applicable, permit fees for process piping shall be as follows:

For each hazardous process piping system (HPP) of one to four outlets ..... \$8.00

For each piping system of five or more outlets, per outlet ..... \$1.80

For each non-hazardous process piping system (NPP) of one to four outlets ..... \$3.10

For each piping system of five or more outlets, per outlet ..... \$0.84

### Miscellaneous

For each appliance or piece of equipment regulated by the Mechanical Code but not covered in other appliance categories. or for which no fee is



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listed herein..... \$16.70

3. Mechanical Maintenance Permit ..... \$188.50

4. Mechanical Plan Review Fee.

A plan review fee equal to 85% of the mechanical permit fee shall be applicable to all occupancies as defined in the VCBC.

EXCEPTION: Work in any occupancy when mechanical plans are not required to be submitted.

RESOLUTION NO. 19-39

Attachment 3

RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING FEES PURSUANT TO  
VENTURA COUNTY ORDINANCE CODE SECTION 4616  
PERTAINING TO ISSUANCE OF PERMITS FOR FOOD FACILITIES, ORGANIZED  
CAMPS, MASSAGE BUSINESSES, AND PUBLIC SWIMMING POOLS

**WHEREAS**, Ventura County Ordinance Code section 4616 authorizes the Board of Supervisors of the County of Ventura (Board) to adopt by resolution a schedule establishing certain fees required by Ventura County Ordinance Code sections 4603, 4607, 4611, and 4612 and other related fees;

**WHEREAS**, the Board last adopted such fees by resolution dated May 15, 2018;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board that the following definitions and fee schedule are hereby adopted pursuant to Ventura County Ordinance Code section 4616:

I. DEFINITIONS:

A. ADMINISTRATIVE

1. "Consultation, or facility inspection, or report preparation services" means any professional services provided by the Environmental Health Division Director of the Ventura County Resource Management Agency (Director), in response to a request for such services, for which there is no fee other than the fees established by this resolution.
2. "Construction Inspection" means inspection of the construction of any facility for which a Permit to Construct, as defined in Ventura County Ordinance Code section 4306 is required. A maximum number of three (3) construction inspections will be allotted to each facility under construction to determine code compliance prior to the issuance of a Permit to Operate.
3. "HACCP Inspection" means any Hazard Analysis Critical Control Point (HACCP) inspection or activity conducted to determine compliance with sections 114417.6, 114419, 114419.1, 114419.2, and 114419.3 of the Health and Safety Code.
4. "Non-Compliance Inspections" means any inspection of an operation for which a Permit to Operate is required that is made by the Director to ensure code compliance that is not a routine inspection.
5. "Operation without a permit" means any facility that requires a permit

to operate from the Environmental Health Division of the Ventura County Resource Management Agency as the Enforcement Agency, in accordance with the California Retail Food Code, that is in operation without the necessary permit.

6. "Routine Inspection" means any inspection of an operation for which a Permit to Operate is required that is made by the Director to ensure code compliance on a regular schedule established by the Director for that purpose, and also the first follow-up inspection, if any, to such regularly scheduled inspection.
7. "Application for, and a Permit Processing Fee for, a new non-permanent food facility" means any inspection, or administrative activity conducted to determine if the facility is in compliance with applicable sections of the Health and Safety Code.

#### B. PUBLIC SWIMMING POOL SUBCATEGORIES

1. "General use pool" means any public swimming pool that is not a special use pool.
2. "Special use pool" means a pool designed and used exclusively for a single purpose such as wading, instruction, diving, competition or medical treatment where a licensed professional in the healing arts is in attendance.
3. "Spray ground" means a pool with no standing water in the splash zone and consists of a surge basin with a recirculation system from which water is directed through water features for contact with pool users.

#### C. FOOD FACILITY SUBCATEGORIES

1. "Adjunct food facility" means any business that offers food at retail as an adjunct service (such as food offered within pharmacies, video stores, gift shops, department stores, etc.). Foods that are offered are limited to prepackaged non-potentially hazardous food, except prepackaged ice cream.
2. "Bakery" means any permanent food facility, and "bakery section" means any portion thereof, where the majority of food products offered at retail consists of breads, pies, cakes, pastries, cookies, doughnuts, crackers and other similar products which are baked, cooked or prepared on the premises.
3. "Bar" means any permanent food facility, and "bar section" means any portion or on the premises thereof, that serves alcoholic beverages and nonpotentially hazardous food for consumption on

the premises.

4. "Catering Operation" means an operation in conjunction with its permitted permanent food facility that provides food service at a permitted Host Facility, as defined in section 113806.1 of the Health and Safety Code.
5. "Community Event Organizer" means the person or organization that is in control of any community event, as defined in section 113755 of the Health and Safety Code, at which at least one temporary food facility operates.
6. "Delicatessen section" means any portion of a permanent food facility that provides potentially hazardous foods that are ready-to-eat or that require little preparation for serving (such as portioning and packaging of meats, cheeses, soups, salads, prepared hot food items), or used as ingredients in the assembly of sandwiches at the permanent food facility.
7. "Fish/seafood section" means any portion of a permanent food facility where the majority of food products offered at retail consists of non-prepackaged fish and/or seafood products to be prepared, cooked, or consumed off the premises.
8. "Food Court common facilities" means the common/shared support facilities such as restrooms, utensil wash facilities, janitorial facilities, trash disposal facilities, and common seating areas for more than one retail food facility located within defined boundaries, enclosed wholly or partly by building or walls or circumscribed by a single building, and facing an open courtyard typically containing shared customer seating. The common/shared facilities are maintained and under the sole control of on-site personnel, and located separate from non-food related facilities in a retail shopping center.
9. "Food demonstrator" means any person who dispenses, prepares, or offers for human consumption any beverage, condiment, confection, food, food additive, or other edible substance for the purpose of inducing customers to taste-test or purchase such product or equipment.
10. "Food production operation" means any area of a permanent food facility that is one the following:
  1. Bakery section
  2. Bar section
  3. Delicatessen section
  4. Fish/seafood section

5. Frozen yogurt/ice cream section
  6. Independently operated food area
  7. Meat section
  8. Open-air barbecue
  9. Outdoor Wood-Burning Oven
  10. Remote Storage Facility
  11. Satellite Food Service
  12. Commissary
- 
11. "Food Warehouse" means a storage facility operated by a public school district or food bank which stores only prepackaged food and produce where no food preparation is conducted on site.
  12. "Frozen yogurt/ice cream section" means any portion of a permanent food facility where the food products offered at retail consist of frozen yogurt and/or ice cream.
  13. "Independently operated food area" means any portion of a permanent food facility that contains equipment, food preparation, retail prepackaged food sales, and/or storage areas that are separate from other food preparation areas within a permanent food facility.
  14. "Liquor store" means any permanent food facility where the majority of food products offered at retail consists of prepackaged alcoholic beverages and non-potentially hazardous prepackaged food, except prepackaged ice cream.
  15. "Market" means any permanent food facility where the majority of food products offered at retail consists of prepackaged food; may offer produce, and may include one or more food production operations within the permanent food facility premises.
  16. "Meat section" means any portion of a permanent food facility where the majority of food products offered at retail consists of meat and poultry products to be prepared, cooked, and consumed off the premises.
  17. "Mobile food facility/type 1" means any mobile food facility which is limited to the handling of prepackaged, non-potentially hazardous food and whole uncut produce.
  18. "Mobile food facility/type 2" means any mobile food facility which handles prepackaged, potentially hazardous food, whole fish and whole aquatic invertebrates, or bulk dispensing of non-potentially hazardous beverages.
  19. "Mobile food facility/type 3" means any mobile food facility restricted

to limited food preparation as defined in section 113818 of the Health and Safety Code.

20. "Mobile food facility/type 4" means any mobile food facility conducting food preparation other than limited food preparation as defined in section 113818 of the Health and Safety Code.
21. "Produce Stand" means a food facility that sells, offers for sale, or gives away only produce and/or shell eggs and may include up to 10% of the total square footage of prepackaged, non-potentially hazardous food products.
22. "Push Cart" means a non-motorized vehicle which is limited to the sale of prepackaged frozen confectionaries and prepackaged non-potentially hazardous foods.
23. "Remote Storage Facility" means an enclosure where food products and food related items are stored on the same premises as but not within a permitted food facility.
24. "Restaurant" means any permanent food facility that primarily conducts food preparation and offers food products at retail and may include one or more food production operations within the permanent food facility premises.
25. "Satellite Food Service" includes facilities as defined in Health and Safety Code section 113899 and also includes satellite facilities operated by a school, senior meal program or similar institution which conduct limited food preparation of food items prepared at an offsite food facility.
26. "Swap Meet Prepackaged Food Stand" means any temporary food facility operating at a swap meet which is limited to only prepackaged non-potentially hazardous food and whole uncut produce.
27. "Temporary Food Facility/Type 1" or "TFF-1" means a temporary food facility that handles unpackaged and/or potentially hazardous foods as defined in Health and Safety Code section 113871.
28. "Temporary Food Facility/Type 2" or "TFF-2" means a temporary food facility that handles only prepackaged, non-potentially hazardous foods or whole uncut produce.
29. "Ventura County Fair Food Preparation Vendor" means a food facility operating at and during the Ventura County Fair wherein food preparation is conducted.



## II. APPLICATION FOR AND ISSUANCE OF PERMIT TO CONSTRUCT FEES

Fees required by Ventura County Ordinance Code section 4603 for a plan review and issuance of a Permit to Construct are as follows:

### A. PUBLIC SWIMMING POOLS

1. General use pool – The fee for each general use pool shall be based upon the square footage of the pool surface area as follows:

<u>Surface Area</u>	<u>Fee</u>
1,000 sq. ft. or less	\$1,479.08
More than 1,000 sq. ft.	\$2,211.41

2. Special use pool – The fee for each special use pool or spray ground is \$2,158.88.
3. Re-surfacing – When the Permit to Construct is for only the re-surfacing of a public swimming pool, the fee is \$373.89.
4. Plan Resubmittal – The fee for resubmittal of pool plans for the second and each subsequent resubmittal will be \$263.68.
5. Additional Construction Inspection – The fee for an additional construction inspection for the fourth and each subsequent construction inspection shall be \$263.68.
6. Alterations – When the Permit to Construct is for only the alteration of an existing public swimming pool the fee shall be \$235.87 per item.

### B. ORGANIZED CAMPS

1. The fee for plan review and the permit to construct or remodel food facilities operating within an organized camp shall be equal to the amount identified in section II.C. of this resolution for the square footage of the areas being constructed or remodeled.
2. The fee for the construction of general use pools operating within an organized camp shall be equal to the amount identified in section II.A.1. of this resolution for the square footage of the pool surface area.
3. The fee for the construction of a special use pool operating within an organized camp shall be equal to the amount identified in section II.A.2. of this resolution.

4. The fee for the re-surfacing or alteration of a general use pool, or special use pool operating within an organized camp, shall be equal to the amount identified in section II.A.3. of this resolution.
5. In addition to the fee required in 6. below, the plan review fee for the construction or remodel of buildings and structures used or intended for sleeping purposes and shower and toilet facilities within an organized camp shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that minimum of two hours shall be charged for each plan review.
6. In addition to the fee charged in items 1 through 5 above for the Environmental Health Division plan review of organized camps for compliance with the Health and Safety Code, the fee for structural plan check by the Building and Safety Division of the Ventura County Resource Management Agency, of the construction or remodel of all other structures and buildings within an organized camp shall be equal to the amount identified in the Ventura County Building and Safety Fee Schedule as most recently established by the Board of Supervisors for the type of construction or remodel proposed.

C. FOOD FACILITIES

1. The fee for plan review and a permit to construct for each food facility that is a permanent food facility or satellite food service shall be based upon the square footage of areas being constructed or remodeled as follows:

<u>Floor Space</u>	<u>Fee</u>
1,999 sq. ft. or less	\$1,253.51
1,999 sq. ft. or less, prepackaged food only	\$875.50
2,000 sq. ft. or more	\$2,689.33
2,000 sq. ft. or more, prepackaged food only	\$1,905.50

Parking spaces and seating areas in walk-in theaters and auditoriums shall not be included in the computation of square footage.

2. When the plan review consists of one or more of the following activities, the fee for each shall be \$285.31:
  - a. reviews of a Host Facility or a Catering Operation;
  - b. replacement of existing equipment, installation of new equipment, excluding exhaust hoods;
  - c. addition or replacement of a walk-in refrigerator/freezer unit; and
  - d. construction of customer toilet facilities.
3. Plan Resubmittal – The fee for resubmittal of food plans for the second and each subsequent resubmittal will be \$263.68.
4. Additional Construction Inspection – The fee for an additional construction inspection for the fourth and each subsequent construction inspection shall be \$263.68.

### III. PLAN REVIEW FEES

#### A. ALL OTHER FACILITIES

Except as otherwise provided in this section, the plan review fee for all other facilities where a Permit to Construct is not required shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one-half hour shall be charged for each plan review.

#### B. ADJUNCT FOOD FACILITY AND FOOD FACILITY THAT HANDLES ONLY PREPACKAGED, NOT POTENTIALLY HAZARDOUS FOOD

The fee for each adjunct food facility and food facility that handles only prepackaged, not potentially hazardous food is \$114.33.

#### C. MOBILE FOOD FACILITY TYPE 1, 2, 3/MOBILE SUPPORT UNIT

The fee for each mobile food facility and mobile support unit is \$622.12.

#### D. MOBILE FOOD FACILITY TYPE 4

The fee for each mobile food facility type 4 is \$801.34.

### IV. APPLICATION FOR, AND PERMIT TO OPERATE FEES - REGULAR TERM

Fees required by Ventura County Ordinance Code sections 4606 and 4607 for the issuance of a regular term Permit to Operate, are as follows:

A. ORGANIZED CAMP FEES

The fee for each organized camp is \$644.78 plus an additional fee of \$385.22 for each food facility and \$191.58 for each public swimming pool at the camp site. The fee shall be in lieu of any other food facility fee or public swimming pool fee established by this resolution for any food facility or pool at the camp site.

B. PUBLIC SWIMMING POOL FEES

1. The fee for each public or public school swimming pool up to 3000 sq. ft. surface area is \$367.71 for the first pool and \$186.43 for each additional pool at the same assessor parcel number.
2. The fee for each public or public school swimming pool greater than 3000 sq. ft. surface area is \$590.19 for the first pool and \$186.43 for each additional pool at the same assessor parcel number.

C. MESSAGE BUSINESS FEE

The fee for each massage business location is \$265.74.

1. FOOD FACILITY FEES

1. Adjunct Food Facility – The fee for each adjunct food facility shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling, portioning, packaging, or selling bulk non-potentially hazardous foods as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	\$65.92
\$1,000 or more sq. ft.	\$143.17

2. Bakery – The fee for each bakery shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling, packaging, or selling of bakery items.

<u>Floor Space</u>	<u>Fee</u>
1 through 1,999 sq. ft.	\$508.82
2,000 sq. ft. or more	\$530.45

3. Bakery Section – The fee for each bakery section within a permanent food facility is \$179.22, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
4. Bar – The fee for each bar shall be based upon the indoor seating capacity, plus any outdoor seating if the outdoor capacity is greater than 10 seats:

<u>Seating Capacity</u>	<u>Fee</u>
1 through 24	\$223.51
25 through 49	\$288.40
50 through 99	\$331.66
100 or more	\$421.27

5. Bar Section – The fee for each bar section within or on the premises of a permanent food facility is \$186.43, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
6. Catering Operation – The fee for each catering operation shall be \$186.43.
7. Certified Farmers' Market – The fee for the application and permit processing for each (new) certified farmers' market is \$573.71.
  - a. The fee for a permit to operate for each Certified Farmers' Market is \$1,208.19.
8. Commissary – The fee for each commissary shall be based upon the number of mobile food facilities, mobile support units, or vending machines serviced as follows:

<u>Units Serviced</u>	<u>Fee</u>
1 through 2	\$111.24
3 through 10	\$223.51
11 through 24	\$288.40
25 through 39	\$520.15

40 through 59	\$666.41
60 or more	\$786.92

The foregoing fee is in addition to any other Permit to Operate fees that may be applicable to the units serviced by the commissary.

9. Community Event Organizer Event Permit – The fee paid by each community event organizer to obtain a permit for a community event shall be determined in accordance with the following schedule:

Fee Category	Single-day Event	Multi-day Event
1-5 TFFs	\$277.07	\$445.99
6-20 TFFs	\$437.75	\$602.55
Over 20 TFFs	\$643.75	\$808.55

- a. The annual Community Event Organizer Event Permit fee for a Certified Farmers' Market is \$644.78 where 1-5 TFFs operate and \$810.61 where 6 or more TFF-1 operate.
  - b. The annual Community Event Organizer Event Permit fee for the Ventura County Fair is \$1,481.14.
  - c. Any non-profit charitable organization operating as a community event organizer shall receive a full waiver of the community event fee that would otherwise be charged, provided both of the following requirements are met:
    1. At least one member of the non-profit charitable organization maintains an active Temporary Food Facility/Community Event Certificate of Training issued by the Environmental Health Division; and this member is available at the event.
    2. The application for the community event must be received by the Environmental Health Division at least 30 days prior to the operation of any food facility at the event that is the subject of the application.
10. Cottage Food Operation
- a. The initial registration fee for a Cottage Food Operation Class A is \$202.91.
  - b. The annual registration renewal fee for a Cottage Food Operation Type A is \$101.97.

- c. The annual permit fee for a Cottage Food Operation Class B is \$293.55.
- 11. Delicatessen Section – The fee for each delicatessen section within a permanent food facility is \$186.43, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
- 12. Farm Stand – The fee for each farm stand is \$288.40.
- 13. Fish/Seafood Section – The fee for each fish/seafood section within a permanent food facility is \$87.55, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
- 14. Fishermen's Market – The fee for each fishermen's market is \$573.92.
- 15. Food Court Common Facilities – The fee for each food court common facilities is \$412.
- 16. Food Demonstrator
  - a. The fee for each food demonstrator that distributes prepackaged food products is \$223.51.
  - b. The fee for each food demonstrator that prepares food for distribution is \$414.06.
- 17. Food Warehouse – The fee for each food warehouse is \$443.93.
- 18. Frozen Yogurt/Ice Cream Section – The fee for each frozen yogurt/ice cream section within a permanent food facility is \$87.55, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
- 19. Host Facility – The fee for each host facility is \$275.
- 20. Independently Operated Food Area – The fee for each independently operated food area within a permanent food facility is \$186.43, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.
- 21. Limited Service Charitable Feeding Operation – The initial and annual registration fee for each limited service charitable feeding operation is \$421.27.
- 22. Liquor Store – The fee for each liquor store shall be based on the square footage of the floor space utilized for the maintenance, use, and operation for the purpose of storing, handling or selling of food

and beverages as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$310.03
500 through 999 sq. ft.	\$356.38
1,000 through 1,999 sq. ft.	\$387.28
2,000 through 3,999 sq. ft.	\$501.61
4,000 or more sq. ft.	\$877.56

23. Market – The fee for each market shall be based upon the square footage of the facility as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 499 sq. ft.	\$443.93
500 through 999 sq. ft.	\$599.46
1,000 through 1,999 sq. ft.	\$620.06
2,000 through 2,999 sq. ft.	\$839.45
3,000 through 3,999 sq. ft.	\$909.49
4,000 through 4,999 sq. ft.	\$1,253.51
5,000 through 9,999 sq. ft.	\$1,319.43
10,000 through 19,999 sq. ft.	\$1,375.05
20,000 through 29,999 sq. ft.	\$1,530.58
30,000 through 39,999 sq. ft.	\$1,909.62
40,000 sq. ft. or more	\$2,281.45

24. Meat Section – The fee for each meat section within a permanent food facility is \$186.43, which is in addition to any other Permit to Operate fees applicable to that permanent food facility.

25. Mobile Food Facilities



- a. The fee for each mobile food facility/type 1 is \$223.51.
  - b. The fee for each mobile food facility/type 2 is \$316.21.
  - c. The fee for each mobile food facility/type 3 is \$421.27.
  - d. The fee for each mobile food facility/type 4 is \$537.66.
26. Mobile Support Unit – The fee for each mobile support unit is \$537.66.
  27. Open-Air Barbecue Facility/Outdoor Wood-Burning Oven – The fee for each open-air barbecue facility or outdoor wood-burning oven is \$143.17, which is in addition to any other Permit to Operate fees applicable to the food facility operating it.
  28. Produce Stand – The fee for each produce stand is based upon the square footage of the floor surface of the stand and any appurtenant structures where food is stored as follows:

<u>Floor Space</u>	<u>Fee</u>
1 through 999 sq. ft.	\$288.40
1,000 sq. ft. or more	\$387.28

29. Push Cart – The fee for each push cart shall be \$55.62.
30. Remote Storage Facility – The fee for each remote storage facility is \$186.43, which is in addition to any other Permit to Operate fees applicable to the permanent food facility it serves.
31. Restaurant – The fee for each restaurant shall be based upon the indoor seating capacity, plus any outdoor seating if the outdoor capacity is greater than 10 seats:

<u>Seating Capacity</u>	<u>Fee</u>
1 through 49	\$628.30
50 through 149	\$927.00
150 or more	\$1,133.00

The seating capacity of restaurants which serve food exclusively or primarily for consumption off the premises or which do not have identifiable seats shall be determined by dividing by 25 the total

square footage of the facility. The foregoing fee is in addition to any other Permit to Operate fees that may be applicable to an independent food production operation or a commissary within the restaurant premises.

32. Restricted Food Service Facility – The fee for a restricted food service facility is \$537.66.

33. Satellite Food Service

- a. The fee for each satellite food service that handles prepackaged potentially hazardous food or conducts food preparation is \$421.27.
- b. The fee for each satellite food service that offers only prepackaged non-potentially hazardous food is \$186.43.

34. Swap Meet Prepackaged Food Stand – The fee for each swap meet prepackaged food stand is \$223.51.

35. Temporary Food Facility (TFF) – The fee for a permit to operate each TFF shall be based on the types of foods that are prepared and/or offered to the public pursuant to the following schedule:

a. Fees

- 1. The fee for a TFF-1 shall be \$124.63 per event.
- 2. The fee for a TFF-2 shall be \$65.92 per event.
- 3. The annual fee for each annual TFF-1 shall be \$421.27.
- 4. The annual fee for a TFF-2 shall be \$223.51.

- b. A non-profit charitable organization operating a non-profit charitable TFF within the limitations described in Health and Safety Code section 114332.1 shall receive a full waiver of the TFF fee that would otherwise be charged provided the following requirements are met:

- 1. At least one member from the non-profit charitable organization maintains an active Temporary Food Facility/Community Event Certificate of Training issued by the Environmental Health Division, and this member is available at the event.
- 2. The application for the TFF must be included with the community event organizer event application and submitted to the Environmental Health Division at least 30 days prior to the operation of the TFF at the community event.

- c. All other applications for a TFF must be included with the community event organizer event application and submitted to the Environmental Health Division at least 30 days prior to the operation of the TFF at the community event.

36. Vending Machine – The fee for each vending machine is \$37.08.

37. Ventura County Fair Food Preparation Vendor – The fee for a Ventura County Fair Food Preparation Vendor is \$291.49.

#### V. PERMIT TO OPERATE-SHORT TERM

The fee required by Ventura County Ordinance Code section 4608 for a short-term Permit to Operate shall be an amount equal to 50 percent of the fee for the corresponding regular-term Permit to Operate, or an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist III classification, whichever amount is larger.

#### VI. LATE PAYMENT FEE

The late payment fee required by Ventura County Ordinance Code section 4608, subdivision (a), to be paid in conjunction with the late renewal of a regular-term Permit to Operate, shall be as follows:

- A. No late payment fee shall be imposed if the renewal fee is paid
  - 1. before the expiration date of the permit being renewed;
  - 2. after the expiration date but before the Director has sent a bill for the regular renewal fee; or
  - 3. after the expiration date but within 30 calendar days after the Director has sent such bill.
- B. If the regular renewal fee is paid after the expiration date but within 31 to 60 calendar days after the Director has sent a bill for the regular renewal fee, the late payment fee shall be equal to 10 percent of the regular renewal fee.
- C. If the regular renewal fee is paid after the expiration date and more than 60 calendar days after the Director has sent a bill for the renewal fee, the late payment fee shall be an amount equal to 30 percent of the regular renewal fee.

#### VII. REPLACEMENT FEE

The fee required by Ventura County Ordinance Code section 4611 for the issuance of each replacement permit or sticker is \$28.84.

VIII. TRANSFER FEE

The fee required by Ventura County Ordinance Code section 4612 for each transfer of a Permit to Operate is \$28.84.

IX. CONSULTATION, INSPECTION, OR REPORT PREPARATION SERVICES FEE

The fee for consultation, or inspection services, or the preparation of any report not otherwise provided for in this resolution shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of two person-hours shall be charged for each inspection.

X. HACCP FEE

The fee for each HACCP inspection shall be an amount equal to the contract hourly rate as established annually by the Board of Supervisors for the Environmental Health Specialist IV classification multiplied by the number of person-hours or fraction thereof expended by the Environmental Health Division in providing such services; provided that a minimum of one person-hour shall be charged for each inspection.

XI. NON-COMPLIANCE INSPECTION FEE

The fee for each non-compliance inspection shall be \$202.91.

XII. OPERATION WITHOUT A PERMIT FEE

When the Environmental Health Division determines a facility is operating without the required permit, the initial fee to obtain the required permit shall be three times the cost of the associated permit.

**BE IT FURTHER RESOLVED AND DETERMINED** by the Board that the fees herein comply with state law, including the aforementioned statutes. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the

County agencies involved in the calculations and are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** by the Board that the resolution adopted May 15, 2018, is repealed effective July 1, 2019, except section II (Permit to Construct Fees) and section III (Plan Review Fees), which shall be repealed effective on the 60th day after the date of adoption this resolution.

**BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** by the Board that this resolution is hereby adopted, and the fees herein shall become operative on July 1, 2019, except section II (Permit to Construct Fees) and section III (Plan Review Fees), which shall become operative on the 60th day after the date of adoption of this resolution.

On motion by Supervisor Parks, seconded by Supervisor Long, and duly carried, the foregoing resolution was passed and adopted on May 21, 2019.

  
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California.



By   
Deputy Clerk of the Board

RESOLUTION NO. 19-40 ATTACHMENT 4

RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING FEES FOR THE ENFORCEMENT AND ADMINISTRATION OF  
THE VENTURA COUNTY FLOODPLAIN MANAGEMENT ORDINANCE

**WHEREAS**, Ventura County Ordinance No. 4521 provides that a schedule of fees for services performed in the enforcement and administration of the Ventura County Floodplain Management Ordinance shall be adopted by resolution of the Board of Supervisors of the County of Ventura ("Board"); and

**WHEREAS**, the Board last adopted a schedule of fees by resolution dated May 15, 2018 (the "May 15, 2018 Resolution"); and

**WHEREAS**, the proposed schedule of fees is consistent with the Board's policy of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board as follows:

1. The May 15, 2018 Resolution is repealed effective on the 60th day following the date of adoption of this resolution.
2. The attached Schedule A entitled "Fees for Floodplain Management Services" is consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.
3. This resolution is hereby adopted, and the attached schedule shall become operative on the 60th day following the date of adoption of this resolution.

On motion of Supervisor Parks, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 21, 2019.

[Signature]  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,  
Clerk of the Board of  
Supervisors, County of Ventura

By [Signature]

Deputy Clerk of the Board



**PROPOSED FY-2019-20  
FEES FOR FLOODPLAIN MANAGEMENT SERVICES**

<b>ITEM #</b>	<b>ITEM</b>	<b>DEPOSIT (Actual cost to be Billed)</b>	<b>FIXED FEE</b>	<b>INVESTIGATION/ PROCESSING FEE</b>
1.	Floodplain Permit Residence & Detached Garage (B&S Providing Plan Check Services)	\$520		
2.	Floodplain Permit Non Residence & Floodproof Certificate and Inspection	\$1,160		
3.	Annual Floodplain Permit Ag and Non-Ag	\$1,560		
4.	Floodplain Permit Time Extension Residence and Nonresidence	\$520		
5.	Flood Elevation Certificate Review & Inspection  Review Only	\$745  \$455		
6.	Flood Zone Determination Letter		\$230	
7.	Review & Processing for a CLOMR, LOMR Submittal to FEMA	\$5,660		
8.	Flood Zone Clearance		\$355	
9.	Floodplain Violation Fee			Actual cost based on investigation time by staff
10.	Record or Release of Notice of Flood Hazard or Floodplain Violation		\$455	
11.	Hollywood Beach/Silver Strand Flood Drainage Determination		\$355	

**PROPOSED FY-2019-20  
FEES FOR FLOODPLAIN MANAGEMENT SERVICES**

<b>ITEM #</b>	<b>ITEM</b>	<b>DEPOSIT (Actual cost to be Billed)</b>	<b>FIXED FEE</b>	<b>INVESTIGATION/ PROCESSING FEE</b>
12.	Floodplain Permit - Fast Track	\$1,310		
13.	Floodplain Dev Permit Simple Projects w/Flood Proof Cert		\$545	
14.	General Meeting Request (Per Hour)		\$330	
15.	Wave Run Up Study Review	\$990		
16.	Sea Wall Review New Wall or Repair	\$1,305		
17.	50% Substantial Improvement Review Includes Permit or Clearance	\$620		
18.	LOMR-F or CLOMR-F Includes Inspection	\$1,430		
19a.	Preliminary Design Assessment or Special Site Inspection	\$395		
19b.	Preliminary Design Assessment Subsequent Review (Per Hour)	\$330		

NOTES If billed fees and charges are not paid within 30 days of billing, a penalty charge of 5% of the unpaid balance will be added to the balance due. Each month thereafter, an interest charge of 2% of the unpaid balance will be added and compounded until the bill is paid in full.

The Director of the Public Works Agency or designee ("Director") may waive all or a portion of these late payment penalties and interest charges ("late fees") under the following circumstances: 1) any late fees waived are incurred on other fees imposed pursuant to this schedule which are due and payable; 2) the Director and the debtor execute an agreement, subject to County Counsel review, to settle the past due account; and 3) the amount of late fees waived is equitable and appropriate considering the reasons the debtor failed to pay the fees on time and the County's policy of recovering costs incurred in connection with Floodplain Management Services.



RESOLUTION NO. 19-41

ATTACHMENT 5

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING FEES FOR GRADING PERMITS AND GRADING PLAN REVIEW  
PURSUANT TO THE VENTURA COUNTY BUILDING CODE**

**WHEREAS**, Ventura County Building Code, Appendix J Grading, Section J104.3 Grading Permit Fees, provides that grading permits and grading plan review fees shall be as set forth in schedules enacted by the Board of Supervisors of the County of Ventura ("Board"); and

**WHEREAS**, by resolution dated May 15, 2018 (the "May 15, 2018 Resolution"), the Board established a schedule of fees for grading permits and grading plan reviews; and

**WHEREAS**, the fees established by the May 15, 2018 Resolution should be adjusted in order to reflect changes in the costs of the services to which they pertain; and

**WHEREAS**, the proposed schedule of fees is consistent with the Board's policy of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The May 15, 2018 Resolution is repealed effective July 1, 2019.
2. The attached Schedule A is consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.
3. This resolution is hereby adopted, and the attached schedule shall become operative on July 1, 2019.

On motion of Supervisor Parks, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 21, 2019.

  
\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS,  
Clerk of the Board of Supervisors,  
County of Ventura,  
State of California.

By Jon Gaines  
Deputy Clerk of the Board

**PROPOSED FY 2019-20  
FEES FOR GRADING PERMITS & INSPECTION SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program¹	FIXED FEE	INVESTIGATION/ PROCESSING FEE
1a.	Grading Permit Plan Check Fixed Fee & Fee Deposit  Up to 500 Cubic Yards or more (3 Plan Reviews)	\$4,775	Yes		
1b.	Over 500 Cubic Yards or more (Complex)	\$5,375	Yes		
2a.	Grading Permit Inspection Deposit  Up To 500 Cubic Yards (small project)	\$5,330			
2b.	Over 500 Cubic Yards (Complex)	\$7,785			
3.	Additional Grading Plan Check Fee or Fee Deposit	\$575			
4.	Grading Permit Time Extension Deposit	\$725			
5.	Grading Permit- Temporary Stockpile	\$2,535	No		
6.	Grading Permit - Agriculture and Oil Field Grading	\$3,745	No		
7.	Remove and Recompect Grading Permit	\$1,885	No		
8.	Unauthorized Grading Fee				Actual cost based on investigation time by staff
9.	Notice of Uncertified Fill Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech I - 1.0 hour \$455	
10.	Release of Notice of Uncertified Fill Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech I - 1.0 hour \$455	
11.	Record or Release of Notice of Grading Non-Compliance Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech I - 1.0 hour \$455	
12.	Record or Release of Notice of Violation Fee			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech I - 1.0 hour \$455	
13.	Research of Completed Project Files Fee				In Accordance with the Board of Supervisors Policy for Photocopying and Research

**PROPOSED FY 2019-20**  
**FEES FOR GRADING PERMITS & INSPECTION SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program¹	FIXED FEE	INVESTIGATION/ PROCESSING FEE
14a.	Categorical Exemption Environmental Processing	\$455		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Eng Tech I - 1.0 hour \$455 plus required filing fee with Recorder and California Fish and Wildlife filing fee	
14b.	Discretionary Grading Permit and CEQA processing	\$8,190	No		Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
15.	Board of Supervisors Appeal Fee for Grading Permit, Environmental Document, or a Decision of the Building Official	\$4,065			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
16a.	Geotechnical Report Review Initial Review w/One Follow-Up	Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 3.0 hours Eng Tech I - 1.5 hour \$1,415 (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 3.0 hours Eng Tech I - 1.5 hour \$1,415	
16a.	(Continued) Subsequent Review (each subsequent review or special meeting)	Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours \$315 (complicated due to scope)		Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours \$315	
16b.	Fast Track Geotechnical Report Review Initial Review w/One Follow-Up			Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 5.0 hours Eng Tech I - 1.5 hour \$1,715	
16b.	(Continued) Subsequent Review (each subsequent review or special meeting)			Based on Board Approved Service Rates: Engineering Mgr. III- 0.5 hours Engineering Mgr. II- 0.5 hours \$315	

**PROPOSED FY 2019-20**  
**FEES FOR GRADING PERMITS & INSPECTION SERVICES**

ITEM #	ITEM	DEPOSIT (Actual cost to be Billed)	Qualifies for Pay as You Go Plan Check Program <sup>1</sup>	FIXED FEE	INVESTIGATION/ PROCESSING FEE
17	Geohazard Site Inspection Deposit	\$1,045			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
18	Fast Tracking Single Lot Grading  (Not for Complex Grading Projects or Multiple Pads)		No	Based on Board Approved Service Rates:  Engineering Mgr. III- 2.0 hours Engineering Mgr. II - 14.0 hours Engineer Tech I - 4.5 hours \$5,405	
19	Special Coordination Deposit Includes creating agreements for property transfers, compliance agreements, post BMP inspections, special plan reviews by other entities (Transportation Department and Watershed Protection District), review and coordination of Water Availability Letters	\$1,235			Actual Costs (including overhead) to County. If costs exceed deposit, additional deposits shall be made as required.
20	Late Payment Charge & Appeal of Charges				If billed fees and charges are not paid within 30 days of billing, a penalty charge of 5% of the unpaid balance will be added to the balance due. Each month thereafter, an interest charge of 2% of the unpaid balance will be added and compounded until the bill is paid in full. The Director of the Public Works Agency or designee ("Director") may waive all or a portion of these late payment penalties and interest charges ("late fees") under the following circumstances: 1) any late fees waived are incurred on other fees imposed pursuant to this schedule which are due and payable; 2) the Director and the debtor execute an agreement, subject to County Counsel review, to settle the past due account; and 3) the amount of late fees waived is equitable and appropriate considering the reasons the debtor failed to pay the fees on time and the County's policy of recovering costs incurred in connection with grading permits and inspections.
21	General Meeting Requests And Subpoena Deposit Rate is based on a minimum of one hour charge for the meeting or attendance in court or a deposition. Should the meeting take longer than one hour the Applicant will be responsible for paying for the additional time rounded to the nearest half hour			Based on Board Approved Service Rates: Engineering Mgr. III Engineering Mgr. II Sr. Public Wks Insp Public Works Inspector II/III Eng Tech I/II	
22a.	Preliminary Design Assessment	\$480		Based on Board Approved Service Rates: Engineering Mgr. III- 1.0 hours Engineering Mgr. II- 0.5 hours	
22b.	Water Will Serve Letter Processing	\$65		Based on Board Approved Service Rates: Eng Tech I -0.5 hours	

1. Pay as You Go Plancheck Program allows for the Deposit to be paid on a per plan check basis equivalent to the percentages of the total deposit:

1st Plancheck Deposit: 54%, 2nd Plancheck Deposit: 32%, 3rd Plancheck Deposit: 14%. Applicant will be required to sign the Grading Permit Plan Check and Processing Deposit Agreement.

RESOLUTION NO. 19-42

EFFECTIVE JULY 1, 2019

**RESOLUTION OF THE BOARD OF SUPERVISORS  
ESTABLISHING RENTS, FEES, AND INSURANCE REQUIREMENTS  
FOR THE COUNTY HARBOR DEPARTMENT  
AND DELEGATING AUTHORITY FOR EXECUTION  
OF CERTAIN AGREEMENTS SUBJECT TO SPECIFIED GUIDELINES**

THE VENTURA COUNTY BOARD OF SUPERVISORS HEREBY ORDERS AND RESOLVES THE FOLLOWING:

I. RENTS, FEES, AND INSURANCE REQUIREMENTS.

The Rents, Fees, and Insurance Requirements prescribed in the attached Schedule A are hereby approved and adopted, and all prior inconsistent schedules are repealed as of the effective date of this resolution.

II. AUTHORIZATION TO EXECUTE.

The Director of the County of Ventura Harbor Department or his or her designee is authorized to execute on behalf of the County of Ventura (County): Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Concession Agreements, Extensions, Amendments, Consents, Notices of Default and Notices of Intent to Terminate Leases, Subleases, Licenses and other agreements, Notices to Quit and Reimbursement Agreements for Cost Recovery as are hereinafter defined and in accordance with the provisions of the attached schedule.

A. DEFINITIONS.

1. LEASE or SUBLEASE. A conveyance of real property rights for occupancy or use of land, improvements, or a combination thereof. Under this authority, the term shall not exceed five (5) years, including options to extend. Examples: leasing of land for improvements, leasing of a building or portion of a building to tenant or concessionaire.
2. LICENSE. A conveyance of personal rights for occupancy or use of property under this authority, limited to a five (5) year term.
3. PERMIT. A personal right to occupy or use property under this authority, limited to a maximum term of one (1) year. A Permit may be extended subject to termination pursuant to a thirty (30)-day Notice of Termination.

4. SPECIAL USE/ACTIVITY PERMIT. A personal right to occupy, use or conduct a specified activity, limited under this authority to a maximum of seven (7) days.
5. CONCESSION AGREEMENT. An agreement to operate a County-supported business on County property.
6. EXTENSION, AMENDMENT, CONSENT, NOTICE OF DEFAULT, NOTICE OF INTENT TO TERMINATE AND NOTICE TO QUIT.
  - a. Extension is a continuation of an existing agreement approved by the Board of Supervisors (Board) without change, or limited to changes authorized by this authority, but in no event may the Extension extend the term beyond the maximum term set forth in this authority for the applicable agreement.
  - b. Amendment is a change of one or more of the terms, conditions, or covenants consistent with authorized terms and amounts specified in Board-approved rent and fee schedules.
  - c. Consent is approval of an action described in a term, condition, or covenant in an existing agreement approved by the Board made subject to "County approval" or similar language. Examples include consent to subleases and assignments of lease. The Harbor Director may issue a Consent after determining that there has been proper compliance with the terms, conditions and covenants of the agreement.
  - d. Notice of Default is a notice by which the Harbor Director, or his or her authorized representative, gives written notice that a breach or default has occurred and gives specific instructions and timelines on how the breach or default must be cured.
  - e. Notice of Intent to Terminate is a notice by which the Harbor Director, or his or her authorized representative, gives written declaration of intent to terminate pursuant to a breach or default. On a Board-approved agreement, the Harbor Director shall obtain the approval of the Board prior to terminating the agreement. Agreements approved by the Harbor Director pursuant to this authority may be terminated by the Harbor Director.
  - f. Notice to Quit is a notice by which the Harbor Director, or his or her authorized representative, gives written notice that a tenant is to vacate the premises, whether due to a breach or default of the Lease, due to the expiration of the term of the Lease or pursuant to the terms of the Lease (such as a month-to-month tenancy).

7. REIMBURSEMENT AGREEMENTS FOR COST RECOVERY. An agreement setting forth a deposit amount and a cost recovery mechanism for services to be provided to lessees or potential lessees. Example – lease amendments, permit processing.

a. Deposit – Cash deposits are submitted and hours billed against these deposits based on actual staff time expended (with the exception of the Harbor Director's first 100 hours), with no billing limit. Billings are based on the work hours expended multiplied by the current hourly rate established by the Board or, in the case of outside consultants, the actual hours and rate billed. Should final costs be less than the amount of the deposit, the remaining deposit will be refunded. Should final costs exceed the deposit, the depositor will be invoiced for the balance due pursuant to the Reimbursement Agreement accompanying the deposit. Only rarely would the deposit be equal to the actual cost.

8. SECURITY DEPOSIT. All tenants or licensees shall provide the County with, and at all times maintain, a Security Deposit in an amount prescribed by the Lease or License covering such property or, if there is no Lease or License, by this resolution. For Leases, said amount shall be based on rent adjusted periodically; for Licenses, said amount shall be equal to one (1) month's license fee. Public entities governed by the Board shall be exempt. Said deposit shall be placed in a County trust account or place of safekeeping and shall guarantee the tenant's or licensee's full and faithful performance of all terms and conditions of the Lease or License. The following forms of deposit are acceptable: Cash, time certificate of deposit (CD), irrevocable letter of credit, and assigned savings passbook.

- B. PREPARATION. The Licenses, Permits, Special Use/Activity Permits, Concession Agreements, Amendments, Notices of Default, Notices of Intent to Terminate and Notices to Vacate shall be prepared by the Harbor Department subject to review and approval by County Counsel.

- C. BACKGROUND DETERMINATION AND GUIDELINES. No agreement will be executed under the authority of this resolution if the County Executive Officer or the Director of the Harbor Department determines that:

1. The proposed use or occupancy is in conflict with official or certified plans for development and/or federal, state or local laws;
2. The other party(s) to a proposed agreement has a reputation, character, or background which could be detrimental to the County's interest; or

3. Such other party(s) does not have technical knowledge, management ability, or financial capability to fulfill the purpose and provisions of the agreement.

D. RENTAL POLICY. It shall continue to be Harbor Department's policy to require tenants or users of Harbor property to pay rents established by Board-approved Rent and Fee Schedules; however, the Harbor Director may determine that certain special services including labor, materials, and public relations/advertising may be accepted in lieu of cash payment of rent where consistent with this authority and applicable law and approved by County Counsel as to legal form. Public agencies may request in writing a waiver of fees, which may be approved at the discretion of the Harbor Director.

E. POLICY SETTING AGREEMENTS. Any transaction authorized by this Resolution that is considered policy setting in the opinion of the County Executive Officer or the Harbor Director shall be submitted to the Board for approval and execution.

III. AUTHORIZATION TO ESTABLISH AND MODIFY RATES.

The Harbor Director is hereby granted authority to determine the appropriate previously approved rate to be applied to a new revenue source, not specifically provided for in an agreement, e.g., determining whether rent for a new business should be calculated at the rental rate for "miscellaneous," "all other sources permitted," or "any other source not permitted." In addition, the Harbor Director is authorized to increase or decrease slip rates annually in such amount so as not to exceed the average actual rates per linear foot of privately operated west channel marinas and to achieve these rates without excessive annual increases.

IV. CALCULATION OF FEES.

The fees set forth in the attached Schedule A are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the Harbor Department and are incorporated herein by reference.




The foregoing resolution, including the attached Rent and Fee Schedule, is passed, approved, and adopted by the Board of Supervisors on May 21, 2019, supersedes all previous Harbor fee resolutions and is effective on July 1, 2019.

Date: 5/21/19

By:   
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,  
Clerk of the Board of Supervisors  
County of Ventura, State of California



By:   
Deputy Clerk of the Board

## CHANNEL ISLANDS HARBOR DEPARTMENT

### RATE AND FEE SCHEDULE

#### I. COUNTY-OWNED MARINAS

No vessel shall be allowed to remain as tenant in an assigned boat slip on either the Small Boat or Commercial Fishing Marinas or guest dock facilities without having first registered with the Harbor Director, or the Director's representative, and having obtained a valid permit or License Agreement as required and having paid the fees as set forth below:

##### A. BOAT STORAGE

###### 1. Guest Boat Docking Fee (Overnight)

- a. Vessels utilizing the guest slips shall be assessed current overnight charges of \$1.55 per ft./night with a minimum fee of \$38.50. Slip fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.
- b. Vessels with excessive beams or appurtenances will be charged for all spaces encumbered.
- c. Guest docks are intended to accommodate boat owners/operators en route to or from their homeports or marinas. Maximum berthing shall be limited to ten (10) days within a thirty (30) day period. Unoccupied vessels authorized by the Director to be stored at the guest dock longer than ten (10) days shall provide proof of vessel insurance with minimum limits of \$100,000 naming the County of Ventura as additional insured (see Exhibit A). Unoccupied vessels authorized by the Director to stay longer than the ten (10) day stay shall pay daily storage rate of \$1.80 per ft./day. Fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.
- d. Slip License Agreement (Month-to-month)

Slip licensees in either the Small Boat or Commercial Fishing Marinas will be required to execute a month-to-month license agreement, provide vessel liability insurance with a minimum limit of \$100,000 naming the County of Ventura as additional insured (see Exhibit A). Monthly slip fees are as follows:

Small Boat Marina		\$290.00
Commercial Fishing Marina	Commercial	\$14.00 per ft.
	Recreational	\$15.00 per ft.
CISCO – County Slips	Commercial	\$14.00 per ft.
	Recreational	\$15.00 per ft.
Fisherman's Wharf	Commercial	\$14.00 per ft.
	Recreational	\$15.00 per ft.

Monthly slip fees are subject to change upon the discretion of the Harbor Director in accordance with Section III of the Rate and Fee Resolution.

## Schedule A

The monthly fee does not include any possessory interest tax, which is the responsibility of the individual licensee.

a. Security Deposit

Tenants shall provide the Harbor Department with and thereafter maintain refundable cash deposits in an amount equal to the sum of the following:

- (1) One month's rent in effect at the time of initial license sign-up.
- (2) Late Fee: 10% of the unpaid balance, monthly.
- (3) Key Card Fee: A non-refundable fee will be required for each issued key card

Security deposits are refundable upon termination of the license reduced if applicable, by any amount applied to the tenant's unpaid rent.

2. Waiting List Fee

A waiting list will be established when required and maintained by the Harbor Department. Placement on the list will be on a first come, first served basis. A deposit equal to one month's rent is required. An applicant may remove their name from the list upon written request. Said deposit shall be returned less administrative processing fee of \$27.00.

B. BOAT RESIDENCE PERMIT

Permit granted for up to one year to reside aboard a vessel in the Harbor. The annual permit fee is \$175.00.

## II. COMMERCIAL ACTIVITY PERMIT

No person or business entity other than the current lessee or licensee shall sell or publicly solicit the sale of merchandise, conduct or operate a business or service for hire or compensation, or advertise or solicit business or utilize Harbor land or water area upon property under the jurisdiction of the Channel Islands Harbor Department unless a permit is first obtained from the Harbor Director or his or her designee. The permit holder will perform permitted activities only in those areas designated on the permit. To qualify for a Commercial Activity Permit, the following is required:

A. PERMIT FEE

- |                  |          |
|------------------|----------|
| 1. Daily Permit  | \$120.00 |
| 2. Annual Permit | \$265.00 |

B. A CERTIFICATE OF INSURANCE naming the County of Ventura as additional insured with coverage specified in Exhibit A.

C. PERMIT ID CARD DEPOSIT

ID cards will be issued to Annual Permit holders. A \$28.00 deposit shall be collected on all issued ID cards, which is refundable when returned.

D. EVIDENCE of the applicable City business license.

**III. SPECIAL USE PERMIT**

No person or business entity shall conduct any commercial filming, photography, or demonstrations upon property under the jurisdiction of the Channel Islands Harbor Department without first obtaining a permit from the Harbor Director or his or her designee. To qualify for a Commercial Film, Photography Permit, the following is required:

**A. PERMIT FEE (Daily)**

- |                                    |                   |
|------------------------------------|-------------------|
| 1. TV, Movie or Commercial Filming | \$ 750 - \$5,000  |
| 2. Commercial Photographing        | \$ 150 - \$1,500  |
| 3. Commercial Demonstrations       | \$ 150 - \$1,500  |
| 4. Private Events (weddings, etc.) | \$ 325 - \$1,000. |

Certificate of insurance naming the County of Ventura as additional insured with coverage as specified in Exhibit A.

**B. SECURITY/CLEAN-UP DEPOSIT** equal to the per-day fee may be required if determined by the Harbor Director to be justified by the planned activity.

Note: (a) Maximum permit term is seven (7) days including set-up and disassembly time, without advance approval of the Harbor Director or his or her designee.

(b) Activity on leased property requires a County Permit. Distribution of the fee will be negotiated between the lessee and the County.

**IV. DEPOSIT REQUIRED FOR COST RECOVERY**

A current lessee or potential lessee requesting revisions to existing lease documents or assistance from the County Harbor Department in obtaining building permits, preparing environmental impact statements, etc., shall be required to deposit funds in advance of such revisions or assistance to cover the cost incurred by the County Harbor Department. Costs actually incurred will be billed directly to the party requesting the service. The deposit will be held for final bill payments, with any deposit balance remaining after the service is complete being refunded.

**A. DEPOSIT**

\$2,500.00 to \$25,000.00, as determined by the Harbor Director.

**B. HOURLY RATES**

- |  |             |
|--|-------------|
| 1. Consultant                                | Actual Cost |
| 2. Director (billable after first 100 hours) | \$ 202.00   |
| 3. Deputy Director                           | \$ 166.00   |
| 4. Program Admin. II                         | \$ 105.00   |
| 5. Director of Planning & Development        | \$ 153.00   |
| 6. Harbor Planning Specialist                | \$ 76.00    |
| 7. Lease Manager                             | \$ 108.00   |
| 8. Harbor Master                             | \$ 185.00   |

## Schedule A

9. Harbor Captain	\$ 165.00
10. Harbor Sergeant	\$ 129.00
11. Harbor Patrol Officer	\$ 111.00
12. Facilities Operation Specialist	\$ 103.00
13. Harbor Maintenance	\$ 71.00
14. Manager Fiscal/Admin	\$ 150.00
15. Accounting Manager	\$ 97.00
16. Accountant II	\$ 82.00
17. Public Information Officer	\$ 110.00

**V. MISCELLANEOUS FEES****A. HARBOR PERSONNEL SERVICES**

Special uses requiring Harbor Department personnel shall be charged, in addition to use fee, an hourly rate for personnel for each hour or portion thereof required at the following rates:

1. Harbor Patrol Officers
  - a. Regular rate \$ 111.00 per hour
2. Maintenance Workers
  - a. Regular rate \$ 71.00 per hour

Example of such services:

- (a) Crowd control
- (b) Special maintenance requirements other than normal cleanup
- (c) Uses requiring special operational services or supervision
- (d) Extended hours beyond normal closing

**B. TOWING AND/OR PUMPING FEE**

An hourly towing and/or pumping charge shall be required at the rate of \$185.00 per hour, or any part of an hour. No tow charge shall be made when the US Coast Guard releases a vessel to the Channel Islands Harbor Patrol for continuation of towing.

**C. IMPOUND OR ABANDONMENT FEE**

An impound or abandonment fee of \$ 185.00 shall be charged in addition to any applicable towing fee, storage fee, and any other reasonable costs incurred in impounding a boat or vehicle. Storage fees shall be equal to the daily "Guest Dock Docking Fee" with no less than \$38.50 per day minimum charge.

**D. COIN-OPERATED BOAT WASH**

A fee of \$2.00 shall be charged for use of the coin-operated boat wash.

**E. BAD (NSF) CHECK FEE**

A "bad check" or NSF fee of \$50.00 shall be added to that amount owed on any check returned for insufficient funds or any other reason.

## Schedule A

**F. LATE PAYMENT SERVICE FEE**

Boat Slip License Agreements. Payments not received within ten (10) days of the due dates shall be charged a late service fee. The service fee will be calculated by multiplying the unpaid balance by 10%.

**G. KEY CARD FEE**

Security gates and restrooms key cards will be issued to authorized persons. A \$27.00 fee shall be collected on all issued key cards, which is non-refundable. Broken or damaged cards will be replaced for a fee of \$27.00.

**H. USE OF HARBOR FOR PROMOTION OF BOATING AND/OR NON-PROFIT/COMMUNITY ACTIVITY**

Boating and other maritime related and/or community oriented one-time events considered to be of public interest, and/or having a value to the boating community, may request in writing a waiver of fees, which may be approved at the discretion of the Harbor Director.

**I. TRANSFER OF TITLE DOCUMENT PROCESSING FEE**

A fee of \$300.00 shall be charged for the processing of each document for the Transfer of Title of any sale, assignment or other transfer of the Channel Islands Condominiums. The fee shall be submitted prior to approval of such documents by the Harbor Director.

**J. OTHER**

Other uses not herein covered will be considered upon written request. Organizations and/or individuals requesting permits shall provide all required information regarding the proposed activity. Fees will be charged as justified by the planned activity and determined by the Harbor Director.

**K. KAYAK/SUP STORAGE**

No person or business entity shall store a kayak or stand-up paddle board (SUP) upon property under the jurisdiction of the Channel Islands Harbor Department without first obtaining permission from the Harbor Director or his or her designee. A monthly fee shall be charged for the storage of a kayak or SUP at the Harbor designated storage location.

- |                          |                         |
|--------------------------|-------------------------|
| 1. Kayak                 | \$ 50 - \$100 per month |
| 2. Stand-up paddle board | \$ 50 - \$100 per month |

**L. ELECTRIC VEHICLE CHARGING**

Electric vehicle charging is available at the following rates:

- |   |                                 |
|---|---------------------------------|
| 1. Access Rate                                  | \$ 0.37 per kWh                 |
| 2. Thereafter Rate                              | \$ 1.50 per hour (\$20.00 max.) |
| (begins 30 mins after vehicle is fully charged) |                                 |

**VI. PARKING AND VIOLATIONS****A. DAYTIME PARKING - LAUNCH RAMP**

## Schedule A

1. Daily	\$ 13.00
2. Annual	\$ 200.00
<b>B. OVERNIGHT PARKING - LAUNCH RAMP</b>	
1. Occupied recreational vehicle w/vessel trailer	\$ 60.00 per night
2. Unoccupied vehicle with Vessel Trailer	\$ 19.00 per night
3. Annual (Commercial only, space limited from September 15 to May 15)	\$ 275.00
<b>C. PARKING FINES – ALL LOTS</b>	
1. Handicapped parking violation	\$ 350.00
2. Violations in all other regulated parking areas	\$ 65.00
3. Commercial use of Public Launch Ramp	\$ 250.00 - \$2,500 per day
4. Violations during holidays and special events (Including day before and day after)	\$ 130.00

**VII. JUNIOR LIFEGUARD PROGRAM**

The Channel Islands Harbor operates a Junior Lifeguard Program for children ages 8 through 15 years. There are two 4-week sessions each summer. Prices for the 2019-20 season shall be \$410.00 for the first child from a family and \$380.00 for siblings. An additional fee of \$45.00 - \$75.00 will be charged for every child that requests to be included in the one-day island trip each session. Harbor Director may increase rates not to exceed 10% in any one year based on cost of providing the program.

**VIII. COUNTY-OWNED FUEL DOCK**

The County of Ventura operates a fuel dock, which sells gasoline and diesel fuel to recreational and commercial fishing vessels. Fuel shall be sold at a price approved by the Harbor Director based on selling prices to be established every time fuel supply is purchased by the fuel dock. Prices shall be calculated using a formula that will recover costs and other taxes not passed on to consumers, plus an additional mark-up for the cost of general Harbor operations. Prices shall be “marked up” by \$0.60 to \$0.80 per gallon based on actual costs.

**IX. FISHERMAN’S WHARF CRANE USE FEE**

The County operates a 2000-lb. Capacity crane at Fisherman’s Wharf Dock for use by commercial fishermen. The crane will be powered by tokens available at the Harbor Patrol Office. A fee of \$6.50 (1 token) for 15-minute use will be charged.

**X. LEASE AGREEMENTS**

No requirements or conditions of this Rate and Fee Schedule shall apply to agreements (leases, subleases and concession agreements) with a term in excess of two (2) years. Any such agreement shall specifically dictate any requirements or conditions discussed in this Rate and Fee Schedule.

## INSURANCE REQUIREMENTS

**SPECIAL/COMMERCIAL ACTIVITY PERMITS**

Although additional insurance coverage and limits may be required, the coverages listed below shall be the general types and limits of coverage necessary to obtain a permit:

**Commercial General Liability** “occurrence” coverage in the amount of \$1,000,000 combined single limit (CSL) bodily injury and property damage for each occurrence, including personal injury, broad form property damage, products and completed operations, broad form blanket contractual and \$100,000 fire legal liability. (If business involves salvage operations, coverage must include ship repair, diving and salvage operations.)

**Business Auto Policy** including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence. Personal auto liability policy shall have minimum coverage in the amount of \$50,000 and must cover uninsured/underinsured motorist.

**Workers’ Compensation** coverage in full compliance with California statutory requirements, for all employees of permit holder and Employer’s Liability in minimum amount of \$1,000,000.

*Marina Activities:* **Marina Operators Protection and Indemnity** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence. (Maintenance and/or use of dock, including but not limited to docking, loading and unloading of passengers.) (Yacht Clubs shall have regatta insurance in the amounts of \$1,000,000 for all on-water events.)

**Marina Operators Legal Liability** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence. (Coverage for care, custody and control.)

*Vessel Liability:* **Protection and Indemnity** coverage in the minimum amount of \$1,000,000 CSL bodily injury and property damage for any one accident or occurrence (including tower’s liability if engaged in towing operations).

**SMALL BOAT COMMERCIAL FISHING MARINA**

*Vessel Liability:* **Protection and Indemnity** coverage in the minimum amount of \$100,000 CSL bodily injury and property damage for any one accident or occurrence. (Vessels remaining at the County Guest Docks for more than ten (10) days in a thirty (30) day period shall be required to provide same coverage.)

The above policy/policies must name the County of Ventura as additionally insured. An additionally insured endorsement and certificate of insurance must be provided with a thirty-(30) day cancellation notice (or ten (10) days from the carrier for non-payment).



**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE VENTURA COUNTY WATERSHED PROTECTION DISTRICT  
ESTABLISHING FEES FOR WATERCOURSE PERMITS AND USE OF DISTRICT  
PROPERTY**

**WHEREAS**, Ventura County Watershed Protection District (District) Ordinance No. WP-2 provides that a schedule of fees for the processing, plan checking, investigation, inspection and renewal of watercourse permits shall be adopted by resolution of the District's Board of Supervisors ("Board"); and

**WHEREAS**, District Ordinance No. WP-2 further provides that a facility fee for the use of District property shall also be established; and

**WHEREAS**, the Board last adopted a schedule of fees by resolution dated May 15, 2018 (the "May 15, 2018 Resolution"); and

**WHEREAS**, labor rates have increased since 2018, creating the need to amend the fees;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The May 15, 2018 Resolution is repealed effective on the 60th day following the date of adoption of this resolution.
2. The attached Schedule A entitled "Fees for Services Provided by VCWPD" is consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the District and County of Ventura agencies involved in the calculations and are incorporated herein by reference.
3. This resolution is hereby adopted, and the attached schedule shall become operative on the 60th day following the date of adoption of this resolution.

On motion of Supervisor Parks, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 21, 2019.

  
Chair, Board of Supervisors

ATTEST:  
MICHAEL POWERS, Clerk of the  
Board of Supervisors of Ventura County,  
State of California and Ex officio Clerk of the  
Board of Supervisors of Ventura  
County Watershed Protection District

By: Lon Haines  
Deputy Clerk of the Board



**PROPOSED FY 2019-20**  
**FEES FOR SERVICES PROVIDED BY VCWPD**

Attachment 7  
Schedule A

ITEM #	ITEM	APPLICATION, RENEWAL/EXTENSION/MODIFICATION PROCESSING FEE	PLAN CHECK & INVESTIGATION FEE	INSPECTION FEE	SERVICE FEE
1.	Watercourse Permit	\$380	If estimated cost is \$250 or less, such estimated cost. If estimated cost is more than \$250, actual cost*	If estimated cost is \$250 or less, such estimated cost. If estimated cost is more than \$250, actual cost*	
2.	Encroachment Permit	\$380	If estimated cost is \$250 or less, such estimated cost. If estimated cost is more than \$250, actual cost*	If estimated cost is \$250 or less, such estimated cost. If estimated cost is more than \$250, actual cost*	
3.	Use of Access Rd	\$380			
4.	Key Installation or Opening Gates	\$380			
5.	Earth Removal Permit	\$380			Market value
6.	Facility Use	\$380	Actual Cost*	Actual Cost*	Market value as determined by PWA-Real Estate Svcs Div
7.	Flood Hazard Report				
8.	Flood Control Services				Actual Cost*
9.	Graffiti Removal/Trash Removal (include a benefit to the District)	No Cost	No Cost	No Cost	No Cost
10.	Fire Abatement; Tree Trimming, branch removal in WPD R/W Educational, no disturbance to WPD ROW and facilities (include a benefit to the District)	No Cost	No Cost	No Cost	No Cost
11.	R/W Processing & Recording				Actual Cost*
12.	Underground Facility Use	\$380			Set by separate Resolution dated 9/18/90, which provides for automatic adjustment

\* Contract hourly rate of employee doing the work, multiplied by the number of hours

RESOLUTION NO. 19-44

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING THE SCHEDULE OF RATES AND FEES  
FOR VENTURA COUNTY ANIMAL SERVICES**

**WHEREAS**, the Board of Supervisors of the County of Ventura (Board) may, by resolution, establish rates and fees for County agencies and department; and

**WHEREAS**, by resolution dated May 15, 2018, the Board established and amended rates and fees for various County agencies and departments, including Ventura County Animal Services; and

**WHEREAS**, the rates and fees established or amended by the May 15, 2018 resolution should be adjusted in order to reflect changes in the costs of the services to which they pertain; and

**WHEREAS**, the proposed rates and fees for Ventura County Animal Services are consistent with state law and the Board's policy of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The May 15, 2018, resolution, is repealed effective July 1, 2019.
2. The attached schedule of rates and fees for services rendered, and licenses and permits issued, by Ventura County Animal Services is consistent with state law. The rates and fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the rates and fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.
3. This resolution is hereby adopted, and the attached schedule of rates and fees shall become operative on July 1, 2019.

On motion by Supervisor Parks, seconded by Supervisor

Long, the foregoing resolution was passed and adopted on May 21, 2019.

[Signature]  
Chair, Board of Supervisors

ATTEST:  
Michael Powers  
Clerk of the Board of Supervisors  
County of Ventura, State of California  
By [Signature]  
Deputy Clerk of the Board



**VENTURA COUNTY ANIMAL SERVICES**  
**Schedule of Rates and Charges for Services**  
Proposed - Effective July 1, 2019

		Schedule A		NOTES
		Prior Fees FY 2018-2019	Proposed Fees FY 2019-2020	
<b>A Impoundment</b>				
1 <b>Dogs and Cats licensed: per animal</b>				For the items where rates weren't increased, VCAS must keep fees affordable for the demographics we serve. When rates increase outside of affordable ranges for the socio-economic areas we serve, people fail to reclaim their animals resulting in increased costs to house and feed animals left at the shelter. Over 30% of the animals that arrive at VCAS are reclaimed by owners, but these numbers are unsustainable when rates prevent owners from reclaiming their animals. Additional increases in rates were withheld in order to keep animal populations at the shelter at a manageable level and prevent animal euthanasia due to space at the shelter.
a First Impoundment	\$	30.00	\$ 30.00	
b Each successive impoundment within 36 months	\$	60.00	\$ 60.00	
2 <b>Dogs and Cats unlicensed: per animal</b>				
a First Impoundment	\$	50.00	\$ 50.00	
b Each successive impoundment within 36 months	\$	60.00	\$ 60.00	
3 <b>Birds (except poultry): per animal</b>	\$	10.00	\$ 10.00	
4 <b>Livestock: Per Animal</b>				
a Pig, Sheep or goat	\$	30.00	\$ 30.00	
b Cattle, horses, ponies, mules, donkeys or other livestock	\$	100.00	\$ 100.00	
c Poultry (except roosters) and rodents, <b>rabbits</b>	\$	10.00	\$ 10.00	
d Rooster	\$	25.00	\$ 25.00	
e <b>Rabbit</b>	N/A		\$25	
5 <b>Wildlife/Exotics: per animal</b>				
a Legally owned exotic and native wildlife	\$	75.00	\$ 75.00	
b Tortoise, Turtle, Snake, Lizard	\$	25.00	\$ 25.00	
<b>B Boarding: Per Animal Each Day</b>				
1 Dog or cat	\$	15.00	\$ 15.00	
2 Dog or cat with litter: per day	\$	20.00	\$ 20.00	
4 All other livestock	\$	25.00	\$ 25.00	
5 Exotic or native wildlife (except birds)	\$	15.00	\$ 15.00	
6 Tortoise, turtle, snake, lizard	\$	10.00	\$ 10.00	
7 Rodents, hen, rabbits, birds	\$	10.00	\$ 10.00	
8 Rooster	\$	10.00	\$ 10.00	
10 Police/Court boarding >15 days	\$	27.00-35.00	\$ 27.00-35.00	
		+ Board	+ Board	
<b>C Pet Overpopulation Impact Fee (State Imposed)</b>				
1 Additional cost for the reclaim of a dog or cat found stray and unaltered (first offense)	\$	35.00	\$ 35.00	
2 Second offense	\$	50.00	\$ 50.00	
3 Third or more offenses	\$	100.00	\$ 100.00	
<b>D Pickup and Disposal of Dead Animals</b> (charged to animal owner per animal)				
1 Dogs/Cats Licensed:	\$	30.00	\$ 30.00	
2 Dogs/Cats Unlicensed:	\$	50.00	\$ 50.00	
3 Goats, pigs, small calves, Barrel Size	\$	75.00	\$ 75.00	
4 Horses, ponies, sheep, cattle and animals of comparative size (Outside Vendor)	Actual Cost		Actual Cost	
5 Fowl, rodents, birds, other small pets	\$	30.00	\$ 30.00	
<b>E Disposal of Dead Animals Delivered to Shelter: Per Animal</b>				
1 Licensed Dog or Cat		N/A	N/A	
2 Unlicensed Dog or Cat	\$	25.00	\$ 25.00	
3 Goat, Pig, Calf (Barrel size)	\$	40.00	\$ 40.00	
4 <b>Other small animal</b>	N/A		\$ 10.00	Add small animal disposal
<b>F Euthanasia and disposal: Per Animal (Owner Requested)</b>				
1 Licensed dog/cat delivered to main shelter (incl processing, exam. Non-refundable)	\$	30.00	\$ 30.00	
2 Unlicensed dog/cat delivered to main shelter (incl processing, exam. Non-refundable)	\$	65.00	\$ 65.00	
3 <b>other small animal delivered to shelter (incl processing, exam. Non-refundable)</b>	N/A		\$ 30.00	add small animal euthanasia. Process time equivalent to cats
3 Licensed dog/cat picked up from owner (incl processing, exam. Non-refundable)	\$	90.00	\$ 90.00	
Unlicensed dog/cat picked up, small animal or bird (under 25#) picked up from owner				
4 (incl processing, exam. Non-refundable)	\$	105.00	\$ 105.00	
<b>G Private Cremation</b>				
1 a Cremation Services, (vendor actual cost)	\$ 20.00 - \$260.00		\$ 20.00 - \$260.00	
1 b Cremation Handling and Processing Fee	\$	50.00	\$ 50.00	

	Prior Fees FY 2018-2019	Proposed Fees FY 2019-2020	NOTES
<b>H Owner Relinquishment of Animals</b>			
<b>1 Delivered to shelter</b>			
1a Licensed dog/cat	\$ 25.00	\$ 25.00	
1b Unlicensed altered dog/cat	\$ 40.00	\$ 40.00	
1c Unlicensed unaltered dog/cat	\$ 55.00	\$ 55.00	
1d Weaned litter of puppies/kittens (2+) (8 to 10 Weeks Old)	\$ 40.00	\$ 40.00	
1e Unweaned litters of puppies/kittens (2+)	\$ 60.00	\$ 60.00	
1f Reptile, poultry, rabbit, rodent, cavy, bird	\$ 15.00	\$ 15.00	
1g Small Livestock (less than 100 lbs)	\$ 40.00	\$ 40.00	
1h Large livestock (Owner Relinq delivered to shelter)	\$ 200.00	\$ 200.00	
<b>2 Picked up from Owner (The following Includes Relinquishment Fee)</b>			
2a Licensed Dog/Cat	\$ 55.00	\$ 55.00	
2b Unlicensed Dog/Cat	\$ 100.00	\$ 100.00	
2c Litter of puppies/kittens (2+ Weaned or Un-weaned)	\$ 100.00	\$ 100.00	
2d Reptile, poultry, rabbit, rodent, cavy, bird	\$ 80.00	\$ 80.00	
2e Small Livestock (less than 100 lbs)	\$ 120.00	\$ 120.00	
2f Large livestock (over 100 lbs)	\$ 300.00	\$ 300.00	
<b>I Veterinarian Services</b>			
<b>1 Vaccination, Immunization</b>	\$ 10.00	\$ 10.00	
<b>2 Microchip Implant</b>	\$ 10.00	\$ 10.00	
<b>3 Spay or Neuter Dog/Cat/Rabbit</b>	\$ 20.00-75.00	20.00-75.00	Add rabbit - in-house sterilization
<b>4 Veterinary Procedures (In House)</b>			
4a Assessment exam. (per treatment)	\$ 55.00	\$ 55.00	
4b Minor Procedure	\$ 150.00	\$ 150.00	
4c Major Procedure	\$ 350.00	\$ 350.00	
4d Orthopedic Surgery	\$ 500.00	\$ 500.00	
4e Splint	\$ 50.00	\$ 50.00	
4f Bandage Change	\$ 15.00-50.00	15.00-50.00	
4g Skin Scraping/cytology	\$ 15.00	\$ 15.00	
4h Pain Management - per day	\$ 25.00	\$ 25.00	
4i Sedation	\$ 50.00	\$ 50.00	
4j Anesthesia	\$ 100.00	\$ 100.00	
4k Radiography (each)	\$ 40.00	\$ 40.00	
4l Ultrasound	\$ 25.00-125.00	25.00-125.00	
4m Oxygen Therapy (per day)	\$ 10.00-15.00	10.00-15.00	
4n Fluid Therapy (per day)	\$ 35.00	\$ 35.00	
4o Dental/extractions	\$ 250.00	\$ 250.00	
4p Nursing Care (glucose monitoring, seizure care, parental feeding) per day	\$ 5.00-35.00	5.00-35.00	
4q Follow up Exams (Per treatment)	\$ 20.00	\$ 20.00	
<b>5 Laboratory Analysis (in house)</b>			
5a Fecal	\$ 10.00	\$ 10.00	
5b Urinary Analysis	\$ 15.00	\$ 15.00	
5c Fungal Culture	\$ 15.00	\$ 15.00	
5d BG	\$ 5.00	\$ 5.00	
5e iSTAT	\$ 30.00	\$ 30.00	
5f ACT	\$ 15.00	\$ 15.00	
5g FELV/FIV Test	\$ 20.00	\$ 20.00	
5h PCV/TB	\$ 10.00	\$ 10.00	
5i CHEMISTRY PANEL/CBC	\$ 50.00	\$ 50.00	
<b>6 Laboratory Analysis (Vendor)</b>	Actual Cost	Actual Cost	
<b>7 Discharge Medications (Per Medication)</b>	\$ 20.00	\$ 20.00	
<b>8 Treatment or Evaluation by Outside Veterinarian</b>	Actual Cost	Actual Cost	
<b>9 Parvo Test</b>	\$ 20.00	\$ 20.00	
<b>10 Heartworm</b>	\$ 20.00	\$ 20.00	
<b>11 LH Blood Test</b>	\$ 20.00	\$ 20.00	
<b>J Adoption of Animals</b>			
<b>1 Dog: County Resident; includes license, sterilization and microchip</b>	\$ 0 - \$ 110	\$ 0 - \$ 110	
<b>2 Dog: Out of County Resident; includes sterilization and microchip</b>	\$ 0 - \$ 90	\$ 0 - \$ 90	
<b>3 Cat: includes sterilization and microchip (additional license fees may apply)</b>	\$ 0 - \$ 80	\$ 0 - \$ 80	
<b>4 Rodents, Insect</b>	\$ 3.00	\$ 3.00	
<b>5 Bird</b>			
5a Bird: Common Caged	\$ 15.00	\$ 15.00	
5b Bird, Exotic	Sealed Bid	Sealed Bid	
5c Fowl/Poultry, Common	\$ 15.00	\$ 15.00	
<b>6 Exotic Mammal or Reptile (ie Chinchilla, Fancy Ball Python, Cylcottia, Etc)</b>	Sealed Bid	Sealed Bid	
<b>7 Livestock</b>	Sealed Bid	Sealed Bid	
<b>8 Rabbit,-Reptile, Tortoise, Turtle</b>			

		Prior Fees FY 2018-2019	Proposed Fees FY 2019-2020	NOTES
8a	Reptile, Common & Amphibians	\$ 10.00	\$ 10.00	
8b	Rabbit - Spay/Neutered	\$ 50.00	\$ 50.00	
8c	Tortoise, Turtle	\$ 15.00	\$ 15.00	
8d	Sulcata Tortoise	0 - \$50.00	0 - \$ 50.00	
9	Cavy/Guinea Pig	\$ 10.00	\$ 10.00	
10	Adoption Deposit Hold - nonrefundable	\$ 20.00	\$ 20.00	
Portions of these fees may be waived if the transfer is to an organization for the prevention of cruelty to animals that is tax exempt under IRS Code Section 501.C.3				
K	Capture and/or Transportation of Livestock, Exotic, and Native Wildlife			
1	Wildlife Relocation Fee (Trapped by other than County Officer)	\$ 25.00	\$ 25.00	
2	Any animal requiring the use of livestock vehicle with two animal control officers:			
2a	Per hour, between the hours of 8:00 AM and 5:00 PM except holidays	\$ 115.00	\$ 115.00	
2b	Per hour, between the hours of 5:00 PM and 8:00 AM and all day on holidays	\$ 150.00	\$ 150.00	
3	Additional personnel required for capturing, loading and/or transportation			
3a	Per person, per hour between the hours of 8:00 AM and 5:00 PM, except holidays	\$ 50.00	\$ 50.00	
3b	Per person, per hour between the hours of 5:00 PM and 8:00 PM, and holidays	\$ 75.00	\$ 75.00	
L	Quarantine			
1	Home, each	\$ 40.00	\$ 40.00	
2	Shelter, each, plus daily board and fees	\$ 70.00	\$ 70.00	
3	Other, each	\$ 40.00	\$ 40.00	
4	Intimate Contact/Other 6 month home, each	\$ 120.00	\$ 120.00	
5	Six-Month Shelter (Plus daily board and fees)	\$ 300.00	\$ 300.00	
M	Spay/Neuter Deposits: per animal			
1	Dog or cat - Any age or gender	\$ 65.00	\$ 65.00	
N	Miscellaneous			
1	Copy Audio Recording of Nuisance Hearing	\$ 25.00	\$ 25.00	
2	Bad Check Fee	\$ 35.00	\$ 35.00	
3	Online Licensing Convenience Fee	\$ 2.00	\$ 2.00	
O	Licenses and Permits			
1	Dog or Cat (12 month)			
1a	Unaltered:	\$ 100.00	\$ 105.00	\$5 Increase per license to recover increased in expenses
i	Late Penalty ( Annual Fee plus)	\$ 100.00	\$ 105.00	\$5 Increase per license to recover increased in expenses
1b	Spayed / Neutered	\$ 20.00	\$ 25.00	\$5 Increase per license to recover increased in expenses
i	Late Penalty ( Annual Fee plus)	\$ 20.00	\$ 25.00	\$5 Increase per license to recover increased in expenses
2	Dog or Cat (24 month)			
2a	Unaltered:	\$ 190.00	\$ 210.00	Multi-year discount removed to coincide with county spay/neuter ordinance
i	Late Penalty ( Annual Fee plus)	\$ 100.00	\$ 105.00	\$5 Increase per license to recover increased in expenses
2b	Spayed / Neutered	\$ 35.00	\$ 40.00	\$5 Increase per license to recover increased in expenses
i	Late Penalty ( Annual Fee plus)	\$ 20.00	\$ 25.00	\$5 Increase per license to recover increased in expenses
3	Dog or Cat (36 month)			
3a	Unaltered:	\$ 280.00	\$ 315.00	Multi-year discount eliminated to coincide with county spay/neuter ordinance
i	Late Penalty ( Annual Fee plus)	\$ 100.00	\$ 105.00	\$5 Increase per license to recover increased in expenses
3b	Spayed / Neutered	\$ 55.00	\$ 60.00	\$5 Increase per license to recover increased in expenses
i	Late Penalty ( Annual Fee plus)	\$ 20.00	\$ 25.00	\$5 Increase per license to recover increased in expenses
4	Senior Citizen license fee - Owner > 55years (with proof), Dog or Cat is spayed/neutered			
4a	Senior Citizen License (12 month)	\$ 10.00	\$ 15.00	\$5 Increase per license to recover increased in expenses
i	Late Penalty ( Annual Fee plus)	\$ 10.00	\$ 15.00	\$5 Increase per license to recover increased in expenses
4b	Senior Citizen License (24 month)	\$ 15.00	\$ 20.00	\$5 Increase per license to recover increased in expenses
i	Late Penalty ( Annual Fee plus)	\$ 10.00	\$ 15.00	\$5 Increase per license to recover increased in expenses
4c	Senior Citizen License (36 month)	\$ 20.00	\$ 25.00	\$5 Increase per license to recover increased in expenses
i	Late Penalty ( Annual Fee plus)	\$ 10.00	\$ 15.00	\$5 Increase per license to recover increased in expenses
5	Kennel or Cattery - Commercial: per year	\$ 150.00	\$ 150.00	
7	Kennel or Cattery - Hobby or 501(c)(3) (Annual Fee)	\$ 60.00	\$ 60.00	
8	Kennel inspection per visit	\$ 75.00	\$ 75.00	
9	Wild Animal: per year per animal (Annual Fee)	\$ 50.00	\$ 50.00	
10	Duplicate of license tag, Dog or Cat	\$ 5.00	\$ 10.00	\$5 Increase per license to recover increased in expenses
11	Transfer of license tag, Dog or Cat	\$ 5.00	-	Unable to collect fees over the phone. Reduces animal LOS
12	Breeder Permit (dog/cat)	\$ 100.00	\$ 105.00	\$5 Increase per license to recover increased in expenses
13	Nuisance Animal License - 12 Month	\$ 100.00	\$ 105.00	\$5 Increase per license to recover increased in expenses
a.	Late Penalty for Nuisance Animal License	\$ 100.00	\$ 105.00	\$5 Increase per license to recover increased in expenses
14	Filming permit review	\$ 50.00	\$ 50.00	
15	Wild Animal Facility (Annual Fee)	\$ 200.00	\$ 200.00	
16	License Processing fee (per license to Contract Cities)	\$ 4.00	\$ 6.00	Increased. Comparable to industry outsourced licensing programs at \$6/ea
17	Rooster Keeping Permit (Annual Fee)	N/A	\$60.00	New ordinance #4494 /new fee.
18	Rooster Keeping Permit - Youth oriented and/or Non-Profit (Annual Fee)	N/A	\$0- \$25.00	New ordinance #4494/fee. BOS allowance for youth orientated and non-profit

	Prior Fees FY 2018-2019	Proposed Fees FY 2019-2020	NOTES
<b>P Inspections - each visit</b>			
1 Rodeo, Circus, Commercial Animal Exhibit	\$ 100.00	\$ 100.00	
2 Pet shop, Adoption Facility	\$ 100.00	\$ 100.00	
3 Post Nuisance Hearing Compliance Check	\$ 50.00	\$ 50.00	
4 Filming Location	\$ 100.00	\$ 100.00	
4 a Humane Conduct Monitoring - Per Hour	\$ 50.00	\$ 60.00	Rate for Animal Control Officer II (LLR)
5 Code Compliance Check	\$ 50.00	\$ 50.00	
6 License Team Canvasser (per Person, per Hour)	<del>\$ 16.44 - \$ 23.02</del>	<del>\$ 24.00</del>	Move down to Labor Rate
<b>Q Nuisance Hearings/Cruelty Investigations</b>			
1 Preliminary Work; includes speaking to reporting party to deem if a case is justified under County Ordinance/State Law, send/receive statement of facts, officer investigation prep	\$100.00	\$100.00	
2 Administrative Nuisance Hearing - per hour	Hourly Rate - see b	Hourly Rate - see below	
	Field contract time	Field contract time	
	(under contract)	(under contract)	
3 Officer Investigation Time	\$ 100.00	\$ 100.00	
4 Preparation of Nuisance Findings and Orders	Field Contract time	Field Contract time	
5 Proof of Service of Findings and Orders	actual costs	actual costs	
6 Additional Costs Incurred from non-departmental sources	actual costs	actual costs	
7 Additional costs incurred to the County resulting from Cruelty Investigations			
<b>R. Administrative Citations Assessing Civil Penalties</b>			
1 First Violation of code section	\$ 100.00	\$ 100.00	
2 Second Violation of same code section	\$ 200.00	\$ 200.00	
3 Third and every additional violation of same code section	\$ 500.00	\$ 500.00	
4 Citation Processing Fee	\$ 30.00	\$ 30.00	
5 Violation of Spay/Neuter Requirement (per day)	\$ 25.00	\$ 25.00	
6 Administrative Citation Program processing fee (per citation)	\$ 5.00	\$ 5.00	
7 Auto-citation processing (per citation)	\$ 0.72	\$ 0.72	
<b>S Labor Rate</b>			
1 Animal Control Officer - per Person, Per Hour	\$ 53.00	\$ 60.00	Increased to include indirect cost - True cost recovery
2 Animal Control Officer for Rabies Control - per Person, Per Hour	\$ 53.00	\$ 60.00	Increased to include indirect cost - True cost recovery
3 Deputy Director (Animal Nuisance Hearings - per Hour)	\$ 106.00	\$ 121.00	Increased to include indirect cost - True cost recovery
4 Management Assistant III (Animal Nuisance Hearings - per Hour)	\$ 48.00	\$ 52.00	Increased to include indirect cost - True cost recovery
5 Supervising Animal Control Officer - (Nuisance Hearings per Hour)	\$ 66.00	\$ 70.00	Increased to include indirect cost - True cost recovery
6 License Team Canvasser (per Person, per Hour)	<del>\$ 16.44 - \$ 23.02</del>	<del>\$ 24.00</del>	Rate for Animal Control Officer I - moved to "Labor Rate" from "Inspections"
7 Animal Control Officer III (Animal Nuisance - per Hour)	\$ 49.00	\$ 55.00	Increased to include indirect cost - True cost recovery

# RESOLUTION NO. 19-45

## RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA ESTABLISHING PACKER AND SCANNER FEES

**WHEREAS**, Ventura County Ordinance Code section 6297-5 authorizes the Board of Supervisors of the County of Ventura (Board) to determine by resolution permit fees for persons operating as packers or utilizing scanners; and

**WHEREAS**, the Board last adopted such fees by resolution dated May 15, 2018; and

**WHEREAS**, certain adjustments to the previously adopted fees are necessary; and

**WHEREAS**, the fees are consistent with state law and the Board's policy of full cost recovery whenever feasible with exceptions noted;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1.

A permit fee for any person operating as a packer or utilizing a scanner shall be as follows:

a. Number of Point of Sale Stations

i. 1 - 3	\$185.00
ii. 4 - 9	\$300.00
iii. 10 or more	\$320.00

b. Number of Packages per Year

i. Less than 10,000	Exempt
ii. 10,000 or more	\$300.00

2. The fees herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.



3. This resolution is hereby adopted, and the fees herein shall become operative on July 1, 2019.

On motion by Supervisor Parks,  
seconded by Supervisor Long, the foregoing  
Resolution was passed and adopted on May 21, 2019.

[Signature]  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By [Signature]  
Deputy Clerk of the Board



RESOLUTION NO. 19-46

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING FEES FOR VARIOUS PERMITS,  
REGISTRATIONS, EXEMPTIONS AND APPEALS  
RELATING TO MEDICAL WASTE AND BODY ART**

**WHEREAS**, Ventura County Ordinance Code section 4579 provides that fees for the issuance of any registration, permit, or exemption, or for the filing by an applicant of any appeal, pursuant to the Medical Waste Management Act (Health and Safety Code, § 117600 et seq.) and Safe Body Art Act (Health and Safety Code, § 119300 et seq.) or Ventura County Ordinance Code sections 4565 through 4579 shall be prescribed by resolution of the Board of Supervisors of the County of Ventura; and

**WHEREAS**, by resolution adopted July 16, 1991, the Board prescribed fees to implement the provisions of the Medical Waste Management Act; and

**WHEREAS**, by resolution adopted June 5, 2012, the Board prescribed fees to implement the provisions of the Safe Body Art Act; and

**WHEREAS**, by various subsequent resolutions, the Board has amended the fees, most recently by resolution adopted May 15, 2018; and

**WHEREAS**, it is desirable to amend such fees;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the Board that the following fees are hereby adopted:

I. Medical Waste Fees

1. The fee for a two-year registration of a small-quantity generator issued pursuant to Health and Safety Code section 117925 shall be paid in two annual installments of \$194 each, with the first installment coming due on the date of issuance of the registration and the second installment coming due on the first anniversary of the date of issuance; provided, however, that any installment coming due after termination of the registration shall be excused.

2. The fee for a two-year registration of a small-quantity generator issued pursuant to Ventura County Ordinance Code section 4573 shall be paid in annual installments \$120, with the first installment coming due on the date of issuance of registration and the second installment coming due on the first anniversary of the date of issuance; provided, however, that any installment coming due after termination of the registration shall be excused.
3. The fee for a one-year registration of a large-quantity generator issued pursuant to Health and Safety Code section 117950 shall come due on the date of issuance of the registration and shall be determined as follows.
  - a. Where the generator is a "community clinic," a "free clinic," a "surgical clinic," a "chronic dialysis clinic," or a "rehabilitation clinic" as defined in Health and Safety Code section 1204, subdivisions (a) and (b), the fee shall be \$650.
  - b. Where the generator is a "general acute care hospital" as defined in Health and Safety Code section 1250, subdivision (a), the fee shall be based on the number of beds in the facility, as of the date of registration, as follows:

<u>Number of Beds</u>	<u>Fee</u>
1 - 99	\$1,165
100 - 199	\$1,553
200 or more	\$2,136

- c. Where the generator is an "acute psychiatric hospital" as defined in Health and Safety Code section 1250, subdivision (b), the fee shall be \$389.
- d. Where the generator is a "skilled nursing facility" as defined in Health and Safety Code section 1250, subdivision (c), the fee shall be based on the number of beds in the facility, as of the date of registration, as follows:

<u>Number of Beds</u>	<u>Fee</u>
1 - 99	\$536
100 - 199	\$679
200 or more	\$777

- e. Where the generator is a "clinical laboratory" as defined in Business and Professions Code section 1206, subdivision (a)(3), the fee shall be \$389.

- f. Where the generator is a veterinary clinic or a veterinary hospital, the fee shall be \$389.
- g. Where the generator is a medical office that does not fall into any of the categories listed above, the fee shall be \$389.
- h. Where the generator is not a medical office and does not fall into any of the categories listed above, the fee shall be \$389.
- i. Where the generator is a Biotech facility as defined in Ventura County Ordinance Code section 4566, subdivision (a), the fee shall be based on the number of buildings, as follows:

Number of Buildings	Fee
1 - 5	\$406
6 or more	\$812

- j. Where the generator falls into more than one of the categories listed above, the highest applicable fee shall be paid.
4. The fee for a five-year permit for an on-site medical waste treatment facility issued pursuant to Health and Safety Code section 118130 shall be paid in five equal annual installments, the first coming due on the date of issuance of the permit, and the remaining four coming due on the four successive anniversaries of the date of issuance; provided, however, that any installment coming due after termination of the permit shall be excused; provided, further, that the installment shall be excused if the operator of the facility is also a registered small-quantity generator or a registered large-quantity generator. Each annual installment shall be equal to the amount of the highest annual registration fee or registration fee installment payable by any generator to be served by the treatment facility.
  5. The annual fee for a permit for a common storage facility issued pursuant to Health and Safety Code section 117928 shall come due on the date of initial issuance and on each successive anniversary thereof until the permit expires or is terminated, shall be based on the number of generators served by the facility, as of the anniversary date and shall be computed as follows:

<u>No. of Generators Served</u>	<u>Fee</u>
10 or fewer	\$154
11 - 49	\$389
50 or more	\$777

6. The fee for filing any appeal or petition for hearing pursuant to Ventura County Ordinance Code section 4578 shall be \$191.
- II. Body Art Fees are based on the Environmental Health Specialist IV contract hourly rate as of due date and calculated using the multipliers described below.
1. The fee for a one-year registration as a Practitioner issued pursuant to the Safe Body Art Act (SBAA), Health and Safety Code section 119306 shall come due on the date of issuance of the registration and on each successive anniversary thereof and calculated on 1.0 hour of time.
  2. The annual health permit fee for a Body Art Facility issued pursuant to SBAA, Health and Safety Code section 119312 shall come due on the date of issuance of the permit and on each successive anniversary thereof and calculated on 3.0 hours of time.
  3. The fee for a one-year registration as a Practitioner issued pursuant to SBAA, Health and Safety Code section 119306 who is also a Body Art Facility Owner as defined in Health and Safety Code section 119301(q) shall come due on the date of issuance of the registration and on each successive anniversary thereof and calculated on 0.5 hours of time.
  4. The annual health permit fee for a Body Art Vehicle defined in SBAA, Health and Safety Code section 119301(ab) and issued pursuant to SBAA, Health and Safety Code section 119316 shall come due on the date of issuance of the permit and on each successive anniversary thereof and calculated on 1.5 hours of time.
  5. The permit fee for a Body Art Sponsor as defined in SBAA, Health and Safety Code section 119301(y) and issued pursuant to SBAA, Health and Safety Code section 119318 shall come due on the date of issuance and calculated on 9.0 hours of time.
  6. The permit fee for a Temporary Body Art Facility as defined in Ventura County Ordinance Code section 4566(l) and issued pursuant to SBAA, Health and Safety Code section 119317.5 shall come due on the date of issuance and calculated on 0.5 hours of time.
  7. The fee to submit for approval plans to construct a Body Art Facility pursuant to SBAA, Health and Safety Code section 119312(h) shall come due on the date plans are submitted and calculated on 6.0 hours of time.
  8. The fee to submit for approval plans to construct a Body Art Vehicle as defined in SBAA, Health and Safety Code section 119301(ab) and pursuant to SBAA, Health and Safety Code section 119312(h) shall come

due on the date plans are submitted and calculated on 3.0 hours of time.

9. The notification fee for a Mechanical Stud and Clasp Ear Piercing facility as described in SBAA, Health and Safety Code section 119325 shall be \$45.00 and due upon submittal on the Mechanical Stud and Clasp Ear Piercing Notification form.
10. The fee for the review of a Bloodborne Pathogen Exposure Control Training program to ensure compliance with the requirements set forth in the SBAA, Health and Safety Code section 119307(c) and gain approval as an approved Bloodborne Pathogen Exposure Control Training program shall come due on the date the training program is submitted and calculated on 6.0 hours of time.
- 11.

### III. Delinquent Payment Formula

If any fee or installment on a fee required in sections I. or II. of this resolution is not paid on or before the delinquency date, the person liable for that fee or installment shall also pay an additional amount equal to:

1. 10 percent of the fee or installment if the fee or installment plus such additional amount are paid within 30 days after the delinquency date; or
2. 30 percent of the fee or installment if the fee or installment or such additional amount is paid more than 30 days after the delinquency date. The term "delinquency date" means:
  - a. in the case of a generator, facility or hauler that is unlawfully operating without a current registration, permit or exemption to which the fee or installment pertains, the date on which such illegal operation commenced; and
  - b. in the case of a generator, facility or hauler that is operating with a current registration or permit to which the fee or installment pertains, the due date specified in this resolution for such fee or installment.

The additional amount specified in this section is imposed to compensate the County for the estimated additional cost associated with processing late applications and payments and not as a penalty.

**BE IT FURTHER RESOLVED AND DETERMINED** by the Board that the fees herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship

to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** by the Board that the resolution adopted May 15, 2018, is repealed effective July 1, 2019, this resolution is hereby adopted, and the fees herein shall become operative on July 1, 2019.

On motion by Supervisor Parks, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 21, 2019.

  
\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS,  
Clerk of the Board of Supervisors  
County of Ventura, State of California.



By Lou Harris  
Deputy Clerk of the Board

RESOLUTION NO. 19-47

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING THE FEE FOR  
BACKFLOW PREVENTION DEVICE TESTER CERTIFICATION**

**WHEREAS**, section 7605(b) of title 17 of the California Code of Regulations requires that backflow prevention devices be tested by persons who have demonstrated their competency in the testing of these devices to the applicable health agency; and

**WHEREAS**, article 4 of chapter 6 of division 4 of the Ventura County Ordinance Code (article 4) requires the Environmental Health Division of the Ventura County Resource Management Agency to certify the competence of backflow prevention device testers; and

**WHEREAS**, section 4694 of article 4 provides for the Board of Supervisors of the County of Ventura (Board) to set by resolution the amount of the fee for such certification; and

**WHEREAS**, the Board last adopted such fee by resolution dated May 15, 2018; and

**WHEREAS**, an adjustment to the previously adopted fee is necessary;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The May 15, 2018, resolution is repealed effective July 1, 2019.
2. The fee for testing and certification of a backflow prevention device tester shall be calculated using the following formula:

$$\text{Fee} = 2.50A$$

A = the contract hourly rate for an EHS IV (TS) in effect as of the date of application.

3. The fee adopted herein is consistent with state law. The fee charged does not exceed the estimated reasonable costs of the regulatory activity it supports, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis



supporting the amount of the fee are on file with the Environmental Health Division and are incorporated herein by reference.

4. This resolution is hereby adopted, and the fee herein shall become operative on July 1, 2019.

On motion by Supervisor Parks, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 21, 2019.

[Signature]  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS

Clerk of the Board of Supervisors  
County of Ventura, State of California.

By [Signature]  
Deputy Clerk of the Board



**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA ESTABLISHING THE FEE FOR  
PROCESSING OFFERS OF DEDICATION OF EASEMENTS  
TO COUNTY SERVICE AREA NO. 32**

**WHEREAS**, improperly operated and maintained onsite wastewater treatment systems can expose the public to diseases, pollute groundwater and surface water, and create nuisances; and

**WHEREAS**, in order to reduce the likelihood of such injury, the County of Ventura requires landowners proposing to install certain kinds of onsite wastewater treatment systems to offer for dedication to County Service Area No. 32 certain easements pertaining to such systems; and

**WHEREAS**, it is necessary to evaluate and process said offers of dedication; and

**WHEREAS**, the Board of Supervisors of the County of Ventura (Board) deems it appropriate for the cost of such services to be borne by the users and beneficiaries of same; and

**WHEREAS**, the Board last adopted such fee by resolution dated May 15, 2018; and

**WHEREAS**, no change to the fee is required;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by Board as follows:**

1. The fee for evaluating and processing offers of dedication of easements to County Service Area No. 32 shall remain \$325.00.
2. The fee herein is consistent with state law. The fee charged does not exceed the estimated reasonable costs of the regulatory activity it supports, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fee are on file with the County agencies involved in the calculations and are incorporated herein by reference.

On motion of Supervisor Parks, seconded by Supervisor Wong, the foregoing resolution was passed and adopted on May 21, 2019.

  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,

Clerk of the Board of Supervisors  
County of Ventura, State of California.

By Lori Gaines  
Deputy Clerk of the Board



**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING THE SOLID WASTE FEES AS PROVIDED BY  
THE VENTURA COUNTY ORDINANCE CODE AND SOLID WASTE  
CONTROL FEE AS PROVIDED BY THE PUBLIC RESOURCES CODE**

**WHEREAS**, the Environmental Health Division of the Resources Management Agency has been designated as the solid waste enforcement agency for Ventura County in accordance with section 43203 of the Public Resources Code; and

**WHEREAS**, sections 43213 and 44106 of the Public Resources Code and section 101325 of the Health and Safety Code provide for the reimbursement of the costs of the Environmental Health Division; and

**WHEREAS**, the Board of Supervisors of the County of Ventura (Board) has adopted County Ordinance No. 4423 authorizing the setting and collection of fees to offset these costs; and

**WHEREAS**, section 4703 of Ventura County Ordinance Code authorizes the Board to establish such fees by resolution; and

**WHEREAS**, the Board last adopted such fees by resolution dated May 15, 2018;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board that the following schedule of fees is hereby adopted pursuant to Ventura County Ordinance Code section 4703:

1. **Health Permits** – The fee for a solid waste health permit issued or renewed in accordance with Ventura County Ordinance Code section 4702-1 shall be \$97.00 annually.
2. **Solid Waste Control Fee** –
  - a. **Solid Waste Facility** – Except as otherwise provided herein, each operator of a solid waste facility, as defined in Ventura County Ordinance Code section 4701-33, located anywhere in the County of Ventura, shall pay, in addition to other prescribed fees, a solid waste control fee of \$1.17 per ton of solid waste disposed of, processed or handled at such facility. For purposes of calculating the fee to be paid by an operator of a transfer or processing station, as defined in Public Resources Code section 40200(a) and (b), "solid waste" shall not include the amount of residual solid waste, following processing, that is disposed at a disposal facility located anywhere in the County of

Ventura, but shall include the amount of residual solid waste that is disposed at any disposal facility located outside of the County of Ventura.

- b. **Solid Waste Collector** – Except as otherwise provided herein, each solid waste collector, as defined in Ventura County Ordinance Code section 4701-8, shall pay a solid waste control fee in the amount of \$1.17 per ton of solid waste that such collector or its agent or subcontractor collects anywhere in the County of Ventura and transports outside of the County of Ventura for processing or disposal. For purposes of calculating the fee to be paid by a collector, “solid waste” shall not include waste that prior to such transport out of the County was processed by an operator of a transfer/processing station as defined above located in the County of Ventura. For purposes hereof, “solid waste” shall include all solid waste and recyclable material, whether or not separated or commingled upon receipt by the collector.
- c. **Surcharge** – All persons required to pay the solid waste control fee shall also pay an additional surcharge of \$.12 per ton for each ton of solid waste for which the solid waste control fee is owed by such person. Said surcharge shall be placed in trust for the purpose of providing independent legal counsel to the Local Enforcement Agency. The surcharge shall be collected until such time as the principal amount in the trust reaches \$60,000. At such time, collection of this surcharge shall be in abeyance. Thereafter, if the principal amount in the trust drops below \$60,000, the surcharge shall again be collected until the principal amount in the trust reaches \$60,000.
- d. **Exemption** – Payment of the solid waste control fee and surcharge shall not be required with respect to any month in which such operator or collector does not receive for processing or disposal or collection and transport, as the case may be, more than 100 tons of solid waste during the month.
- e. **Method of Payment and Calculation of Fee and Surcharge** – The solid waste control fee and surcharge shall be paid monthly by each operator and quarterly for each collector.

For purposes of computing the fee or surcharge, the operator or collector shall use the amount of all pertinent tons as weighed during its operations, provided however, that if the amount of tons cannot be determined, the fee and surcharge shall be computed on the following basis:


Wastes that are measured by volume shall be deemed to weigh an amount to be determined by a conversion factor of volume to weight on

a case-by-case basis, as determined by a representative sampling of such wastes and as approved by Director of the Environmental Health Division.

**BE IT FURTHER RESOLVED AND DETERMINED** by the Board that the fees herein comply with state law, including the aforementioned statutes. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** by the Board that the resolution adopted May 15, 2018, is repealed effective July 1, 2019, this resolution is hereby adopted, and the fees herein shall become operative on July 1, 2019.

On motion of Supervisor Parks, seconded by Supervisor Long, and duly carried, the foregoing resolution was passed and adopted on May 21, 2019.

  
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By Lon Gaines  
Deputy Clerk of the Board



RESOLUTION NO. 19-50

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING FEES PERTAINING TO STATE SMALL WATER SYSTEMS  
AND INDIVIDUAL WATER SYSTEMS PURSUANT TO  
VENTURA COUNTY ORDINANCE CODE SECTION 4616**

**WHEREAS**, Ventura County Ordinance Code section 4616 authorizes the Board of Supervisors of the County of Ventura (Board) to adopt by resolution a schedule of certain fees required by Ventura County Ordinance Code sections 4602, 4607, 4611, and 4612; and

**WHEREAS**, the Board has adopted such a schedule of fees by resolution, most recently by resolution adopted May 15, 2018; and

**WHEREAS**, it is desirable to amend the schedule of fees as set forth herein;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board that the following fee schedule for state small water systems is hereby adopted pursuant to Ventura County Ordinance Code section 4616:

1. PERMIT TO CONSTRUCT FEES - Fees required by Ventura County Ordinance Code section 4603 for the issuance of a Permit to Construct state small water systems are as follows:

- (a) New State Small Water Systems - The fee for the construction of new state small water systems shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect as of the due date multiplied by 13.0 hours, which is the average time required to provide this service.
- (b) Existing State Small Water Systems - The fee for modifying or changing existing state small water systems shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect as of the due date multiplied by 6.0 hours, which is the average time required to provide this service.

2. PERMIT TO OPERATE FEES - Fees required by Ventura County Ordinance Code section 4607 for the issuance of a regular term Permit to Operate state small water system shall be an amount equal to the contract hourly rate for an Environmental Health Specialist IV in effect as of the due date multiplied by 5.5 hours, which is the average time required to provide permit related services.

3. REPLACEMENT FEES - The fee required by Ventura County Ordinance Code section 4611 for the issuance of a duplicate permit to replace a lost permit for a State small water system is \$19.00.

4. TRANSFER FEES - The fee required by Ventura County Ordinance Code section 4612 for each transfer of a Permit to Operate for a state small water system is \$19.00.

5. INDIVIDUAL WATER SYSTEMS - The fee for certification of water quality of an

individual water system by the Environmental Health Division (EHD) of the Ventura County Resource Management Agency for compliance with Ventura County Building Code article 7, chapter 6, section 601.0, shall be an initial deposit amount based on a minimum of 4 hours charged at the contract hourly rate established annually by the Board for an Environmental Health Specialist IV.

In the event that the deposit paid for the evaluation exceeds the actual costs of such evaluation, the EHD shall repay such excess to the person paying the fee after the evaluation is completed or the request for the evaluation is withdrawn.

In the event that the deposit paid for the evaluation is insufficient to pay all of the EHD's costs for the evaluation, the person requesting the evaluation shall pay to the EHD additional fees to reimburse the EHD for the deficiency. The EHD may require that the applicant pay such additional fees in advance of the EHD's completion of the evaluation.

**BE IT FURTHER RESOLVED AND DETERMINED** by the Board that the fees herein are consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.

**BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** by the Board that the resolution adopted May 15, 2018, is repealed effective July 1, 2019, except Section 1, Permit to Construct Fees, which shall be repealed effective on the 60th day following the date of adoption of this resolution.

**BE IT FURTHER RESOLVED, DETERMINED AND ORDERED** by the Board that this resolution is hereby adopted and shall become operative July 1, 2019, except Section 1, Permit to Construct Fees, which shall become operative 60 days after the date of adoption of this resolution.

On motion by Supervisor Parks, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 21, 2019.

[Signature]  
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,

Clerk of the Board of Supervisors  
County of Ventura, State of California.

By [Signature]  
Deputy Clerk of the Board





RESOLUTION NO. 19-51

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING WELL PERMIT AND RELATED FEES PURSUANT TO  
SECTION 4821 OF VENTURA COUNTY ORDINANCE NO. 4468**

**WHEREAS**, section 4821 of Ventura County Ordinance No. 4468 authorizes the Board of Supervisors of the County of Ventura (Board), by resolution, to establish fees for the issuance of well permits, extensions of well permits, certificates of exemption and appeals pertaining to groundwater conservation; and

**WHEREAS**, by resolution dated May 15, 2018, the Board established a schedule of fees pursuant to section 4821 of Ordinance No. 4468; and

**WHEREAS**, no changes to the schedule of fees are required;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The fees in the attached Schedule A entitled "Public Works Agency – Well Permit Fees" shall remain in effect.
2. The schedule is consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.

On motion by Supervisor Parks, seconded by Supervisor Long, the foregoing resolution was passed and adopted on May 21, 2019.

  
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Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,  
Clerk of the Board of Supervisors,  
County of Ventura,

BY Don Harris  
Deputy Clerk of the Board





## Public Works Agency - Well Permit Fees

### Fee

Water Well Permit  
Water Well Additional Well  
Monitoring Well Permit  
Monitoring Well Additional Well  
Annual Permit  
Permit Extension

### Purpose

Reimburse the County for cost to process, review and monitor well permits, and to perform inspection to determine if permit conditions have been completed in compliance with appropriate jurisdictions.

Permits are issued to construct, repair, modify or destroy a well in such a manner that the groundwater of the County will not be contaminated or polluted, and that water obtained from wells will be suitable for beneficial use and will not jeopardize the health, safety or welfare of the people of this County.

### Authority

Ventura County Ordinance No. 4468 Section 4821 authorizes the Board of Supervisors to establish fees for issuance of permit, extension of a permit, a certificate of exemption, or an appeal pursuant to Article 1 - Groundwater Conservation.

### Comparative schedule of current fees to proposed fees

	CURRENT FY 18-19	PROPOSED FY 19-20
Water Well Permit	\$750	\$750
Water Well Add. Well	115	115
Monit. Well Permit	390	390
Monit. Well Add. Well	50	50
Annual Permit	635	635
Permit Extension	30	30
Increase Existing Well Depth (No Inspector)	370	370
Increase Existing Well Depth Add. Well - (No Inspector)	85	85
Inspection Fee (If Required, In Excess of Initial Two Working Days)	245	245
Certificate of Exemption Processing Fee (Not Monitored Annually by VCPWA/UWCD)	120	120

RESOLUTION NO. 19-52

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING PUBLIC WORKS AGENCY PROCESSING FEES RELATING TO  
CERTAIN LAND USE ENTITLEMENTS AND SUBDIVISIONS**

**WHEREAS**, Ventura County Ordinance Code sections 8111-2.9, 8181-5.4 and 8201-5 and Ventura County Building Code UBC Appendix section 3310 provide that fees for processing various applications for land use entitlements and subdivisions shall be established by resolution of the Board of Supervisors of the County of Ventura ("Board"); and

**WHEREAS**, by resolution dated May 15, 2018 (the "May 15, 2018 Resolution"), the Board established a schedule of fees to cover the costs incurred by the Public Works Agency in connection with the processing of various applications for certain land use entitlements and subdivisions; and

**WHEREAS**, no changes to the schedule of fees are warranted;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The fees in the attached Schedule A entitled "Schedule of Processing Fees & Deposits Relating to Certain Land Use Entitlements and Subdivisions" shall remain in effect.
2. The schedule is consistent with state law. The fees charged do not exceed the estimated reasonable costs of the regulatory activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.

On motion of Supervisor Parks, seconded by Supervisor Long, and duly carried, the foregoing resolution was approved on May 21, 2019.

  
Chair, Board of Supervisors

ATTEST:

MICHAEL POWERS,  
Clerk of the Board of Supervisors,  
County of Ventura  
By Don Powers  
Deputy Clerk of the Board



PUBLIC WORKS AGENCY  
SCHEDULE OF PROCESSING FEES & DEPOSITS  
RELATING TO CERTAIN LAND USE ENTITLEMENTS AND SUBDIVISIONS

BOARD OF SUPERVISORS RESOLUTION DATED \_\_\_\_\_

Deposits in the amount set forth below shall be made prior to the service (map check, inspection, or review) being rendered. If the actual cost (including overhead) to complete the associated work and processing costs (i.e. administrative filing, bookkeeping, project close out) is less than the total funds on deposit, then any remaining balance will be refunded to the applicant. If the actual costs (including overhead) are higher than the funds on deposit, then the applicant shall pay the remaining balance to the County. A lesser deposit amount may be initially submitted if the Director determines it to be appropriate based on an estimate of actual charges.

ITEM	FEE
1. <u>MAPS</u>	
a. Tract or Parcel Map Number Issuance Fee	\$32.00 Fixed Fee
b. Final Map, Parcel Map Check Deposit	<p>Actual Cost (including overhead) to County. A deposit of \$1,700.00 per map plus \$20.00 per lot is required for the first map check.</p> <p>For the second and each subsequent map check, an additional deposit of \$1,700.00 per map plus \$20.00 per lot is required. Each deposit shall be made at the time the map is submitted.</p> <p>If the actual cost (including overhead) of map checking exceeds the total deposits, the developer shall pay an additional amount determined by the County Surveyor. The total amount due (including overhead) shall be paid prior to recordation. Any remaining balance will be refunded at the project closeout.</p>
2. <u>IMPROVEMENT PLAN CHECK DEPOSIT</u>	<p>Actual cost (including overhead) to County. A deposit in the amount set forth in Item #4 herein, which is based upon the estimate of public and private site improvement costs including work for which a grading permit must be</p>

obtained, shall be made at the time improvement plans are submitted for plan check. A lesser amount may be initially submitted if the Public Works Agency Director determines it to be appropriate based on an estimate of actual charges.

### 3. IMPROVEMENT INSPECTION DEPOSIT

a. Construction Inspection &  
Improvement Plan Change  
Deposit

Actual cost (including overhead) to County. A deposit in the amount set forth in Item #4 herein, which is based upon the estimate of improvement costs including work for which a grading public and private site permit which must be obtained, shall be made prior to approval of the improvement plans. A lesser amount may be initially submitted if the Public Works Agency Director determines it to be appropriate based on an estimate of actual charges.

### 4. FEE DEPOSIT SCHEDULE

To be used separately with Item #2 and #3 above.

An Engineer's cost estimate of all public and private site improvements will be provided to the Public Works Agency at time of submittal of the first plan check. The Plan Check Deposit will be based on the total Engineer's Cost Estimate for all private and public site improvements as shown below:

Engineer's Cost Estimate

Up to \$250,000  
Over \$250,000

Plan Check Deposit

Complex Grading Deposit\*  
Complex Grading Deposit plus  
\$5,000

*\*The Complex Grading Deposit amount is set forth in a Resolution and Schedule approved by the Board of Supervisors. A copy is available from the Public Works Agency Public Works Permits Counter.*

The Inspection Deposit will be determined as follows from the Engineer's cost estimate of all public and private site improvements shown below:

Engineer's Cost Estimate

Up to \$250,000  
Over \$250,000

Inspection Deposit

Grading Permit Inspection over 500 CY Deposit\*  
Grading Permit Inspection over 500 CY Deposit plus  
\$5,000

*\*The Complex Grading Deposit amount is set forth in a Resolution and Schedule approved by the Board of Supervisors. A copy is available from the Public Works Agency Public Works Permits Counter.*

5. CERTIFICATE OF COMPLIANCE  
DEPOSIT

Processing of Certificate of Compliance

Actual cost (including overhead) to County. A deposit in the amount of \$750.00 is required. If the actual cost (including overhead) of processing the application and review exceeds the total deposits, the applicant shall pay the actual cost (including overhead) to County, and any remaining balance to the deposit will be refunded at the project close out.

A separate Fee Deposit to the Resource Management Agency is required for a Conditional Certificate of Compliance.

6. COUNTY SERVICE AREA  
ANNEXATION DEPOSIT

Processing Annexations to County  
Service Areas

Actual cost (including overhead) to County. A deposit in the amount of \$525.00 is required. If the actual cost (including overhead) of processing the application and review exceeds the total deposits, the applicant shall pay the actual cost (including overhead) to County, and any remaining balance to the deposit will be refunded at the project close out.

7. MONUMENTATION INSPECTION  
DEPOSIT

Inspecting Monuments

A deposit per site inspection of \$350.00 is required. Actual cost (including overhead) to County. If the actual cost (including overhead) of processing the application and review exceeds the total deposits, the applicant shall pay the actual cost (including overhead) to County, and any remaining balance to the deposit will be refunded at the project close out. A lesser amount may be initially submitted if the Director determines it to be appropriate based on an estimate of actual charges.

8. COUNTY RIGHT-OF-WAY  
PROCESSING DEPOSIT

Costs incurred in processing  
easement deeds.

Actual cost (including overhead) to County. A deposit in the amount of \$525.00 is required. If the actual cost (including overhead) of processing the application and review exceeds the total deposits, the applicant shall pay the actual cost (including overhead) to County, and any remaining balance to the deposit will be refunded at the project close out.

9. LATE PAYMENT CHARGE

If billed fees and charges are not paid within 30 days of billing, a penalty charge of 5% of the unpaid balance will be added to the balance due. Each month thereafter, an interest charge of 2% of the unpaid balance will be added and compounded until the bill is paid in full. If in the course of processing an application, the applicable billed fees and charges have not been paid within 60 days, the County may suspend processing the application, or after a hearing, DENY such application based on the applicant's failure to pay said fees and charges.

**RESOLUTION NO. 19-53**

Attachment 17

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING FEES FOR THE REGULATION OF HAZARDOUS MATERIALS  
FACILITIES AS PROVIDED BY THE VENTURA COUNTY ORDINANCE CODE**

**WHEREAS**, the Board of Supervisors of the County of Venture (Board) has designated the Environmental Health Division of the Ventura County Resource Management Agency as the certified unified program agency (CUPA) for the enforcement and implementation of hazardous materials and waste programs in chapter 6.11 of division 20 of the California Health and Safety Code; and

**WHEREAS**, section 25404.5 of the Health and Safety Code provides that the governing body of the CUPA shall establish the amount to be paid by persons regulated by the unified program under a single fee system at a level sufficient to pay the necessary and reasonable costs incurred by the CUPA and any participating agency in administering the provisions of state law pertaining to certified unified program agencies; and

**WHEREAS**, section 4506 of the Ventura County Ordinance Code provides that the Board shall determine by resolution the amount of such administrative fee, which is imposed on each unified program facility subject to that section to defray the costs to the County of administering the unified program on behalf of the CUPA and participating agencies; and

**WHEREAS**, the Board last adopted such administrative fee by resolution dated May 15, 2018; and

**WHEREAS**, no change to the fee is required; and

**WHEREAS**, the amount of the fee does not exceed the necessary and reasonable costs incurred by the CUPA in such administration;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The amount of the CUPA administrative fee shall remain 16% of each of the following fees: the fees established by Ventura County Ordinance Code sections 4507, 4517, 4527(b), 4532, 4537(a) and 4547, and the comparable participating agency fees. The CUPA administrative fee shall be due and payable to the CUPA at the same time as the above-specified fees.

2. The fee adopted herein is consistent with state law. The fee charged does not exceed the estimated reasonable costs of the regulatory activity it supports, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the regulatory activity. The documentation and analysis supporting the amount of the fee are on file with the County agencies involved in the calculations and are incorporated herein by reference.

On motion by Supervisor Parks, seconded by Supervisor Long, and duly carried, the foregoing resolution was approved on May 21, 2019.

  
Chair, Board of Supervisors

ATTEST:  
MICHAEL POWERS  
Clerk of the Board of Supervisors  
County of Ventura, State of California.

By   
Deputy Clerk of the Board





RESOLUTION NO. 19-54

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING AND AMENDING RATES AND FEES  
FOR INFORMATION TECHNOLOGY SERVICES**

**WHEREAS**, the Board of Supervisors of the County of Ventura (Board) may, by resolution, establish rates and fees for County agencies and departments; and

**WHEREAS**, by resolution dated May 15, 2018, the Board established and amended rates and fees for various County agencies and departments, including the Information Technology Services Department; and

**WHEREAS**, the rates and fees established or amended by the May 15, 2018 resolution should be adjusted in order to reflect changes in the costs of services to which they pertain; and

**WHEREAS**, the proposed rates and fees for the Information Technology Services Department are consistent with state law and the Board's policy of full cost recovery whenever feasible with exceptions noted; and

**WHEREAS**, the rates and fees for the Information Technology Services Department are for services provided exclusively to other local governments and nonprofit organizations;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The May 15, 2018, resolution is repealed effective July 1, 2019.
2. The attached schedule of rates and fees for services rendered by the Information Technology Services Department is consistent with state law. The rates and fees charged do not exceed the estimated reasonable costs of the activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the activity. The documentation and analysis supporting the amount of the rates and fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.
3. This resolution is hereby adopted, and the attached schedule shall become operative on July 1, 2019.

On motion by Supervisor Parks, seconded by Supervisor

Long, the foregoing resolution was passed and adopted on May 21, 2019.

[Signature]  
Chair, Board of Supervisors

ATTEST:  
Michael Powers  
Clerk of the Board of Supervisors  
County of Ventura, State of California  
By [Signature]  
Deputy Clerk of the Board



## INFORMATION TECHNOLOGY SERVICES DEPARTMENT

Telecomm Equipment & Services (charges are monthly except where otherwise noted):	2018-19	2019-20
Mobile Radios (T&M - time and materials basis)	T&M	T&M
Vault Space	90.00	90.00
Repeater Access 1 - 5 radios	48.15	48.15
Repeater Access 6 - 15 radios	64.75	64.75
Repeater Access 16 - 30 radios	101.65	101.65
Repeater Access over 30 radios	190.60	190.60
Voice Network Access Charge	26.75	26.75
System Access (charges are monthly except where otherwise noted):		
Data Network Access	15.30	15.30
Criminal Justice Computer System (CLETS/NLETS/NCIC Network)		
Regional Network Connection (per device)	62.50	62.50
Telco Circuit Charges (actual from commercial vendor)	actual	actual
Labor Rates:		
Telecom Equipment Repair & Install (per hour)	81.10	81.10
Telecom Engineer/Analyst (per hour)	112.55	112.55
<b>Human Services Agency:</b>		
Homeless Services - Homeless Management Information Services (HMIS):		
User Participation Fee (per license - single rate)	250.00	300.00

RESOLUTION NO. 19-55

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF VENTURA  
ESTABLISHING AND AMENDING RATES AND FEES FOR VARIOUS SERVICES PROVIDED  
BY THE GENERAL SERVICES AGENCY**

**WHEREAS**, the Board of Supervisors of the County of Ventura (Board) may, by resolution, establish rates and fees for County agencies and departments; and

**WHEREAS**, by resolution dated May 15, 2018, the Board established and amended rates and fees for County agencies and departments, including the General Services Agency; and

**WHEREAS**, the rates and fees established or amended by the May 15, 2018 resolution should be adjusted in order to reflect changes in the costs of services to which they pertain; and

**WHEREAS**, the proposed rates and fees for the General Services Agency are consistent with state law and the Board's policy of full cost recovery whenever feasible with exceptions noted; and

**WHEREAS**, the rates and fees for the General Services Agency are for services provided exclusively to other local governments and nonprofit organizations;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board as follows:**

1. The May 15, 2018, resolution is repealed effective July 1, 2019.
2. The attached schedule of rates and fees for services rendered by the General Services Agency are consistent with state law. The rates and fees charged do not exceed the estimated reasonable costs of the activity they support, and those costs are apportioned to individual payers in a manner that bears a fair or reasonable relationship to the payers' burdens on or benefits from the activity. The documentation and analysis supporting the amount of the rates and fees are on file with the County agencies involved in the calculations and are incorporated herein by reference.
3. This resolution is hereby adopted, and the attached schedule shall become operative on July 1, 2019.

On motion by Supervisor Parks, seconded by Supervisor

Long, the forgoing resolution was passed and adopted on May 21, 2019.

[Signature]  
Chair, Board of Supervisors

ATTEST:

Michael Powers

Clerk of the Board of Supervisors

County of Ventura, State of California

By [Signature]  
Deputy Clerk of the Board



General Services Agency  
Fiscal Year 2019-20  
Comprehensive Rate Sheet

Attachment 19  
Schedule A

Unit	Department	Object	Rate Type	BDM Rate FY18-19	BDM Rate FY19-20
4621	Purchasing	2165	Purchasing Technician (Hourly Labor Rate)	\$ 73.80	\$ 79.88
4621	Purchasing	2165	Principal/Senior Buyer (Hourly Labor Rate)	\$ 101.16	\$ 107.17
4621	Purchasing	2167	Per copy or printed page charge - Black & White	\$ 0.03	\$ 0.03
4621	Purchasing	2167	Per copy or printed page charge – Color (limited availability)	\$ 0.100	\$ 0.105
#N/A				#N/A	#N/A
4641	Document Management	2166	Digital Printing - Volume: Tier based pricing available based on format, turn-around time, and production demand.	Per Quote	Per Quote
4641	Document Management	2166	Black and White, 8.5 x 11	\$ 0.05	\$ 0.05
4641	Document Management	2166	Color, 8.5 x 11 (4-color digital press)	\$ 0.30	\$ 0.30
4641	Document Management	2166	Graphic Design Services - (Hourly Labor Rate)	\$ 82.88	\$ 79.35
4641	Document Management	2166	Document Scanning and Indexing	Per Quote	Per Quote
4641	Document Management	2166	Labor Rate for Special Handling	\$ 57.66	\$ 63.00
4641	Document Management	2166	Inserting	\$ 0.05	\$ 0.05
4641	Document Management	2166	Inserting, each additional insert	\$ 0.03	\$ 0.04
4641	Document Management	2166	Tabbing	\$ 0.06	\$ 0.08
4641	Document Management	2166	Pressure seal letter printing	\$ 0.08	\$ 0.08
4641	Document Management	2166	Pressure inserting	\$ 0.04	\$ 0.04
4641	Document Management	2166	USPS Letter Fulfillment	\$ 0.10	\$ 0.10
4641	Document Management	2166	Inkjet Mail Addressing (per piece)		\$ 0.02
4641	Document Management	2166	Docushare Management Annual Fee	\$ 5,000.00	\$ 5,000.00
4641	Document Management	2166	Docushare Department Level Management	\$ 2,500.00	\$ 2,500.00
4641	Document Management	2166	Docushare Seat Licenses - CPX Workflow	\$ 300.00	\$ 330.00
4641	Document Management	2166	Docushare Seat Licenses - CAL's Write/Scan	\$ 100.00	\$ 110.00
4641	Document Management	2166	Docushare Seat Licenses - Read Only	\$ 50.00	\$ 55.00
4641	Document Management	2166	Presort Job Setup (Non-automated)		\$ 30.00
4641	Document Management	2166	VDP Annual Template Hosting Fees	\$ 250.00	\$ 250.00
4641	Document Management	2166	eForm Application/Development - Hourly	\$ 111.57	\$ 117.71
4641	Document Management	2166	SQL RepGen Database Hosting	\$ 5,000.00	\$ 5,000.00
4641	Document Management	2166	eForm Annual Template Hosting Fee	\$ 1,000.00	\$ 1,000.00
4641	Document Management	2166	eForm Annual Workflow Hosting Fee	\$ 5,000.00	\$ 5,000.00
4641	Document Management	2166	Psigen AP Hosting Fee - Team Management	\$ 1,545.00	\$ 1,605.00
4641	Document Management	2166	Psigen Fusion License Fee	\$ 300.00	\$ 330.00
4641	Document Management	2166	AIM AP Index Fee	\$ 2.05	\$ 2.20
4641	Document Management	2166	AIM Template and Fusion Development (Hourly Labor Rate)	\$ 82.88	\$ 73.72
4641	Document Management	2166	AIM Docushare License Fee	\$ 100.00	\$ 110.00
4641	Document Management	2244	Storage of Size A Container (monthly)	\$ 0.41	\$ 0.44
4641	Document Management	2244	Storage of Size B Container (monthly)		\$ 0.88
4641	Document Management	2244	Receive NEW Records Box	\$ 2.00	\$ 2.00
4641	Document Management	2244	Refile of Container	\$ 2.50	\$ 2.50
4641	Document Management	2244	Refile of Filefolder	\$ 3.00	\$ 3.00
4641	Document Management	2244	Filefolders Moved To New Box		\$ 2.50
4641	Document Management	2244	Permanent withdrawal of Container	\$ 4.00	\$ 4.00
4641	Document Management	2244	Permanent withdrawal of Filefolder	\$ 4.00	\$ 4.00
4641	Document Management	2244	Rush Box Pull	\$ 4.00	\$ 4.00
4641	Document Management	2244	Rush Filefolder Pull	\$ 6.00	\$ 6.00
4641	Document Management	2244	Standard Courier Pickup or Delivery	\$ 10.00	\$ 10.00
4641	Document Management	2244	Delivery of Container or File	\$ 1.25	\$ 1.50
4641	Document Management	2244	Pickup of Container or File	\$ 1.25	\$ 1.50
4641	Document Management	2244	Receive of a Container/File		\$ 1.75
4641	Document Management	2244	Standard Pull of Filefolder		\$ 3.00
4641	Document Management	2244	Standard Pull of Container		\$ 2.50
4641	Document Management	2244	Tracking/Storage of Filefolder		\$ 0.05
4641	Document Management	2244	Rush Service (Hourly Labor Rate)	\$ 55.98	\$ 55.79
4641	Document Management	2244	Shred of Container	\$ 4.00	\$ 4.00
4641	Document Management	2244	Active File Destruction		\$ 1.00
4641	Document Management	2244	Re-Boxing of Container	\$ 5.75	\$ 5.75

General Services Agency  
Fiscal Year 2019-20  
Comprehensive Rate Sheet

Attachment 19  
Schedule A

Unit	Department	Object	Rate Type	BDM Rate FY18-19	BDM Rate FY19-20
4641	Document Management	2244	Data Entry at the Filefolder Level	\$ 3.00	\$ 3.00
4641	Document Management	2244	Special Handling/Secure Fee	\$ 5.50	\$ 5.50
<b>4641</b>	<b>Document Management</b>	<b>2244</b>	<b>Labor Fee for Special Service Requests (Hourly Labor Rate)</b>	\$ 55.98	\$ 55.79
4643	Warehouse/Distribution	2168	Restocking Fee/Obsolete Disposal (SSC)	\$ 7.25	\$ 7.25
4643	Warehouse/Distribution	2168	Charge per Requisition (CS)	\$ 10.50	\$ 11.00
4643	Warehouse/Distribution	2168	Charge per Line Item on Requisition (CS)	\$ 3.85	\$ 3.85
4643	Warehouse/Distribution	2168	Cubic Feet of Document/Supplies Storage	\$ 0.65	\$ 0.65
4643	Warehouse/Distribution	2168	Square Feet of Document/Supplies Storage	\$ 0.99	\$ 0.99
4643	Warehouse/Distribution	2168	Inventory Management (SIM)	Per Quote	Per Quote
4643	Warehouse/Distribution	2168	Incoming Expedited BOX Receipt/Delivery/Tracking (UPS/FEDEX/WWE)	\$ 5.65	\$ 5.65
4643	Warehouse/Distribution	2168	Incoming Expedited ENVELOPE Receipt/Delivery/Tracking (UPS/FEDEX/WWE)	\$ 2.49	\$ 2.49
<b>4643</b>	<b>Warehouse/Distribution</b>	<b>2168</b>	<b>Warehouse Services Hourly Labor Rate</b>	\$ 73.46	\$ 65.62
4643	Warehouse/Distribution	2168	Pallet Storage	\$ 60.00	\$ 60.00
4643	Warehouse/Distribution	2168	Crate Storage	\$ 45.00	\$ 45.00
4643	Warehouse/Distribution	2168	Pallet Received/Delivered or Dock Staging Services		\$ 52.19
4643	Warehouse/Distribution	2168	Special Pickup/Delivery I (Low Volume/Small)	\$ 5.50	\$ 5.50
4643	Warehouse/Distribution	2168	Special Pickup/Delivery II (Mid Volume/Large)	\$ 11.25	\$ 11.25
<b>4643</b>	<b>Warehouse/Distribution</b>	<b>2168</b>	<b>Forklift Certifications (SSC) Hourly Labor Rate</b>	\$ 107.53	\$ 116.23
4643	Warehouse/Distribution	2168	Form/envelope ordering set up fee	\$ 25.00	\$ 25.00
4643	Warehouse/Distribution	2168	Surplus Vehicle Sales	\$ 500.00	\$ 500.00
4643	Warehouse/Distribution	2168	Shared Services Surplus Sales	Per Quote	Per Quote
4645	Mail Center	2164	U.S. Mail, 1oz letter, Automation-compatible (e.g. address is typed or printed and formatted to meet basic USPS standards) - <b>POSTAGE FEE</b>	\$ 0.424	\$ 0.428
4645	Mail Center	2164	U.S. Mail, 1oz letter, Automation-compatible (e.g. address is typed or printed and formatted to meet basic USPS standards) - <b>HANDLING FEE</b>	\$ 0.070	\$ 0.075
4645	Mail Center	2164	U.S. Mail, 1oz letter, Handwritten (e.g. handwritten with an address formatted to meet basic USPS standards) - <b>POSTAGE FEE</b>	\$ 0.458	\$ 0.460
4645	Mail Center	2164	U.S. Mail, 1oz letter, Handwritten (e.g. handwritten with an address formatted to meet basic USPS standards) - <b>HANDLING FEE</b>	\$ 0.082	\$ 0.085
4645	Mail Center	2164	U.S. Mail, 1oz letter, Full First Class (e.g. the address format does not meet USPS standards) - <b>POSTAGE FEE</b>	\$ 0.470	\$ 0.500
4645	Mail Center	2164	U.S. Mail, 1oz letter, Full First Class (e.g. the address format does not meet USPS standards) - <b>HANDLING FEE</b>	\$ 0.112	\$ 0.120
<b>If letter mail is not receiving automation compatible discounted postage please contact the GSA mail center to obtain an address/packaging best practice review.</b>					
4645	Mail Center	2164	Large Envelope, 1oz Full First Class (e.g. the address format or packaging does not meet USPS standards and /or requirements) - <b>POSTAGE FEE</b>	\$ 1.000	\$ 1.000
4645	Mail Center	2164	Large Envelope, 1oz Full First Class (e.g. the address format or packaging does not meet USPS standards and /or requirements) - <b>HANDLING FEE</b>	\$ 0.112	\$ 0.120
<b>If flat mail is not receiving automation compatible discounted postage please contact the GSA mail center to obtain an address/packaging best practice review.</b>					
4645	Mail Center	2164	"Print-to-Mail" First Class Mail Management - POSTAGE FEE	Current USPS Rate	Current USPS Rate
4645	Mail Center	2164	"Print-to-Mail" First Class Mail Management - HANDLING FEE	\$ 0.0577	\$ 0.060
4645	Mail Center	2164	"Print-to-Mail" Data Conversion	\$ 0.039	\$ 0.040
4645	Mail Center	2164	"Print-to-Mail" Data Merge and Document Formatting	\$ 0.039	\$ 0.040
4645	Mail Center	2164	Setup Fees Mail List Processing	\$ 51.50	\$ 75.00
4645	Mail Center	2164	Permitted Business Reply Processing/Address Service - HANDLING FEE	\$ 0.082	\$ 0.085
4645	Mail Center	2164	Address Service Update Card Processing (Ancillary Endorsement Service)	\$ 0.082	\$ 0.085
4645	Mail Center	2164	First Class Parcel/Package - <b>POSTAGE FEE</b>	\$ 3.00	\$ 3.07
4645	Mail Center	2164	First Class Parcel/Package - <b>HANDLING FEE</b>	\$ 0.150	\$ 0.160
4645	Mail Center	2164	Other USPS First Class Mail Service (e.g. International, Postcards) - <b>POSTAGE FEE</b>	Current USPS Rate	Current USPS Rate
4645	Mail Center	2164	Other USPS First Class Mail Service (e.g. International, Postcards) - <b>HANDLING FEE</b>	\$ 0.112	\$ 0.120
4645	Mail Center	2164	U.S. Mail Certified Services w/Return Receipt for First Class Letter	\$ 0.450	\$ 0.460
4645	Mail Center	2164	Expedited packages, UPS, FedEx, OnTrac, USPS Express, WWE-Government Discounted Expedited Carrier Rate, GSA Fee 25% of postage (NTE \$5.00)	25% of postage NTE \$5.00	25% of postage NTE \$5.00
4645	Mail Center	2164	Mail Center Administrative Fee	\$ 25.00	\$ 25.00
4645	Mail Center	2164	Special Pickup/Delivery II (Mid Volume/Large)	\$ 11.25	\$ 11.25
4645	Mail Center	2164	Special Pickup/Delivery I (Low Volume/Small)	\$ 5.50	\$ 5.50
4645	Mail Center	2164	Brown Mail Assignment/Sub-sort to Master Sort Bin	\$ 106	\$ 109
4645	Mail Center	2164	Low Volume	\$ 1,100.00	\$ 1,133.00
4645	Mail Center	2164	Mid-Volume	\$ 1,600.00	\$ 1,648.00
4645	Mail Center	2164	High Volume	\$ 2,500.00	\$ 2,575.00
4645	Mail Center	2164	Unlimited Volume	\$ 3,450.00	\$ 3,553.50
4645	Mail Center	2164	Brown Mail Annual Fee - Master Brown Mail	\$ 278.00	\$ 286.44
4645	Mail Center	2164	Courier - 1x per day (\$11.93 per stop)	\$ 11.59	\$ 11.93

General Services Agency  
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Comprehensive Rate Sheet

Attachment 19  
Schedule A

Unit	Department	Object	Rate Type	BDM Rate FY18-19	BDM Rate FY19-20
4645	Mail Center	2164	Courier - 2x per day (\$10.08 per stop x 2)	\$ 19.58	\$20.16
4645	Mail Center	2164	Courier - 3x per day (\$10.08 per stop x 3)	\$ 29.37	\$30.24
<b>4645</b>	<b>Mail Center</b>	<b>2164</b>	<b>Courier Services (hourly rate Special Delivery/Labor)</b>		<b>\$58.57</b>
4645	Mail Center	2164	Unscheduled Delivery (Service fee dependent on distance and service required)	Per Quote	Per Quote
4645	Mail Center	2164	Post Office Pick Up	Per Quote	Per Quote
#N/A					
4661	Special Services	2206	Security Guard Regular Rate	\$ 50.63	\$ 57.55
4661	Special Services	2206	Security Guard Premium Rate (less than 48 hours notice)	\$ 75.95	\$ 86.33
4661	Special Services	2206	Metasys System Alarm Monitoring	\$ 24.00	\$ 27.00
4661	Special Services	2206	Temperature Alarm Monitoring	\$ 23.00	\$ 26.00
4661	Special Services	2206	Panic Alarm Monitoring	\$ 13.00	\$ 15.00
4661	Special Services	2206	Interactive Door Control	\$ 106.00	\$ 121.00
4661	Special Services	2206	After-Hours Dispatching	\$ 207.00	\$ 237.00
4661	Special Services	2206	Dispatch Activity	\$ 5.00	\$ 6.00
4661	Special Services	2206	Camera Monitoring	\$ 31.00	\$ 35.00
4661	Special Services	2206	Camera Maintenance (HSA)	\$ 24.00	\$ 27.00
4661	Special Services	2206	Fire/Life/Safety Remote Monitoring	\$ 49.00	\$ 56.00
4661	Special Services	2206	Intrusion Alarm Remote Monitoring	\$ 49.00	\$ 56.00
4661	Special Services	2206	On-Site Alarm Response	\$ 196.00	\$ 224.00
4661	Special Services	2206	Elevator Dispatch	\$ 35.00	\$ 40.00
4661	Special Services	2206	Card Reader	\$ 28.82	\$ 32.00
4661	Special Services	2206	Audio Recorder (Digital/Tape/CD)	\$ 23.00	\$ 24.00
4661	Special Services	2206	Poster Display (Information Towers) Weekly Rate	\$ 5.00	\$ 5.00
4661	Special Services	2206	Trade Show Quality Floor Display Weekly Rate	\$ 10.00	\$ 10.00
4661	Special Services	2206	Trade Show Display Transport, Setup and Removal	\$ 54.00	\$ 56.00
4661	Special Services	2206	Laptop computer	\$ 41.00	\$ 43.00
4661	Special Services	2206	Large Digital Frame (no laptop required)	\$ 21.00	\$ 22.00
4661	Special Services	2206	Electronic Display Board Weekly Rate		\$ 35.00
4661	Special Services	2206	Electronic White Board		\$ 30.00
4661	Special Services	2206	Microphone	\$ 9.00	\$ 9.00
4661	Special Services	2206	Room Utilities Lighting/Air Cooling (after hours 0-4 hours)	\$ 276.00	\$ 287.00
4661	Special Services	2206	Room Utilities Lighting/Air Cooling (after hours 4+ hours hours)	\$ 574.00	\$ 597.00
4661	Special Services	2206	Portable Lectern	\$ 23.00	\$ 24.00
4661	Special Services	2206	Portable PA System	\$ 96.00	\$ 24.00
4661	Special Services	2206	TV Monitor on Cart	\$ 29.00	\$ 29.00
4661	Special Services	2206	Computer Presentation (Computer and Monitor)	\$ 23.00	\$ 24.00
4661	Special Services	2206	Digital Recorder	\$ 23.00	\$ 24.00
4661	Special Services	2206	Projectors (Overhead, 35mm & 16mm)	\$ 23.00	\$ 24.00
4661	Special Services	2206	Projector (Portable)	\$ 23.00	\$ 24.00
4661	Special Services	2206	Room Audio	\$ 96.00	\$ 24.00
4661	Special Services	2206	Easel	\$ 8.00	\$ 8.00
4661	Special Services	2206	Easel with Flip Chart	\$ 23.00	\$ 24.00
4661	Special Services	2206	Backdrop/display (includes delivery)	\$ 153.00	\$ 159.00
4661	Special Services	2206	Easy Pop Up Tent Setup		\$ 50.00
<b>4661</b>	<b>Special Services</b>	<b>2206</b>	<b>On-Site A-V operator (Hourly Labor Rate)</b>	\$ 93.87	\$ 101.02
4661	Special Services	2206	Skype for Business	\$ 23.00	\$ 23.00
<b>4661</b>	<b>Special Services</b>	<b>2206</b>	<b>Custom Event Set Up (Unit 4703 Maint. Labor Rate)</b>	\$ 93.87	\$ 101.02
<b>4661</b>	<b>Special Services</b>	<b>2206</b>	<b>Custom Room Set Up (Unit 4703 Maint. Labor Rate)</b>	\$ 93.87	\$ 101.02
4661	Special Services	2206	Equipment Delivery/Pickup	\$ 50.00	\$ 50.00
4661	Special Services	2206	Site Inspection Fee (Cleaning)	\$ 25.00	\$ 25.00
4661	Special Services	2206	LCD Wall Mounted TV	\$ 29.00	\$ 30.00
4661	Special Services	2206	Business card	\$ 2.00	\$ 2.00
4661	Special Services	2206	4x6 card	\$ 3.00	\$ 3.00
4661	Special Services	2206	Letter size	\$ 3.00	\$ 3.00
4661	Special Services	2206	Legal & 11x17 size	\$ 4.00	\$ 4.00



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Unit	Department	Object	Rate Type	BDM Rate FY18-19	BDM Rate FY19-20
4661	Special Services	2206	Lamination and photo for provided card	\$ 6.00	\$ 6.00
4661	Special Services	2206	Lamination, photo, and clip for provided card	\$ 7.00	\$ 7.00
4661	Special Services	2206	Digital key fobs	\$ 13.00	\$ 14.00
4661	Special Services	2206	Webinar & PolyComm	\$ 73.00	\$ 76.00
4661	Special Services	2206	ID Badges	\$ 34.00	\$ 36.00
4661	Special Services	2206	Reprinting due to customer error	\$ 6.00	\$ 6.00
4661	Special Services	2206	Extra photograph (on plastic card)	\$ 4.00	\$ 4.00
4661	Special Services	2206	Employee ID photo extraction	\$ 7.00	\$ 5.00
4661	Special Services	2206	Renewal/Visitor (Badge only-does not include access card)	\$ 5.00	\$ 5.00
4661	Special Services	2206	Blank card (No access)	\$ 5.00	\$ 5.00
4661	Special Services	2206	Replacement fee for lost access card	\$ 31.00	\$ 31.00
4661	Special Services	2206	Custom Badge Design	\$ 270.00	\$ 281.00
4661	Special Services	2206	Retail Supplies	Cost plus 13%	Cost plus 13%
4661	Special Services	2206	Background Checks	\$ 34.17	\$ 34.17
4661	Special Services	2206	Security Operations Manager (Hourly Labor Rate)	\$ 118.72	\$ 126.63
4661	Special Services	2206	Evacuation Maps (Planning and/or Drawing)	Per Quote	Per Quote
4661	Special Services	2206	Special Events Application Fee	\$ 52.00	\$ 54.00
4661	Special Services	2206	Filming Application Rate	\$ 52.00	\$ 54.00
4661	Special Services	2206	Filming Daily Site Fee	\$ 1,500.00	\$ 1,500.00
4661	Special Services	2206	Equipment Rental Fees (stages, canopies, etc.)	Per Quote	Per Quote
4661	Special Services	2206	HOA LPAR		
4661	Special Services	2206	HOA LPAR 1-3 hours	\$ 80.00	\$ 83.00
4661	Special Services	2206	HOA LPAR 3-5 hours	\$ 161.00	\$ 167.00
4661	Special Services	2206	HOA LPAR >5 hours	\$ 321.00	\$ 334.00
4661	Special Services	2206	HOA MPR		
4661	Special Services	2206	HOA MPR 1-3 hours	\$ 80.00	\$ 83.00
4661	Special Services	2206	HOA MPR 3-5 hours	\$ 121.00	\$ 167.00
4661	Special Services	2206	HOA MPR >5 hours	\$ 241.00	\$ 334.00
4661	Special Services	2206	HOA Caribbean Conf Room		
4661	Special Services	2206	HOA Caribbean Conf Room 1-3 hours	\$ 15.00	\$ 60.00
4661	Special Services	2206	HOA Caribbean Conf Room 3-5 hours	\$ 26.00	\$ 80.00
4661	Special Services	2206	HOA Caribbean Conf Room >5 hours	\$ 47.00	\$ 128.00
4661	Special Services	2206	HOJ Pac Conf Room		
4661	Special Services	2206	HOJ Pac Conf Room 1-3 hours	\$ 80.00	\$ 83.00
4661	Special Services	2206	HOJ Pac Conf Room 3-5 hours	\$ 121.00	\$ 126.00
4661	Special Services	2206	HOJ Pac Conf Room >5 hours	\$ 241.00	\$ 250.00
4661	Special Services	2206	HOA Atlantic Conf Room		
4661	Special Services	2206	HOA Atlantic Conf Room 1-3 hours	\$ 80.00	\$ 83.00
4661	Special Services	2206	HOA Atlantic Conf Room 3-5 hours	\$ 121.00	\$ 126.00
4661	Special Services	2206	HOA Atlantic Conf Room >5 hours	\$ 241.00	\$ 250.00
4661	Special Services	2206	HOA MCR (Mediterranean Conf Room)		
4661	Special Services	2206	HOA MCR (Mediterranean Conf Room) 1-3 hours	\$ 80.00	\$ 60.00
4661	Special Services	2206	HOA MCR (Mediterranean Conf Room) 3-5 hours	\$ 121.00	\$ 80.00
4661	Special Services	2206	HOA MCR (Mediterranean Conf Room) >5 hours	\$ 241.00	\$ 128.00
4661	Special Services	2206	Serv Bldg Training Room		
4661	Special Services	2206	Serv Bldg Training Room 1-3 hours	\$ 80.00	\$ 83.00
4661	Special Services	2206	Serv Bldg Training Room 3-5 hours	\$ 121.00	\$ 126.00
4661	Special Services	2206	Serv Bldg Training Room >5 hours	\$ 241.00	\$ 250.00
N/A					
4703	Maintenance	2116	Maintenance Engineer Support (Hourly Labor Rate)	\$ 95.82	\$ 99.95
4703	Maintenance	2116	Building Equipment Utility Worker (Hourly Labor Rate)	\$ 65.51	\$ 69.31
4703	Maintenance	2116	Trades (Hourly Labor Rate)	\$ 84.93	\$ 94.93
4703	Maintenance	2116	DSET (Hourly Labor Rate)	\$ 93.87	\$ 101.02
4703	Maintenance	2116	Facility Operation Spec (Hourly Labor Rate)	\$ 113.22	\$ 120.85
4703	Maintenance	2116	Maintenance Mark Up	10.90%	10.90%

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Attachment 19  
Schedule A

Unit	Department	Object	Rate Type	BDM Rate FY18-19	BDM Rate FY19-20
			#N/A		#N/A
4705	Utilities		Utility Manager Labor Rate (Hourly Labor Rate)	\$ 121.99	\$ 127.20
		2056, 2311,			
4705	Utilities	2313, 2314	Non-GSA Customer Engie Setup or Closure (Accountant Rates @15m)	\$ 34.09	\$ 32.91
		2056, 2311,			
4705	Utilities	2313, 2315	Non-GSA Customer Engie Account Set Up (Non-GSA Customer)	\$ 18.00	\$ 18.00
		2056, 2311,			
4705	Utilities	2313, 2316	Non-GSA Customer Engie Monthly Account Mgt.	\$ 3.25	\$ 3.25
		2056, 2311,			
4705	Utilities	2313, 2316	Non-GSA Customer CAP Cost Recovery (See BDM)	% Varies	% Varies
			#N/A		#N/A
4721	Housekeeping	2058	Housekeeping (T&M Rate) (Hourly Labor Rate)	\$ 48.64	\$ 51.18
			#N/A		#N/A
4723	Grounds	2058	Grounds Maintenance Worker (Hourly Labor Rate)	\$ 74.38	\$ 75.02
4721/4723	Housekeeping/Grounds	2056/2058	Housekeeping/Grounds (Markup)	-	27.5%
			#N/A		#N/A
4741	Facilities Projects	2116	Project Manager (Hourly Labor Rate)	\$ 119.79	\$ 134.69
4741	Facilities Projects	2116	Interiors Management & Design(Hourly Labor Rate)	\$ 90.19	\$ 88.39
4741	Facilities Projects	2116	Interiors Labor (Hourly Labor Rate)	\$ 64.24	\$ 69.73
4741	Facilities Projects	2115/4000	Project PM Fee (% of Project Value)	10.90%	10.90%
4741	Facilities Projects	2115/4000	Furniture PM Fee CAP per project that exceeds \$500,000	\$ 54,500	\$ 54,500
			#N/A		#N/A
4571	Transportation	2302	Class 51 Mileage Rate	\$ 0.22	\$ 0.24
4571	Transportation	2302	Class 52 Mileage Rate	\$ 0.16	\$ 0.19
4571	Transportation	2302	Class 53 Mileage Rate	\$ 0.22	\$ 0.24
4571	Transportation	2302	Class 54 Mileage Rate	\$ 0.25	\$ 0.22
4571	Transportation	2302	Class 55 Mileage Rate	\$ 0.27	\$ 0.28
4571	Transportation	2302	Class 56 Mileage Rate	\$ 0.22	\$ 0.18
4571	Transportation	2302	Class 57 Mileage Rate	\$ 0.24	\$ 0.22
4571	Transportation	2302	Class 58 Mileage Rate	\$ 0.20	\$ 0.17
4571	Transportation	2302	Class 60 Mileage Rate	\$ 0.83	\$ 1.31
4571	Transportation	2302	Class 62 Mileage Rate	\$ 0.19	\$ 0.18
4571	Transportation	2302	Class 65 Mileage Rate	\$ 0.20	\$ 0.19
4571	Transportation	2302	Class 67 Mileage Rate	\$ 0.19	\$ 0.18
4571	Transportation	2302	Class 68 Mileage Rate	\$ 0.36	\$ 0.33
4571	Transportation	2302	Class 69 Mileage Rate	\$ 0.19	\$ 0.18
4571	Transportation	2302	Class 70 Mileage Rate	\$ 0.42	\$ 0.31
4571	Transportation	2302	Class 71 Mileage Rate	\$ 0.21	\$ 0.20
4571	Transportation	2302	Class 72 Mileage Rate	\$ 1.97	\$ 1.62
4571	Transportation	2302	Class 73 Mileage Rate	\$ 0.19	\$ 0.19
4571	Transportation	2302	Class 74 Mileage Rate	\$ 0.18	\$ 0.15
4571	Transportation	2302	Class 75 Mileage Rate	\$ 0.30	\$ 0.25
4571	Transportation	2302	Class 76 Mileage Rate	\$ 0.17	\$ 0.15
4571	Transportation	2302	Class 77 Mileage Rate	\$ 1.00	\$ 1.00
4571	Transportation	2302	Class 61Fixed/Variable rate	\$ 263.70	\$ 239.43
4571	Transportation	2302	Class 63Fixed/Variable rate	\$ 73.29	\$ 96.64
4571	Transportation	2304	Auto Mechanic II (Hourly Labor Rate)	\$ 109.32	\$ 101.08
4571	Transportation	2304	Auto Service Worker (Hourly Labor Rate)	\$ 92.56	\$ 73.78
4571	Transportation	2304	Body/Paint Mechanic (Hourly Labor Rate)	\$ 108.58	\$ 98.43
4571	Transportation	2304	Auto Systems Tech III (Hourly Labor Rate)	\$ 108.31	\$ 98.10
4571	Transportation	2303	Class 51x Fixed Motorpool Hourly Rate	\$ 3.49	\$ 3.42
4571	Transportation	2303	Class 52x Fixed Motorpool Hourly Rate	\$ 3.49	\$ 3.42
4571	Transportation	2303	Class 53x Fixed Motorpool Hourly Rate	\$ 3.49	\$ 3.42
4571	Transportation	2303	Class 54x Fixed Motorpool Hourly Rate	\$ 3.49	\$ 3.42
4571	Transportation	2303	Class 65x Fixed Motorpool Hourly Rate	\$ 3.49	\$ 3.42



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Unit	Department	Object	Rate Type	BDM Rate FY18-19	BDM Rate FY19-20
4571	Transportation	2303	Class 67x Fixed Motorpool Hourly Rate	\$ 3.49	\$ 3.42
4571	Transportation	2303	Class 76x Fixed Motorpool Hourly Rate	\$ 3.49	\$ 3.42
4571	Transportation	2303	Class 51v Variable Motorpool Mileage Rate	\$ 0.20	\$ 0.24
4571	Transportation	2303	Class 52v Variable Motorpool Mileage Rate	\$ 0.20	\$ 0.19
4571	Transportation	2303	Class 53v Variable Motorpool Mileage Rate	\$ 0.25	\$ 0.24
4571	Transportation	2303	Class 54v Variable Motorpool Mileage Rate	\$ 0.22	\$ 0.22
4571	Transportation	2303	Class 65v Variable Motorpool Mileage Rate	\$ 0.20	\$ 0.19
4571	Transportation	2303	Class 67v Variable Motorpool Mileage Rate	\$ 0.19	\$ 0.18
4571	Transportation	2303	Class 76v Variable Motorpool Mileage Rate	\$ 0.17	\$ 0.15
4571	Transportation	2303	Class 51 Fuel Motorpool Fuel Estimate per Mile	\$ 0.07	\$ 0.10
4571	Transportation	2303	Class 52 Fuel Motorpool Fuel Estimate per Mile	\$ 0.11	\$ 0.17
4571	Transportation	2303	Class 53 Fuel Motorpool Fuel Estimate per Mile	\$ 0.13	\$ 0.20
4571	Transportation	2303	Class 54 Fuel Motorpool Fuel Estimate per Mile	\$ 0.06	\$ 0.08
4571	Transportation	2303	Class 65 Fuel Motorpool Fuel Estimate per Mile	\$ 0.11	\$ 0.17
4571	Transportation	2303	Class 67 Fuel Motorpool Fuel Estimate per Mile	\$ 0.07	\$ 0.12
4571	Transportation	2303	Class 76 Fuel Motorpool Fuel Estimate per Mile	\$ 0.06	\$ 0.06
4571	Transportation	2302	Overhead Rate per month per Vehicle	\$ 86.00	\$ 92.00
4571	Transportation	2302	Overhead Rate per month per Trailer	\$ 30.00	\$ 32.00
4571	Transportation	2302	Overhead Rate per month per Misc. Eq.	\$ 51.00	\$ 55.00
4571	Transportation	2301	County Fuel Markup per gallon	\$ 0.22	\$ 0.24
4571	Transportation	2301	Voyager Fuel Markup per gallon	\$ 0.07	\$ 0.07
4571	Transportation	2104	Parts Markup % of vendor part cost	30%	29%
4571	Transportation	2304	Sublet Mark up % of vendor cost	17%	17%
4571	Transportation	2302	Telematics Parts Mark up % of vendor cost	27%	27%
4571	Transportation	2302	Loaner Surcharge per mile for fuel recovery	\$ 0.23	\$ 0.33
4571	Transportation	2301	Per car wash	\$ 9.99	\$ 10.01
4571	Transportation	2303	Motor Pool Minimum Fee	\$ 10.00	\$ 10.00
4571	Transportation	2303	Motor Pool No Show Fee CMP RMP Cancel reservation after start time	\$ 20.00	\$ 27.00
4571	Transportation	2303	Motor Pool Return vehicle with less than a 1/2 tank of gas	\$ 50.00	\$ 50.00
4571	Transportation	2303	Motor Pool Return CMP-Travel vehicle without full tank of gas	\$ 50.00	\$ 50.00
				#N/A	#N/A
4551	Heavy Equipment	2233	HE Mileage Rate Class-1	\$ 0.33	\$ 0.18
4551	Heavy Equipment	2233	HE Mileage Rate Class-2	\$ 0.63	\$ 0.71
4551	Heavy Equipment	2233	HE Mileage Rate Class-3	\$ 0.96	\$ 1.04
4551	Heavy Equipment	2233	HE Mileage Rate Class-4	\$ 3.01	\$ 2.67
4551	Heavy Equipment	2233	HE Mileage Rate Class-5	\$ 2.06	\$ 2.85
4551	Heavy Equipment	2233	HE Mileage Rate Class-6	\$ 0.50	\$ 0.46
4551	Heavy Equipment	2233	HE Mileage Rate Class-7	\$ 2.00	\$ 5.66
4551	Heavy Equipment	2233	HE Mileage Rate Class-8	\$ 28.84	\$ 38.89
4551	Heavy Equipment	2233	HE Mileage Rate Class-9	\$ 29.48	\$ 52.18
4551	Heavy Equipment	2233	HE Mileage Rate Class-10	\$ 23.12	\$ 25.39
4551	Heavy Equipment	2233	HE Mileage Rate Class-12	\$ 12.58	\$ 28.99
4551	Heavy Equipment	2233	HE Mileage Rate Class-13	\$ 54.45	\$ 85.46
4551	Heavy Equipment	2233	HE Mileage Rate Class-14	\$ 185.66	\$ -
4551	Heavy Equipment	2233	HE Mileage Rate Class-15	\$ 41.18	\$ 41.07
4551	Heavy Equipment	2233	HE Mileage Rate Class-16	\$ 9.25	\$ 37.36
4551	Heavy Equipment	2233	HE Mileage Rate Class-17	\$ 33.55	\$ 36.09
4551	Heavy Equipment	2233	HE Mileage Rate Class-18	\$ 16.20	\$ 3.56
4551	Heavy Equipment	2233	HE Mileage Rate Class-19	\$ 20.01	\$ 120.13
4551	Heavy Equipment	2233	HE Mileage Rate Class-21	\$ 3.91	\$ 2.54
4551	Heavy Equipment	2233	HE Mileage Rate Class-4801	\$ 2.60	\$ 2.57
4551	Heavy Equipment	2233	HE Mileage Rate Class-4803	\$ 18.81	\$ 5.59
4551	Heavy Equipment	2233	HE Mileage Rate Class-4804	\$ 41.19	\$ 3.07
4551	Heavy Equipment	2233	HE Mileage Rate Class-4805	\$ 61.81	\$ 168.85
4551	Heavy Equipment	2233	HE Mileage Rate Class-4806	\$ 19.76	\$ 36.39

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Schedule A

Unit	Department	Object	Rate Type		BDM Rate FY18-19	BDM Rate FY19-20
4551	Heavy Equipment	2233	HE Mileage Rate Class-4807	\$	184.06	\$ 1,539.31
4551	Heavy Equipment	2233	HE Mileage Rate Class-4808	\$	223.54	\$ 153.67
4551	Heavy Equipment	2233	HE Mileage Rate Class-4809	\$	16.71	\$ 31.34
4551	Heavy Equipment	2233	HE Mileage Rate Class-4810	\$	2,670.18	\$ 561.17
4551	Heavy Equipment	2233	HE Mileage Rate Class-4811	\$	150.79	\$ 90.47
4551	Heavy Equipment	2233	HE Mileage Rate Class-4812	\$	22.83	\$ 29.72
4551	Heavy Equipment	2233	HE Mileage Rate Class-4813	\$	34.55	\$ 27.31
4551	Heavy Equipment	2233	HE Mileage Rate Class-4814	\$	113.67	\$ 45.68
4551	Heavy Equipment	2233	HE Mileage Rate Class-4816	\$	6.13	\$ 4.91
4551	Heavy Equipment	2233	HE Mileage Rate Class-4818	\$	373.52	\$ 416.43
4551	Heavy Equipment	2233	HE Mileage Rate Class-4819	\$	1,344.62	\$ 438.33
4551	Heavy Equipment	2233	HE Mileage Rate Class-4820	\$	327.60	\$ 178.50
4551	Heavy Equipment	2233	HE Vehicles/All Trucks-Monthly Overhead Rate	\$	151.00	\$ 148.00
4551	Heavy Equipment	2233	HE Trailers (Class 16)-Monthly Overhead Rate	\$	53.00	\$ 52.00
4551	Heavy Equipment	2233	HE Heavy Construction EQ-Monthly Overhead Rate	\$	151.00	\$ 148.00
4551	Heavy Equipment	2233	HE Misc. EQ-Monthly Overhead Rate	\$	90.00	\$ 89.00
4551	Heavy Equipment	2304	Heavy Equipment Mechanic II (Hourly Labor Rate)	\$	150.43	\$ 127.98
4551	Heavy Equipment	2304	Heavy Equipment Service Worker (Hourly Labor Rate)	\$	121.32	\$ 105.85