

"Setting the standard in health care excellence"

Meloney Roy, LCSW
Chief Deputy Director
Behavioral Health Director

Joan R. Araujo
Deputy Director
VCMC Ambulatory Care Administrator
Compliance Officer

Sheila Murphy
Public Information Officer

Dee Pupa
Deputy Director
Managed Care
Patient Accounting

Narcisa Reyes-Egan
Interim Chief Financial Officer

Tim Rhyne
Health Care Agency
Human Resources Director

Jon J. Smith, MD
Medical Examiner

Terry Theobald
Information Technology Director

Rigoberto Vargas
Public Health Director

June 16, 2015

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Subject: Authorization for the Animal Services Director to Sign Contracts and Related Service Level Requests with the Cities of Fillmore, Moorpark, Simi Valley, Ventura, Oxnard, Port Hueneme, Camarillo and Ojai effective July 1, 2015; Delegation of Authority to Animal Services Director To Renew Contracts and Related Service Level Requests for Up to Five Successive Periods of One Year Each.

Recommendations:

1. Authorize the Animal Services Director to sign Animal Services Agreements and related Service Level Requests with the Cities of Fillmore, Simi Valley, Ventura, Camarillo, and Ojai effective July 1, 2015 through June 30, 2020, and with the Cities of Oxnard, Port Hueneme and Moorpark effective July 1, 2015 through June 30, 2016.
2. Delegate authority to the Animal Services Director to renew the Animal Services Agreements and related Service Level Requests for up to five successive periods of one year each.

Fiscal Impact:

Mandatory: No
Source of Funding: Contract Revenue
Funding Match Required: None
Impact on Other Departments: N/A.
Summary of Annual Revenues and Costs:

	FY 2015-16	FY 2016-17
REVENUE:	\$2,788,285*	\$2,788,285*
DIRECT COSTS:	\$2,788,285	\$2,788,285
INDIRECT COSTS:	None	None
Net Revenue (Cost)	-0-	- 0 -

*This is the projected revenue amount included in the FY 2015-16 budget. Amounts may vary dependent upon intake.

CURRENT FISCAL YEAR BUDGET PROJECTIONS:

FY 2015-16 Preliminary Budget Projection Org 3160				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/ (Deficit)
Appropriations	\$ 6,416,285	\$ 6,416,285	\$ 6,416,285	\$ 0.00
Revenue	\$ 4,516,285	\$ 4,516,285	\$ 4,516,285	\$ 0.00
Net Cost	\$ 1,900,000	\$1,900,000	\$ 1,900,000	\$ 0.00

Discussion:

Animal Services provides services to eight of the ten cities within Ventura County: Fillmore, Moorpark, Simi Valley, Ventura, Oxnard, Port Hueneme, Camarillo and Ojai ("Cities"). The County's prior agreements with the Cities were nearly 30 years old and did not provide full cost recovery for the services rendered. The new agreements include a service level request that allows the Cities the choice to receive services such as field services and canvassing for licensing. In addition, the Cities will be charged based upon actual animal intake into the shelter. By charging for actual intake, this allows the Cities the opportunity to reduce sheltering cost by reducing intake.

The Department has worked with the Cities, and will continue to do so, on best practices and recommendations to help reduce intake such as adopting the Mandatory Spay and Neuter Ordinance, investing in Community Spay and Neuter Programs and implementing a Community Cats Program, all of which have proven successful for the County.

The contract forms approved by County Counsel are attached as Exhibits 1 and 2. (At the request of the cities, in addition to three cities requesting initial contract terms of one year, various other modifications were made to the following agreements, as approved by County Counsel: In the Ventura agreement, the City agreed that it "will make reasonable good faith efforts to ensure" that records are handled consistent with applicable laws (Exh. 3, § 10.1); in the Fillmore agreement, the scope of the mutual indemnification was changed from "sole and exclusive negligence" to "negligence" (Exh. 4, §§ 5.1, 5.2); in the Camarillo agreement, a not-to-exceed hourly rate for nuisance hearings was added (Exh. 5, att. A, part 2); and in the Oxnard agreement, language expressly providing for up to four one-year renewals (upon mutual agreement) was added (Exh. 6, §§ 6.1, 6.2), and language calling for the City to vaccinate and photograph impounded animals before delivery was deleted (Exh., att. A, part 1).) The Cities have presented and had the contracts and service level agreements approved by their respective Councils. We are requesting that your Board authorize the Animal Services Director to sign the Animal Services Agreements and Service Level Requests with the Cities.

We are also requesting that your Board delegate authority to the Animal Services Director to renew the Animal Services Agreements and the related Service Level Requests for up to five successive periods of one year each.

This letter has been reviewed by County Counsel, the Auditor-Controller's Office, and the County Executive Office. If you have any questions regarding this item, please call Tara Diller, Animal Service Director at 805-388-4355.



TARA DILLER

Animal Services Director



BARRY R. FISHER

Health Care Agency Director

Attachments:

- Exhibit 1 – Animal Services Agreement Template
- Exhibit 2 – Service Level Agreement Template
- Exhibit 3 – Ventura Animal Services Agreement
- Exhibit 4 – Fillmore Animal Services Agreement
- Exhibit 5 – Camarillo Animal Services Agreement, Attachment A, Service Level Request
- Exhibit 6 – Oxnard Animal Services Agreement and Attachment A, Service Level Request