

Thursday, May 7, 2026 at 11:34:35 AM Pacific Daylight Time

Subject: RE: VC CoC / Civil Grand Jury Follow Up Meeting
Date: Thursday, September 25, 2025 at 8:51:23 AM Pacific Daylight Time
From: [REDACTED]
To: [REDACTED]
Attachments: image001.png, image002.png, image003.png, image004.png, image005.png, image006.png, Re: Meeting with Ojai [REDACTED].eml, Re: Friday August 4 meeting with [REDACTED].eml, Tiny Home Proposal Delayed.eml, 24-ERF-3-R-100005_Executed.pdf

Hello all,

Thank you for taking the time to discuss the State Encampment Resolution Funding (ERF) Grant application process for the City of Ojai. My first communication with the City of Ojai began in July 2023 (see attached) regarding a potential homeless shelter development in Ojai. This was prompted by [REDACTED]. Discussions on the ERF grant application began on August 4, 2023 with the [REDACTED], and other City staff. I had subsequent meetings with the Ojai City Staff and advocates to develop the ERF grant application on 8/8/23, 9/7/23, 10/6/23, 10/18/23, 11/8/23, and 11/17/23. The ERF grant proposal was supposed to be presented to Ojai City Council on 11/28/2023; however, this was delayed when [REDACTED] resigned and [REDACTED] stepped into the role as Acting City Manager. The City Staff reconvened with me on 1/17/24 before the item went to City Council on 1/23/24. I hope this is helpful to provide you with a timeline.

I was able to find a copy of the executed Standard Agreement between the California Department of Housing and Community Development (HCD) and the City of Ojai (see attached). This includes the scope of work and implementation deadlines. Program funds must be expended by 6/30/2027. The final work product must be completed by 4/1/2028. 50% of the grant must be **expended*** by 6/30/2025 and 100% **obligated****. Also, [Health and Safety Code Section 50254](#) provides more details on the requirements.

****“Expend”** means all ERF funds obligated under contract or subcontract have been fully paid and receipted, and no invoices remain outstanding.

****“Obligate”** means that the Grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using ERF funding.

Here is the contact information for the State Analyst managing this contract:

[REDACTED]
[REDACTED]
Business and Contract Services Branch
Housing & Community Development
651 Bannon Street | Sacramento, CA 95811



Let me know if you have any follow up questions. I look forward to presenting to the Civil Grand Jury in 2026.

Take care,



COUNTY of VENTURA
County Executive Office

800 S. Victoria Avenue
Ventura, CA 93009

[Redacted]

[Redacted]

coc.venturacoc.gov

venturacounty.gov



-----Original Appointment-----

From: [Redacted]

Sent: Thursday, September 18, 2025 2:06 PM

To: [Redacted]

Subject: VC CoC / Civil Grand Jury Follow Up Meeting

When: Wednesday, September 24, 2025 2:00 PM-3:00 PM (UTC-08:00) Pacific Time (US & Canada).

Where: CEO Rincon Room

The Rincon conference room is located in the Hall of Administration, 4th floor, in the Clerk of the Board's office (left of the reception desk).