



VENTURA COUNTY
PARKS ADVISORY COMMISSION
800 South Victoria Avenue, L#1030
Ventura, California 93009-1030

MEETING MINUTES
VENTURA COUNTY
PARKS ADVISORY COMMISSION (PAC)
REGULAR MEETING

Government Center
Hall of Administration, Atlantic Conference Room
800 South Victoria Avenue, Ventura, CA

NOVEMBER 16, 2020

4:00 p.m.

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1. CALL TO ORDER
Proceedings called to order via Zoom at 4:07 p.m.
 2. ROLL CALL
Commissioners: Carin Kally, Paul Nicholson, Ron Merkord, June Dubreuil
PAC Staff: Colter Chisum, Theresa Lubin, Leslie Reed, Linda Cruz
 3. APPROVAL OF MINUTES
Merkord presides as Chair. Minutes of the October 21, 2019 PAC meeting were approved by a motion made by Kally, seconded by Nicholson. All in favor.
 4. PUBLIC COMMENTS
None
 5. OLD BUSINESS
 - A. Rent and Fee
Current rent and fee schedule went into effect on April 1, 2020 after Board of Supervisor approval.
 6. NEW BUSINESS
 - A. Rent and Fee Changes
Chisum presented proposed rent and fee adjustments for 2021. Proposed adjustments have been presented to and approved by CEO. Motion made by Nicholson to approve proposed 2021 rent and fee adjustments, seconded by Merkord. All in favor.
 - B. PAC Board Elections
Elections were not held in April or July 2020 due to COVID-19 meeting cancellations. By unanimous vote, Ron Merkord was elected as PAC Chair, and June Dubreuil was elected as Vice Chair for remainder of year.
 - C. Kenney Grove Settlement
Chisum gave an update on the universal access lawsuit.
 7. PARK CONSTRUCTION PROJECT UPDATE
 - A. Steckel Park
Lubin informed that the consultant is preparing to submit plans to Building and Safety. RMA has issued the Zoning Clearance exemption. Consultant estimates 14-16 months to complete project.
 - B. Saticoy Regional Golf Course Clubhouse Remodel

Lubin stated that Ferguson Ettinger Architects and Perkins Engineering were awarded the construction contract in February. The plans are currently in Building and Safety and Environmental Health for review. MTM Construction, the County Job Order Contract is reviewing the plans to provide a cost estimate for construction. It's anticipated that construction may begin in May 2021.

8. STAFF COMMENTS

- A. Chisum gave an update on COVID-19 status and closures impact on Parks Department.
- B. Lubin announced her retirement from the Parks Department effective December 12.

9. COMMISSIONER COMMENTS

- A. Merkord welcomed Chisum as new GSA Deputy Director of Parks Department.
- B. Dubreuil inquired about economic status of golf courses during COVID-19 closures. Lubin described rates as set by lessees. Chisum offered to provide financials at next meeting.
- C. Nicholson congratulated Lubin on upcoming retirement.

10. ADJOURNMENT

The meeting was adjourned at 5:05 p.m.