



VENTURA COUNTY
PARKS ADVISORY COMMISSION
800 South Victoria Avenue, L#1030
Ventura, California 93009-1030

MEETING MINUTES
VENTURA COUNTY
PARKS ADVISORY COMMISSION (PAC)
REGULAR MEETING

Government Center
Hall of Administration, Atlantic Conference Room
800 South Victoria Avenue, Ventura, CA

OCTOBER 21, 2019

4:00 p.m.

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1. CALL TO ORDER
Proceedings called to order at 4:00 p.m.
 2. ROLL CALL
Commissioners: Carin Kally, Paul Nicholson, Ron Merkord, June Dubreuil
PAC Staff: Ron Van Dyck, Theresa Lubin, Pam Gallo, Linda Cruz
 3. APPROVAL OF MINUTES
Merkord presides as Chair. Minutes of the April 15, 2019 PAC meeting were approved by a motion made by Kally, seconded by Nicholson. All in favor.
 4. PUBLIC COMMENTS
None
 5. OLD BUSINESS
 - A. Saticoy Golf Course Update
Lubin stated this is second request for qualification. There are four potential engineering companies interested in contracting. Panel will be reviewing proposals 10/23/2019. Van Dyck added that renovation will remain within the existing footprint of the existing building in order to stay within budget and qualify for a remodel versus new construction. Food and beverage component will be included as a new revenue source.
 - B. Santa Rosa Valley Park Gate Fees
Van Dyck stated that there are negotiations in process with COSCA and Conejo Park and Recreation to create an agreement to rent or lease the park to increase available parking. The agreement will include COSCA covering the gate fees for Santa Rosa Valley Park at approximately \$11,000 per year.
 6. NEW BUSINESS
 - A. Rincon Rodent Assessment
Lubin described the social media events that lead to the whirlwind of concern regarding rats at the Rincon Parkway. Padre Associates' biologist was contacted to assess the area. The report confirmed that the rodent activity is normal for this environment, based on the use of the area. Baits, traps and rodent fertility interruption options were not recommended by the biologist due to the non-target species that could be affected. Trash receptacles were replaced by E.J. Harrison and trash pick-up schedule was adjusted to help keep trash below lid level.
 7. PARK CONSTRUCTION PROJECT UPDATE
 - A. Oak Park
Lubin reported that Oak Park restroom stainless steel partition installation is underway with expected completion early November.

B. Hobson Park
Project complete.

C. Camp Comfort
Proposals have been received to complete the DG surfaces at both group areas. Staff is working with the contractor to schedule the projects. The area 1 cover will be added to the capital projects list for next FY.

D. Toland Park
The CCC has been working to clear the trail and campsites. They are also removing dead trees. The park was open for day use 4th of July weekend. A new contract has been awarded to the CCC to clear another 30 trees from the property and re-establish the remaining 9 overnight campsites.

E. Steckel Park
The RFQ for consulting services was completed by GSA Procurement Services. The design contract was awarded to Lewis Engineering on 9/23/2019 for \$137,999. Insurance will cover Steckel Park damage.

8. STAFF COMMENTS

Van Dyck stated the rent and fee schedule will have significant language changes to modify the reservation cancellation windows. Changes will be voted on in January and presented to the Board in February.

New reservation system has worked well. Camping increased this summer over last:

Overall +9%
Beach parks +10%
Day use +15%

Van Dyck stated that rates for inland parks will be adjusted to offset 10% increase in electric and increase in tank dumping fee. Lubin commented that last year's dumping fee was \$110,000 for four tanks (Tapo, Santa Rosa, Steckel, and Foster). Charges have increased due to increase of usage.

9. COMMISSIONER COMMENTS

Dubreuil commented on the current trend of retirees choosing to live an RV lifestyle. Could County take advantage of trend by possibly increasing sites, particularly at Tapo Canyon Park. Discussion followed regarding feasibility of sewer lines.

Kally inquired and Van Dyck explained camp fire policy relating to high wind conditions.

Merkord questioned whether there is a formal process for the County to add new parks. Lubin explained the previous and current operation and the effect of the passage of Proposition 13 on the program. Lubin stated the parks must be able to support themselves without relying on tax revenue for funding. Merkord's group is looking into long-term projects along the Santa Clara River such as boardwalks near Sespe and Santa Paula areas.

10. ADJOURNMENT

The meeting was adjourned at approximately 5:03 p.m.