



The County of Ventura
Invites Applications For

DEPUTY EXECUTIVE OFFICER BUDGET AND FINANCE

Annual Salary: up to \$222,132 DOQ

Educational Incentive: Up to 5% Cash Payment Each Pay Period.



[VENTURACOUNTY.GOV/JOBS](https://www.venturacounty.gov/jobs)



COUNTY *of*
VENTURA

The Position

Under the administrative direction of the County Chief Financial Officer, the Deputy Executive Officer – Budget and Finance serves as a vital executive leader within the County Executive Office. This position oversees the operations of the Budget and Finance section and plays a central role in advancing the strategic priorities and executive initiatives of the County Executive Officer and the Board of Supervisors.

The Deputy Executive Officer oversees the lifecycle management of major county capital improvement projects, large-scale infrastructure developments, strategic land-use planning, real estate acquisitions, and regional sustainability programs. As a primary advisor on fiscal and operational strategy, the incumbent directs the development and execution of countywide administrative policies, standardizes interdepartmental workflows, and leads high-priority special assignments and sensitive policy analyses. The Deputy Executive Officer also maintains key governance frameworks—such as the County Administrative Manual and internal operational guidelines—and represents the County Executive Office before the Board of Supervisors, the Civil Service Commission, the Grand Jury, and intergovernmental bodies.

What You Bring

The ideal candidate is a seasoned, forward-thinking fiscal and public administration professional with a demonstrated record of executive leadership in complex, multi-faceted municipal or county environments. Bringing deep expertise across public budgeting, capital outlay planning, and policy analysis, this leader pairs analytical rigor with the agility to navigate high-pressure, sensitive assignments with sound judgment and integrity.

Key Qualifications & Attributes:

- **Strategic Fiscal & Capital Leadership:** Deep expertise in public-sector budgeting, multi-year forecasting, and capital outlay planning to safeguard long-term financial stability.
- **Executive Communication & Influence:** Proven ability to translate complex financial, policy, and legislative data into clear, persuasive recommendations for the Board, executives, and the public.
- **People-Centered Management:** A collaborative leader who mentors staff, builds high-performing teams, and fosters a culture of accountability and professional growth.
- **Enterprise Collaboration:** An adept consensus builder skilled at uniting cross-departmental teams, streamlining workflows, and advancing key Board priorities.
- **Decisive Problem Solving:** A calm, solution-oriented decision-maker under pressure who proactively navigates complex operational challenges and emergency response efforts.



CEO Budget and Finance Office

Operating at the strategic core of the County Executive Office, the Budget and Finance Division safeguards Ventura County's fiscal resilience and drives enterprise-wide public stewardship. Working closely with the Chief Financial Officer and County leadership, the team translates policy priorities into sustainable operational realities across two key functional areas:

- **Budget Operations:** Directs the preparation and administration of the County's multi-billion-dollar operating budget, evaluates long-range program impacts, reviews Board of Supervisors agenda items, and serves as an executive-level liaison across County departments.
- **Finance & Capital Planning:** Leads multi-year fiscal forecasting, debt administration, and revenue analysis, while driving strategic asset management through the annual Five-Year Capital Projects Plan and infrastructure maintenance initiatives.

Through disciplined financial modeling, capital investment, and cross-departmental alignment, the division ensures transparent stewardship of public resources and positions Ventura County for long-term success.

Ventura County

Ventura County is a general-law county governed by a five-member Board of Supervisors, with a County Executive Officer overseeing daily operations, the budget, and strategic initiatives. The organization is committed to engagement and accountability and to fostering a respectful, inclusive environment that supports employees and the communities they serve.

Backed by a \$3.4 billion budget and more than 10,000 full-time equivalent positions, the County delivers a wide range of services through 27 departments and agencies—including public safety, social services, healthcare, resource management, parks, public works, airports, and the harbor. Six additional elected officials lead key departments: the Assessor, Auditor-Controller, Clerk-Recorder/Registrar of Voters, District Attorney, Sheriff, and Treasurer-Tax Collector.



What We Offer

In addition to an annual base salary of \$158,650 to \$222,132 (DOQ)

The Deputy Executive Officer will receive an attractive benefits package that includes:

- **GENERAL SALARY INCREASE:** A general salary increase of 3.5%, effective December 20, 2026, and 3.5%, effective December 19, 2027.
- **EDUCATIONAL INCENTIVE:** May be eligible for 2.5%, 3.5%, or 5%, based on completion of an associate, bachelor's, or graduate degree from an accredited institution, not required for the position.
- **RETIREMENT/SOCIAL SECURITY:** Defined retirement benefits vest after 5 years of service. The County and you also each contribute to Social Security. For more information, visit: www.vcera.org. If you are eligible, you may establish reciprocity with other public retirement systems, such as CalPERS.
- **HEALTH PLANS:** Medical, dental, and vision plans for you and your dependents. A flexible credit allowance of up to \$1,024.11 biweekly.
- **FLEXIBLE SPENDING ACCOUNTS:** Increase your spending power by reimbursing you with pre-tax dollars for IRS-approved dependent care and health care expenses.
- **ANNUAL LEAVE:** 248 hours earned per year, increasing to 288 hours after 5 years of service, to 328 hours after 10 years of service, and to 368 hours after 15 years of service.
- **ANNUAL LEAVE REDEMPTION:** The ability to "cash out" or redeem up to 160 hours of Annual Leave per year after using 80 hours.
- **HOLIDAYS:** 13 paid days per year, including 1 floating holiday to use at your discretion.
- **DEFERRED COMPENSATION:** You may elect to contribute to one or both of the County's deferred compensation plans (established under Internal Revenue Code sections 401(k) and 457). If you participate in the County-sponsored 401(k) plan, the County will match a part of your contribution up to 3% of your salary, on a per-pay-period basis. Following 5 years of continuous County service, an additional 2% non-elective contribution will be made to the 401(k) plan.
- **Other benefits include:** Disability Plans; Employee Assistance Program; County-paid Life Insurance; Tuition Reimbursement; Benefit Reimbursement Program; Wellness Program; and WorkLife Program, which includes child care and elder care referrals.
- **Work Schedule:** Our team operates on a regular, in-office schedule: Monday through Friday. We ensure support for all County agencies, promote seamless collaboration, and allow for consistent personal planning.



Recruitment Process

To APPLY for this executive opportunity, please submit a **resume and cover letter** that illustrate all of the following:

- Executive Fiscal Leadership: Proven track record leading public-sector financial management in a city, county, or comparably complex enterprise.
- Budget & Operations Strategy: Extensive experience directing multi-departmental budget development, financial forecasting, and fiscal operations.
- Governmental Accounting & Compliance: Deep mastery of public-sector accounting standards, auditing practices, and statutory regulations governing local government finance.

Submit in one of the following ways:

Submit your resume and cover letter online at <http://www.venturacounty.gov/jobs>
OR email to: Bill.Friedel@venturacounty.gov

This recruitment will remain open until filled. The first resume review will be conducted the week of November 2, 2026. Applicants submitted after that date will be reviewed on a rolling basis. To receive prompt consideration, please submit your materials by the first review date. All relevant experience, training, and education must be included to determine eligibility. For more information about this position, please contact Bill Friedel at (805) 654-2419 or at Bill.Friedel@venturacounty.gov

Interview Process

Well-qualified candidates, as evidenced by their résumés, may be invited to an initial screening interview, which could be conducted by phone, one-way video, or another format at the County's discretion. Candidates who advance will be invited to an in-person panel interview. Top finalists will then meet with Budget and Finance leadership for a final selection interview. Interviews may be consolidated or expanded depending on the size and quality of the candidate pool.

Background Investigation

The selected candidate may be subject to a thorough background investigation, which may include inquiries into past employment, education, criminal history, and driving record. In addition, the successful candidate will undergo DOJ/FBI Live Scan fingerprinting.

Equal Employment Opportunity

The County of Ventura is an equal opportunity employer. We welcome applicants regardless of age, ancestry, color, disability, family or medical leave status, gender identity or expression, genetic information, marital or medical condition, military or veteran status, national origin, political affiliation, race, religion, sex (including pregnancy-related conditions), or sexual orientation.