



**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3000 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED

PUBLIC WORKS SERVICES-ISF - 6500

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	39,304,215	35,459,574	40,097,240	40,097,240	40,097,240
TOTAL REVENUES	<u>38,310,700</u>	<u>36,606,486</u>	<u>38,014,900</u>	<u>38,014,900</u>	<u>38,014,900</u>
NET COUNTY COST	993,515	(1,146,911)	2,082,340	2,082,340	2,082,340
 AUTH POSITIONS			335	335	335
FTE POSITIONS			335	335	335

BUDGET UNIT DESCRIPTION:

Public Works Services-Internal Service Fund provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department. Central Services directs the activities of the Agency and provides fiscal, real estate, and support services to other Public Works departments. Engineering Services provides subdivision engineering and inspection services, surveyor, project management, consultant and construction contract processing services, and floodplain management. Watershed Protection provides planning, design, construction, compliance and monitoring of the National Pollution Discharge Elimination permit, and maintenance of the Watershed Protection District channels, levees, dams, and basins. The Watershed Protection department also provides management and support services to the Groundwater Management Agency. The Transportation Department provides administrative services related to project planning, construction, traffic engineering, transportation planning (including transit) services, and maintains the County road system.

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09**

FUND 3000 PUBLIC WORKS SERVICES - ISF
UNIT 6500 PUBLIC WORKS SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
FRANCHISES	8761	2,123	1,500	0	0
TOTAL LICENSES, PERMITS & FRANCHISES		2,123	1,500	0	0
RENTS AND CONCESSIONS	8931	186,729	276,780	246,900	246,900
TOTAL REV-USE OF MONEY & PROPERTY		186,729	276,780	246,900	246,900
PLANNING/ENG SERV - FEES	9481	556,843	904,965	1,416,000	1,416,000
PLANNING/ENG SERV - CONT	9482	3,218,145	3,384,830	3,180,700	3,180,700
PUBLIC WORKS SERVICES	9483	31,237,855	31,655,732	32,903,800	32,903,800
TOTAL CHARGES FOR SERVICES		35,012,843	35,945,527	37,500,500	37,500,500
OTHER SALES	9761	69,454	88,156	67,500	67,500
OTHER REVENUE - MISC	9772	4,979	9,457	1,000	1,000
TOTAL MISCELLANEOUS REVENUES		74,433	97,613	68,500	68,500
TOTAL OPERATING INCOME		35,276,129	36,321,420	37,815,900	37,815,900
OPERATING EXPENSE					
REGULAR SALARIES	1101	17,580,135	18,693,082	20,655,600	20,655,600
EXTRA HELP	1102	280,777	250,759	387,100	387,100
OVERTIME	1105	294,213	298,708	600,500	600,500
SUPPLEMENTAL PAYMENTS	1106	439,689	461,159	507,500	507,500
TERMINATIONS/BUYDOWNS	1107	670,269	571,997	805,900	805,900
CALL BACK STAFFING	1108	174,164	146,977	94,600	94,600
RETIREMENT CONTRIBUTION	1121	3,577,674	4,294,077	4,829,000	4,829,000
OASDI CONTRIBUTION	1122	1,130,783	1,173,121	1,367,300	1,367,300
FICA-MEDICARE	1123	280,925	291,476	333,300	333,300
SAFE HARBOR	1124	2,508	3,966	10,200	10,200
POB DEBT SERVICE	1126	1,270,335	574,993	700	700
RETIREE HLTH PYMT 1099	1128	87,551	89,643	82,500	82,500
GROUP INSURANCE	1141	2,014,050	2,099,134	2,270,800	2,270,800
LIFE INS/DEPT HEADS & MGT	1142	4,805	4,588	5,500	5,500
STATE UNEMPLOYMENT INS	1143	14,635	0	0	0
MANAGEMENT DISABILITY INS	1144	41,221	41,427	53,400	53,400
WORKERS' COMPENSATION INS	1165	1,435,799	870,919	1,103,100	1,103,100
401K PLAN	1171	291,980	305,879	332,400	332,400
TOTAL SALARIES AND EMPLOYEE BENEFIT		29,591,514	30,171,907	33,439,400	33,439,400
MISC. CLOTH & PERSONAL SU	2021	1,127	0	2,000	2,000
UNIFORM ALLOWANCE	2022	36,319	35,187	40,500	40,500
SAFETY CLOTH & SUPPLIES	2023	38,098	26,336	41,700	41,700
TELEPHONE CHGS - NON ISF	2032	61,600	57,663	65,700	65,700
VOICE/DATA - ISF	2033	212,439	232,300	238,400	238,400
RADIO COMMUNICATIONS - ISF	2034	88,173	88,639	80,000	80,000
FOOD	2041	0	233	2,000	2,000
REFUSE DISPOSAL	2056	12,332	4,739	8,900	8,900
HAZ MAT DISPOSAL - ISF	2058	12,297	9,997	9,800	9,800
HOUSEKPG/GRNDS-ISF CHARGS	2059	486	939	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3000 PUBLIC WORKS SERVICES - ISF
UNIT 6500 PUBLIC WORKS SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE					
GENERAL INSUR ALLOCATION - ISF	2071	46,224	43,329	46,100	46,100
OFFICE EQUIP. MAINTENANCE	2102	16,528	11,382	40,700	40,700
COMM. EQUIP. MAINTENANCE	2103	0	0	1,000	1,000
OTHER EQUIP. MAINTENANCE	2105	4,385	4,002	7,500	7,500
HYDROLOGY SUPPLIES	2106	0	26	0	0
MAINTENANCE SUPPLIES	2107	103,331	80,667	115,700	115,700
MAINTENANCE CONTRACTS	2108	6,496	0	0	0
TRAFFIC SAFETY SUPPLIES	2109	32,599	49,976	54,500	54,500
BUILDING MAINTENANCE	2121	276	5,623	20,700	20,700
BUILDING EQUIP. MAINTENAN	2122	681	461	2,600	2,600
GROUNDS-MAINTENANCE	2124	0	0	400	400
FACIL/MATLS SQ FT ALLOC-ISF	2125	921,732	1,005,890	1,034,700	1,034,700
OFFICE CONSTRUCTION - ISF	2127	5,052	1,162	41,500	41,500
OTHER MAINTENANCE - ISF	2128	9,907	14,427	4,500	4,500
MEDICAL SUPPLIES & EXPENS	2132	0	1,265	2,000	2,000
MEDICAL CLAIMS ISF	2136	6,421	6,813	8,700	8,700
MEMBERSHIPS & DUES	2141	21,522	25,990	31,300	31,300
EDUCATION ALLOWANCE	2154	5,375	3,228	25,900	25,900
INDIRECT COST RECOVERY	2158	997,202	1,109,173	1,365,700	1,365,700
MISC. PAYMENTS	2159	277	995	0	0
PRINTING/BINDING-NOT ISF	2171	65,813	79,917	132,800	132,800
BOOKS & PUBLICATIONS	2172	20,962	32,605	41,300	41,300
OFFICE SUPPLIES	2173	167,436	156,480	198,600	198,600
MAIL CENTER - ISF	2174	24,391	29,421	40,200	40,200
MICROFILM SUPPLIES	2175	0	0	500	500
PURCHASING CHARGES - ISF	2176	21,591	25,458	21,800	21,800
GRAPHICS CHARGES - ISF	2177	15,165	13,125	21,700	21,700
COPY MACHINE CHGS - ISF	2178	36,242	34,112	35,900	35,900
MISC. OFFICE EXPENSE	2179	808	(319)	6,000	6,000
SPECIAL OFFICE EXPENSE	2180	5,466	6,049	13,700	13,700
STORES - ISF	2181	34,555	37,882	28,100	28,100
INFORMATION TECHNOLOGY- ISF	2192	344,331	421,859	481,300	481,300
ENGR. & TECH. SURVEYS	2194	91,522	71,252	250,000	250,000
COMPUTER SERVICES NON ISF	2195	152,001	154,269	327,100	327,100
OTHER PROF & SPEC SERVICE	2199	71,536	112,227	200,900	200,900
TEMPORARY HELP	2200	88,402	113,776	81,000	81,000
ATTORNEY SERVICES	2202	17,811	40,860	35,740	35,740
SPECIAL SERVICES - ISF	2205	4,559	6,817	4,800	4,800
EMPLOYEE HEALTH SERVICES	2211	60,339	0	50,200	50,200
COUNTY GIS EXPENSE	2214	218,186	98,878	110,800	110,800
PUBLIC AND LEGAL NOTICES	2261	16,579	9,652	22,100	22,100
RENT/LEASES EQUIP-NOT ISF	2271	15,810	26,456	0	0
HEAVY EQUIPMENT - ISF	2274	0	15	0	0
BUILD LEASES & RENTALS	2281	22,549	23,053	23,800	23,800

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3000 PUBLIC WORKS SERVICES - ISF
UNIT 6500 PUBLIC WORKS SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE				
GROUND FACILITY LEASE&RNT 2282	52,559	54,790	52,600	52,600
STORAGE CHARGES 2283	1,618	1,587	1,000	1,000
SMALL TOOLS & INSTRUMENTS 2291	4,552	5,182	16,600	16,600
MINOR EQUIPMENT-OTHER 2292	21,116	18,439	58,100	58,100
COMPUTER EQUIP <5000 2293	129,004	170,924	150,600	150,600
FURNITURE/FIXTURES <5000 2294	86,707	40,648	68,800	68,800
SPECIAL DEPT. EXP. - 01 2301	1,212	570	0	0
SPECIAL DEPT. EXP. - 07 2307	20,933	5,038	37,100	37,100
SPECIAL DEPT. EXP. - 08 2308	(11,843)	(8,668)	1,000	1,000
SPECIAL DEPT. EXP. - 10 2310	0	0	11,100	11,100
TRANS. CHARGES - ISF 2521	263,523	295,026	320,400	320,400
PRIVATE VEHICLE MILEAGE 2522	21,857	26,946	24,900	24,900
CONF. & SEMINARS EXPENSE 2523	122,408	148,986	193,900	193,900
GAS/DIESEL FUEL 2525	76,790	106,245	123,700	123,700
UTILITIES - OTHER 2541	45,275	35,397	52,000	52,000
PW CHGS SELLER 2998	(517,393)	(889,334)	0	0
PW CHGS BUYER 2999	517,393	889,334	0	0
TOTAL SERVICES AND SUPPLIES	4,972,649	5,215,393	6,532,640	6,532,640
DEPRECIATION EXPENSE 3611	49,534	72,274	59,300	59,300
TOTAL OTHER CHARGES	49,534	72,274	59,300	59,300
TOTAL OPERATING EXPENSE	34,613,696	35,459,574	40,031,340	40,031,340
NET OPERATING INCOME (LOSS)	662,432	861,846	(2,215,440)	(2,215,440)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	260,371	272,503	180,000	180,000
TOTAL REV-USE OF MONEY & PROPERTY	260,371	272,503	180,000	180,000
GAIN/LOSS DISP FIXED ASST 9822	(63,007)	0	0	0
TOTAL OTHER FINANCING SOURCES	(63,007)	0	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	197,364	272,503	180,000	180,000
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(1,374,700)	(1,437,500)	(1,286,400)	(1,286,400)
INTRAFUND COST ALLOC DECR 5122	1,374,700	1,437,500	1,286,300	1,286,300
TOTAL OTHER FINANCING USES	0	0	(100)	(100)
CONTRIB FROM OTHER FUNDS 9831	0	12,562	19,000	19,000
TOTAL OTHER FINANCING SOURCES	0	12,562	19,000	19,000
TOTAL OPERATING TRANSFERS	0	12,562	18,900	18,900
NET INCOME (LOSS)	859,796	1,146,911	(2,016,540)	(2,016,540)
FIXED ASSETS				
ALTERATION & IMPROVEMENT 1099 4033	31,440	166,994	0	0
COMPUTER EQUIPMENT 4862	36,148	33,725	45,800	45,800
COMPUTER SOFTWARE 4863	155,503	91,016	20,000	20,000

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09**

COUNTY BUDGET FORM
SCHEDULE 10

FUND 3000 PUBLIC WORKS SERVICES - ISF
UNIT 6500 PUBLIC WORKS SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
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FIXED ASSETS				
OTHER EQUIPMENT	4889	0	24,728	0
EQUIPMENT CONTRA ACCT.	4993	(223,091)	(316,463)	0
TOTAL FIXED ASSETS		0	0	65,800
TOTAL FIXED ASSETS		0	0	65,800



**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3010 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED

WATER & SANITATION OP-ISF - 6550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	6,433,413	6,037,261	6,723,400	6,723,400	6,723,400
TOTAL REVENUES	<u>6,377,300</u>	<u>6,111,428</u>	<u>6,570,400</u>	<u>6,570,400</u>	<u>6,570,400</u>
NET COUNTY COST	56,113	(74,168)	153,000	153,000	153,000
 AUTH POSITIONS			56	56	56
FTE POSITIONS			56	56	56

BUDGET UNIT DESCRIPTION:

Public Works Agency's Utility Operation provides labor and overhead support for planning, design, construction, billing, customer service, and operation and maintenance of Waterworks Districts #1 (Moorpark), #17 (Bell Canyon), and #19 (Somis), Lake Sherwood Community Services District, Todd Road Jail Wastewater Treatment Plant, County Service Area #30 (Nyeland Acres), County Service Area #34 (El Rio), and Camarillo Airport Utility Enterprise. Operation and maintenance for CSA #29 (North Coast) and Waterworks District #16 (Piru) are provided through a contract with Ventura Regional Sanitation District.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3010 WATERWORKS OPERATION - ISF
UNIT 6550 WATER & SANITATION OP-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
PLANNING/ENG SERV - FEES	9481	60,931	60,697	57,600	57,600
PUBLIC WORKS SERVICES	9483	5,506,881	6,028,373	6,366,200	6,366,200
TOTAL CHARGES FOR SERVICES		5,567,812	6,089,070	6,423,800	6,423,800
OTHER SALES	9761	5,588	0	2,000	2,000
OTHER REVENUE - MISC	9772	461	5,254	500	500
TOTAL MISCELLANEOUS REVENUES		6,048	5,254	2,500	2,500
TOTAL OPERATING INCOME		5,573,860	6,094,324	6,426,300	6,426,300
OPERATING EXPENSE					
REGULAR SALARIES	1101	2,645,739	2,885,427	3,239,800	3,239,800
EXTRA HELP	1102	25,992	35,267	35,600	35,600
OVERTIME	1105	80,344	101,242	56,900	56,900
SUPPLEMENTAL PAYMENTS	1106	105,860	112,934	81,000	81,000
TERMINATIONS/BUYDOWNS	1107	85,687	79,778	88,000	88,000
RETIREMENT CONTRIBUTION	1121	529,095	668,520	753,900	753,900
OASDI CONTRIBUTION	1122	173,983	184,070	213,300	213,300
FICA-MEDICARE	1123	42,748	46,057	51,800	51,800
SAFE HARBOR	1124	527	983	1,700	1,700
POB DEBT SERVICE	1126	167,201	78,804	0	0
RETIREE HLTH PYMT 1099	1128	11,651	6,691	0	0
GROUP INSURANCE	1141	306,667	336,890	380,700	380,700
LIFE INS/DEPT HEADS & MGT	1142	712	730	800	800
STATE UNEMPLOYMENT INS	1143	2,159	0	0	0
MANAGEMENT DISABILITY INS	1144	5,753	5,955	7,100	7,100
WORKERS' COMPENSATION INS	1165	237,409	191,079	239,900	239,900
401K PLAN	1171	41,337	43,476	52,700	52,700
TOTAL SALARIES AND EMPLOYEE BENEFIT		4,462,863	4,777,902	5,203,200	5,203,200
UNIFORM ALLOWANCE	2022	5,492	5,525	7,000	7,000
SAFETY CLOTH & SUPPLIES	2023	10,834	12,709	10,300	10,300
TELEPHONE CHGS - NON ISF	2032	13,934	11,988	14,500	14,500
VOICE/DATA - ISF	2033	25,985	32,116	29,500	29,500
RADIO COMMUNICATIONS - ISF	2034	5,796	3,588	6,600	6,600
FOOD	2041	29	145	100	100
REFUSE DISPOSAL	2056	1,925	4,123	5,500	5,500
HAZ MAT DISPOSAL - ISF	2058	2,909	1,533	1,600	1,600
GENERAL INSUR ALLOCATION - ISF	2071	46,326	44,902	70,900	70,900
AUTOMOTIVE EQUIP. MAINTEN	2101	0	0	500	500
OFFICE EQUIP. MAINTENANCE	2102	2,203	1,566	8,000	8,000
OTHER EQUIP. MAINTENANCE	2105	12,136	9,551	14,000	14,000
MAINTENANCE SUPPLIES	2107	5,833	8,338	15,000	15,000
MAINTENANCE CONTRACTS	2108	2,657	14,037	5,000	5,000
TRAFFIC SAFETY SUPPLIES	2109	86	344	500	500
BUILDING MAINTENANCE	2121	29,608	22,392	28,000	28,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3010 WATERWORKS OPERATION - ISF
UNIT 6550 WATER & SANITATION OP-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL	ACTUAL	RECOMMENDED	APPROVED
(1)		2006-07	2007-08	ESTIMATES	ESTIMATES
		(2)	(3)	2008-09	2008-09
				(4)	(5)
OPERATING EXPENSE					
IMPROVEMENTS-MAINTENANCE	2123	1,262	0	5,000	5,000
GROUND-MAINTENANCE	2124	9,025	11,023	9,000	9,000
FACIL/MATLS SQ FT ALLOC-ISF	2125	23,194	31,404	35,800	35,800
OTHER MAINTENANCE - ISF	2128	0	2,668	0	0
MEDICAL SUPPLIES & EXPENS	2132	0	0	500	500
LAB SUPPLIES & EXPENSE	2134	14,446	21,943	21,000	21,000
MEDICAL CLAIMS ISF	2136	200	299	200	200
MEMBERSHIPS & DUES	2141	8,599	10,094	5,000	5,000
EDUCATION ALLOWANCE	2154	2,851	3,003	6,000	6,000
INDIRECT COST RECOVERY	2158	124,495	140,569	141,300	141,300
MISC. PAYMENTS	2159	523	504	1,000	1,000
PRINTING/BINDING-NOT ISF	2171	6,754	4,424	10,600	10,600
BOOKS & PUBLICATIONS	2172	104	833	1,000	1,000
OFFICE SUPPLIES	2173	19,638	20,787	31,100	31,100
MAIL CENTER - ISF	2174	25,068	9,433	7,200	7,200
PURCHASING CHARGES - ISF	2176	3,060	4,497	3,100	3,100
GRAPHICS CHARGES - ISF	2177	0	0	500	500
COPY MACHINE CHGS - ISF	2178	5,330	6,276	5,300	5,300
MISC. OFFICE EXPENSE	2179	113	0	500	500
SPECIAL OFFICE EXPENSE	2180	1,158	89	500	500
STORES - ISF	2181	3,449	3,062	2,600	2,600
INFORMATION TECHNOLOGY- ISF	2192	21,803	34,278	31,900	31,900
MANAGEMENT & ADMIN SURVEY	2193	257,100	269,900	248,500	248,500
ENGR. & TECH. SURVEYS	2194	0	0	32,000	32,000
COMPUTER SERVICES NON ISF	2195	4,096	9,193	5,300	5,300
OTHER PROF & SPEC SERVICE	2199	18,320	8,438	33,000	33,000
TEMPORARY HELP	2200	13,783	21,959	28,800	28,800
ATTORNEY SERVICES	2202	87	0	2,100	2,100
SPECIAL SERVICES - ISF	2205	396	608	500	500
EMPLOYEE HEALTH SERVICES	2211	19,798	0	24,500	24,500
COUNTY GIS EXPENSE	2214	9,530	4,251	5,200	5,200
PUBLIC AND LEGAL NOTICES	2261	1,759	814	2,500	2,500
RENT/LEASES EQUIP-NOT ISF	2271	1,387	1,765	2,700	2,700
BUILD LEASES & RENTALS	2281	240	0	0	0
STORAGE CHARGES	2283	3,630	390	0	0
SMALL TOOLS & INSTRUMENTS	2291	0	56	3,000	3,000
MINOR EQUIPMENT-OTHER	2292	0	2,393	3,000	3,000
COMPUTER EQUIP <5000	2293	8,413	10,838	13,500	13,500
FURNITURE/FIXTURES <5000	2294	784	3,163	4,000	4,000
SPECIAL DEPT. EXP. - 01	2301	4,477	3,865	5,000	5,000
SPECIAL DEPT. EXP. - 10	2310	0	0	5,000	5,000
MATERIALS & SUPPLIES	2494	0	0	500	500
TRANS. CHARGES - ISF	2521	269,739	284,428	282,500	282,500
PRIVATE VEHICLE MILEAGE	2522	178	0	500	500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3010 WATERWORKS OPERATION - ISF
UNIT 6550 WATER & SANITATION OP-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE					
CONF. & SEMINARS EXPENSE	2523	10,293	8,656	7,000	7,000
GAS/DIESEL FUEL	2525	92,638	113,885	111,200	111,200
MISC. TRANS. & TRAVEL	2529	0	14	0	0
UTILITIES - OTHER	2541	18,997	24,427	17,800	17,800
TOTAL SERVICES AND SUPPLIES		1,172,471	1,247,083	1,374,200	1,374,200
DEPRECIATION EXPENSE	3611	14,636	12,275	11,000	11,000
TOTAL OTHER CHARGES		14,636	12,275	11,000	11,000
TOTAL OPERATING EXPENSE		5,649,971	6,037,261	6,588,400	6,588,400
NET OPERATING INCOME (LOSS)		(76,111)	57,064	(162,100)	(162,100)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	18,424	17,104	9,100	9,100
TOTAL REV-USE OF MONEY & PROPERTY		18,424	17,104	9,100	9,100
TOTAL NON-OPERATING REVENUE(EXPENSE)		18,424	17,104	9,100	9,100
OPERATING TRANSFERS					
CONTRIB FROM OTHER FUNDS	9831	7,974	0	135,000	135,000
TOTAL OTHER FINANCING SOURCES		7,974	0	135,000	135,000
TOTAL OPERATING TRANSFERS		7,974	0	135,000	135,000
NET INCOME (LOSS)		(49,712)	74,168	(18,000)	(18,000)
FIXED ASSETS					
OFFICE MACHINES	4860	0	0	15,000	15,000
COMPUTER EQUIPMENT	4862	0	0	50,000	50,000
COMPUTER SOFTWARE	4863	7,974	0	70,000	70,000
TOTAL FIXED ASSETS		7,974	0	135,000	135,000
TOTAL FIXED ASSETS		7,974	0	135,000	135,000

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3050 HEAVY EQUIPMENT ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA-HEAVY EQUIPMENT - 6990

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	6,512,868	3,976,839	5,913,269	5,913,269	5,913,269
TOTAL REVENUES	<u>4,852,758</u>	<u>3,933,153</u>	<u>4,377,354</u>	<u>4,377,354</u>	<u>4,377,354</u>
NET COUNTY COST	1,660,110	43,686	1,535,915	1,535,915	1,535,915
 AUTH POSITIONS			14	14	14
FTE POSITIONS			14	14	14

BUDGET UNIT DESCRIPTION:

The Heavy Equipment-ISF is part of the General Services Agency's (GSA) Fleet Services Department, Heavy Equipment Division. It provides central administrative control over the acquisition and maintenance of heavy construction and maintenance equipment. Services include the maintenance and repair of heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment-ISF provides transport services and maintains the majority of the County's emergency generators. The Heavy Equipment-ISF also provides maintenance and repair services for non-County local municipal agencies and special districts for vehicles and/or equipment weighing one ton or more.

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09**

FUND 3050 HEAVY EQUIPMENT ISF
UNIT 6990 GSA-HEAVY EQUIPMENT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
DIRECT CHARGE REVENUE	9413	392,837	295,221	381,675	381,675
TRANSPORTATION DIVISION	9709	2,987,641	3,117,568	3,859,779	3,859,779
CONTRACT REVENUE	9714	1,116	484	1,000	1,000
TOTAL CHARGES FOR SERVICES		3,381,594	3,413,273	4,242,454	4,242,454
OTHER SALES	9761	582	1,345	500	500
CONTRIB FROM DEVELOPERS	9771	34,128	0	0	0
OTHER REVENUE - MISC	9772	14,877	3,660	5,000	5,000
TOTAL MISCELLANEOUS REVENUES		49,588	5,005	5,500	5,500
TOTAL OPERATING INCOME		3,431,182	3,418,278	4,247,954	4,247,954
OPERATING EXPENSE					
REGULAR SALARIES	1101	618,698	611,930	692,299	692,299
OVERTIME	1105	1,886	1,176	3,985	3,985
SUPPLEMENTAL PAYMENTS	1106	14,294	17,106	17,113	17,113
TERMINATIONS/BUYDOWNS	1107	9,626	3,187	5,451	5,451
CALL BACK STAFFING	1108	8,189	0	0	0
RETIREMENT CONTRIBUTION	1121	96,915	100,802	116,603	116,603
OASDI CONTRIBUTION	1122	40,509	38,709	44,575	44,575
FICA-MEDICARE	1123	9,474	9,053	10,436	10,436
POB DEBT SERVICE	1126	3,914	1,548	31	31
GROUP INSURANCE	1141	90,376	89,331	97,020	97,020
STATE UNEMPLOYMENT INS	1143	507	0	0	0
MANAGEMENT DISABILITY INS	1144	161	157	275	275
WORKERS' COMPENSATION INS	1165	39,248	28,847	30,868	30,868
401K PLAN	1171	7,984	7,648	8,351	8,351
TOTAL SALARIES AND EMPLOYEE BENEFIT		941,781	909,494	1,027,007	1,027,007
MISC. CLOTH & PERSONAL SU	2021	3,512	2,477	3,820	3,820
SAFETY CLOTH & SUPPLIES	2023	1,141	1,577	1,450	1,450
VOICE/DATA - ISF	2033	6,316	6,017	8,140	8,140
RADIO COMMUNICATIONS - ISF	2034	6,542	7,499	8,348	8,348
HAZ MAT DISPOSAL - ISF	2058	6,406	1,839	22,000	22,000
GENERAL INSUR ALLOCATION - ISF	2071	258,312	269,612	227,031	227,031
AUTOMOTIVE EQUIP. MAINTEN	2101	0	9,488	0	0
MAINTENANCE CONTRACTS	2108	3,900	2,600	4,030	4,030
BUILDING MAINTENANCE	2121	0	10,831	2,500	2,500
FACIL/MATLS SQ FT ALLOC-ISF	2125	64,904	74,160	75,300	75,300
OTHER MAINTENANCE - ISF	2128	80	4,589	65,850	65,850
MEDICAL CLAIMS ISF	2136	625	600	600	600
EDUCATION ALLOWANCE	2154	1,336	94	1,300	1,300
INDIRECT COST RECOVERY	2158	49,700	48,429	41,005	41,005
MISC. PAYMENTS	2159	148	373	0	0
BOOKS & PUBLICATIONS	2172	0	0	3,500	3,500
PURCHASING CHARGES - ISF	2176	7,217	14,434	8,000	8,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3050 HEAVY EQUIPMENT ISF
UNIT 6990 GSA-HEAVY EQUIPMENT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL	ACTUAL	RECOMMENDED	APPROVED
(1)		2006-07	2007-08	ESTIMATES	ESTIMATES
		(2)	(3)	2008-09	2008-09
				(4)	(5)
OPERATING EXPENSE					
GRAPHICS CHARGES - ISF	2177	4,648	630	4,700	4,700
STORES - ISF	2181	7	0	0	0
INFORMATION TECHNOLOGY- ISF	2192	0	48	32	32
OTHER PROF & SPEC SERVICE	2199	228,626	140,456	176,542	176,542
TEMPORARY HELP	2200	0	0	2,000	2,000
SPECIAL SERVICES - ISF	2205	0	15	0	0
EMPLOYEE HEALTH SERVICES	2211	2,525	0	2,800	2,800
SMALL TOOLS & INSTRUMENTS	2291	8,213	8,326	10,000	10,000
MINOR EQUIPMENT-OTHER	2292	281,887	275,010	310,000	310,000
SPECIAL DEPT. EXP. - 01	2301	517,754	637,176	595,417	595,417
SPECIAL DEPT. EXP. - 02	2302	95,455	96,661	103,000	103,000
SPECIAL DEPT. EXP. - 04	2304	53,609	22,526	65,000	65,000
SPECIAL DEPT. EXP. - 05	2305	12,284	16,028	13,000	13,000
SPECIAL DEPT. EXP. - 07	2307	24,265	4,973	15,000	15,000
SPECIAL DEPT. EXP. - 09	2309	0	477	0	0
SPECIAL DEPT. EXP. - 10	2310	0	0	41,200	41,200
PRIVATE VEHICLE MILEAGE	2522	0	31	0	0
CONF. & SEMINARS EXPENSE	2523	3,044	149	3,000	3,000
MISC. TRANS. & TRAVEL	2529	32	42	0	0
TOTAL SERVICES AND SUPPLIES		1,642,488	1,657,166	1,814,565	1,814,565
DEPRECIATION EXPENSE	3611	776,966	867,166	891,453	891,453
INTERFUND EXP - ADMIN	3902	512,056	544,038	593,644	593,644
TOTAL OTHER CHARGES		1,289,022	1,411,204	1,485,097	1,485,097
TOTAL OPERATING EXPENSE		3,873,290	3,977,864	4,326,669	4,326,669
NET OPERATING INCOME (LOSS)		(442,109)	(559,587)	(78,715)	(78,715)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	96,554	84,897	99,400	99,400
TOTAL REV-USE OF MONEY & PROPERTY		96,554	84,897	99,400	99,400
PRIOR YR REVENUE	9799	0	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0	0
CY CASH PROCEEDS FA SALE	9821	184,796	45,560	0	0
GAIN/LOSS DISP FIXED ASST	9822	58,180	(2,299)	0	0
FA SYSTEM SALE PROCEEDS	9823	(219,963)	(52,322)	0	0
TOTAL OTHER FINANCING SOURCES		23,013	(9,061)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		119,567	75,836	99,400	99,400
OPERATING TRANSFERS					
INSURANCE PROCEEDS	9851	0	15,710	30,000	30,000
TOTAL OTHER FINANCING SOURCES		0	15,710	30,000	30,000

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09**

FUND 3050 HEAVY EQUIPMENT ISF
UNIT 6990 GSA-HEAVY EQUIPMENT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING TRANSFERS					
RESIDUAL EQUITY TRANS IN	9911	1,082,222	423,329	0	0
TOTAL RESIDUAL EQUITY TRANSFERS		1,082,222	423,329	0	0
TOTAL OPERATING TRANSFERS		1,082,222	439,039	30,000	30,000
NET INCOME (LOSS)		759,680	(44,712)	50,685	50,685
FIXED ASSETS					
CONSTRUCTION EQUIPMENT	4820	14,554	228,165	224,000	224,000
REPLACE CONSTR. EQUIPMENT	4829	2,218,525	1,092,815	1,322,600	1,322,600
SHOP & MAINT. EQUIPMENT	4830	0	0	40,000	40,000
EQUIPMENT CONTRA ACCT.	4993	(2,208,767)	(1,322,005)	0	0
TOTAL FIXED ASSETS		24,311	(1,025)	1,586,600	1,586,600
TOTAL FIXED ASSETS		24,311	(1,025)	1,586,600	1,586,600

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3060 TRANSPORTATIONS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA-TRANSPORTATION - 7020

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	19,558,525	12,562,501	20,971,249	20,971,249	20,971,249
TOTAL REVENUES	<u>14,512,680</u>	<u>13,935,259</u>	<u>13,047,990</u>	<u>13,047,990</u>	<u>13,047,990</u>
NET COUNTY COST	5,045,845	(1,372,759)	7,923,259	7,923,259	7,923,259
 AUTH POSITIONS			33	33	33
FTE POSITIONS			33	33	33

BUDGET UNIT DESCRIPTION:

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Services Department. It provides central administrative control over the purchase and maintenance of County vehicles and light trucks except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the Central Motor Pool at the Government Center, gasoline and diesel fuel dispensing at County fuel sites, parts and tire inventories for its garages, and a full service paint and body shop at the main repair facility in Saticoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies and special districts, and body and paint repairs to the Fire Protection District.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
STATE AID-OTHER	9247	374,803	(81,575)	274,500	274,500
TOTAL INTERGOVERNMENTAL REVENUE		374,803	(81,575)	274,500	274,500
OTHER INTERFUND CHARGES	9412	359,370	367,770	411,665	411,665
DIRECT CHARGE REVENUE	9413	204,499	145,961	166,305	166,305
INSURANCE	9654	0	0	0	0
TRANSPORTATION DIVISION	9709	6,849,777	2,946,502	3,163,707	3,163,707
SPECIAL SERVICES - ISF	9712	178,690	124,790	152,695	152,695
CONTRACT REVENUE	9714	104,641	69,893	49,500	49,500
DEPRECIATION RECOVERY-ISF	9720	0	3,348,825	3,222,563	3,222,563
OTHER COST RECOVERY-ISF	9721	0	792,366	864,373	864,373
TOTAL CHARGES FOR SERVICES		7,696,977	7,796,107	8,030,808	8,030,808
OTHER SALES	9761	103,038	104,689	100,000	100,000
SALE-DIESEL AND WASTE OIL	9762	3,143,741	3,919,183	3,692,394	3,692,394
CONTRIB FROM DEVELOPERS	9771	283,194	0	0	0
OTHER REVENUE - MISC	9772	464,177	444,523	503,121	503,121
TOTAL MISCELLANEOUS REVENUES		3,994,150	4,468,395	4,295,515	4,295,515
TOTAL OPERATING INCOME		12,065,930	12,182,927	12,600,823	12,600,823
OPERATING EXPENSE					
REGULAR SALARIES	1101	1,503,245	1,608,965	1,705,373	1,705,373
EXTRA HELP	1102	0	17,635	0	0
OVERTIME	1105	22,361	24,130	13,700	13,700
SUPPLEMENTAL PAYMENTS	1106	16,845	18,173	19,684	19,684
TERMINATIONS/BUYDOWNS	1107	28,587	15,512	18,147	18,147
CALL BACK STAFFING	1108	12,049	2,734	0	0
RETIREMENT CONTRIBUTION	1121	289,089	336,322	357,380	357,380
OASDI CONTRIBUTION	1122	95,989	100,506	107,623	107,623
FICA-MEDICARE	1123	22,608	24,114	25,530	25,530
SAFE HARBOR	1124	0	469	0	0
POB DEBT SERVICE	1126	82,536	33,775	446	446
RETIREE HLTH PYMT 1099	1128	5,826	6,218	6,000	6,000
GROUP INSURANCE	1141	212,666	224,463	223,494	223,494
LIFE INS/DEPT HEADS & MGT	1142	178	182	192	192
STATE UNEMPLOYMENT INS	1143	1,225	0	41	41
MANAGEMENT DISABILITY INS	1144	1,451	1,558	2,048	2,048
WORKERS' COMPENSATION INS	1165	83,293	65,139	65,806	65,806
401K PLAN	1171	20,063	23,133	25,081	25,081
TOTAL SALARIES AND EMPLOYEE BENEFIT		2,398,011	2,503,029	2,570,545	2,570,545
MISC. CLOTH & PERSONAL SU	2021	16,998	20,325	17,600	17,600
SAFETY CLOTH & SUPPLIES	2023	3,795	2,706	3,950	3,950
TELEPHONE CHGS - NON ISF	2032	443	5,201	6,150	6,150
VOICE/DATA - ISF	2033	42,483	35,762	53,236	53,236
RADIO COMMUNICATIONS - ISF	2034	26,294	14,402	21,477	21,477

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL	ACTUAL	RECOMMENDED	APPROVED
(1)		2006-07	2007-08	ESTIMATES	ESTIMATES
		(2)	(3)	2008-09	2008-09
				(4)	(5)
OPERATING EXPENSE					
HAZ MAT DISPOSAL - ISF	2058	42,097	47,420	46,500	46,500
HOUSEKPG/GRNDS-ISF CHARGS	2059	17	0	0	0
GENERAL INSUR ALLOCATION - ISF	2071	19,950	39,655	37,242	37,242
AUTOMOTIVE EQUIP. MAINTEN	2101	0	27,923	2,600	2,600
OTHER EQUIP. MAINTENANCE	2105	2,415	0	2,500	2,500
MAINTENANCE CONTRACTS	2108	8,376	0	8,650	8,650
BUILDING MAINTENANCE	2121	28,910	254	5,700	5,700
FACIL/MATLS SQ FT ALLOC-ISF	2125	228,512	256,644	268,800	268,800
LUFT PROJECTS	2126	240,071	193,501	305,000	305,000
OTHER MAINTENANCE - ISF	2128	2,001	1,529	2,700	2,700
MEMBERSHIPS & DUES	2141	470	750	0	0
EDUCATIONAL MATERIALS	2152	0	0	1,126	1,126
EDUCATION ALLOWANCE	2154	810	117	1,000	1,000
INDIRECT COST RECOVERY	2158	203,516	229,012	301,454	301,454
MISC. PAYMENTS	2159	526	299	150	150
BOOKS & PUBLICATIONS	2172	6,667	8,705	10,500	10,500
OFFICE SUPPLIES	2173	8,899	5,789	9,200	9,200
MAIL CENTER - ISF	2174	1,457	1,504	1,600	1,600
PURCHASING CHARGES - ISF	2176	68,855	58,601	74,100	74,100
GRAPHICS CHARGES - ISF	2177	2,164	8,148	2,500	2,500
COPY MACHINE CHGS - ISF	2178	1,206	631	1,200	1,200
STORES - ISF	2181	3,245	3,400	2,600	2,600
INFORMATION TECHNOLOGY- ISF	2192	35	360	100	100
COMPUTER SERVICES NON ISF	2195	9,038	9,309	9,350	9,350
OTHER PROF & SPEC SERVICE	2199	496,234	399,841	450,000	450,000
TEMPORARY HELP	2200	67,914	23,103	0	0
ATTORNEY SERVICES	2202	87	1,350	5,500	5,500
SPECIAL SERVICES - ISF	2205	478	4,125	4,200	4,200
EMPLOYEE HEALTH SERVICES	2211	3,736	0	4,200	4,200
STORAGE CHARGES	2283	311	333	300	300
SMALL TOOLS & INSTRUMENTS	2291	19,082	15,053	20,000	20,000
MINOR EQUIPMENT-OTHER	2292	535,395	518,286	567,875	567,875
COMPUTER EQUIP <5000	2293	6,476	2,590	8,000	8,000
FURNITURE/FIXTURES <5000	2294	3,431	558	2,500	2,500
SPECIAL DEPT. EXP. - 01	2301	3,159,549	3,752,098	3,475,504	3,475,504
SPECIAL DEPT. EXP. - 02	2302	297,741	309,777	307,425	307,425
SPECIAL DEPT. EXP. - 03	2303	53,328	78,786	60,000	60,000
SPECIAL DEPT. EXP. - 04	2304	65,822	41,280	60,000	60,000
SPECIAL DEPT. EXP. - 05	2305	32,563	37,432	42,000	42,000
SPECIAL DEPT. EXP. - 06	2306	30,711	29,335	33,000	33,000
SPECIAL DEPT. EXP. - 07	2307	42,147	42,591	57,200	57,200
SPECIAL DEPT. EXP. - 08	2308	222,056	282,856	240,000	240,000
SPECIAL DEPT. EXP. - 09	2309	1,197	12,291	1,200	1,200
SPECIAL DEPT. EXP. - 10	2310	59,814	144,818	51,625	51,625

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3060 TRANSPORTATIONS-ISF
UNIT 7020 GSA-TRANSPORTATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE					
SPECIAL DEPT. EXP. - 13	2313	506	0	0	0
PRIVATE VEHICLE MILEAGE	2522	424	0	0	0
CONF. & SEMINARS EXPENSE	2523	8,365	5,417	3,500	3,500
GAS/DIESEL FUEL	2525	0	55,640	0	0
MISC. TRANS. & TRAVEL	2529	8,048	6,180	5,298	5,298
TOTAL SERVICES AND SUPPLIES		6,084,664	6,735,684	6,596,312	6,596,312
DEPRECIATION EXPENSE	3611	2,939,001	2,908,816	3,283,563	3,283,563
INTERFUND EXP - ADMIN	3902	344,690	414,972	428,029	428,029
TOTAL OTHER CHARGES		3,283,691	3,323,788	3,711,592	3,711,592
TOTAL OPERATING EXPENSE		11,766,366	12,562,501	12,878,449	12,878,449
NET OPERATING INCOME (LOSS)		299,564	(379,574)	(277,626)	(277,626)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	301,355	331,363	200,000	200,000
TOTAL REV-USE OF MONEY & PROPERTY		301,355	331,363	200,000	200,000
PRIOR YR REVENUE	9799	50,171	0	0	0
TOTAL MISCELLANEOUS REVENUES		50,171	0	0	0
CY CASH PROCEEDS FA SALE	9821	303,956	351,643	0	0
GAIN/LOSS DISP FIXED ASST	9822	(399,642)	(194,162)	0	0
FA SYSTEM SALE PROCEEDS	9823	(494,866)	(376,053)	0	0
TOTAL OTHER FINANCING SOURCES		(590,552)	(218,572)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		(239,026)	112,792	200,000	200,000
OPERATING TRANSFERS					
CONTRIB FROM OTHER FUNDS	9831	800,000	700,000	0	0
INSURANCE PROCEEDS	9851	0	325,220	247,167	247,167
TOTAL OTHER FINANCING SOURCES		800,000	1,025,220	247,167	247,167
RESIDUAL EQUITY TRANS IN	9911	907,009	614,321	0	0
TOTAL RESIDUAL EQUITY TRANSFERS		907,009	614,321	0	0
TOTAL OPERATING TRANSFERS		1,707,009	1,639,541	247,167	247,167
NET INCOME (LOSS)		1,767,546	1,372,759	169,541	169,541
FIXED ASSETS					
ALTERATION & IMPROVEMENT 1099	4033	0	46,426	470,000	470,000
AUTOMOTIVE EQUIPMENT	4810	627,091	477,086	0	0
REPLACE EQUIP.-AUTOMOTIVE	4819	4,075,913	3,761,152	7,557,800	7,557,800
CONSTRUCTION EQUIPMENT	4820	0	83,456	0	0
SHOP & MAINT. EQUIPMENT	4830	6,599	28,881	65,000	65,000
EQUIPMENT CONTRA ACCT.	4993	(4,709,603)	(4,397,001)	0	0
TOTAL FIXED ASSETS		0	(0)	8,092,800	8,092,800
TOTAL FIXED ASSETS		0	(0)	8,092,800	8,092,800

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3100 HAZARDOUS MATERIALS ISF
SERVICE ACTIVITY: UNCLASSIFIED

HAZARDOUS MATERIALS ISF - 7000

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	716,200	576,796	640,300	640,300	640,300
TOTAL REVENUES	<u>701,100</u>	<u>525,345</u>	<u>640,300</u>	<u>640,300</u>	<u>640,300</u>
NET COUNTY COST	15,100	51,451	0	0	0

AUTH POSITIONS

FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Hazardous Materials Abatement Program (HMAP) network is administered by the Health, Safety & Loss Prevention Section of Risk Management. This program is responsible for providing centralized management of hazardous materials and waste disposal for County departments and other governmental entities in the network. Through this network, County departments and select external public agencies can benefit from the County's bargaining power to contract for hazardous waste disposal and recycling, to gain assistance in complying with regulatory requirements, reduce costs, and have access to quality service providers. HMAP services include consultative assistance for waste handling, coordination of waste disposal, waste audits, employee information and training, hazardous materials and waste record-keeping and preparation of reports to meet State and Federal regulatory requirements.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3100 HAZARDOUS MATERIALS ISF
UNIT 7000 HAZARDOUS MATERIALS ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
HAZ MAT COLLECTIONS	9620	609,442	519,455	637,800	637,800
TOTAL CHARGES FOR SERVICES		609,442	519,455	637,800	637,800
TOTAL OPERATING INCOME		609,442	519,455	637,800	637,800
OPERATING EXPENSE					
INDIRECT COST RECOVERY	2158	3,606	5,308	7,100	7,100
MISC. PAYMENTS	2159	0	2,926	0	0
OTHER PROF & SPEC SERVICE	2199	8,449	0	10,000	10,000
SPECIAL DEPT. EXP. - 01	2301	398,397	314,736	345,700	345,700
TOTAL SERVICES AND SUPPLIES		410,452	322,970	362,800	362,800
TAXES AND ASSESSMENTS	3571	6,675	6,642	10,000	10,000
DEPRECIATION EXPENSE	3611	2,672	2,220	2,700	2,700
INTERFUND EXP - ADMIN	3902	168,356	244,964	264,800	264,800
TOTAL OTHER CHARGES		177,703	253,825	277,500	277,500
TOTAL OPERATING EXPENSE		588,155	576,796	640,300	640,300
NET OPERATING INCOME (LOSS)		21,287	(57,341)	(2,500)	(2,500)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	6,943	6,209	2,500	2,500
TOTAL REV-USE OF MONEY & PROPERTY		6,943	6,209	2,500	2,500
GAIN/LOSS DISP FIXED ASST	9822	0	(319)	0	0
TOTAL OTHER FINANCING SOURCES		0	(319)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		6,943	5,890	2,500	2,500
NET INCOME (LOSS)		28,229	(51,451)		

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3110 LIABILITY/PPTY INS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

CEO-LIABILITY INSURANCE - 7010

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	12,584,000	12,466,718	12,040,200	12,040,200	12,040,200
TOTAL REVENUES	<u>13,295,100</u>	<u>12,019,418</u>	<u>10,138,300</u>	<u>10,138,300</u>	<u>10,138,300</u>
NET COUNTY COST	(711,100)	447,300	1,901,900	1,901,900	1,901,900

AUTH POSITIONS

FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for claims administration and litigation management, working with County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section also administers the Personal Property Program and Automobile Damage Program for the Vehicle Fleet, and the third party Subrogation Program.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3110 LIABILITY/PPTY INS-ISF
UNIT 7010 CEO-LIABILITY INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
INDIRECT COST RECOVERY	9411	0	91,106	57,100	57,100
LIABILITY INSURANCE	9705	12,281,637	10,612,888	9,440,900	9,440,900
TOTAL CHARGES FOR SERVICES		12,281,637	10,703,994	9,498,000	9,498,000
TOTAL OPERATING INCOME		12,281,637	10,703,994	9,498,000	9,498,000
OPERATING EXPENSE					
INSURANCE PREMIUMS	2072	4,333,046	4,450,161	4,328,900	4,328,900
GEN LIAB ULT LOSS EXP 1099	2073	2,036,477	4,033,604	5,881,000	5,881,000
MALPRACTICE	2076	339,479	243,622	689,000	689,000
GEN LIAB ULT LOSS EXP	2083	884,047	980,856	0	0
GEN LIAB ATTY/CLIENT 1099	2084	2,665,759	1,824,412	0	0
INDIRECT COST RECOVERY	2158	83,455	0	0	0
OTHER PROF & SPEC SERVICE	2199	68,734	25,299	140,000	140,000
SPECIAL DEPT. EXP. - 01	2301	40,736	48,002	50,000	50,000
PRIVATE VEHICLE MILEAGE	2522	0	0	0	0
CONF. & SEMINARS EXPENSE	2523	1,185	0	0	0
TOTAL SERVICES AND SUPPLIES		10,452,918	11,605,957	11,088,900	11,088,900
JUDGEMENTS AND DAMAGES	3511	2,150	2,376	7,000	7,000
INTERFUND EXP - ADMIN	3902	841,434	858,385	944,300	944,300
TOTAL OTHER CHARGES		843,584	860,761	951,300	951,300
TOTAL OPERATING EXPENSE		11,296,502	12,466,718	12,040,200	12,040,200
NET OPERATING INCOME (LOSS)		985,135	(1,762,724)	(2,542,200)	(2,542,200)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	1,370,298	1,315,424	640,300	640,300
TOTAL REV-USE OF MONEY & PROPERTY		1,370,298	1,315,424	640,300	640,300
TOTAL NON-OPERATING REVENUE(EXPENSE)		1,370,298	1,315,424	640,300	640,300
NET INCOME (LOSS)		2,355,434	(447,300)	(1,901,900)	(1,901,900)

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3120 WORKERS COMP-ISF
SERVICE ACTIVITY: UNCLASSIFIED

CEO WORKERS COMP - 7030

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	28,519,595	16,904,392	26,151,300	26,151,300	26,151,300
TOTAL REVENUES	<u>28,458,800</u>	<u>30,858,874</u>	<u>23,991,200</u>	<u>23,991,200</u>	<u>23,991,200</u>
NET COUNTY COST	60,795	(13,954,482)	2,160,100	2,160,100	2,160,100

AUTH POSITIONS

FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or denial to the Retirement Board.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3120 WORKERS COMP-ISF
UNIT 7030 CEO WORKERS COMP
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
STATE AID - SB 90	9246	217,963	232,742	0	0
TOTAL INTERGOVERNMENTAL REVENUE		217,963	232,742	0	0
INDIRECT COST RECOVERY	9411	138,278	102,798	0	0
WORKERS COMP INS	9706	34,194,849	26,177,597	21,616,200	21,616,200
TOTAL CHARGES FOR SERVICES		34,333,127	26,280,395	21,616,200	21,616,200
OTHER REVENUE - MISC	9772	15	0	0	0
TOTAL MISCELLANEOUS REVENUES		15	0	0	0
TOTAL OPERATING INCOME		34,551,105	26,513,137	21,616,200	21,616,200
OPERATING EXPENSE					
VOICE/DATA - ISF	2033	0	0	0	0
WORKER COMP ULT LOSS EXP	2074	11,689,133	13,641,138	22,872,000	22,872,000
INDIRECT COST RECOVERY	2158	0	0	7,600	7,600
COPY MACHINE CHGS - ISF	2178	0	0	0	0
OTHER PROF & SPEC SERVICE	2199	1,926,936	2,105,849	2,045,500	2,045,500
SPECIAL DEPT. EXP. - 03	2303	208,398	236,260	229,200	229,200
TOTAL SERVICES AND SUPPLIES		13,824,467	15,983,248	25,154,300	25,154,300
TOTAL OPERATING EXPENSE		13,824,467	15,983,248	25,154,300	25,154,300
NET OPERATING INCOME (LOSS)		20,726,638	10,529,889	(3,538,100)	(3,538,100)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	3,661,985	4,345,737	2,375,000	2,375,000
TOTAL REV-USE OF MONEY & PROPERTY		3,661,985	4,345,737	2,375,000	2,375,000
TOTAL NON-OPERATING REVENUE(EXPENSE)		3,661,985	4,345,737	2,375,000	2,375,000
OPERATING TRANSFERS					
INTRAFUND COST ALLOC INCR	5121	(727,633)	(921,144)	(997,000)	(997,000)
TOTAL OTHER FINANCING USES		(727,633)	(921,144)	(997,000)	(997,000)
TOTAL OPERATING TRANSFERS		(727,633)	(921,144)	(997,000)	(997,000)
NET INCOME (LOSS)		23,660,991	13,954,482	(2,160,100)	(2,160,100)

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3120 WORKERS COMP-ISF
SERVICE ACTIVITY: UNCLASSIFIED

CEO RISK MGMT ADMIN - 7050

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	1,260,730	1,155,394	1,259,100	1,259,100	1,259,100
TOTAL REVENUES	<u>1,230,000</u>	<u>1,188,322</u>	<u>1,259,100</u>	<u>1,259,100</u>	<u>1,259,100</u>
NET COUNTY COST	30,730	(32,928)	0	0	0
 AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

BUDGET UNIT DESCRIPTION:

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims Section, which manages first party claims (claims by the County to its own insurance carriers), and third party claims made against the County; pursues subrogation claims against third parties that cause financial loss to the County; and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third party administrators. The claims units within Risk Management investigate and manage claims made by County employees or the public.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3120 WORKERS COMP-ISF
UNIT 7050 CEO RISK MGMT ADMIN
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
(1)					
OPERATING INCOME					
OTHER INTERFUND CHARGES	9412	1,009,790	1,103,349	1,209,100	1,209,100
TOTAL CHARGES FOR SERVICES		1,009,790	1,103,349	1,209,100	1,209,100
OTHER SALES	9761	0	15	0	0
OTHER REVENUE - MISC	9772	60,344	84,958	50,000	50,000
TOTAL MISCELLANEOUS REVENUES		60,344	84,973	50,000	50,000
TOTAL OPERATING INCOME		1,070,134	1,188,322	1,259,100	1,259,100
OPERATING EXPENSE					
REGULAR SALARIES	1101	735,083	847,175	900,900	900,900
SUPPLEMENTAL PAYMENTS	1106	13,083	16,569	17,300	17,300
TERMINATIONS/BUYDOWNS	1107	35,222	35,140	32,600	32,600
RETIREMENT CONTRIBUTION	1121	128,627	151,261	151,700	151,700
OASDI CONTRIBUTION	1122	46,110	52,526	56,800	56,800
FICA-MEDICARE	1123	11,061	12,712	13,300	13,300
POB DEBT SERVICE	1126	8,169	2,124	0	0
RETIREE HLTH PYMT 1099	1128	13,483	12,437	12,600	12,600
GROUP INSURANCE	1141	73,031	79,532	81,100	81,100
LIFE INS/DEPT HEADS & MGT	1142	1,068	943	1,100	1,100
STATE UNEMPLOYMENT INS	1143	550	0	0	0
MANAGEMENT DISABILITY INS	1144	5,141	5,812	6,700	6,700
WORKERS' COMPENSATION INS	1165	13,543	16,720	12,100	12,100
401K PLAN	1171	15,675	22,516	27,500	27,500
TOTAL SALARIES AND EMPLOYEE BENEFIT		1,099,847	1,255,466	1,313,700	1,313,700
RADIO EXPENSE - NON ISF	2031	14	0	0	0
TELEPHONE CHGS - NON ISF	2032	2,218	2,639	3,000	3,000
VOICE/DATA - ISF	2033	25,530	23,817	30,000	30,000
GENERAL INSUR ALLOCATION - ISF	2071	8,359	33,367	66,600	66,600
OFFICE EQUIP. MAINTENANCE	2102	225	0	200	200
FACIL/MATLS SQ FT ALLOC-ISF	2125	29,376	30,156	31,600	31,600
OTHER MAINTENANCE - ISF	2128	141	5,641	1,200	1,200
MEMBERSHIPS & DUES	2141	890	330	900	900
EDUCATION ALLOWANCE	2154	1,000	210	3,500	3,500
INDIRECT COST RECOVERY	2158	40,028	34,014	44,800	44,800
MISC. PAYMENTS	2159	507	2,046	800	800
PRINTING/BINDING-NOT ISF	2171	534	165	1,500	1,500
BOOKS & PUBLICATIONS	2172	2,783	4,526	4,500	4,500
OFFICE SUPPLIES	2173	6,458	9,662	12,200	12,200
MAIL CENTER - ISF	2174	3,149	2,862	6,000	6,000
PURCHASING CHARGES - ISF	2176	20,073	23,449	22,200	22,200
GRAPHICS CHARGES - ISF	2177	1,575	1,404	7,000	7,000
COPY MACHINE CHGS - ISF	2178	1,511	1,090	4,300	4,300
MISC. OFFICE EXPENSE	2179	120	86	600	600
STORES - ISF	2181	499	334	600	600

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3120 WORKERS COMP-ISF
UNIT 7050 CEO RISK MGMT ADMIN
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE				
INFORMATION TECHNOLOGY- ISF 2192	69,310	98,323	138,000	138,000
COMPUTER SERVICES NON ISF 2195	14,348	19,624	20,000	20,000
OTHER PROF & SPEC SERVICE 2199	24,420	41,333	60,000	60,000
SPECIAL SERVICES - ISF 2205	238	334	400	400
EMPLOYEE HEALTH SERVICES 2211	0	725	0	0
STORAGE CHARGES 2283	2,708	3,210	3,400	3,400
MINOR EQUIPMENT-OTHER 2292	293	1,139	9,600	9,600
COMPUTER EQUIP <5000 2293	4,543	3,655	15,000	15,000
FURNITURE/FIXTURES <5000 2294	1,480	612	0	0
SPECIAL DEPT. EXP. - 01 2301	53,879	75,855	50,000	50,000
TRANS. CHARGES - ISF 2521	5,314	3,378	5,300	5,300
PRIVATE VEHICLE MILEAGE 2522	796	1,245	1,400	1,400
CONF. & SEMINARS EXPENSE 2523	6,660	13,472	15,000	15,000
SERV & SUPP CURR YR ADJ INCREA 2991	0	0	65,100	65,100
TOTAL SERVICES AND SUPPLIES	328,978	438,703	624,700	624,700
DEPRECIATION EXPENSE 3611	0	1,769	0	0
INTERFUND EXP - ADMIN 3902	387,379	380,600	317,700	317,700
TOTAL OTHER CHARGES	387,379	382,369	317,700	317,700
TOTAL OPERATING EXPENSE	1,816,204	2,076,538	2,256,100	2,256,100
NET OPERATING INCOME (LOSS)	(746,070)	(888,216)	(997,000)	(997,000)
OPERATING TRANSFERS				
INTRAFUND COST ALLOC DECR 5122	727,633	921,144	997,000	997,000
TOTAL OTHER FINANCING USES	727,633	921,144	997,000	997,000
TOTAL OPERATING TRANSFERS	727,633	921,144	997,000	997,000
NET INCOME (LOSS)	(18,438)	32,928		
FIXED ASSETS				
COMPUTER SOFTWARE 4863	0	25,637	0	0
EQUIPMENT CONTRA ACCT. 4993	0	(25,637)	0	0
TOTAL FIXED ASSETS	0	0	0	0
TOTAL FIXED ASSETS	0	0	0	0



**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

BUSINESS SUPPORT - 7060

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	6,300,894	5,443,308	6,378,251	6,378,251	6,378,251
TOTAL REVENUES	<u>6,118,339</u>	<u>5,509,914</u>	<u>6,018,102</u>	<u>6,018,102</u>	<u>6,018,102</u>
NET COUNTY COST	182,555	(66,606)	360,149	360,149	360,149
 AUTH POSITIONS			26	26	26
FTE POSITIONS			26	26	26

BUDGET UNIT DESCRIPTION:

Business Support Services administers and staffs a county wide scalable business solution program through use of leveraged County volume, centralized expertise, and strategic partnering. This program qualifies the County for discounts and overall labor savings in the areas of Mail Processing, Document Publishing, and Warehouse and Distribution Services. Business Support Services defines business solutions which eliminate duplicate investment throughout the County in office hardware/software, related to mail/print processing and digital document access. In addition, Business Support Services minimizes office space devoted to inactive records/documents through its records program and reduces the cost of a distribution and material handling with a countywide courier service and warehouse program. Business Support Services provides and administers web-based access to a variety of its business solutions as well as supporting a customer service program to meet on-demand business needs.

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STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3160 MATERIALS-ISF
UNIT 7060 BUSINESS SUPPORT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
(1)					
OPERATING INCOME					
GRAPHICS SERVICES - ISF	9702	1,527,919	1,776,202	1,836,800	1,836,800
TOTAL CHARGES FOR SERVICES		1,527,919	1,776,202	1,836,800	1,836,800
OTHER SALES	9761	26,164	41,121	55,000	55,000
OTHER REVENUE - MISC	9772	3,587,527	3,668,415	4,097,002	4,097,002
TOTAL MISCELLANEOUS REVENUES		3,613,691	3,709,536	4,152,002	4,152,002
TOTAL OPERATING INCOME		5,141,610	5,485,738	5,988,802	5,988,802
OPERATING EXPENSE					
REGULAR SALARIES	1101	965,854	998,140	1,169,115	1,169,115
EXTRA HELP	1102	0	0	5,000	5,000
OVERTIME	1105	55,802	35,924	23,000	23,000
SUPPLEMENTAL PAYMENTS	1106	10,293	10,762	13,823	13,823
TERMINATIONS/BUYDOWNS	1107	62,421	28,929	24,364	24,364
CALL BACK STAFFING	1108	10,985	12,796	2,000	2,000
RETIREMENT CONTRIBUTION	1121	259,053	307,698	347,710	347,710
OASDI CONTRIBUTION	1122	68,509	65,114	76,445	76,445
FICA-MEDICARE	1123	16,030	15,439	17,956	17,956
SAFE HARBOR	1124	0	0	95	95
POB DEBT SERVICE	1126	147,692	62,583	104	104
RETIREE HLTH PYMT 1099	1128	1,539	6,218	0	0
GROUP INSURANCE	1141	158,865	157,941	180,180	180,180
LIFE INS/DEPT HEADS & MGT	1142	255	182	288	288
STATE UNEMPLOYMENT INS	1143	809	0	0	0
MANAGEMENT DISABILITY INS	1144	1,500	1,233	1,810	1,810
WORKERS' COMPENSATION INS	1165	47,782	24,176	23,318	23,318
401K PLAN	1171	13,711	13,300	17,050	17,050
S & EB CURR YEAR ADJ INCREASE	1991	395,147	362,605	429,629	429,629
S & EB CURR YEAR ADJ DECREASE	1992	(395,147)	(362,605)	(429,630)	(429,630)
TOTAL SALARIES AND EMPLOYEE BENEFIT		1,821,101	1,740,435	1,902,257	1,902,257
UNIFORM ALLOWANCE	2022	3,976	3,987	5,000	5,000
SAFETY CLOTH & SUPPLIES	2023	1,228	1,679	1,400	1,400
TELEPHONE CHGS - NON ISF	2032	4,271	4,185	5,000	5,000
VOICE/DATA - ISF	2033	16,004	16,840	16,846	16,846
RADIO COMMUNICATIONS - ISF	2034	0	7	0	0
GENERAL INSUR ALLOCATION - ISF	2071	19,350	30,921	80,548	80,548
OFFICE EQUIP. MAINTENANCE	2102	40,797	49,820	66,150	66,150
OTHER EQUIP. MAINTENANCE	2105	8,457	4,303	8,800	8,800
MAINTENANCE SUPPLIES	2107	421	2,064	1,000	1,000
MAINTENANCE CONTRACTS	2108	26,703	47,099	75,800	75,800
BUILDING MAINTENANCE	2121	504	0	0	0
FACIL/MATLS SQ FT ALLOC-ISF	2125	182,160	182,508	187,700	187,700
OTHER MAINTENANCE - ISF	2128	909	165	0	0
MEMBERSHIPS & DUES	2141	1,017	1,505	2,600	2,600

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3160 MATERIALS-ISF
UNIT 7060 BUSINESS SUPPORT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE				
EDUCATION ALLOWANCE 2154	50	937	1,500	1,500
INDIRECT COST RECOVERY 2158	247,266	253,865	277,098	277,098
MISC. PAYMENTS 2159	203	1,650	1,500	1,500
PRINTING/BINDING-NOT ISF 2171	11,970	8,328	18,000	18,000
BOOKS & PUBLICATIONS 2172	5,882	5,919	1,900	1,900
OFFICE SUPPLIES 2173	10,545	12,003	13,400	13,400
MAIL CENTER - ISF 2174	31,285	4,536	4,800	4,800
PURCHASING CHARGES - ISF 2176	19,778	16,082	22,200	22,200
GRAPHICS CHARGES - ISF 2177	24,372	23,815	30,300	30,300
COPY MACHINE CHGS - ISF 2178	5,280	2,790	5,300	5,300
STORES - ISF 2181	64,424	38,285	42,750	42,750
INFORMATION TECHNOLOGY- ISF 2192	15,555	19,131	36,530	36,530
COMPUTER SERVICES NON ISF 2195	0	4,722	0	0
OTHER PROF & SPEC SERVICE 2199	127,417	75,876	82,865	82,865
TEMPORARY HELP 2200	25,457	25,406	20,000	20,000
SPECIAL SERVICES - ISF 2205	1,626	1,912	1,800	1,800
EMPLOYEE HEALTH SERVICES 2211	0	0	1,500	1,500
PUBLIC AND LEGAL NOTICES 2261	0	2,288	0	0
RENT/LEASES EQUIP-NOT ISF 2271	315,879	314,237	341,500	341,500
BUILD LEASES & RENTALS 2281	53,186	54,552	13,902	13,902
STORAGE CHARGES 2283	513	825	463	463
MINOR EQUIPMENT-OTHER 2292	5,025	393	9,000	9,000
COMPUTER EQUIP <5000 2293	12,011	11,581	14,800	14,800
FURNITURE/FIXTURES <5000 2294	4,397	12,387	10,000	10,000
SPECIAL DEPT. EXP. - 01 2301	1,907,140	2,021,868	2,105,983	2,105,983
SPECIAL DEPT. EXP. - 02 2302	147,674	128,674	183,350	183,350
TRANS. CHARGES - ISF 2521	43,851	45,506	45,800	45,800
CONF. & SEMINARS EXPENSE 2523	484	2,644	4,100	4,100
GAS/DIESEL FUEL 2525	17,511	20,718	21,000	21,000
TOTAL SERVICES AND SUPPLIES	3,404,578	3,456,016	3,762,185	3,762,185
DEPRECIATION EXPENSE 3611	138,090	117,683	150,890	150,890
INTERFUND EXP - ADMIN 3902	135,960	103,015	106,041	106,041
TOTAL OTHER CHARGES	274,050	220,698	256,931	256,931
TOTAL OPERATING EXPENSE	5,499,728	5,417,149	5,921,373	5,921,373
NET OPERATING INCOME (LOSS)	(358,118)	68,589	67,429	67,429
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	31,055	24,176	29,300	29,300
TOTAL REV-USE OF MONEY & PROPERTY	31,055	24,176	29,300	29,300
GAIN/LOSS DISP FIXED ASST 9822	(44,881)	0	0	0
TOTAL OTHER FINANCING SOURCES	(44,881)	0	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	(13,826)	24,176	29,300	29,300

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09**

COUNTY BUDGET FORM
SCHEDULE 10

FUND 3160 MATERIALS-ISF
UNIT 7060 BUSINESS SUPPORT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING TRANSFERS					
INTRAFUND COST ALLOC INCR	5121	(150,610)	(229,964)	(200,635)	(200,635)
INTRAFUND COST ALLOC DECR	5122	0	210,559	194,757	194,757
TOTAL OTHER FINANCING USES		(150,610)	(19,405)	(5,878)	(5,878)
TOTAL OPERATING TRANSFERS		(150,610)	(19,405)	(5,878)	(5,878)
NET INCOME (LOSS)		(522,555)	73,360	90,851	90,851
FIXED ASSETS					
COMPUTER EQUIPMENT	4862	6,519	6,755	21,000	21,000
COMPUTER SOFTWARE	4863	0	43,595	80,000	80,000
REPLACE OFFICE MACHINES	4869	186,523	10,150	325,000	325,000
OTHER EQUIPMENT	4889	0	23,556	25,000	25,000
EQUIPMENT CONTRA ACCT.	4993	(193,041)	(77,301)	0	0
TOTAL FIXED ASSETS		0	6,755	451,000	451,000
TOTAL FIXED ASSETS		0	6,755	451,000	451,000

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

PURCHASING - 7070

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	3,071,704	2,931,195	3,238,567	3,238,567	3,238,567
TOTAL REVENUES	<u>3,085,429</u>	<u>3,487,537</u>	<u>3,256,811</u>	<u>3,256,811</u>	<u>3,256,811</u>
NET COUNTY COST	(13,725)	(556,342)	(18,244)	(18,244)	(18,244)
 AUTH POSITIONS			14	13	13
FTE POSITIONS			14	13	13

BUDGET UNIT DESCRIPTION:

Procurement is managed by GSA-Administration. Procurement purchases goods and services through the issuance and evaluation of written bids, proposals, and quotations, disposes of surplus property and administers the Convenience Copier program. Procurement provides contract management services including negotiation, review, and contract administration. It manages the competitive bid process (RFB's) and prepares requests for proposals (RFPs), including development, analysis, and evaluation. Procurement also provides financial data research service, ensures certificate of insurance compliance, researches e-commerce applications, issues purchase orders and manages procurement credit cards.

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STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
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FUND 3160 MATERIALS-ISF
UNIT 7070 PURCHASING
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME				
MATERIALS - ISF 9492	1,484,872	1,768,527	1,627,723	1,627,723
COPY MACHINE CHARGS - ISF 9708	1,518,133	1,538,719	1,447,326	1,447,326
TOTAL CHARGES FOR SERVICES	3,003,005	3,307,246	3,075,049	3,075,049
OTHER REVENUE - MISC 9772	159,399	165,306	165,392	165,392
TOTAL MISCELLANEOUS REVENUES	159,399	165,306	165,392	165,392
TOTAL OPERATING INCOME	3,162,404	3,472,553	3,240,441	3,240,441
OPERATING EXPENSE				
REGULAR SALARIES 1101	644,218	679,407	794,802	794,802
EXTRA HELP 1102	10,187	23,784	14,800	14,800
OVERTIME 1105	4,146	1,676	8,440	8,440
SUPPLEMENTAL PAYMENTS 1106	16,083	17,080	22,374	22,374
TERMINATIONS/BUYDOWNS 1107	15,058	12,806	13,302	13,302
RETIREMENT CONTRIBUTION 1121	112,559	134,783	156,043	156,043
OASDI CONTRIBUTION 1122	41,064	42,748	55,909	55,909
FICA-MEDICARE 1123	9,825	10,466	13,100	13,100
SAFE HARBOR 1124	133	631	0	0
POB DEBT SERVICE 1126	21,580	11,245	280	280
RETIREE HLTH PYMT 1099 1128	10,112	3,602	12,747	12,747
GROUP INSURANCE 1141	80,295	83,709	98,754	98,754
LIFE INS/DEPT HEADS & MGT 1142	167	182	192	192
STATE UNEMPLOYMENT INS 1143	515	0	0	0
MANAGEMENT DISABILITY INS 1144	1,066	1,219	1,377	1,377
WORKERS' COMPENSATION INS 1165	20,462	18,838	17,932	17,932
401K PLAN 1171	9,114	11,231	14,508	14,508
TOTAL SALARIES AND EMPLOYEE BENEFIT	996,584	1,053,407	1,224,560	1,224,560
TELEPHONE CHGS - NON ISF 2032	119	24	620	620
VOICE/DATA - ISF 2033	21,963	22,168	27,137	27,137
RADIO COMMUNICATIONS - ISF 2034	417	0	0	0
GENERAL INSUR ALLOCATION - ISF 2071	5,992	5,460	6,118	6,118
OFFICE EQUIP. MAINTENANCE 2102	859	497	700	700
FACIL/MATLS SQ FT ALLOC-ISF 2125	51,852	49,800	55,800	55,800
OTHER MAINTENANCE - ISF 2128	660	1,490	1,500	1,500
MEMBERSHIPS & DUES 2141	1,838	2,507	2,100	2,100
EDUCATION ALLOWANCE 2154	900	0	3,000	3,000
INDIRECT COST RECOVERY 2158	114,474	100,083	135,424	135,424
MISC. PAYMENTS 2159	94	110	100	100
PRINTING/BINDING-NOT ISF 2171	644	709	549	549
BOOKS & PUBLICATIONS 2172	6,867	5,106	7,100	7,100
OFFICE SUPPLIES 2173	5,113	5,010	6,600	6,600
MAIL CENTER - ISF 2174	8,082	8,045	8,500	8,500
PURCHASING CHARGES - ISF 2176	2,245	2,531	1,800	1,800
GRAPHICS CHARGES - ISF 2177	1,885	1,544	2,500	2,500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3160 MATERIALS-ISF
UNIT 7070 PURCHASING
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE				
COPY MACHINE CHGS - ISF 2178	8,056	3,729	8,180	8,180
STORES - ISF 2181	4,422	4,523	4,200	4,200
INFORMATION TECHNOLOGY- ISF 2192	33,194	66,029	46,800	46,800
OTHER PROF & SPEC SERVICE 2199	5,560	12,798	10,600	10,600
TEMPORARY HELP 2200	26,056	12,471	24,106	24,106
ATTORNEY SERVICES 2202	4,394	13,410	15,000	15,000
SPECIAL SERVICES - ISF 2205	390	429	0	0
EMPLOYEE HEALTH SERVICES 2211	880	0	278	278
PUBLIC AND LEGAL NOTICES 2261	213	0	300	300
RENT/LEASES EQUIP-NOT ISF 2271	1,319,821	1,237,984	1,254,376	1,254,376
STORAGE CHARGES 2283	1,662	1,849	1,725	1,725
COMPUTER EQUIP <5000 2293	11,719	1,218	10,000	10,000
FURNITURE/FIXTURES <5000 2294	3,728	0	1,500	1,500
SPECIAL DEPT. EXP. - 01 2301	0	0	45,833	45,833
TRANS. CHARGES - ISF 2521	988	1,027	945	945
PRIVATE VEHICLE MILEAGE 2522	555	0	606	606
CONF. & SEMINARS EXPENSE 2523	7,202	5,652	10,000	10,000
GAS/DIESEL FUEL 2525	54	0	0	0
TOTAL SERVICES AND SUPPLIES	1,652,896	1,566,202	1,693,997	1,693,997
DEPRECIATION EXPENSE 3611	1,644	1,648	1,645	1,645
INTERFUND EXP - ADMIN 3902	7,156	5,422	0	0
TOTAL OTHER CHARGES	8,800	7,070	1,645	1,645
TOTAL OPERATING EXPENSE	2,658,280	2,626,679	2,920,202	2,920,202
NET OPERATING INCOME (LOSS)	504,124	845,874	320,239	320,239
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	15,740	14,984	16,370	16,370
TOTAL REV-USE OF MONEY & PROPERTY	15,740	14,984	16,370	16,370
TOTAL NON-OPERATING REVENUE(EXPENSE)	15,740	14,984	16,370	16,370
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(139,295)	(304,516)	(162,365)	(162,365)
TOTAL OTHER FINANCING USES	(139,295)	(304,516)	(162,365)	(162,365)
INTRAFUND TRANSFERS 5601	0	0	(156,000)	(156,000)
TOTAL INTRAFUND TRANSFERS	0	0	(156,000)	(156,000)
TOTAL OPERATING TRANSFERS	(139,295)	(304,516)	(318,365)	(318,365)
NET INCOME (LOSS)	380,569	556,342	18,244	18,244



**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

SPECIAL SERVICES - 7080

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	4,537,117	4,014,442	4,228,384	4,228,384	4,228,384
TOTAL REVENUES	<u>3,989,080</u>	<u>3,978,082</u>	<u>4,146,722</u>	<u>4,146,722</u>	<u>4,146,722</u>
NET COUNTY COST	548,037	36,360	81,662	81,662	81,662
 AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

BUDGET UNIT DESCRIPTION:

Special Services is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and the 24 hour monitoring of fire/life/safety systems and other alarms; responding to requests for assistance; reporting and investigating incidents; providing escorts for contractor employees performing work and for public tours; and issuing identification badges, access cards, and parking and carpool permits, emergency preparedness training and administrative support to departments. This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on the grounds, and monitors the Countywide vending machine contracts.

COUNTY OF VENTURA
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OPERATION OF INTERNAL SERVICE FUND
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FUND 3160 MATERIALS-ISF
UNIT 7080 SPECIAL SERVICES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
(1)					
OPERATING INCOME					
VEHICLE CODE FINES	8811	47,970	66,744	50,368	50,368
TOTAL FINES, FORFEITURES & PENALTY		47,970	66,744	50,368	50,368
RENTS AND CONCESSIONS	8931	26,090	17,199	20,694	20,694
TOTAL REV-USE OF MONEY & PROPERTY		26,090	17,199	20,694	20,694
OTHER INTERFUND CHARGES	9412	91,992	137,859	147,477	147,477
SPECIAL SERVICES - ISF	9712	3,389,552	3,239,738	3,402,298	3,402,298
TOTAL CHARGES FOR SERVICES		3,481,544	3,377,597	3,549,775	3,549,775
OTHER SALES	9761	31,501	38,066	59,413	59,413
OTHER REVENUE - MISC	9772	450,361	467,250	446,472	446,472
TOTAL MISCELLANEOUS REVENUES		481,862	505,316	505,885	505,885
TOTAL OPERATING INCOME		4,037,465	3,966,855	4,126,722	4,126,722
OPERATING EXPENSE					
REGULAR SALARIES	1101	278,184	281,611	328,100	328,100
EXTRA HELP	1102	510	8,487	6,261	6,261
OVERTIME	1105	2,649	0	5,290	5,290
SUPPLEMENTAL PAYMENTS	1106	8,035	7,472	9,331	9,331
TERMINATIONS/BUYDOWNS	1107	8,309	10,375	10,362	10,362
CALL BACK STAFFING	1108	0	0	2,800	2,800
RETIREMENT CONTRIBUTION	1121	45,363	48,588	54,643	54,643
OASDI CONTRIBUTION	1122	17,303	16,796	21,649	21,649
FICA-MEDICARE	1123	4,265	4,323	5,092	5,092
SAFE HARBOR	1124	6	224	118	118
POB DEBT SERVICE	1126	1,712	734	0	0
GROUP INSURANCE	1141	28,589	26,373	34,650	34,650
LIFE INS/DEPT HEADS & MGT	1142	190	182	192	192
STATE UNEMPLOYMENT INS	1143	189	0	0	0
MANAGEMENT DISABILITY INS	1144	1,182	1,199	1,352	1,352
WORKERS' COMPENSATION INS	1165	7,262	7,779	6,831	6,831
401K PLAN	1171	6,062	4,853	5,578	5,578
TOTAL SALARIES AND EMPLOYEE BENEFIT		409,812	418,998	492,249	492,249
SAFETY CLOTH & SUPPLIES	2023	0	0	5,250	5,250
TELEPHONE CHGS - NON ISF	2032	3,122	2,664	3,200	3,200
VOICE/DATA - ISF	2033	75,754	61,449	74,438	74,438
RADIO COMMUNICATIONS - ISF	2034	1,289	2,518	1,200	1,200
GENERAL INSUR ALLOCATION - ISF	2071	4,890	14,397	11,592	11,592
BUILDING MAINTENANCE	2121	982	4,479	0	0
BUILDING EQUIP. MAINTENAN	2122	3,838	663	3,000	3,000
FACIL/MATLS SQ FT ALLOC-ISF	2125	27,054	27,972	29,000	29,000
OTHER MAINTENANCE - ISF	2128	6,061	25,906	4,000	4,000
BUILDING EQUIPMENT SUPPLIES	2129	0	0	7,000	7,000
MEMBERSHIPS & DUES	2141	385	3,203	1,290	1,290
CASH SHORTAGE	2151	0	2	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
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FUND 3160 MATERIALS-ISF
UNIT 7080 SPECIAL SERVICES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE				
EDUCATIONAL MATERIALS 2152	477	0	0	0
EDUCATION ALLOWANCE 2154	0	0	3,000	3,000
INDIRECT COST RECOVERY 2158	79,128	68,558	107,594	107,594
MISC. PAYMENTS 2159	1,369	106	0	0
PRINTING/BINDING-NOT ISF 2171	210	424	4,500	4,500
BOOKS & PUBLICATIONS 2172	3,576	6,721	3,500	3,500
OFFICE SUPPLIES 2173	14,465	10,189	8,700	8,700
MAIL CENTER - ISF 2174	967	1,029	1,100	1,100
PURCHASING CHARGES - ISF 2176	6,332	6,036	6,900	6,900
GRAPHICS CHARGES - ISF 2177	5,403	4,717	4,500	4,500
COPY MACHINE CHGS - ISF 2178	3,176	2,946	3,200	3,200
MISC. OFFICE EXPENSE 2179	384	0	0	0
STORES - ISF 2181	7,003	7,158	4,200	4,200
INFORMATION TECHNOLOGY- ISF 2192	4,508	22,372	324	324
COMPUTER SERVICES NON ISF 2195	0	16,148	26,200	26,200
OTHER PROF & SPEC SERVICE 2199	110,763	170,424	126,000	126,000
TEMPORARY HELP 2200	28,932	17,507	30,000	30,000
ATTORNEY SERVICES 2202	522	270	2,500	2,500
SPECIAL SERVICES - ISF 2205	3,566	181	1,400	1,400
EMPLOYEE HEALTH SERVICES 2211	1,494	0	500	500
COUNTY GIS EXPENSE 2214	1,273	3,822	0	0
STORAGE CHARGES 2283	0	19	0	0
SMALL TOOLS & INSTRUMENTS 2291	311	327	500	500
MINOR EQUIPMENT-OTHER 2292	5,977	6,507	13,170	13,170
COMPUTER EQUIP <5000 2293	32,043	11,994	0	0
FURNITURE/FIXTURES <5000 2294	3,317	295	5,000	5,000
SPECIAL DEPT. EXP. - 01 2301	2,908,457	1,755,762	1,262,965	1,262,965
SPECIAL DEPT. EXP. - 02 2302	27,281	811,544	1,395,830	1,395,830
SPECIAL DEPT. EXP. - 04 2304	0	5,358	22,010	22,010
SPECIAL DEPT. EXP. - 05 2305	0	171,520	105,141	105,141
SPECIAL DEPT. EXP. - 14 2314	0	2,734	10,500	10,500
TRANS. CHARGES - ISF 2521	3,417	4,164	4,200	4,200
PRIVATE VEHICLE MILEAGE 2522	288	66	400	400
CONF. & SEMINARS EXPENSE 2523	3,389	4,535	12,000	12,000
GAS/DIESEL FUEL 2525	362	504	500	500
TOTAL SERVICES AND SUPPLIES	3,381,766	3,257,188	3,306,304	3,306,304
DEPRECIATION EXPENSE 3611	50,708	97,659	126,754	126,754
INTERFUND EXP - ADMIN 3902	121,649	110,452	151,027	151,027
TOTAL OTHER CHARGES	172,356	208,110	277,781	277,781
TOTAL OPERATING EXPENSE	3,963,935	3,884,297	4,076,334	4,076,334
NET OPERATING INCOME (LOSS)	73,531	82,558	50,388	50,388
NON-OPERATING REVENUE(EXPENSE)				

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09**

FUND 3160 MATERIALS-ISF
UNIT 7080 SPECIAL SERVICES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	18,086	19,047	20,000	20,000
TOTAL REV-USE OF MONEY & PROPERTY		18,086	19,047	20,000	20,000
GAIN/LOSS DISP FIXED ASST	9822	(15,636)	(7,820)	0	0
TOTAL OTHER FINANCING SOURCES		(15,636)	(7,820)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		2,450	11,227	20,000	20,000
OPERATING TRANSFERS					
INTRAFUND COST ALLOC INCR	5121	(81,758)	(93,045)	(87,050)	(87,050)
TOTAL OTHER FINANCING USES		(81,758)	(93,045)	(87,050)	(87,050)
TOTAL OPERATING TRANSFERS		(81,758)	(93,045)	(87,050)	(87,050)
NET INCOME (LOSS)		(5,777)	740	(16,662)	(16,662)
FIXED ASSETS					
ALTERATION & IMPROVEMENT 1099	4033	0	6,122	0	0
FURNITURE & FIXTURES	4850	0	0	10,000	10,000
COMPUTER SOFTWARE	4863	49,907	0	0	0
FIXED ASSETS-1099	4864	40,635	0	0	0
OTHER EQUIPMENT	4889	147,600	340,871	55,000	55,000
STRUCTURES & IMPROV. CONTRA	4992	(53,335)	0	0	0
EQUIPMENT CONTRA ACCT.	4993	(184,807)	(309,892)	0	0
TOTAL FIXED ASSETS		0	37,100	65,000	65,000
TOTAL FIXED ASSETS		0	37,100	65,000	65,000

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3160 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA ADMINISTRATION - 7095

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	2,078,167	2,028,975	2,137,161	2,137,161	2,137,161
TOTAL REVENUES	2,078,167	2,028,973	2,137,161	2,137,161	2,137,161
NET COUNTY COST	0	2	0	0	0
 AUTH POSITIONS			20	20	20
FTE POSITIONS			20	20	20

BUDGET UNIT DESCRIPTION:

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Parks, Facilities and Materials.

GSA Administration provides overall management and technical support services to all operating units of the agency. The Administrative Services department includes Procurement, Personnel and Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers the Central Motor Pool (CMP) and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3160 MATERIALS-ISF
UNIT 7095 GSA ADMINISTRATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
VEHICLE CODE FINES	8811	26,332	31,059	30,000	30,000
FORFEITURES AND PENALTIES	8831	2,454	225	0	0
TOTAL FINES, FORFEITURES & PENALTY		28,786	31,284	30,000	30,000
OTHER INTERFUND CHARGES	9412	1,812,889	1,997,668	2,107,161	2,107,161
TOTAL CHARGES FOR SERVICES		1,812,889	1,997,668	2,107,161	2,107,161
OTHER REVENUE - MISC	9772	0	20	0	0
TOTAL MISCELLANEOUS REVENUES		0	20	0	0
TOTAL OPERATING INCOME		1,841,676	2,028,973	2,137,161	2,137,161
OPERATING EXPENSE					
REGULAR SALARIES	1101	1,060,431	1,177,657	1,236,281	1,236,281
EXTRA HELP	1102	7,289	22,243	45,000	45,000
OVERTIME	1105	3,691	2,289	8,000	8,000
SUPPLEMENTAL PAYMENTS	1106	34,461	39,998	50,249	50,249
TERMINATIONS/BUYDOWNS	1107	26,957	30,683	43,261	43,261
RETIREMENT CONTRIBUTION	1121	234,587	310,866	305,933	305,933
OASDI CONTRIBUTION	1122	62,994	68,263	76,721	76,721
FICA-MEDICARE	1123	16,003	18,052	19,431	19,431
SAFE HARBOR	1124	15	592	851	851
POB DEBT SERVICE	1126	95,241	53,643	0	0
RETIREE HLTH PYMT 1099	1128	11,943	10,877	12,747	12,747
GROUP INSURANCE	1141	116,890	130,429	133,404	133,404
LIFE INS/DEPT HEADS & MGT	1142	471	547	576	576
STATE UNEMPLOYMENT INS	1143	771	0	0	0
MANAGEMENT DISABILITY INS	1144	3,510	3,974	4,527	4,527
WORKERS' COMPENSATION INS	1165	40,423	30,539	24,943	24,943
401K PLAN	1171	22,137	26,227	26,352	26,352
TOTAL SALARIES AND EMPLOYEE BENEFIT		1,737,815	1,926,879	1,988,276	1,988,276
TELEPHONE CHGS - NON ISF	2032	352	476	400	400
VOICE/DATA - ISF	2033	33,806	33,248	42,605	42,605
RADIO COMMUNICATIONS - ISF	2034	0	0	4,000	4,000
GENERAL INSUR ALLOCATION - ISF	2071	11,832	12,694	9,343	9,343
OFFICE EQUIP. MAINTENANCE	2102	0	0	500	500
FACIL/MATLS SQ FT ALLOC-ISF	2125	100,008	115,452	107,600	107,600
OTHER MAINTENANCE - ISF	2128	14,530	13,592	3,500	3,500
MEMBERSHIPS & DUES	2141	202	643	1,400	1,400
EDUCATIONAL MATERIALS	2152	0	0	500	500
EDUCATION ALLOWANCE	2154	845	1,661	2,000	2,000
INDIRECT COST RECOVERY	2158	151,083	85,095	77,074	77,074
MISC. PAYMENTS	2159	680	1,626	25,000	25,000
PRINTING/BINDING-NOT ISF	2171	0	57	0	0
BOOKS & PUBLICATIONS	2172	215	3,895	1,500	1,500
OFFICE SUPPLIES	2173	11,177	12,121	12,000	12,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3160 MATERIALS-ISF
UNIT 7095 GSA ADMINISTRATION
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE					
MAIL CENTER - ISF	2174	3,302	3,550	5,000	5,000
PURCHASING CHARGES - ISF	2176	558	1,137	2,500	2,500
GRAPHICS CHARGES - ISF	2177	4,590	2,201	3,500	3,500
COPY MACHINE CHGS - ISF	2178	8,116	7,899	8,500	8,500
MISC. OFFICE EXPENSE	2179	6,181	5,435	8,000	8,000
STORES - ISF	2181	5,342	5,880	5,500	5,500
INFORMATION TECHNOLOGY- ISF	2192	41,781	93,002	124,055	124,055
COMPUTER SERVICES NON ISF	2195	2,484	29,532	20,000	20,000
OTHER PROF & SPEC SERVICE	2199	10,301	30,801	20,000	20,000
TEMPORARY HELP	2200	20,154	16,373	20,000	20,000
ATTORNEY SERVICES	2202	4,383	5,580	7,500	7,500
SPECIAL SERVICES - ISF	2205	164	1,905	0	0
EMPLOYEE HEALTH SERVICES	2211	2,957	0	3,800	3,800
STORAGE CHARGES	2283	5,893	3,585	6,500	6,500
SMALL TOOLS & INSTRUMENTS	2291	0	328	0	0
MINOR EQUIPMENT-OTHER	2292	1,568	239	5,000	5,000
COMPUTER EQUIP <5000	2293	19,708	11,863	15,000	15,000
FURNITURE/FIXTURES <5000	2294	987	1,849	5,000	5,000
TRANS. CHARGES - ISF	2521	3,170	587	4,000	4,000
PRIVATE VEHICLE MILEAGE	2522	1,536	4,500	5,000	5,000
CONF. & SEMINARS EXPENSE	2523	7,291	11,967	3,000	3,000
GAS/DIESEL FUEL	2525	346	289	400	400
MISC. TRANS. & TRAVEL	2529	0	0	500	500
TOTAL SERVICES AND SUPPLIES		475,542	519,061	560,177	560,177
TOTAL OPERATING EXPENSE		2,213,358	2,445,940	2,548,453	2,548,453
NET OPERATING INCOME (LOSS)		(371,682)	(416,967)	(411,292)	(411,292)
OPERATING TRANSFERS					
INTRAFUND COST ALLOC DECR	5122	371,663	416,965	411,292	411,292
TOTAL OTHER FINANCING USES		371,663	416,965	411,292	411,292
TOTAL OPERATING TRANSFERS		371,663	416,965	411,292	411,292
NET INCOME (LOSS)		(19)	(2)		



**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3170 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA-FACILITIES - 7100

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	21,740,602	21,016,904	22,900,805	22,900,805	22,900,805
TOTAL REVENUES	<u>21,208,572</u>	<u>21,404,797</u>	<u>22,539,688</u>	<u>22,539,688</u>	<u>22,539,688</u>
NET COUNTY COST	532,030	(387,892)	361,117	361,117	361,117
 AUTH POSITIONS			76	76	76
FTE POSITIONS			76	76	76

BUDGET UNIT DESCRIPTION:

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, Libraries, and Fire) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure equipment and systems. The Utilities Division monitors the Interruptible Power Program and interacts with the California Energy Commission and the utility companies to obtain best possible service rates and coordinates with the Ventura County Regional Energy Authority to obtain cash incentives for energy conservation improvements. It is responsible for evaluating changes in the out-sourced energy market and makes recommendations on power deregulation issues. The Utilities Division also manages GSA's energy conservation programs and out-sourced service contracts for HVAC systems at larger sites.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3170 FACILITIES-ISF
UNIT 7100 GSA-FACILITIES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
(1)					
OPERATING INCOME					
RENTS AND CONCESSIONS	8931	2,883	87,338	86,497	86,497
TOTAL REV-USE OF MONEY & PROPERTY		2,883	87,338	86,497	86,497
INDIRECT COST RECOVERY	9411	0	0	7,272	7,272
OTHER INTERFUND CHARGES	9412	312,459	242,058	247,314	247,314
DIRECT CHARGE REVENUE	9413	43,108	96,177	100,222	100,222
FACILITIES - ISF	9707	19,642,918	20,477,543	21,800,383	21,800,383
TOTAL CHARGES FOR SERVICES		19,998,485	20,815,777	22,155,191	22,155,191
OTHER SALES	9761	1,976	0	0	0
OTHER REVENUE - MISC	9772	283,062	336,053	135,000	135,000
TOTAL MISCELLANEOUS REVENUES		285,038	336,053	135,000	135,000
TOTAL OPERATING INCOME		20,286,407	21,239,168	22,376,688	22,376,688
OPERATING EXPENSE					
REGULAR SALARIES	1101	3,604,267	3,911,150	4,513,617	4,513,617
EXTRA HELP	1102	0	12,593	0	0
OVERTIME	1105	95,740	123,416	143,600	143,600
SUPPLEMENTAL PAYMENTS	1106	115,848	119,657	79,353	79,353
TERMINATIONS/BUYDOWNS	1107	106,611	70,759	85,700	85,700
CALL BACK STAFFING	1108	148,275	152,141	125,000	125,000
RETIREMENT CONTRIBUTION	1121	605,331	700,982	814,003	814,003
OASDI CONTRIBUTION	1122	246,370	263,226	297,414	297,414
FICA-MEDICARE	1123	58,604	63,240	70,404	70,404
SAFE HARBOR	1124	0	335	5,077	5,077
POB DEBT SERVICE	1126	61,117	30,692	0	0
GROUP INSURANCE	1141	440,861	472,287	514,899	514,899
LIFE INS/DEPT HEADS & MGT	1142	517	540	573	573
STATE UNEMPLOYMENT INS	1143	3,069	0	0	0
MANAGEMENT DISABILITY INS	1144	4,874	5,275	8,357	8,357
WORKERS' COMPENSATION INS	1165	214,715	182,041	191,853	191,853
401K PLAN	1171	55,520	59,872	72,192	72,192
S & EB CURR YEAR ADJ INCREASE	1991	44,997	45,266	45,598	45,598
S & EB CURR YEAR ADJ DECREASE	1992	(65,000)	(67,838)	(69,854)	(69,854)
TOTAL SALARIES AND EMPLOYEE BENEFIT		5,741,713	6,145,634	6,897,786	6,897,786
MISC. CLOTH & PERSONAL SU	2021	14,749	17,866	16,500	16,500
UNIFORM ALLOWANCE	2022	298	4,564	12,000	12,000
SAFETY CLOTH & SUPPLIES	2023	5,226	1,176	4,000	4,000
TELEPHONE CHGS - NON ISF	2032	10,720	15,848	14,300	14,300
VOICE/DATA - ISF	2033	80,747	89,347	89,508	89,508
RADIO COMMUNICATIONS - ISF	2034	10,799	24,675	24,594	24,594
JANITORIAL SUPPLIES	2053	21	0	0	0
REFUSE DISPOSAL	2056	0	287	0	0
HAZ MAT DISPOSAL - ISF	2058	22,880	41,682	33,000	33,000
HOUSEKPG/GRNDS-ISF CHARGS	2059	4,453	4,039	9,000	9,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3170 FACILITIES-ISF
UNIT 7100 GSA-FACILITIES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE				
GENERAL INSUR ALLOCATION - ISF 2071	174,846	162,897	126,143	126,143
OFFICE EQUIP. MAINTENANCE 2102	0	0	1,000	1,000
MAINTENANCE SUPPLIES 2107	94,859	109,929	81,300	81,300
MAINTENANCE CONTRACTS 2108	424,045	496,890	462,304	462,304
BUILDING SUPPLIES 2120	347,328	392,824	402,500	402,500
BUILDING MAINTENANCE 2121	120,777	56,393	65,000	65,000
BUILDING EQUIP. MAINTENAN 2122	219,009	249,737	99,500	99,500
IMPROVEMENTS-MAINTENANCE 2123	4,187	18,723	7,000	7,000
FACIL/MATLS SQ FT ALLOC-ISF 2125	222,952	281,757	276,700	276,700
OTHER MAINTENANCE - ISF 2128	916	20,710	12,000	12,000
BUILDING EQUIPMENT SUPPLIES 2129	459,876	426,001	396,000	396,000
MEMBERSHIPS & DUES 2141	850	6,325	2,600	2,600
EDUCATIONAL MATERIALS 2152	0	63	6,000	6,000
EDUCATION ALLOWANCE 2154	3,877	3,097	6,000	6,000
INDIRECT COST RECOVERY 2158	309,382	275,014	295,372	295,372
MISC. PAYMENTS 2159	21,183	38,545	70,000	70,000
BOOKS & PUBLICATIONS 2172	1,841	2,779	2,000	2,000
OFFICE SUPPLIES 2173	12,840	15,041	15,000	15,000
MAIL CENTER - ISF 2174	3,051	3,071	3,300	3,300
PURCHASING CHARGES - ISF 2176	57,444	57,026	62,152	62,152
GRAPHICS CHARGES - ISF 2177	1,831	2,887	5,000	5,000
COPY MACHINE CHGS - ISF 2178	1,992	2,292	2,700	2,700
MISC. OFFICE EXPENSE 2179	3,573	809	6,000	6,000
STORES - ISF 2181	17,545	13,996	19,200	19,200
INFORMATION TECHNOLOGY- ISF 2192	12,610	45,988	63,898	63,898
COMPUTER SERVICES NON ISF 2195	16,596	18,344	17,000	17,000
OTHER PROF & SPEC SERVICE 2199	2,352,742	2,979,407	2,752,656	2,752,656
TEMPORARY HELP 2200	127,564	188,115	118,000	118,000
ATTORNEY SERVICES 2202	3,219	2,070	11,550	11,550
SPECIAL SERVICES - ISF 2205	54,693	70,443	58,200	58,200
EMPLOYEE HEALTH SERVICES 2211	6,502	0	6,500	6,500
COUNTY GIS EXPENSE 2214	27,766	10,633	13,500	13,500
PUBLIC AND LEGAL NOTICES 2261	0	886	0	0
RENT/LEASES EQUIP-NOT ISF 2271	3,929	5,251	6,150	6,150
STORAGE CHARGES 2283	23	23	100	100
SMALL TOOLS & INSTRUMENTS 2291	12,046	30,173	10,000	10,000
MINOR EQUIPMENT-OTHER 2292	32,379	39,258	16,000	16,000
COMPUTER EQUIP <5000 2293	18,138	13,508	19,000	19,000
FURNITURE/FIXTURES <5000 2294	791	20,210	10,000	10,000
SPECIAL DEPT. EXP. - 01 2301	123,392	176,706	400,000	400,000
SPECIAL DEPT. EXP. - 02 2302	0	0	0	0
OUTSIDE LABORATORY 2481	7,746	7,714	10,000	10,000
TRANS. CHARGES - ISF 2521	161,608	197,320	193,000	193,000
PRIVATE VEHICLE MILEAGE 2522	623	743	100	100

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3170 FACILITIES-ISF
UNIT 7100 GSA-FACILITIES
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE					
CONF. & SEMINARS EXPENSE	2523	11,339	36,753	23,500	23,500
GAS/DIESEL FUEL	2525	47,916	62,119	75,048	75,048
MISC. TRANS. & TRAVEL	2529	1,394	0	1,000	1,000
UTILITIES - OTHER	2541	7,601,114	7,042,564	8,124,938	8,124,938
SEWAGE TREATMENT COSTS	2545	215,636	228,880	229,121	229,121
TOTAL SERVICES AND SUPPLIES		13,493,864	14,013,397	14,786,934	14,786,934
DEPRECIATION EXPENSE	3611	238,335	248,720	236,093	236,093
INTERFUND EXP - ADMIN	3902	622,989	680,154	741,218	741,218
TOTAL OTHER CHARGES		861,324	928,873	977,311	977,311
TOTAL OPERATING EXPENSE		20,096,900	21,087,904	22,662,031	22,662,031
NET OPERATING INCOME (LOSS)		189,507	151,264	(285,343)	(285,343)
NON-OPERATING REVENUE(EXPENSE)					
INT ON LEASE PURCHASE PAY	3453	(164,819)	(153,656)	(141,732)	(141,732)
TOTAL OTHER CHARGES		(164,819)	(153,656)	(141,732)	(141,732)
INTEREST EARNINGS	8911	162,404	165,629	163,000	163,000
TOTAL REV-USE OF MONEY & PROPERTY		162,404	165,629	163,000	163,000
TOTAL NON-OPERATING REVENUE(EXPENSE)		(2,415)	11,973	21,268	21,268
OPERATING TRANSFERS					
INTRAFUND COST ALLOC INCR	5121	(236,141)	(178,924)	(206,189)	(206,189)
INTRAFUND COST ALLOC DECR	5122	591,069	447,851	500,747	500,747
TOTAL OTHER FINANCING USES		354,928	268,927	294,558	294,558
CONTRIB.-ISF	5512	(52,300)	(44,271)	(44,600)	(44,600)
TOTAL RESIDUAL EQUITY TRANSFERS		(52,300)	(44,271)	(44,600)	(44,600)
TOTAL OPERATING TRANSFERS		302,628	224,656	249,958	249,958
NET INCOME (LOSS)		489,719	387,892	(14,117)	(14,117)
RETIREMENT OF LONG TERM DEBT					
LEASE PURCHASE PYMT-PRINC	3311	250,000	260,000	270,000	270,000
DEBT CONTRA	3992	(250,000)	(260,000)	0	0
TOTAL OTHER CHARGES		0	0	270,000	270,000
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	270,000	270,000
FIXED ASSETS					
COMPUTER EQUIPMENT	4862	0	0	25,000	25,000
COMPUTER SOFTWARE	4863	6,795	7,555	0	0
OTHER EQUIPMENT	4889	48,355	44,958	52,000	52,000
EQUIPMENT CONTRA ACCT.	4993	(38,151)	(52,512)	0	0
TOTAL FIXED ASSETS		16,999	0	77,000	77,000
TOTAL FIXED ASSETS		16,999	0	77,000	77,000

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3170 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

HOUSEKPG/GROUNDS - 7110

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	5,826,369	5,588,347	6,006,866	6,006,866	6,006,866
TOTAL REVENUES	5,483,918	5,477,193	5,925,127	5,925,127	5,925,127
NET COUNTY COST	342,451	111,155	81,739	81,739	81,739
 AUTH POSITIONS			50	50	50
FTE POSITIONS			50	50	50

BUDGET UNIT DESCRIPTION:

Housekeeping/Grounds is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as VCMC, Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control, and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

PROGRAM DISCUSSION

HOUSEKEEPING: Provides in-house custodial service for 1,116,547 square feet of space. Administers various outsourced custodial contracts at 36 outlying facilities for another 557,934 square feet. This budget unit is responsible for cleaning public areas, office spaces, eating areas, and restrooms. Provides additional contract oversight for window washing, drapery cleaning, exterior steam cleaning, and pest control services. Implements the recycling program. Costs are recovered through consolidated square footage billing.

GROUNDS: Provides grounds maintenance for 80 acres at the Government Center, Juvenile Justice Center, Honor Farm, 9 acres at Piru Town Square, and administers various contracts for landscaping services at 23 other sites for another 70.30 acres. Provides performance oversight for tree trimming, parking lot sweeping, weed abatement, and specialized pesticide spraying applications. Coordinates the use of in-house, work release, community service for large seasonal projects. Manages water use through computerized irrigation system. Costs are recovered through consolidated square footage billing.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3170 FACILITIES-ISF
UNIT 7110 HOUSEKPG/GROUNDS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME				
OTHER INTERFUND CHARGES 9412	0	18,279	33,204	33,204
INSURANCE 9654	0	3,594	0	0
HOUSEKPG/GROUNDS - ISF 9710	5,069,301	5,292,878	5,758,358	5,758,358
TOTAL CHARGES FOR SERVICES	5,069,301	5,314,751	5,791,562	5,791,562
OTHER REVENUE - MISC 9772	71,266	85,087	93,565	93,565
TOTAL MISCELLANEOUS REVENUES	71,266	85,087	93,565	93,565
TOTAL OPERATING INCOME	5,140,567	5,399,838	5,885,127	5,885,127
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,317,020	1,478,680	1,508,348	1,508,348
OVERTIME 1105	4,269	4,183	8,195	8,195
SUPPLEMENTAL PAYMENTS 1106	60,474	66,979	59,529	59,529
TERMINATIONS/BUYDOWNS 1107	26,686	15,126	9,169	9,169
CALL BACK STAFFING 1108	2,081	1,442	1,344	1,344
RETIREMENT CONTRIBUTION 1121	220,748	272,375	276,906	276,906
OASDI CONTRIBUTION 1122	86,714	93,932	98,265	98,265
FICA-MEDICARE 1123	20,834	22,555	22,992	22,992
SAFE HARBOR 1124	460	1,022	743	743
POB DEBT SERVICE 1126	25,898	13,241	0	0
RETIREE HLTH PYMT 1099 1128	5,826	6,218	0	0
GROUP INSURANCE 1141	285,483	300,685	309,305	309,305
LIFE INS/DEPT HEADS & MGT 1142	93	91	91	91
STATE UNEMPLOYMENT INS 1143	1,112	0	0	0
MANAGEMENT DISABILITY INS 1144	530	561	604	604
WORKERS' COMPENSATION INS 1165	79,583	70,095	81,025	81,025
401K PLAN 1171	13,752	14,933	16,059	16,059
S & EB CURR YEAR ADJ INCREASE 1991	142,389	119,999	171,818	171,818
S & EB CURR YEAR ADJ DECREASE 1992	(122,386)	(97,427)	(147,766)	(147,766)
TOTAL SALARIES AND EMPLOYEE BENEFIT	2,171,566	2,384,692	2,416,627	2,416,627
WEED CONTROL SUPPLIES 2012	3,772	2,761	6,000	6,000
DISINFECT/EXTERMINATE S 2013	0	4,110	0	0
MISC. CLOTH & PERSONAL SU 2021	2,348	3,144	6,316	6,316
SAFETY CLOTH & SUPPLIES 2023	1,260	1,062	3,330	3,330
TELEPHONE CHGS - NON ISF 2032	178	6,773	7,160	7,160
VOICE/DATA - ISF 2033	8,906	10,070	7,643	7,643
RADIO COMMUNICATIONS - ISF 2034	630	630	642	642
JANITORIAL SUPPLIES 2053	209,982	228,414	209,967	209,967
JANITORIAL SERVICES-NON ISF 2055	15,632	16,689	0	0
REFUSE DISPOSAL 2056	369,363	321,024	635,846	635,846
HAZ MAT DISPOSAL - ISF 2058	1,063	0	2,200	2,200
GENERAL INSUR ALLOCATION - ISF 2071	20,840	19,733	19,058	19,058
OTHER EQUIP. MAINTENANCE 2105	5,181	6,912	8,500	8,500
MAINTENANCE SUPPLIES 2107	2,194	3,358	2,500	2,500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3170 FACILITIES-ISF
UNIT 7110 HOUSEKPG/GROUNDS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL	ACTUAL	RECOMMENDED	APPROVED
(1)		2006-07	2007-08	ESTIMATES	ESTIMATES
		(2)	(3)	2008-09	2008-09
				(4)	(5)
OPERATING EXPENSE					
GROUNDS-MAINTENANCE	2124	39,568	74,642	19,000	19,000
FACIL/MATLS SQ FT ALLOC-ISF	2125	50,652	52,860	53,800	53,800
OTHER MAINTENANCE - ISF	2128	8,902	740	1,000	1,000
BUILDING EQUIPMENT SUPPLIES	2129	245	1,720	0	0
MEDICAL CLAIMS ISF	2136	100	100	100	100
GROUNDS-MAINTENANCE SUPPLIES	2138	620	0	0	0
MEMBERSHIPS & DUES	2141	0	45	647	647
EDUCATION ALLOWANCE	2154	1,713	1,072	500	500
INDIRECT COST RECOVERY	2158	206,285	186,774	200,622	200,622
MISC. PAYMENTS	2159	92	1,062	200	200
PRINTING/BINDING-NOT ISF	2171	16	0	250	250
BOOKS & PUBLICATIONS	2172	19	358	1,000	1,000
OFFICE SUPPLIES	2173	2,019	3,421	5,000	5,000
MAIL CENTER - ISF	2174	0	0	800	800
PURCHASING CHARGES - ISF	2176	24,431	26,474	26,550	26,550
GRAPHICS CHARGES - ISF	2177	90	0	600	600
COPY MACHINE CHGS - ISF	2178	353	394	400	400
STORES - ISF	2181	1,295	454	3,400	3,400
INFORMATION TECHNOLOGY- ISF	2192	0	120	2,403	2,403
OTHER PROF & SPEC SERVICE	2199	1,237,180	1,356,321	45,950	45,950
TEMPORARY HELP	2200	230,950	218,158	144,372	144,372
SPECIAL SERVICES - ISF	2205	1,459	878	300	300
EMPLOYEE HEALTH SERVICES	2211	5,246	0	6,000	6,000
COUNTY GIS EXPENSE	2214	304	2,156	0	0
RENT/LEASES EQUIP-NOT ISF	2271	695	1,141	1,900	1,900
SMALL TOOLS & INSTRUMENTS	2291	107	805	5,000	5,000
MINOR EQUIPMENT-OTHER	2292	37,447	21,651	34,990	34,990
COMPUTER EQUIP <5000	2293	640	1,993	1,500	1,500
FURNITURE/FIXTURES <5000	2294	319	1,899	5,000	5,000
SPECIAL DEPT. EXP. - 01	2301	0	0	1,303,266	1,303,266
SPECIAL DEPT. EXP. - 02	2302	0	0	109,110	109,110
SPECIAL DEPT. EXP. - 05	2305	0	0	80,834	80,834
TRANS. CHARGES - ISF	2521	90,916	104,636	71,626	71,626
CONF. & SEMINARS EXPENSE	2523	1,819	3,456	5,500	5,500
GAS/DIESEL FUEL	2525	26,133	26,413	22,735	22,735
TOTAL SERVICES AND SUPPLIES		2,610,965	2,714,423	3,063,517	3,063,517
DEPRECIATION EXPENSE	3611	28,208	29,359	29,283	29,283
INTERFUND EXP - ADMIN	3902	309,831	353,604	379,616	379,616
TOTAL OTHER CHARGES		338,038	382,963	408,899	408,899
TOTAL OPERATING EXPENSE		5,120,569	5,482,078	5,889,043	5,889,043
NET OPERATING INCOME (LOSS)		19,997	(82,240)	(3,916)	(3,916)

NON-OPERATING REVENUE(EXPENSE)

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3170 FACILITIES-ISF
UNIT 7110 HOUSEKPG/GROUNDS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL 2006-07	ACTUAL 2007-08	RECOMMENDED ESTIMATES 2008-09	APPROVED ESTIMATES 2008-09
(1)		(2)	(3)	(4)	(5)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	40,709	77,612	40,000	40,000
TOTAL REV-USE OF MONEY & PROPERTY		40,709	77,612	40,000	40,000
GAIN/LOSS DISP FIXED ASST	9822	0	(257)	0	0
TOTAL OTHER FINANCING SOURCES		0	(257)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		40,709	77,355	40,000	40,000
OPERATING TRANSFERS					
INTRAFUND COST ALLOC INCR	5121	(140,254)	(106,269)	(117,823)	(117,823)
TOTAL OTHER FINANCING USES		(140,254)	(106,269)	(117,823)	(117,823)
TOTAL OPERATING TRANSFERS		(140,254)	(106,269)	(117,823)	(117,823)
NET INCOME (LOSS)		(79,547)	(111,155)	(81,739)	(81,739)
FIXED ASSETS					
OTHER EQUIPMENT	4889	26,277	0	0	0
EQUIPMENT CONTRA ACCT.	4993	(26,277)	0	0	0
TOTAL FIXED ASSETS		0	0	0	0
TOTAL FIXED ASSETS		0	0	0	0

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3170 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

FACILITIES PROJECTS - 7112

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	6,189,239	4,276,960	8,441,675	8,441,675	8,441,675
TOTAL REVENUES	<u>5,150,840</u>	<u>4,227,901</u>	<u>8,293,519</u>	<u>8,293,519</u>	<u>8,293,519</u>
NET COUNTY COST	1,038,399	49,059	148,156	148,156	148,156
 AUTH POSITIONS			9	9	9
FTE POSITIONS			9	9	9

BUDGET UNIT DESCRIPTION:

Facilities Projects is an Internal Service Fund (ISF) managed by the General Services Agency's GSA Projects Group as a pass-through mechanism for performing facilities repair, maintenance, and remodeling projects with costs charged back to the Client. Approximately 60% of the work performed is accomplished through Job Order Contracts (JOC). The balance of work is performed through purchase order contracts including design services and interiors furnishings installations. Because workload is influenced by a multitude of Clients, the budget can fluctuate significantly. Clients serviced by this unit include GSA Required Maintenance, Sheriff, HSA, Courts, Probation, Clerk Records, Fire District, Airports, GSA Parks, and other General Fund Agencies and Departments. The JOC vendor is a general contractor; GSA Projects Group provides project management, Client liaison, and construction oversight services.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3170 FACILITIES-ISF
UNIT 7112 FACILITIES PROJECTS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME				
FACILITIES PROJECTS - ISF 9719	1,332,585	1,355,860	1,768,519	1,768,519
TOTAL CHARGES FOR SERVICES	1,332,585	1,355,860	1,768,519	1,768,519
OTHER REVENUE - MISC 9772	7,005,317	2,838,459	6,500,000	6,500,000
TOTAL MISCELLANEOUS REVENUES	7,005,317	2,838,459	6,500,000	6,500,000
TOTAL OPERATING INCOME	8,337,901	4,194,319	8,268,519	8,268,519
OPERATING EXPENSE				
REGULAR SALARIES 1101	588,265	575,206	639,340	639,340
OVERTIME 1105	14	442	1,500	1,500
SUPPLEMENTAL PAYMENTS 1106	23,519	26,117	23,850	23,850
TERMINATIONS/BUYDOWNS 1107	19,691	17,071	20,000	20,000
RETIREMENT CONTRIBUTION 1121	89,282	96,247	102,609	102,609
OASDI CONTRIBUTION 1122	36,336	36,473	40,541	40,541
FICA-MEDICARE 1123	8,843	8,900	9,634	9,634
SAFE HARBOR 1124	0	0	28	28
POB DEBT SERVICE 1126	3,608	1,515	0	0
GROUP INSURANCE 1141	51,723	49,249	53,298	53,298
LIFE INS/DEPT HEADS & MGT 1142	93	91	96	96
STATE UNEMPLOYMENT INS 1143	435	0	0	0
MANAGEMENT DISABILITY INS 1144	1,476	1,366	3,310	3,310
WORKERS' COMPENSATION INS 1165	16,927	17,402	13,817	13,817
401K PLAN 1171	8,309	8,163	8,347	8,347
TOTAL SALARIES AND EMPLOYEE BENEFIT	848,520	838,241	916,370	916,370
MISC. CLOTH & PERSONAL SU 2021	0	0	500	500
UNIFORM ALLOWANCE 2022	488	341	500	500
SAFETY CLOTH & SUPPLIES 2023	443	530	1,215	1,215
TELEPHONE CHGS - NON ISF 2032	4,323	4,056	4,500	4,500
VOICE/DATA - ISF 2033	3,293	5,254	5,095	5,095
RADIO COMMUNICATIONS - ISF 2034	0	135	0	0
GENERAL INSUR ALLOCATION - ISF 2071	0	2,737	3,549	3,549
OTHER EQUIP. MAINTENANCE 2105	0	0	500	500
MAINTENANCE CONTRACTS 2108	85,565	81,731	135,000	135,000
FACIL/MATLS SQ FT ALLOC-ISF 2125	22,463	31,620	32,900	32,900
OTHER MAINTENANCE - ISF 2128	2,205	0	0	0
EDUCATION ALLOWANCE 2154	0	178	1,500	1,500
INDIRECT COST RECOVERY 2158	37,261	79,199	124,321	124,321
MISC. PAYMENTS 2159	32	0	0	0
BOOKS & PUBLICATIONS 2172	0	0	500	500
OFFICE SUPPLIES 2173	1,660	2,279	3,500	3,500
MAIL CENTER - ISF 2174	875	920	3,400	3,400
PURCHASING CHARGES - ISF 2176	77,551	96,251	85,600	85,600
GRAPHICS CHARGES - ISF 2177	1,810	3,242	3,000	3,000
COPY MACHINE CHGS - ISF 2178	2,112	3,071	2,600	2,600

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3170 FACILITIES-ISF
UNIT 7112 FACILITIES PROJECTS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE				
STORES - ISF 2181	6,040	7,530	6,000	6,000
INFORMATION TECHNOLOGY- ISF 2192	71	189	579	579
COMPUTER SERVICES NON ISF 2195	0	0	2,000	2,000
OTHER PROF & SPEC SERVICE 2199	6,900	0	10,000	10,000
TEMPORARY HELP 2200	(13)	23,139	0	0
ATTORNEY SERVICES 2202	0	0	600	600
SPECIAL SERVICES - ISF 2205	812	1,186	2,000	2,000
EMPLOYEE HEALTH SERVICES 2211	425	0	500	500
RENT/LEASES EQUIP-NOT ISF 2271	4,297	0	0	0
SMALL TOOLS & INSTRUMENTS 2291	1,469	787	2,000	2,000
MINOR EQUIPMENT-OTHER 2292	132	0	2,500	2,500
COMPUTER EQUIP <5000 2293	3,013	1,380	9,500	9,500
FURNITURE/FIXTURES <5000 2294	8,410	1,453	7,500	7,500
SPECIAL DEPT. EXP. - 01 2301	1,079,324	112,812	1,000,000	1,000,000
SPECIAL DEPT. EXP. - 02 2302	5,697,670	2,545,779	5,500,000	5,500,000
SPECIAL DEPT. EXP. - 03 2303	65,625	62,626	70,000	70,000
SPECIAL DEPT. EXP. - 04 2304	20,708	2,533	30,000	30,000
TRANS. CHARGES - ISF 2521	43,727	47,775	55,000	55,000
PRIVATE VEHICLE MILEAGE 2522	116	0	1,000	1,000
CONF. & SEMINARS EXPENSE 2523	0	1,430	1,000	1,000
GAS/DIESEL FUEL 2525	6,334	8,631	8,000	8,000
TOTAL SERVICES AND SUPPLIES	7,185,140	3,128,796	7,116,359	7,116,359
INTERFUND EXP - ADMIN 3902	108,528	147,266	167,212	167,212
TOTAL OTHER CHARGES	108,528	147,266	167,212	167,212
TOTAL OPERATING EXPENSE	8,142,188	4,114,302	8,199,941	8,199,941
NET OPERATING INCOME (LOSS)	195,714	80,017	68,578	68,578
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	12,991	33,582	25,000	25,000
TOTAL REV-USE OF MONEY & PROPERTY	12,991	33,582	25,000	25,000
TOTAL NON-OPERATING REVENUE(EXPENSE)	12,991	33,582	25,000	25,000
OPERATING TRANSFERS				
INTRAFUND COST ALLOC INCR 5121	(214,674)	(162,658)	(176,734)	(176,734)
TOTAL OTHER FINANCING USES	(214,674)	(162,658)	(176,734)	(176,734)
TOTAL OPERATING TRANSFERS	(214,674)	(162,658)	(176,734)	(176,734)
NET INCOME (LOSS)	(5,969)	(49,059)	(83,156)	(83,156)
FIXED ASSETS				
FURNITURE & FIXTURES 4850	0	0	60,000	60,000

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09**

COUNTY BUDGET FORM
SCHEDULE 10

FUND 3170 FACILITIES-ISF
UNIT 7112 FACILITIES PROJECTS
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
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FIXED ASSETS				
FIXED ASSETS-1099	4864	0	0	5,000
TOTAL FIXED ASSETS		0	0	65,000
TOTAL FIXED ASSETS		0	0	65,000

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3200 PERSONNEL SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL SERVICES ISF - 2520

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	848,215	687,670	929,217	929,217	929,217
TOTAL REVENUES	<u>748,023</u>	<u>767,753</u>	<u>774,217</u>	<u>774,217</u>	<u>774,217</u>
NET COUNTY COST	100,192	(80,082)	155,000	155,000	155,000
 AUTH POSITIONS			3	3	3
FTE POSITIONS			3	3	3

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers required, optional and enhanced services of training, the administration of the Deferred Compensation Program, and the Department of Transportation mandate of alcohol and drug testing. Training services include assessment and consultation regarding training needs; delivery of required courses on Sexual Harassment/Non-Discrimination and Security Awareness in order to comply with federal guidelines and reduce County liability; and other collaborative efforts with County departments. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the administration of the Training and Deferred Compensation Programs are assessed to class attendees and plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3200 PERSONNEL SERVICES-ISF
UNIT 2520 PERSONNEL SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME				
PRIOR YEAR REVENUE 9409	(50,000)	0	0	0
OTHER INTERFUND CHARGES 9412	11,892	62,743	86,845	86,845
PERSONNEL SERVICES 9471	610,852	683,644	680,072	680,072
TOTAL CHARGES FOR SERVICES	572,744	746,387	766,917	766,917
TOTAL OPERATING INCOME	572,744	746,387	766,917	766,917
OPERATING EXPENSE				
REGULAR SALARIES 1101	90,167	174,695	210,100	210,100
EXTRA HELP 1102	8,854	14,738	14,000	14,000
SUPPLEMENTAL PAYMENTS 1106	304	3,137	8,924	8,924
TERMINATIONS/BUYDOWNS 1107	10,813	6,604	12,222	12,222
RETIREMENT CONTRIBUTION 1121	16,236	30,033	33,649	33,649
OASDI CONTRIBUTION 1122	6,432	10,797	13,142	13,142
FICA-MEDICARE 1123	1,633	2,747	3,068	3,068
SAFE HARBOR 1124	116	392	200	200
POB DEBT SERVICE 1126	571	364	0	0
RETIREE HLTH PYMT 1099 1128	458	0	0	0
GROUP INSURANCE 1141	9,211	15,605	18,648	18,648
LIFE INS/DEPT HEADS & MGT 1142	134	231	264	264
STATE UNEMPLOYMENT INS 1143	70	0	0	0
MANAGEMENT DISABILITY INS 1144	668	1,143	806	806
WORKERS' COMPENSATION INS 1165	1,963	3,489	2,954	2,954
401K PLAN 1171	2,674	3,352	4,396	4,396
TOTAL SALARIES AND EMPLOYEE BENEFIT	150,303	267,328	322,373	322,373
VOICE/DATA - ISF 2033	1,715	2,665	2,000	2,000
GENERAL INSUR ALLOCATION - ISF 2071	878	957	1,040	1,040
FACIL/MATLS SQ FT ALLOC-ISF 2125	11,988	12,300	12,900	12,900
OTHER MAINTENANCE - ISF 2128	1,352	5,107	5,100	5,100
MEMBERSHIPS & DUES 2141	756	600	1,300	1,300
EDUCATION ALLOWANCE 2154	2,061	0	2,000	2,000
INDIRECT COST RECOVERY 2158	993	3,039	43,919	43,919
MISC. PAYMENTS 2159	0	105	105	105
PRINTING/BINDING-NOT ISF 2171	0	150	0	0
BOOKS & PUBLICATIONS 2172	1,427	1,912	5,000	5,000
OFFICE SUPPLIES 2173	0	565	500	500
MAIL CENTER - ISF 2174	3,621	1,457	6,000	6,000
PURCHASING CHARGES - ISF 2176	5,312	3,749	6,000	6,000
GRAPHICS CHARGES - ISF 2177	3,082	10,446	7,000	7,000
COPY MACHINE CHGS - ISF 2178	3	430	1,100	1,100
MISC. OFFICE EXPENSE 2179	377	659	1,100	1,100
STORES - ISF 2181	0	121	1,000	1,000
INFORMATION TECHNOLOGY- ISF 2192	13,520	29,036	20,000	20,000
OTHER PROF & SPEC SERVICE 2199	158,417	222,560	382,000	382,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3200 PERSONNEL SERVICES-ISF
UNIT 2520 PERSONNEL SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE					
TEMPORARY HELP	2200	1,348	0	0	0
SPECIAL SERVICES - ISF	2205	467	805	1,600	1,600
MINOR EQUIPMENT-OTHER	2292	0	5,364	0	0
COMPUTER EQUIP <5000	2293	14,414	111	4,000	4,000
FURNITURE/FIXTURES <5000	2294	0	8,695	0	0
SPECIAL DEPT. EXP. - 02	2302	0	0	100	100
TRANS. CHARGES - ISF	2521	0	0	100	100
PRIVATE VEHICLE MILEAGE	2522	211	1,406	500	500
CONF. & SEMINARS EXPENSE	2523	5,518	5,629	15,000	15,000
TOTAL SERVICES AND SUPPLIES		227,460	317,869	519,364	519,364
INTERFUND EXP - ADMIN	3902	131,648	102,474	87,480	87,480
TOTAL OTHER CHARGES		131,648	102,474	87,480	87,480
TOTAL OPERATING EXPENSE		509,411	687,670	929,217	929,217
NET OPERATING INCOME (LOSS)		63,333	58,716	(162,300)	(162,300)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	16,040	21,366	5,300	5,300
INTEREST EARNINGS-INDIRECT REV	8915	0	0	2,000	2,000
TOTAL REV-USE OF MONEY & PROPERTY		16,040	21,366	7,300	7,300
TOTAL NON-OPERATING REVENUE(EXPENSE)		16,040	21,366	7,300	7,300
NET INCOME (LOSS)		79,372	80,082	(155,000)	(155,000)



**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3230 UNEMPLOYMENT INS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

UNEMPLOYMENT INSURANCE - 2540

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	469,454	447,517	466,764	466,764	466,764
TOTAL REVENUES	<u>80,000</u>	<u>101,349</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
NET COUNTY COST	389,454	346,168	426,764	426,764	426,764

AUTH POSITIONS
FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payroll. On December 17, 2006, the UIB rate was suspended due to the available Unrestricted Net Assets and rate suspension will continue in FY 2009. Activities will be monitored and the suspension period to be reviewed to determine when to resume the charges.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3230 UNEMPLOYMENT INS-ISF
UNIT 2540 UNEMPLOYMENT INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME				
UNEMPLOYMENT INS 9713	471,503	(10)	0	0
TOTAL CHARGES FOR SERVICES	471,503	(10)	0	0
TOTAL OPERATING INCOME	471,503	(10)	0	0
OPERATING EXPENSE				
OTHER INSURANCE 2079	381,234	432,974	450,000	450,000
INDIRECT COST RECOVERY 2158	1,433	1,071	900	900
PURCHASING CHARGES - ISF 2176	102	52	100	100
OTHER PROF & SPEC SERVICE 2199	5,209	5,520	7,354	7,354
TOTAL SERVICES AND SUPPLIES	387,977	439,617	458,354	458,354
INTERFUND EXP - ADMIN 3902	8,278	7,900	8,410	8,410
TOTAL OTHER CHARGES	8,278	7,900	8,410	8,410
TOTAL OPERATING EXPENSE	396,255	447,517	466,764	466,764
NET OPERATING INCOME (LOSS)	75,248	(447,527)	(466,764)	(466,764)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	114,489	101,359	40,000	40,000
TOTAL REV-USE OF MONEY & PROPERTY	114,489	101,359	40,000	40,000
TOTAL NON-OPERATING REVENUE(EXPENSE)	114,489	101,359	40,000	40,000
NET INCOME (LOSS)	189,736	(346,168)	(426,764)	(426,764)

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3240 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED

MEDICAL INSURANCE - 2550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	6,404,577	6,090,117	6,496,842	6,496,842	6,496,842
TOTAL REVENUES	<u>5,704,375</u>	<u>5,829,708</u>	<u>6,446,842</u>	<u>6,446,842</u>	<u>6,446,842</u>
NET COUNTY COST	700,202	260,409	50,000	50,000	50,000
 AUTH POSITIONS			17	17	17
FTE POSITIONS			17	17	17

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes Benefits Administration, the Employee Assistance Program (EAP), the Wellness Program, and the Work Life Program. The ISF staff serves as the County's liaison to insurance representatives, brokers, service organizations and employee associations regarding benefit programs in general.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3240 MEDICAL INSURANCE-ISF
UNIT 2550 MEDICAL INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
FORFEITURES AND PENALTIES	8831	84,319	78,726	48,700	48,700
TOTAL FINES, FORFEITURES & PENALTY		84,319	78,726	48,700	48,700
PRIOR YEAR REVENUE	9409	50,000	0	0	0
OTHER INTERFUND CHARGES	9412	76,568	87,380	101,955	101,955
PERSONNEL SERVICES	9471	78,975	60,492	78,000	78,000
TOTAL CHARGES FOR SERVICES		205,543	147,872	179,955	179,955
OTHER REVENUE - MISC	9772	5,584,943	5,435,264	6,108,842	6,108,842
CASH OVERAGE	9797	0	6	0	0
TOTAL MISCELLANEOUS REVENUES		5,584,943	5,435,270	6,108,842	6,108,842
TOTAL OPERATING INCOME		5,874,806	5,661,868	6,337,497	6,337,497
OPERATING EXPENSE					
REGULAR SALARIES	1101	921,891	1,054,591	1,144,243	1,144,243
EXTRA HELP	1102	4,783	4,268	2,000	2,000
SUPPLEMENTAL PAYMENTS	1106	27,314	32,964	33,818	33,818
TERMINATIONS/BUYDOWNS	1107	57,270	54,333	77,073	77,073
RETIREMENT CONTRIBUTION	1121	161,316	193,078	186,693	186,693
OASDI CONTRIBUTION	1122	59,983	64,776	70,274	70,274
FICA-MEDICARE	1123	14,202	15,967	16,939	16,939
SAFE HARBOR	1124	47	83	0	0
POB DEBT SERVICE	1126	5,843	2,678	0	0
RETIREE HLTH PYMT 1099	1128	30,155	31,605	32,181	32,181
GROUP INSURANCE	1141	96,450	106,438	112,614	112,614
LIFE INS/DEPT HEADS & MGT	1142	1,393	1,456	1,512	1,512
STATE UNEMPLOYMENT INS	1143	715	0	0	0
MANAGEMENT DISABILITY INS	1144	6,198	6,898	4,296	4,296
WORKERS' COMPENSATION INS	1165	16,181	21,131	16,443	16,443
401K PLAN	1171	19,468	23,962	26,286	26,286
S & EB CURR YEAR ADJ INCREASE	1991	59,524	108,977	105,044	105,044
S & EB CURR YEAR ADJ DECREASE	1992	(59,524)	(108,977)	(105,044)	(105,044)
TOTAL SALARIES AND EMPLOYEE BENEFIT		1,423,207	1,614,227	1,724,372	1,724,372
MEDICAL REIMBURSEMENT	2026	0	0	1,000	1,000
TELEPHONE CHGS - NON ISF	2032	265	472	500	500
VOICE/DATA - ISF	2033	12,912	11,082	18,000	18,000
RADIO COMMUNICATIONS - ISF	2034	55	85	0	0
GENERAL INSUR ALLOCATION - ISF	2071	5,882	6,340	5,900	5,900
OFFICE EQUIP. MAINTENANCE	2102	513	590	4,000	4,000
FACIL/MATLS SQ FT ALLOC-ISF	2125	55,980	57,444	60,200	60,200
OTHER MAINTENANCE - ISF	2128	550	8,835	2,050	2,050
MEMBERSHIPS & DUES	2141	536	970	3,250	3,250
CASH SHORTAGE	2151	0	5	0	0
EDUCATION ALLOWANCE	2154	2,320	2,629	4,000	4,000
INDIRECT COST RECOVERY	2158	62,548	92,776	113,400	113,400

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3240 MEDICAL INSURANCE-ISF
UNIT 2550 MEDICAL INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE				
MISC. PAYMENTS 2159	250	994	1,000	1,000
PRINTING/BINDING-NOT ISF 2171	9,253	14,516	15,500	15,500
BOOKS & PUBLICATIONS 2172	4,040	4,619	11,500	11,500
OFFICE SUPPLIES 2173	7,445	11,624	18,200	18,200
MAIL CENTER - ISF 2174	7,645	10,267	7,400	7,400
PURCHASING CHARGES - ISF 2176	5,304	3,941	5,000	5,000
GRAPHICS CHARGES - ISF 2177	40,174	43,926	42,000	42,000
COPY MACHINE CHGS - ISF 2178	5,167	5,198	6,100	6,100
MISC. OFFICE EXPENSE 2179	1,137	1,682	1,000	1,000
STORES - ISF 2181	2,982	2,680	5,400	5,400
INFORMATION TECHNOLOGY- ISF 2192	59,906	86,038	192,500	192,500
OTHER PROF & SPEC SERVICE 2199	234,373	256,635	362,345	362,345
SPECIAL SERVICES - ISF 2205	5,516	7,386	5,200	5,200
EMPLOYEE HEALTH SERVICES 2211	5,900	4,322	7,500	7,500
BUILD LEASES & RENTALS 2281	28,107	30,011	31,511	31,511
STORAGE CHARGES 2283	1,556	1,829	1,200	1,200
MINOR EQUIPMENT-OTHER 2292	1,144	6,438	6,000	6,000
COMPUTER EQUIP <5000 2293	9,350	2,864	9,000	9,000
FURNITURE/FIXTURES <5000 2294	1,268	1,121	5,100	5,100
SPECIAL DEPT. EXP. - 01 2301	2,460,780	3,309,247	3,400,000	3,400,000
TRANS. CHARGES - ISF 2521	5	155	100	100
PRIVATE VEHICLE MILEAGE 2522	414	1,001	1,600	1,600
CONF. & SEMINARS EXPENSE 2523	2,128	7,848	10,500	10,500
TOTAL SERVICES AND SUPPLIES	3,035,405	3,995,568	4,357,956	4,357,956
DEPRECIATION EXPENSE 3611	0	1,793	33,900	33,900
INTERFUND EXP - ADMIN 3902	467,483	478,528	380,614	380,614
TOTAL OTHER CHARGES	467,483	480,321	414,514	414,514
TOTAL OPERATING EXPENSE	4,926,095	6,090,117	6,496,842	6,496,842
NET OPERATING INCOME (LOSS)	948,710	(428,249)	(159,345)	(159,345)
NON-OPERATING REVENUE(EXPENSE)				
INTEREST EARNINGS 8911	91,200	109,989	80,000	80,000
TOTAL REV-USE OF MONEY & PROPERTY	91,200	109,989	80,000	80,000
PRIOR YEAR REVENUE 9739	0	29,006	0	0
PRIOR YR REVENUE 9799	232,809	0	0	0
TOTAL MISCELLANEOUS REVENUES	232,809	29,006	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)	324,009	138,995	80,000	80,000
OPERATING TRANSFERS				
CONTRIB FROM OTHER FUNDS 9831	0	28,845	29,345	29,345
TOTAL OTHER FINANCING SOURCES	0	28,845	29,345	29,345
TOTAL OPERATING TRANSFERS	0	28,845	29,345	29,345
NET INCOME (LOSS)	1,272,719	(260,409)	(50,000)	(50,000)

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

**COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09**

COUNTY BUDGET FORM
SCHEDULE 10

FUND 3240 MEDICAL INSURANCE-ISF
UNIT 2550 MEDICAL INSURANCE
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
FIXED ASSETS					
COMPUTER SOFTWARE	4863	37,245	21,255	0	0
EQUIPMENT CONTRA ACCT.	4993	(37,245)	(21,255)	0	0
TOTAL FIXED ASSETS		0	0	0	0
TOTAL FIXED ASSETS		0	0	0	0

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3250 EMPLOYEE BENEFITS MISC IS
SERVICE ACTIVITY: UNCLASSIFIED

WAGE SUPPLEMENT - 2590

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	50,750	44,245	55,800	55,800	55,800
TOTAL REVENUES	101,450	99,318	55,800	55,800	55,800
NET COUNTY COST	(50,700)	(55,074)	0	0	0

AUTH POSITIONS

FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The Wage Supplement Plan is an optional benefit program which employees may elect during a limited enrollment period. The employee paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

COUNTY BUDGET FORM
SCHEDULE 10

FUND 3250 EMPLOYEE BENEFITS MISC IS
UNIT 2590 WAGE SUPPLEMENT
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL 2006-07 (1)	ACTUAL 2007-08 (2)	RECOMMENDED ESTIMATES 2008-09 (3)	APPROVED ESTIMATES 2008-09 (4)
OPERATING INCOME					
WAGE SUPPLEMENT PLAN PREM	9742	0	96,095	53,800	53,800
TOTAL MISCELLANEOUS REVENUES		0	96,095	53,800	53,800
TOTAL OPERATING INCOME		0	96,095	53,800	53,800
OPERATING EXPENSE					
PYMTS-WAGE SUPPLEMNT PLAN	2081	21,713	43,495	55,000	55,000
INDIRECT COST RECOVERY	2158	725	750	800	800
OTHER PROF & SPEC SERVICE	2199	1,088	0	0	0
TOTAL SERVICES AND SUPPLIES		23,526	44,245	55,800	55,800
TOTAL OPERATING EXPENSE		23,526	44,245	55,800	55,800
NET OPERATING INCOME (LOSS)		(23,526)	51,850	(2,000)	(2,000)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST EARNINGS	8911	2,674	3,223	2,000	2,000
TOTAL REV-USE OF MONEY & PROPERTY		2,674	3,223	2,000	2,000
TOTAL NON-OPERATING REVENUE(EXPENSE)		2,674	3,223	2,000	2,000
NET INCOME (LOSS)		(20,852)	55,074		

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3280 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED

NETWORK SERVICES-ISF - 7230

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	25,904,856	14,420,597	17,954,179	17,954,179	17,954,179
TOTAL REVENUES	<u>21,985,005</u>	<u>13,602,442</u>	<u>15,370,053</u>	<u>15,370,053</u>	<u>15,370,053</u>
NET COUNTY COST	3,919,851	818,156	2,584,126	2,584,126	2,584,126
 AUTH POSITIONS			48	48	48
FTE POSITIONS			48	48	48

BUDGET UNIT DESCRIPTION:

The ITSD-Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). It is responsible for the design, implementation and maintenance of the data network for all on-line systems and applications. The system supports over 8,300 devices. This budget unit also maintains the Countywide telephone system with over 11,000 devices. In addition, support is provided for the Countywide microwave system and most of the radio equipment operating on this system. Installation and maintenance of radio equipment in County and many non-County vehicles are also provided. This budget also provides the Countywide Network Security Services Function, responsible for insuring availability and confidentiality of data, as well as protection against computer viruses, network intrusions, and denial of service attacks.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3280 NETWORK SERVICES ISF
UNIT 7230 NETWORK SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
ROYALTIES	8957	0	0	5,000	5,000
TOTAL REV-USE OF MONEY & PROPERTY		0	0	5,000	5,000
FEDERAL AID FOR DISASTER	9301	345	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		345	0	0	0
PRIOR YEAR REVENUE	9409	0	20,794	0	0
RADIO - ISF	9441	2,284,015	2,292,219	4,597,026	4,597,026
TELEPHONE/DATA COMM - ISF	9442	9,670,472	10,228,065	9,708,588	9,708,588
EDP CHARGES - ISF	9703	0	210,534	0	0
TOTAL CHARGES FOR SERVICES		11,954,487	12,751,613	14,305,614	14,305,614
OTHER REVENUE - MISC	9772	1,207,991	699,436	859,439	859,439
TOTAL MISCELLANEOUS REVENUES		1,207,991	699,436	859,439	859,439
TOTAL OPERATING INCOME		13,162,822	13,451,049	15,170,053	15,170,053
OPERATING EXPENSE					
REGULAR SALARIES	1101	2,469,586	2,936,227	3,341,149	3,341,149
EXTRA HELP	1102	38,642	8,819	59,800	59,800
OVERTIME	1105	142,561	147,831	150,000	150,000
SUPPLEMENTAL PAYMENTS	1106	126,022	143,141	41,462	41,462
TERMINATIONS/BUYDOWNS	1107	72,368	59,104	63,301	63,301
RETIREMENT CONTRIBUTION	1121	492,201	654,161	726,079	726,079
OASDI CONTRIBUTION	1122	169,499	193,528	218,260	218,260
FICA-MEDICARE	1123	40,785	47,131	52,683	52,683
SAFE HARBOR	1124	236	238	0	0
POB DEBT SERVICE	1126	136,911	73,421	0	0
RETIREE HLTH PYMT 1099	1128	11,651	7,224	0	0
GROUP INSURANCE	1141	267,905	307,867	332,640	332,640
LIFE INS/DEPT HEADS & MGT	1142	684	947	1,056	1,056
STATE UNEMPLOYMENT INS	1143	2,093	0	0	0
MANAGEMENT DISABILITY INS	1144	5,175	7,030	8,256	8,256
WORKERS' COMPENSATION INS	1165	129,362	91,368	113,734	113,734
401K PLAN	1171	36,255	43,529	52,265	52,265
S & EB CURR YEAR ADJ DECREASE	1992	0	(96,006)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFIT		4,141,935	4,625,561	5,160,685	5,160,685
MISC. CLOTH & PERSONAL SU	2021	0	0	2,400	2,400
SAFETY CLOTH & SUPPLIES	2023	869	377	0	0
RADIO EXPENSE - NON ISF	2031	138,084	44,699	410,000	410,000
TELEPHONE CHGS - NON ISF	2032	3,734,302	3,673,294	3,775,764	3,775,764
RADIO COMMUNICATIONS - ISF	2034	419	8,467	0	0
GENERAL INSUR ALLOCATION - ISF	2071	18,360	19,516	23,389	23,389
OFFICE EQUIP. MAINTENANCE	2102	0	0	2,000	2,000
COMM. EQUIP. MAINTENANCE	2103	40,679	54,697	420,889	420,889
MAINTENANCE CONTRACTS	2108	155,644	173,144	403,544	403,544
BUILDING MAINTENANCE	2121	2,694	3,401	1,743	1,743

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3280 NETWORK SERVICES ISF
UNIT 7230 NETWORK SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)	ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING EXPENSE				
FACIL/MATLS SQ FT ALLOC-ISF 2125	179,443	207,468	217,984	217,984
OTHER MAINTENANCE - ISF 2128	70,406	5,740	3,887	3,887
MEMBERSHIPS & DUES 2141	759	777	500	500
EDUCATION ALLOWANCE 2154	0	0	600	600
INDIRECT COST RECOVERY 2158	168,402	196,483	268,668	268,668
MISC. PAYMENTS 2159	243	553	0	0
PRINTING/BINDING-NOT ISF 2171	0	0	23,100	23,100
BOOKS & PUBLICATIONS 2172	0	0	600	600
OFFICE SUPPLIES 2173	6,390	2,099	8,000	8,000
MAIL CENTER - ISF 2174	875	920	945	945
PURCHASING CHARGES - ISF 2176	42,818	53,890	54,915	54,915
GRAPHICS CHARGES - ISF 2177	112	158	430	430
COPY MACHINE CHGS - ISF 2178	1,540	1,675	1,050	1,050
MISC. OFFICE EXPENSE 2179	1,453	1,445	700	700
STORES - ISF 2181	8,832	7,138	6,825	6,825
INFORMATION TECHNOLOGY- ISF 2192	766,799	928,391	635,188	635,188
COMPUTER SERVICES NON ISF 2195	692,660	960,962	415,600	415,600
OTHER PROF & SPEC SERVICE 2199	619,940	486,595	261,155	261,155
TEMPORARY HELP 2200	108,988	15,637	60,000	60,000
SPECIAL SERVICES - ISF 2205	40,277	33,264	31,500	31,500
EMPLOYEE HEALTH SERVICES 2211	0	0	700	700
COUNTY GIS EXPENSE 2214	281	0	0	0
PUBLIC AND LEGAL NOTICES 2261	0	0	5,000	5,000
RENT/LEASES EQUIP-NOT ISF 2271	768	614	5,800	5,800
IBM PC LEASING-NON ISF 2273	10,013	8,754	20,400	20,400
BUILD LEASES & RENTALS 2281	120,454	145,839	132,748	132,748
STORAGE CHARGES 2283	896	937	630	630
SMALL TOOLS & INSTRUMENTS 2291	27,553	5,256	4,000	4,000
MINOR EQUIPMENT-OTHER 2292	1,460,439	1,243,838	604,030	604,030
COMPUTER EQUIP <5000 2293	44,630	28,682	31,000	31,000
FURNITURE/FIXTURES <5000 2294	0	0	5,000	5,000
TRANS. CHARGES - ISF 2521	120,560	105,403	132,000	132,000
PRIVATE VEHICLE MILEAGE 2522	431	0	1,000	1,000
CONF. & SEMINARS EXPENSE 2523	19,343	17,940	18,000	18,000
FREIGHT & EXPENSE 2524	1,162	0	600	600
GAS/DIESEL FUEL 2525	37,573	42,367	38,900	38,900
SERV & SUPP CURR YR ADJ DECREA 2992	0	(319,687)	0	0
TOTAL SERVICES AND SUPPLIES	8,645,089	8,160,733	8,031,184	8,031,184
DEPRECIATION EXPENSE 3611	845,898	909,254	1,518,662	1,518,662
INTERFUND EXP - ADMIN 3902	680,947	641,456	815,296	815,296
TOTAL OTHER CHARGES	1,526,845	1,550,710	2,333,958	2,333,958
TOTAL OPERATING EXPENSE	14,313,869	14,337,003	15,525,827	15,525,827
NET OPERATING INCOME (LOSS)	(1,151,047)	(885,955)	(355,774)	(355,774)

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3280 NETWORK SERVICES ISF
UNIT 7230 NETWORK SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
(1)					
NON-OPERATING REVENUE(EXPENSE)					
INTEREST L/T TECP	3412	0	(475)	0	0
INT ON LEASE PURCHASE PAY	3453	0	0	(48,058)	(48,058)
TOTAL OTHER CHARGES		0	(475)	(48,058)	(48,058)
INTEREST EARNINGS	8911	265,440	151,137	200,000	200,000
TOTAL REV-USE OF MONEY & PROPERTY		265,440	151,137	200,000	200,000
CY CASH PROCEEDS FA SALE	9821	0	256	0	0
TOTAL OTHER FINANCING SOURCES		0	256	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		265,440	150,918	151,942	151,942
NET INCOME (LOSS)		(885,607)	(735,037)	(203,832)	(203,832)
RETIREMENT OF LONG TERM DEBT					
OTHER LOAN PAYMENTS-PRINC	3312	0	0	913,094	913,094
TOTAL OTHER CHARGES		0	0	913,094	913,094
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	913,094	913,094
FIXED ASSETS					
COMPUTER EQUIPMENT	4862	0	24,399	0	0
COMPUTER SOFTWARE	4863	0	0	0	0
FIXED ASSETS-1099	4864	0	0	139,000	139,000
COMMUNICATION EQUIPMENT	4870	1,789,823	1,443,640	1,328,200	1,328,200
EQUIPMENT CONTRA ACCT.	4993	(1,547,661)	(1,384,920)	0	0
TOTAL FIXED ASSETS		242,162	83,119	1,467,200	1,467,200
TOTAL FIXED ASSETS		242,162	83,119	1,467,200	1,467,200

**COUNTY OF VENTURA
STATE OF CALIFORNIA
BUDGET UNIT FINANCING USES DETAIL
FOR FISCAL YEAR 2008-2009**

FUND 3290 INFORMATION TECHNOLOGY SV
SERVICE ACTIVITY: UNCLASSIFIED

INFORMATION TECHNOLOGY SERVICES DEPT - 7240

BUDGET OVERVIEW:

	FINAL BUDGET FY 2007-08	ACTUAL PRIOR YEAR FY 2007-08	REQUESTED BUDGET FY 2008-09	RECOMMENDED BUDGET FY 2008-09	ADOPTED BUDGET FY 2008-09
TOTAL APPROPRIATIONS	23,144,393	20,959,840	25,932,582	25,932,582	25,932,582
TOTAL REVENUES	<u>21,240,154</u>	<u>19,310,356</u>	<u>23,891,796</u>	<u>23,891,796</u>	<u>23,891,796</u>
NET COUNTY COST	1,904,239	1,649,484	2,040,786	2,040,786	2,040,786
 AUTH POSITIONS			139	139	139
FTE POSITIONS			139	139	139

BUDGET UNIT DESCRIPTION:

The Information Technology Services Department (ITSD) Internal Service Fund (ISF) is comprised of four divisions: Administrative and Fiscal Services, Application Services, Technical Services and Geographic Information Services (GIS). The primary functions of ITSD are to plan, analyze, develop, operate and maintain computer-assisted systems to support the information processing requirements for the County. ITSD can provide requesting agencies with short-term and long-term planning assistance. ITSD provides County agencies with general business systems, acquisition and development guidelines. GIS provides all County agencies with up-to-date digital maps of parcels, street centerlines and hundreds of other data layers, along with the mapping tools needed to display and analyze these data. GIS also partners with external agencies to provide some of these services to the public.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF
UNIT 7240 INFORMATION TECHNOLOGY SERVICES DI
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING INCOME					
OTHER INTERFUND CHARGES	9412	680,947	641,456	815,296	815,296
EDP CHARGES - ISF	9703	16,846,982	16,360,613	21,294,706	21,294,706
TOTAL CHARGES FOR SERVICES		17,527,929	17,002,069	22,110,002	22,110,002
OTHER REVENUE - MISC	9772	1,060,659	1,051,520	1,058,794	1,058,794
TOTAL MISCELLANEOUS REVENUES		1,060,659	1,051,520	1,058,794	1,058,794
TOTAL OPERATING INCOME		18,588,588	18,053,589	23,168,796	23,168,796
OPERATING EXPENSE					
REGULAR SALARIES	1101	8,308,240	9,033,515	11,981,799	11,981,799
EXTRA HELP	1102	7,881	37,012	64,022	64,022
OVERTIME	1105	107,610	133,590	92,433	92,433
SUPPLEMENTAL PAYMENTS	1106	270,058	333,567	426,277	426,277
TERMINATIONS/BUYDOWNS	1107	298,802	358,997	305,182	305,182
RETIREMENT CONTRIBUTION	1121	1,403,635	1,673,155	2,207,346	2,207,346
OASDI CONTRIBUTION	1122	515,949	561,350	728,616	728,616
FICA-MEDICARE	1123	127,297	141,521	182,148	182,148
SAFE HARBOR	1124	101	415	0	0
POB DEBT SERVICE	1126	209,650	104,736	0	0
RETIREE HLTH PYMT 1099	1128	68,533	50,742	33,390	33,390
GROUP INSURANCE	1141	706,110	754,257	1,003,881	1,003,881
LIFE INS/DEPT HEADS & MGT	1142	2,656	2,786	3,459	3,459
STATE UNEMPLOYMENT INS	1143	6,268	0	0	0
MANAGEMENT DISABILITY INS	1144	20,761	22,675	29,487	29,487
WORKERS' COMPENSATION INS	1165	223,103	192,078	267,761	267,761
401K PLAN	1171	145,399	161,164	211,546	211,546
TOTAL SALARIES AND EMPLOYEE BENEFIT		12,422,053	13,561,560	17,537,347	17,537,347
TELEPHONE CHGS - NON ISF	2032	0	0	1,000	1,000
VOICE/DATA - ISF	2033	98,757	139,094	118,500	118,500
RADIO COMMUNICATIONS - ISF	2034	1,064	2,514	100	100
HOUSEKPG/GRNDS-ISF CHARGS	2059	215	60	210	210
GENERAL INSUR ALLOCATION - ISF	2071	49,828	51,161	70,107	70,107
OFFICE EQUIP. MAINTENANCE	2102	411	2,532	16,642	16,642
COMM. EQUIP. MAINTENANCE	2103	4,488	0	0	0
MAINTENANCE CONTRACTS	2108	519,466	575,371	436,751	436,751
BUILDING MAINTENANCE	2121	2,596	0	1,050	1,050
FACIL/MATLS SQ FT ALLOC-ISF	2125	515,124	554,200	561,323	561,323
OTHER MAINTENANCE - ISF	2128	8,519	11,184	0	0
MEMBERSHIPS & DUES	2141	665	550	1,200	1,200
EDUCATION ALLOWANCE	2154	1,200	5,527	2,000	2,000
INDIRECT COST RECOVERY	2158	429,176	395,538	456,516	456,516
MISC. PAYMENTS	2159	3,105	1,915	1,300	1,300
PRINTING/BINDING-NOT ISF	2171	111,119	55,635	89,089	89,089
BOOKS & PUBLICATIONS	2172	59,904	176,453	75,591	75,591

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF
UNIT 7240 INFORMATION TECHNOLOGY SERVICES DI
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
(1)					
OPERATING EXPENSE					
OFFICE SUPPLIES	2173	24,015	24,681	28,755	28,755
MAIL CENTER - ISF	2174	3,717	3,723	5,600	5,600
PURCHASING CHARGES - ISF	2176	42,829	47,055	36,960	36,960
GRAPHICS CHARGES - ISF	2177	431	208	1,335	1,335
COPY MACHINE CHGS - ISF	2178	18,303	17,450	5,330	5,330
MISC. OFFICE EXPENSE	2179	26,488	28,898	22,345	22,345
STORES - ISF	2181	13,763	13,045	21,725	21,725
COMPUTER SERVICES NON ISF	2195	3,349,558	3,291,581	3,829,633	3,829,633
OTHER PROF & SPEC SERVICE	2199	563,097	788,622	181,247	181,247
TEMPORARY HELP	2200	135,665	122,411	36,000	36,000
SPECIAL SERVICES - ISF	2205	5,362	7,019	3,240	3,240
EMPLOYEE HEALTH SERVICES	2211	9,251	8,099	3,000	3,000
PUBLIC AND LEGAL NOTICES	2261	0	0	7,000	7,000
RENT/LEASES EQUIP-NOT ISF	2271	4,261	5,791	4,700	4,700
IBM PC LEASING-NON ISF	2273	24,147	12,730	0	0
BUILD LEASES & RENTALS	2281	33,604	96,117	130,286	130,286
STORAGE CHARGES	2283	1,429	1,414	1,527	1,527
SMALL TOOLS & INSTRUMENTS	2291	32	7	2,700	2,700
MINOR EQUIPMENT-OTHER	2292	11,646	34,728	17,675	17,675
COMPUTER EQUIP <5000	2293	170,238	241,598	97,200	97,200
FURNITURE/FIXTURES <5000	2294	8,278	27,586	7,500	7,500
TRANS. CHARGES - ISF	2521	7,915	6,673	5,190	5,190
PRIVATE VEHICLE MILEAGE	2522	12,312	10,939	11,500	11,500
CONF. & SEMINARS EXPENSE	2523	105,571	91,855	184,000	184,000
MISC. TRANS. & TRAVEL	2529	0	0	5,000	5,000
TOTAL SERVICES AND SUPPLIES		6,377,549	6,853,966	6,480,827	6,480,827
DEPRECIATION EXPENSE	3611	483,763	502,829	496,208	496,208
TOTAL OTHER CHARGES		483,763	502,829	496,208	496,208
TOTAL OPERATING EXPENSE		19,283,365	20,918,355	24,514,382	24,514,382
NET OPERATING INCOME (LOSS)		(694,778)	(2,864,767)	(1,345,586)	(1,345,586)
NON-OPERATING REVENUE(EXPENSE)					
INTEREST L/T TECP	3412	(27,739)	(1,291)	0	0
INT ON OTHER SHORT-TRM DT	3473	0	(12,693)	0	0
TOTAL OTHER CHARGES		(27,739)	(13,984)	0	0
INTEREST EARNINGS	8911	156,402	73,228	110,000	110,000
TOTAL REV-USE OF MONEY & PROPERTY		156,402	73,228	110,000	110,000
GAIN/LOSS DISP FIXED ASST	9822	0	(11,140)	0	0
TOTAL OTHER FINANCING SOURCES		0	(11,140)	0	0
TOTAL NON-OPERATING REVENUE(EXPENSE)		128,663	48,104	110,000	110,000

OPERATING TRANSFERS

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2008-09

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF
UNIT 7240 INFORMATION TECHNOLOGY SERVICES DI
SERVICE ACTIVITY: UNCLASSIFIED

OPERATING DETAIL (1)		ACTUAL 2006-07 (2)	ACTUAL 2007-08 (3)	RECOMMENDED ESTIMATES 2008-09 (4)	APPROVED ESTIMATES 2008-09 (5)
OPERATING TRANSFERS					
CONTRIB FROM OTHER FUNDS	9831	0	994,650	613,000	613,000
TOTAL OTHER FINANCING SOURCES		0	994,650	613,000	613,000
RESIDUAL EQUITY TRANS IN	9911	400,000	200,029	0	0
TOTAL RESIDUAL EQUITY TRANSFERS		400,000	200,029	0	0
TOTAL OPERATING TRANSFERS		400,000	1,194,679	613,000	613,000
NET INCOME (LOSS)		(166,114)	(1,621,983)	(622,586)	(622,586)
RETIREMENT OF LONG TERM DEBT					
OTHER LOAN PAYMENTS-PRINC	3312	738,938	47,078	0	0
DEBT CONTRA	3992	(738,938)	(47,078)	0	0
TOTAL OTHER CHARGES		0	0	0	0
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	0	0
FIXED ASSETS					
COMPUTER EQUIPMENT	4862	290,734	1,247,818	1,418,200	1,418,200
COMPUTER SOFTWARE	4863	166,584	158,350	0	0
EQUIPMENT CONTRA ACCT.	4993	(457,318)	(1,378,666)	0	0
TOTAL FIXED ASSETS		0	27,501	1,418,200	1,418,200
TOTAL FIXED ASSETS		0	27,501	1,418,200	1,418,200

