

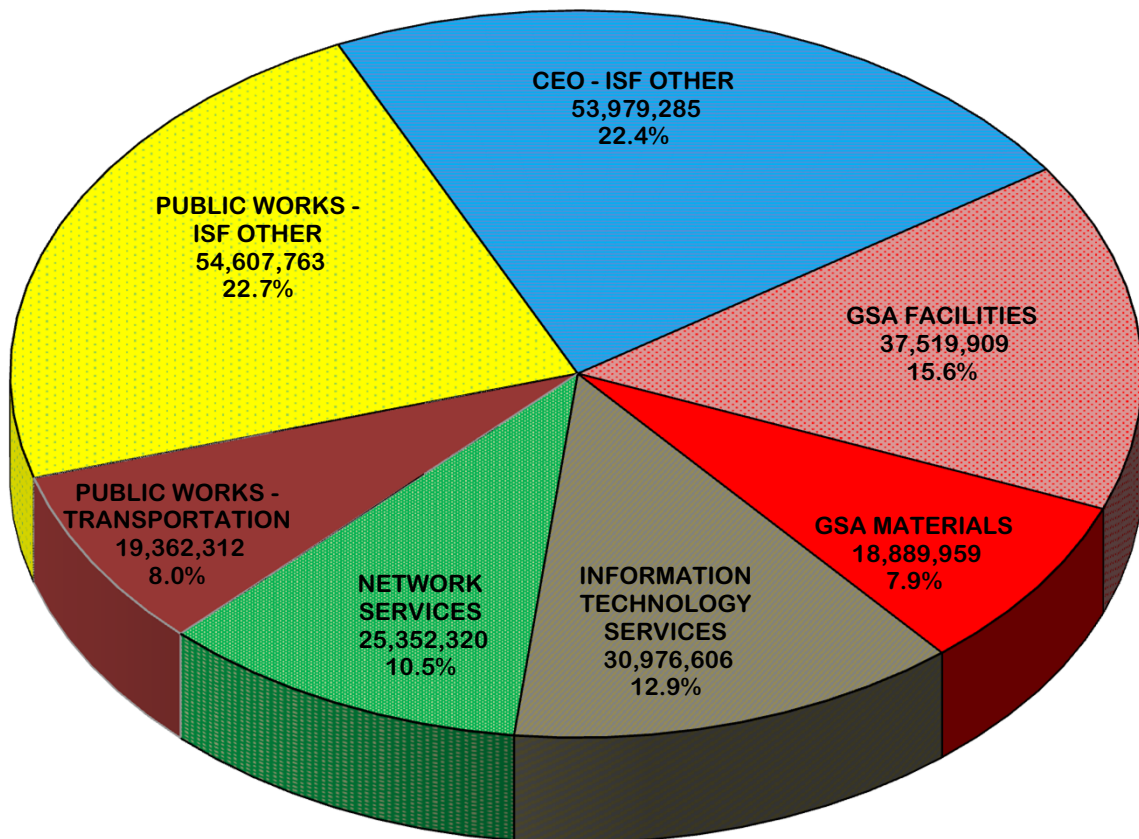


INTERNAL SERVICE FUNDS  
County of Ventura – State of California



**COUNTY OF VENTURA**  
**SUMMARY OF BUDGET REQUIREMENTS (USES)**  
**INTERNAL SERVICE FUNDS**  
**FISCAL YEAR 2014-15**

**\$240,688,154**



**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3000 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**PUBLIC WORKS SERVICES-ISF - 6500**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	38,908,613	35,187,562	40,716,000	40,716,000	40,716,000
TOTAL REVENUES	<u>35,813,100</u>	<u>34,210,850</u>	<u>37,993,200</u>	<u>37,993,200</u>	<u>37,993,200</u>
NET COUNTY COST	3,095,513	976,712	2,722,800	2,722,800	2,722,800
 AUTH POSITIONS			325	325	325
FTE POSITIONS			325	325	325

**BUDGET UNIT DESCRIPTION:**

Public Works Services-Internal Service F und provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3000 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6500 PUBLIC WORKS SERVICES-ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
FRANCHISES 8761	0	2,500	0	0
TOTAL LICENSES, PERMITS & FRANCHISES	0	2,500	0	0
RENTS AND CONCESSIONS 8931	289,160	212,491	207,700	207,700
TOTAL REV- USE OF MONEY & PROPERTY	289,160	212,491	207,700	207,700
FEDERAL AID - OTHER 9351	29,694	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE	29,694	0	0	0
INDIRECT COST RECOVERY 9411	37,621	15,893	0	0
PLANNING/ENG SERV - FEES 9481	688,244	1,533,911	1,608,700	1,608,700
PLANNING/ENG SERV - CONT 9482	2,751,099	2,898,837	3,345,500	3,345,500
PUBLIC WORKS SERVICES 9483	29,728,884	29,458,719	32,773,100	32,773,100
TOTAL CHARGES FOR SERVICES	33,205,848	33,907,360	37,727,300	37,727,300
OTHER SALES 9761	22,622	15,042	25,000	25,000
OTHER REVENUE - MISC 9772	1,856	45,771	400	400
TOTAL MISCELLANEOUS REVENUES	24,479	60,813	25,400	25,400
<b>TOTAL OPERATING INCOME</b>	<b>33,549,180</b>	<b>34,183,164</b>	<b>37,960,400</b>	<b>37,960,400</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	18,580,856	18,757,422	21,196,500	21,196,500
EXTRA HELP 1102	403,962	434,643	391,100	391,100
OVERTIME 1105	212,917	305,453	780,500	780,500
SUPPLEMENTAL PAYMENTS 1106	513,695	523,100	613,000	613,000
TERMINATIONS/BUYDOWNS 1107	690,827	605,105	654,200	654,200
CALL BACK STAFFING 1108	376,408	418,349	75,000	75,000
RETIREMENT CONTRIBUTION 1121	3,889,644	4,234,108	4,555,700	4,555,700
OASDI CONTRIBUTION 1122	1,199,101	1,203,718	1,418,500	1,418,500
FICA-MEDICARE 1123	296,074	296,533	344,600	344,600
SAFE HARBOR 1124	27,913	31,799	17,000	17,000
RETIREE HLTH PYMT 1099 1128	71,507	65,922	42,600	42,600
GROUP INSURANCE 1141	2,097,546	2,116,105	2,388,700	2,388,700
LIFE INS/DEPT HEADS & MGT 1142	2,175	2,133	4,900	4,900
STATE UNEMPLOYMENT INS 1143	29,537	23,819	28,100	28,100
MANAGEMENT DISABILITY INS 1144	18,662	19,573	23,500	23,500
WORKERS' COMPENSATION INS 1165	564,931	533,578	1,103,600	1,103,600
401K PLAN 1171	332,381	346,753	402,400	402,400

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3000 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6500 PUBLIC WORKS SERVICES-ISF

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
S & EB CURR YEAR ADJ INCREASE	1991	0	106,106	0	0
TOTAL SALARIES AND EMPLOYEE BENEFIT		29,308,135	30,024,219	34,039,900	34,039,900
MISC. CLOTH & PERSONAL SU	2021	241	0	1,500	1,500
UNIFORM ALLOWANCE	2022	36,548	37,377	39,000	39,000
SAFETY CLOTH & SUPPLIES	2023	33,176	40,953	42,100	42,100
TELEPHONE CHGS - NON ISF	2032	42,104	60,264	76,700	76,700
VOICE/DATA - ISF	2033	267,028	257,295	251,100	251,100
RADIO COMMUNICATIONS - ISF	2034	50,757	48,087	47,400	47,400
FOOD	2041	65	0	2,000	2,000
REFUSE DISPOSAL	2056	3,655	1,646	5,000	5,000
HAZ MAT DISPOSAL - ISF	2058	26,675	0	10,000	10,000
HOUSEKPG/GRNDS-ISF CHARGS	2059	119	0	0	0
GENERAL INSUR ALLOCATION - ISF	2071	65,350	75,684	206,300	206,300
OFFICE EQUIP. MAINTENANCE	2102	12,140	12,194	28,300	28,300
OTHER EQUIP. MAINTENANCE	2105	8,486	3,027	19,400	19,400
HYDROLOGY SUPPLIES	2106	564	250	0	0
MAINTENANCE SUPPLIES	2107	124,028	168,500	125,900	125,900
MAINTENANCE CONTRACTS	2108	30,096	26,363	20,000	20,000
TRAFFIC SAFETY SUPPLIES	2109	21,309	22,763	53,500	53,500
BUILDING MAINTENANCE	2121	249	0	19,000	19,000
BUILDING EQUIP. MAINTENAN	2122	1,774	1,629	0	0
FACIL/MATLS SQ FT ALLOC-ISF	2125	1,083,925	1,033,078	982,900	982,900
OFFICE CONSTRUCTION - ISF	2127	8,185	48,866	20,000	20,000
OTHER MAINTENANCE - ISF	2128	39,811	14,922	1,000	1,000
MEDICAL CLAIMS ISF	2136	7,453	6,982	5,900	5,900
MEMBERSHIPS & DUES	2141	34,527	35,099	37,100	37,100
EDUCATION ALLOWANCE	2154	4,653	4,792	44,400	44,400
INDIRECT COST RECOVERY	2158	576,176	665,402	914,100	914,100
MISC. PAYMENTS	2159	0	422	0	0
PRINTING/BINDING-NOT ISF	2171	26,655	6,004	42,200	42,200
BOOKS & PUBLICATIONS	2172	12,546	10,829	39,600	39,600
OFFICE SUPPLIES	2173	109,375	95,013	157,100	157,100
MAIL CENTER - ISF	2174	32,916	36,547	41,300	41,300
PURCHASING CHARGES - ISF	2176	18,643	19,108	20,200	20,200
GRAPHICS CHARGES - ISF	2177	7,141	7,904	12,500	12,500
COPY MACHINE CHGS - ISF	2178	52,635	59,551	52,700	52,700
MISC. OFFICE EXPENSE	2179	639	679	5,300	5,300

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3000 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6500 PUBLIC WORKS SERVICES-ISF

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
SPECIAL OFFICE EXPENSE	2180	9,508	5,639	21,000	21,000
STORES - ISF	2181	5,170	4,267	16,300	16,300
INFORMATION TECHNOLOGY- ISF	2192	618,338	626,836	568,700	568,700
ENGR. & TECH. SURVEYS	2194	34,676	86,025	125,000	125,000
COMPUTER SERVICES NON ISF	2195	223,186	247,426	397,900	397,900
OTHER PROF & SPEC SERVICE	2199	256,056	195,086	457,300	457,300
TEMPORARY HELP	2200	31,438	24,631	205,000	205,000
ATTORNEY SERVICES	2202	61,272	47,147	50,500	50,500
SPECIAL SERVICES - ISF	2205	7,782	11,400	900	900
EMPLOYEE HEALTH SERVICES	2211	0	0	21,500	21,500
COUNTY GIS EXPENSE	2214	206,554	155,426	135,400	135,400
PUBLIC AND LEGAL NOTICES	2261	3,917	4,258	13,000	13,000
LEGAL DOCUMENTS/CERT	2262	3,550	0	0	0
RENT/LEASES EQUIP-NOT ISF	2271	35,818	50,443	35,000	35,000
HEAVY EQUIPMENT - ISF	2274	34,250	45,467	0	0
SOFTWARE RENTAL-NonISF	2275	85,619	60	0	0
BUILD LEASES & RENTALS	2281	16,625	0	0	0
GROUND FACILITY LEASE&RNT	2282	60,269	60,269	0	0
STORAGE CHARGES	2283	3,570	3,699	4,100	4,100
SMALL TOOLS & INSTRUMENTS	2291	6,774	7,974	22,700	22,700
MINOR EQUIPMENT-OTHER	2292	36,354	10,141	42,500	42,500
COMPUTER EQUIP <5000	2293	134,657	155,727	139,900	139,900
FURNITURE/FIXTURES <5000	2294	18,249	46,117	28,000	28,000
INSTALLS-ELEC EQUIP ISF	2295	1,623	0	5,200	5,200
SPECIAL DEPT. EXP. - 01	2301	6,062	6,240	0	0
SPECIAL DEPT. EXP. - 07	2307	32,196	38,955	73,500	73,500
SPECIAL DEPT. EXP. - 08	2308	(11,000)	8,880	40,000	40,000
SPECIAL DEPT. EXP. - 10	2310	3,483	2,277	10,000	10,000
TRANS. CHARGES - ISF	2521	248,743	210,682	243,200	243,200
PRIVATE VEHICLE MILEAGE	2522	13,105	2,638	6,400	6,400
CONF. & SEMINARS EXPENSE	2523	85,940	125,887	220,000	220,000
GAS/DIESEL FUEL	2525	84,659	76,575	80,900	80,900
CONFER & SEMINAR EXPENSE ISF	2526	23,444	580	28,500	28,500
MOTORPOOL-ISF	2528	11,399	9,878	15,000	15,000
MISC. TRANS. & TRAVEL	2529	217	278	0	0
UTILITIES - OTHER	2541	23,907	28,378	32,500	32,500
PW CHGS SELLER	2998	(591,754)	(1,466,795)	0	0

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3000 PUBLIC WORKS SERVICES - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6500 PUBLIC WORKS SERVICES-ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
PW CHGS BUYER 2999	591,754	1,466,795	0	0
TOTAL SERVICES AND SUPPLIES	5,157,054	5,100,512	6,363,400	6,363,400
DEPRECIATION EXPENSE 3611	44,567	64,630	107,500	107,500
TOTAL OTHER CHARGES	44,567	64,630	107,500	107,500
<b>TOTAL OPERATING EXPENSE</b>	<b>34,509,756</b>	<b>35,189,361</b>	<b>40,510,800</b>	<b>40,510,800</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(960,576)</b>	<b>(1,006,197)</b>	<b>(2,550,400)</b>	<b>(2,550,400)</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	89,226	27,686	32,800	32,800
TOTAL REV- USE OF MONEY & PROPERTY	89,226	27,686	32,800	32,800
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>89,226</b>	<b>27,686</b>	<b>32,800</b>	<b>32,800</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(871,350)</b>	<b>(978,511)</b>	<b>(2,517,600)</b>	<b>(2,517,600)</b>

<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOC INCR 5121	(1,679,211)	(1,835,256)	(2,118,600)	(2,118,600)
INTRAFUND COST ALLOC DECR 5122	1,679,211	1,835,256	2,118,400	2,118,400
TOTAL OTHER FINANCING USES	0	0	(200)	(200)
<b>TOTAL OPERATING TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>(200)</b>	<b>(200)</b>

<b>CHANGE IN NET ASSETS</b>	<b>(871,350)</b>	<b>(978,511)</b>	<b>(2,517,800)</b>	<b>(2,517,800)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

<b>FIXED ASSETS</b>				
COMPUTER EQUIPMENT 4862	12,430	47,447	85,000	85,000
COMPUTER SOFTWARE 4863	157,398	113,080	110,000	110,000
OTHER EQUIPMENT 4889	0	0	10,000	10,000
EQUIPMENT CONTRA ACCT. 4993	(168,029)	(162,326)	0	0
TOTAL FIXED ASSETS	1,799	(1,799)	205,000	205,000
<b>TOTAL FIXED ASSETS</b>	<b>1,799</b>	<b>(1,799)</b>	<b>205,000</b>	<b>205,000</b>

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**BUDGET UNIT FINANCING USES DETAIL**  
FOR FISCAL YEAR 2014-2015

FUND 3010 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**WATER & SANITATION OP-ISF - 6550**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	7,211,880	5,950,224	7,422,500	7,422,500	7,422,500
TOTAL REVENUES	<u>7,134,300</u>	<u>6,112,171</u>	<u>7,359,000</u>	<u>7,359,000</u>	<u>7,359,000</u>
NET COUNTY COST	77,580	(161,947)	63,500	63,500	63,500
 AUTH POSITIONS			57	57	57
FTE POSITIONS			57	57	57

**BUDGET UNIT DESCRIPTION:**

Public Works Agency's Utility Operation provides labor and overhead support for planning, design, construction, billing, customer service, and operation and maintenance of Waterworks Districts #1 (Moorpark), #16 (Piru), #17 (Bell Canyon), and #19 (Somis), Lake Sherwood Community Services District, Todd Road Jail Wastewater Treatment Plant, County Service Area #30 (Nyeland Acres), County Service Area #34 (El Rio), and Camarillo Airport Utility Enterprise. Operation and maintenance for CSA #29 (North Coast) is provided through a contract with Ventura Regional Sanitation District.



**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3010 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6550 WATER & SANITATION OP-ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
PLANNING/ENG SERV - FEES 9481	44,258	48,337	46,200	46,200
PUBLIC WORKS SERVICES 9483	5,820,488	5,946,388	6,996,800	6,996,800
TOTAL CHARGES FOR SERVICES	5,864,746	5,994,725	7,043,000	7,043,000
OTHER SALES 9761	0	6,900	2,000	2,000
OTHER REVENUE - MISC 9772	3,411	3,823	500	500
TOTAL MISCELLANEOUS REVENUES	3,411	10,723	2,500	2,500
<b>TOTAL OPERATING INCOME</b>	<b>5,868,157</b>	<b>6,005,448</b>	<b>7,045,500</b>	<b>7,045,500</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	2,763,841	2,778,497	3,537,100	3,537,100
EXTRA HELP 1102	127,148	75,468	90,600	90,600
OVERTIME 1105	215,504	145,678	161,900	161,900
SUPPLEMENTAL PAYMENTS 1106	151,589	153,532	69,100	69,100
TERMINATIONS/BUYDOWNS 1107	126,826	85,394	108,600	108,600
CALL BACK STAFFING 1108	380	6,426	0	0
RETIREMENT CONTRIBUTION 1121	586,475	637,837	733,900	733,900
OASDI CONTRIBUTION 1122	188,804	183,591	236,100	236,100
FICA-MEDICARE 1123	48,068	45,912	57,500	57,500
SAFE HARBOR 1124	14,513	8,878	10,200	10,200
RETIREE HLTH PYMT 1099 1128	7,948	8,240	16,700	16,700
GROUP INSURANCE 1141	342,247	347,669	440,400	440,400
LIFE INS/DEPT HEADS & MGT 1142	284	273	600	600
STATE UNEMPLOYMENT INS 1143	4,761	3,685	4,600	4,600
MANAGEMENT DISABILITY INS 1144	2,112	2,101	2,800	2,800
WORKERS' COMPENSATION INS 1165	106,677	97,795	223,400	223,400
401K PLAN 1171	38,360	37,798	39,800	39,800
TOTAL SALARIES AND EMPLOYEE BENEFIT	4,725,537	4,618,775	5,733,300	5,733,300
UNIFORM ALLOWANCE 2022	11,490	8,432	10,000	10,000
SAFETY CLOTH & SUPPLIES 2023	9,394	10,974	11,500	11,500
TELEPHONE CHGS - NON ISF 2032	15,184	15,153	18,700	18,700
VOICE/DATA - ISF 2033	49,808	47,741	48,100	48,100
RADIO COMMUNICATIONS - ISF 2034	10,377	15,177	10,900	10,900
FOOD 2041	237	69	500	500
REFUSE DISPOSAL 2056	2,262	2,443	6,500	6,500

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3010 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6550 WATER & SANITATION OP-ISF

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
HAZ MAT DISPOSAL - ISF	2058	4,354	0	4,600	4,600
AUTOMOTIVE EQUIP. MAINTEN	2101	0	0	500	500
OFFICE EQUIP. MAINTENANCE	2102	1,582	1,797	7,000	7,000
OTHER EQUIP. MAINTENANCE	2105	9,664	7,863	9,000	9,000
MAINTENANCE SUPPLIES	2107	8,656	3,260	5,000	5,000
MAINTENANCE CONTRACTS	2108	6,386	1,864	3,000	3,000
TRAFFIC SAFETY SUPPLIES	2109	0	0	1,000	1,000
BUILDING MAINTENANCE	2121	26,752	26,129	37,000	37,000
IMPROVEMENTS-MAINTENANCE	2123	0	0	2,000	2,000
GROUNDS-MAINTENANCE	2124	4,500	13,536	16,000	16,000
FACIL/MATLS SQ FT ALLOC-ISF	2125	22,664	39,496	42,100	42,100
OTHER MAINTENANCE - ISF	2128	34,559	9,963	5,000	5,000
MEDICAL SUPPLIES & EXPENS	2132	0	0	500	500
LAB SUPPLIES & EXPENSE	2134	0	0	2,000	2,000
MEDICAL CLAIMS ISF	2136	708	501	400	400
MEMBERSHIPS & DUES	2141	9,616	9,395	10,000	10,000
EDUCATION ALLOWANCE	2154	1,221	1,277	4,000	4,000
INDIRECT COST RECOVERY	2158	98,552	93,650	110,000	110,000
MISC. PAYMENTS	2159	2,780	1,610	1,000	1,000
PRINTING/BINDING-NOT ISF	2171	3,888	384	5,000	5,000
BOOKS & PUBLICATIONS	2172	332	259	1,000	1,000
OFFICE SUPPLIES	2173	17,337	14,646	25,000	25,000
MAIL CENTER - ISF	2174	5,317	5,536	10,000	10,000
PURCHASING CHARGES - ISF	2176	2,794	3,203	2,100	2,100
GRAPHICS CHARGES - ISF	2177	311	737	7,000	7,000
COPY MACHINE CHGS - ISF	2178	7,402	7,470	7,400	7,400
MISC. OFFICE EXPENSE	2179	0	0	500	500
SPECIAL OFFICE EXPENSE	2180	865	1,317	1,000	1,000
STORES - ISF	2181	0	0	2,000	2,000
INFORMATION TECHNOLOGY- ISF	2192	77,275	57,438	71,000	71,000
MANAGEMENT & ADMIN SURVEY	2193	292,500	327,100	346,000	346,000
ENGR. & TECH. SURVEYS	2194	0	0	9,000	9,000
COMPUTER SERVICES NON ISF	2195	1,176	8,171	5,800	5,800
PUBLIC WORKS - CHARGES	2197	0	42	0	0
OTHER PROF & SPEC SERVICE	2199	30,616	4,822	26,000	26,000
TEMPORARY HELP	2200	8,967	29,752	20,000	20,000
ATTORNEY SERVICES	2202	0	0	2,000	2,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3010 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6550 WATER & SANITATION OP-ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
SPECIAL SERVICES - ISF 2205	311	198	1,000	1,000
EMPLOYEE HEALTH SERVICES 2211	0	0	5,000	5,000
COUNTY GIS EXPENSE 2214	3,356	2,380	2,400	2,400
PUBLIC AND LEGAL NOTICES 2261	0	449	2,000	2,000
RENT/LEASES EQUIP-NOT ISF 2271	2,823	2,578	2,000	2,000
SMALL TOOLS & INSTRUMENTS 2291	0	0	2,000	2,000
MINOR EQUIPMENT-OTHER 2292	2,331	312	2,000	2,000
COMPUTER EQUIP <5000 2293	10,627	28,503	17,000	17,000
FURNITURE/FIXTURES <5000 2294	0	809	17,000	17,000
INSTALLS-ELEC EQUIP ISF 2295	1,778	0	14,200	14,200
SPECIAL DEPT. EXP. - 01 2301	4,797	4,802	5,000	5,000
SPECIAL DEPT. EXP. - 10 2310	761	545	4,000	4,000
MATERIALS & SUPPLIES 2494	0	0	500	500
TRANS. CHARGES - ISF 2521	339,186	320,330	300,800	300,800
PRIVATE VEHICLE MILEAGE 2522	0	462	1,000	1,000
CONF. & SEMINARS EXPENSE 2523	5,281	9,446	15,000	15,000
GAS/DIESEL FUEL 2525	121,502	123,987	119,000	119,000
CONFER & SEMINAR EXPENSE ISF 2526	1,596	120	1,500	1,500
MISC. TRANS. & TRAVEL 2529	0	184	0	0
UTILITIES - OTHER 2541	26,210	26,374	30,000	30,000
TOTAL SERVICES AND SUPPLIES	1,300,085	1,292,687	1,448,500	1,448,500
DEPRECIATION EXPENSE 3611	9,651	38,763	40,700	40,700
TOTAL OTHER CHARGES	9,651	38,763	40,700	40,700
<b>TOTAL OPERATING EXPENSE</b>	<b>6,035,274</b>	<b>5,950,224</b>	<b>7,222,500</b>	<b>7,222,500</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(167,117)</b>	<b>55,223</b>	<b>(177,000)</b>	<b>(177,000)</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	3,188	3,380	3,700	3,700
TOTAL REV- USE OF MONEY & PROPERTY	3,188	3,380	3,700	3,700
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>3,188</b>	<b>3,380</b>	<b>3,700</b>	<b>3,700</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(163,929)</b>	<b>58,603</b>	<b>(173,300)</b>	<b>(173,300)</b>

**OPERATING TRANSFERS**

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3010 WATERWORKS OPERATION - ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6550 WATER & SANITATION OP-ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING TRANSFERS</b>				
CONTRIB FROM OTHER FUNDS 9831	256,299	103,344	309,800	309,800
TOTAL OTHER FINANCING SOURCES	256,299	103,344	309,800	309,800
<b>TOTAL OPERATING TRANSFERS</b>	<b>256,299</b>	<b>103,344</b>	<b>309,800</b>	<b>309,800</b>
<b>CHANGE IN NET ASSETS</b>				
	92,369	161,947	136,500	136,500
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
<b>FIXED ASSETS</b>				
ALTERATION & IMPROVEMENT 1099 4033	0	0	100,000	100,000
COMPUTER SOFTWARE 4863	228,428	15,033	100,000	100,000
EQUIPMENT CONTRAACCT. 4993	(228,428)	(15,033)	0	0
TOTAL FIXED ASSETS	0	0	200,000	200,000
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**BUDGET UNIT FINANCING USES DETAIL**  
FOR FISCAL YEAR 2014-2015

FUND 3050 HEAVY EQUIPMENT ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**GSA-HEAVY EQUIPMENT - 6990**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	6,158,389	4,037,801	6,419,063	6,419,063	6,419,063
TOTAL REVENUES	<u>4,569,904</u>	<u>4,836,900</u>	<u>4,554,435</u>	<u>4,554,435</u>	<u>4,554,435</u>
NET COUNTY COST	1,588,485	(799,099)	1,864,628	1,864,628	1,864,628
 AUTH POSITIONS			13	13	13
FTE POSITIONS			11	13	13

**BUDGET UNIT DESCRIPTION:**

The Heavy Equipment ISF is part of the General Services Agency's (GSA) Fleet Services Department, Heavy Equipment Division. It provides central administrative control over the acquisition and maintenance of heavy construction and maintenance equipment. Services include the maintenance and repair of heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment ISF maintains the majority of the County's emergency generators. The Heavy Equipment ISF also provides maintenance and repair services for non-County local municipal agencies, State of California and special districts for vehicles and/or equipment rated one ton or more.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3050 HEAVY EQUIPMENT ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6990 GSA-HEAVY EQUIPMENT

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
DIRECT CHARGE REVENUE 9413	373,787	367,125	311,931	311,931
TRANSPORTATION DIVISION 9709	3,551,049	3,930,437	4,174,654	4,174,654
CONTRACT REVENUE 9714	45,442	18,217	33,000	33,000
CHGS FOR SVCS-OTHER 9718	1,709	0	0	0
TOTAL CHARGES FOR SERVICES	3,971,987	4,315,779	4,519,585	4,519,585
OTHER SALES 9761	0	0	350	350
OTHER REVENUE - MISC 9772	0	260	0	0
TOTAL MISCELLANEOUS REVENUES	0	260	350	350
<b>TOTAL OPERATING INCOME</b>	<b>3,971,987</b>	<b>4,316,039</b>	<b>4,519,935</b>	<b>4,519,935</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	497,596	486,974	601,232	601,232
OVERTIME 1105	110	609	1,000	1,000
SUPPLEMENTAL PAYMENTS 1106	15,720	13,819	14,471	14,471
TERMINATIONS/BUYDOWNS 1107	17,804	8,554	7,858	7,858
CALL BACK STAFFING 1108	0	0	3,100	3,100
RETIREMENT CONTRIBUTION 1121	104,605	105,837	125,653	125,653
OASDI CONTRIBUTION 1122	32,537	29,582	39,086	39,086
FICA-MEDICARE 1123	7,609	6,918	9,139	9,139
GROUP INSURANCE 1141	73,367	66,754	81,576	81,576
STATE UNEMPLOYMENT INS 1143	771	572	746	746
MANAGEMENT DISABILITY INS 1144	192	440	749	749
WORKERS' COMPENSATION INS 1165	21,350	22,400	38,108	38,108
401K PLAN 1171	9,596	10,943	8,602	8,602
CAPITALIZED LABOR DECREASE 1994	(2,345)	(22,398)	(2,500)	(2,500)
TOTAL SALARIES AND EMPLOYEE BENEFIT	778,913	731,005	928,820	928,820
MISC. CLOTH & PERSONAL SU 2021	2,744	2,467	3,500	3,500
SAFETY CLOTH & SUPPLIES 2023	1,412	1,455	1,840	1,840
VOICE/DATA - ISF 2033	1,964	2,039	1,836	1,836
RADIO COMMUNICATIONS - ISF 2034	10,377	10,515	10,588	10,588
REFUSE DISPOSAL 2056	0	2,713	13,000	13,000
HAZ MAT DISPOSAL - ISF 2058	12,577	0	0	0
GENERAL INSUR ALLOCATION - ISF 2071	31,584	57,196	31,257	31,257
AUTOMOTIVE EQUIP. MAINTEN 2101	3,644	0	3,000	3,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3050 HEAVY EQUIPMENT ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6990 GSA-HEAVY EQUIPMENT

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
FACIL/MATLS SQ FT ALLOC-ISF 2125	72,912	75,108	69,053	69,053
OTHER MAINTENANCE - ISF 2128	1,855	0	10,500	10,500
MEDICAL CLAIMS ISF 2136	562	531	765	765
MEMBERSHIPS & DUES 2141	0	0	300	300
EDUCATION ALLOWANCE 2154	1,250	2,045	1,000	1,000
INDIRECT COST RECOVERY 2158	24,693	27,707	24,670	24,670
MISC. PAYMENTS 2159	241	83	0	0
BOOKS & PUBLICATIONS 2172	2,346	3,049	1,000	1,000
PURCHASING CHARGES - ISF 2176	8,151	4,763	10,503	10,503
GRAPHICS CHARGES - ISF 2177	0	0	5,100	5,100
INFORMATION TECHNOLOGY- ISF 2192	376	414	816	816
OTHER PROF & SPEC SERVICE 2199	0	7,939	0	0
SPECIAL SERVICES - ISF 2205	0	33	300	300
EMPLOYEE HEALTH SERVICES 2211	0	0	2,200	2,200
SMALL TOOLS & INSTRUMENTS 2291	9,557	1,395	10,000	10,000
COMPUTER EQUIP <5000 2293	0	0	5,000	5,000
INSTALLS-ELEC EQUIP ISF 2295	0	0	7,896	7,896
SPECIAL DEPT. EXP. - 01 2301	656,680	655,658	813,847	813,847
SPECIAL DEPT. EXP. - 02 2302	108,651	0	116,155	116,155
SPECIAL DEPT. EXP. - 04 2304	12,536	19,308	11,000	11,000
SPECIAL DEPT. EXP. - 05 2305	3,364	3,469	11,000	11,000
SPECIAL DEPT. EXP. - 08 2308	387,725	426,840	345,731	345,731
SPECIAL DEPT. EXP. - 10 2310	148,136	118,154	108,616	108,616
TRANS. CHARGES - ISF 2521	89,171	236,857	160,785	160,785
CONF. & SEMINARS EXPENSE 2523	478	0	1,500	1,500
CONFER & SEMINAR EXPENSE ISF 2526	908	40	500	500
CAPITALIZED SVCS & SUPP DECREASE 2994	(1,092)	(10,463)	(1,600)	(1,600)
TOTAL SERVICES AND SUPPLIES	1,592,802	1,649,313	1,781,658	1,781,658
DEPRECIATION EXPENSE 3611	967,455	1,066,300	1,275,104	1,275,104
INTERFUND EXP - ADMIN 3902	618,714	583,555	633,481	633,481
TOTAL OTHER CHARGES	1,586,169	1,649,855	1,908,585	1,908,585
<b>TOTAL OPERATING EXPENSE</b>	<b>3,957,885</b>	<b>4,030,173</b>	<b>4,619,063</b>	<b>4,619,063</b>
<b>OPERATING INCOME (LOSS)</b>	<b>14,102</b>	<b>285,865</b>	<b>(99,128)</b>	<b>(99,128)</b>

**NON-OPERATING REVENUE(EXPENSE)**

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3050 HEAVY EQUIPMENT ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 6990 GSA-HEAVY EQUIPMENT

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	13,234	8,092	14,500	14,500
TOTAL REV- USE OF MONEY & PROPERTY	13,234	8,092	14,500	14,500
CY CASH PROCEEDS FA SALE 9821	101,474	83,413	0	0
GAIN/LOSS DISP FIXED ASST 9822	4,876	23,342	0	0
FA SYSTEM SALE PROCEEDS 9823	(101,474)	(83,413)	0	0
TOTAL OTHER FINANCING SOURCES	4,876	23,342	0	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>18,110</b>	<b>31,434</b>	<b>14,500</b>	<b>14,500</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>32,212</b>	<b>317,299</b>	<b>(84,628)</b>	<b>(84,628)</b>

<b>OPERATING TRANSFERS</b>				
CONTRIB FROM OTHER FUNDS 9831	0	6,000	0	0
INSURANCE PROCEEDS 9851	149,944	25,075	20,000	20,000
TOTAL OTHER FINANCING SOURCES	149,944	31,075	20,000	20,000
RESIDUAL EQUITY TRANS IN 9911	229,016	458,353	0	0
TOTAL RESIDUAL EQUITY TRANSFERS	229,016	458,353	0	0
<b>TOTAL OPERATING TRANSFERS</b>	<b>378,959</b>	<b>489,427</b>	<b>20,000</b>	<b>20,000</b>

<b>CHANGE IN NET ASSETS</b>	<b>411,171</b>	<b>806,726</b>	<b>(64,628)</b>	<b>(64,628)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

<b>FIXED ASSETS</b>				
AUTOMOTIVE EQUIPMENT 4810	74,507	0	0	0
REPLACE EQUIP.-AUTOMOTIVE 4819	0	115,099	0	0
REPLACE CONSTR. EQUIPMENT 4829	936,402	631,592	1,700,000	1,700,000
SHOP & MAINT. EQUIPMENT 4830	0	0	100,000	100,000
EQUIPMENT CONTRA ACCT. 4993	(660,994)	(739,064)	0	0
TOTAL FIXED ASSETS	349,915	7,627	1,800,000	1,800,000
<b>TOTAL FIXED ASSETS</b>	<b>349,915</b>	<b>7,627</b>	<b>1,800,000</b>	<b>1,800,000</b>



**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3060 TRANSPORTATIONS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**GSA-TRANSPORTATION - 7020**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	19,858,567	13,221,337	19,362,312	19,362,312	19,362,312
TOTAL REVENUES	<u>13,850,623</u>	<u>13,431,157</u>	<u>13,731,100</u>	<u>13,731,100</u>	<u>13,731,100</u>
NET COUNTY COST	6,007,944	(209,820)	5,631,212	5,631,212	5,631,212
 AUTH POSITIONS			34	34	34
FTE POSITIONS			33	34	34

**BUDGET UNIT DESCRIPTION:**

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Services Department. It provides central administrative control over full life cycle (purchase, upfit, maintenance and disposal) of County vehicles and light trucks except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the Central Motor Pool at the Government Center, Remote Motor Pool locations at various County agency locations, gasoline and diesel fuel dispensing at County fuel sites, parts and fire inventories for its garages and a full service paint and body shop at the main repair facility in Saticoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies, State of California and special districts.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3060 TRANSPORTATIONS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
STATE AID-OTHER 9247	0	10,000	0	0
TOTAL INTERGOVERNMENTAL REVENUE	0	10,000	0	0
OTHER INTERFUND CHARGES 9412	440,857	389,808	408,890	408,890
DIRECT CHARGE REVENUE 9413	158,499	349,118	158,498	158,498
TRANSPORTATION DIVISION 9709	2,732,490	2,731,913	2,829,026	2,829,026
SPECIAL SERVICES - ISF 9712	184,203	246,779	250,482	250,482
CONTRACT REVENUE 9714	74,435	69,579	75,000	75,000
CHGS FOR SVCS-OTHER 9718	102,951	0	305,059	305,059
DEPRECIATION RECOVERY-ISF 9720	3,148,163	3,244,519	3,469,677	3,469,677
OTHER COST RECOVERY-ISF 9721	995,094	966,209	913,467	913,467
TOTAL CHARGES FOR SERVICES	7,836,692	7,997,924	8,410,099	8,410,099
OTHER SALES 9761	132,939	0	154,341	154,341
SALE-DIESEL AND WASTE OIL 9762	4,239,476	4,147,745	4,191,898	4,191,898
OTHER REVENUE - MISC 9772	707,165	767,965	677,500	677,500
TOTAL MISCELLANEOUS REVENUES	5,079,580	4,915,711	5,023,739	5,023,739
<b>TOTAL OPERATING INCOME</b>	<b>12,916,272</b>	<b>12,923,635</b>	<b>13,433,838</b>	<b>13,433,838</b>

**OPERATING EXPENSE**

REGULAR SALARIES 1101	1,603,926	1,559,569	1,879,550	1,879,550
EXTRA HELP 1102	12,352	8,117	0	0
OVERTIME 1105	538	1,354	1,000	1,000
SUPPLEMENTAL PAYMENTS 1106	26,720	24,690	27,903	27,903
TERMINATIONS/BUYDOWNS 1107	96,635	68,300	44,839	44,839
RETIREMENT CONTRIBUTION 1121	350,599	373,232	387,000	387,000
OASDI CONTRIBUTION 1122	103,620	98,031	119,946	119,946
FICA-MEDICARE 1123	24,753	23,246	28,353	28,353
SAFE HARBOR 1124	1,097	719	0	0
GROUP INSURANCE 1141	220,723	204,354	244,728	244,728
LIFE INS/DEPT HEADS & MGT 1142	90	72	216	216
STATE UNEMPLOYMENT INS 1143	2,442	1,860	2,381	2,381
MANAGEMENT DISABILITY INS 1144	756	1,346	2,305	2,305
WORKERS' COMPENSATION INS 1165	61,492	66,945	105,925	105,925
401K PLAN 1171	34,932	38,594	32,021	32,021

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3060 TRANSPORTATIONS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
CAPITALIZED LABOR DECREASE	1994	(311,026)	(270,680)	(311,026)	(311,026)
TOTAL SALARIES AND EMPLOYEE BENEFIT:		2,229,649	2,199,750	2,565,141	2,565,141
MISC. CLOTH & PERSONAL SU	2021	16,320	18,474	23,000	23,000
SAFETY CLOTH & SUPPLIES	2023	4,447	4,356	5,000	5,000
TELEPHONE CHGS - NON ISF	2032	770	832	1,000	1,000
VOICE/DATA - ISF	2033	37,358	38,939	40,007	40,007
RADIO COMMUNICATIONS - ISF	2034	4,976	4,976	4,976	4,976
REFUSE DISPOSAL	2056	0	26,840	25,000	25,000
HAZ MAT DISPOSAL - ISF	2058	8,303	0	0	0
HOUSEKPG/GRNDS-ISF CHARGS	2059	0	196	306	306
GENERAL INSUR ALLOCATION - ISF	2071	31,634	38,520	31,689	31,689
AUTOMOTIVE EQUIP. MAINTEN	2101	43,111	31,053	43,000	43,000
BUILDING MAINTENANCE	2121	0	0	5,000	5,000
FACIL/MATLS SQ FT ALLOC-ISF	2125	288,348	294,888	295,800	295,800
LUFT PROJECTS	2126	2,875	55,940	0	0
OTHER MAINTENANCE - ISF	2128	4,158	443	5,000	5,000
MEMBERSHIPS & DUES	2141	1,015	800	1,500	1,500
EDUCATIONAL MATERIALS	2152	0	0	2,000	2,000
EDUCATION ALLOWANCE	2154	900	1,895	3,000	3,000
INDIRECT COST RECOVERY	2158	274,839	270,018	195,957	195,957
MISC. PAYMENTS	2159	2,304	90	1,275	1,275
BOOKS & PUBLICATIONS	2172	7,711	7,900	10,000	10,000
OFFICE SUPPLIES	2173	6,648	3,719	7,000	7,000
MAIL CENTER - ISF	2174	4,620	4,471	4,800	4,800
PURCHASING CHARGES - ISF	2176	62,471	59,866	63,719	63,719
GRAPHICS CHARGES - ISF	2177	143	5,028	2,500	2,500
COPY MACHINE CHGS - ISF	2178	1,693	2,084	3,060	3,060
MISC. OFFICE EXPENSE	2179	0	0	510	510
STORES - ISF	2181	52	377	510	510
INFORMATION TECHNOLOGY- ISF	2192	2,267	1,462	2,311	2,311
COMPUTER SERVICES NON ISF	2195	40,088	40,715	40,789	40,789
OTHER PROF & SPEC SERVICE	2199	238,430	245,017	230,000	230,000
ATTORNEY SERVICES	2202	41,551	1,845	2,500	2,500
SPECIAL SERVICES - ISF	2205	5,290	5,400	5,953	5,953
EMPLOYEE HEALTH SERVICES	2211	0	546	5,610	5,610
HEAVY EQUIPMENT - ISF	2274	175,973	178,315	175,972	175,972
STORAGE CHARGES	2283	10	10	51	51

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3060 TRANSPORTATIONS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
SMALL TOOLS & INSTRUMENTS 2291	15,097	8,333	35,000	35,000
MINOR EQUIPMENT-OTHER 2292	3,748	0	20,000	20,000
COMPUTER EQUIP <5000 2293	199	21,029	25,000	25,000
FURNITURE/FIXTURES <5000 2294	8,380	3,016	0	0
SPECIAL DEPT. EXP. - 01 2301	3,959,939	3,941,179	3,934,112	3,934,112
SPECIAL DEPT. EXP. - 02 2302	353,607	459,856	353,607	353,607
SPECIAL DEPT. EXP. - 03 2303	69,795	86,308	95,000	95,000
SPECIAL DEPT. EXP. - 04 2304	34,229	42,133	35,000	35,000
SPECIAL DEPT. EXP. - 05 2305	43,202	41,270	45,000	45,000
SPECIAL DEPT. EXP. - 06 2306	38,891	46,222	38,892	38,892
SPECIAL DEPT. EXP. - 07 2307	71,617	65,484	71,615	71,615
SPECIAL DEPT. EXP. - 08 2308	745,577	1,063,780	942,737	942,737
SPECIAL DEPT. EXP. - 09 2309	12,742	8,395	23,000	23,000
SPECIAL DEPT. EXP. - 10 2310	137,535	141,639	300,000	300,000
SPECIAL DEPT. EXP. - 13 2313	154,973	0	0	0
SPECIAL DEPT. EXP. - 14 2314	2,498	1,572	2,500	2,500
SPECIAL DEPT. EXP. - 15 2315	0	4,771	10,000	10,000
PRIVATE VEHICLE MILEAGE 2522	0	20	0	0
CONF. & SEMINARS EXPENSE 2523	3,385	1,735	5,000	5,000
GAS/DIESEL FUEL 2525	68,508	92,125	93,882	93,882
CONFER & SEMINAR EXPENSE ISF 2526	2,394	40	6,120	6,120
MOTORPOOL-ISF 2528	973	1,293	1,000	1,000
MISC. TRANS. & TRAVEL 2529	1,324	0	0	0
CAPITALIZED SVCS & SUPP DECREASE 2994	(319,447)	(331,641)	(394,447)	(394,447)
TOTAL SERVICES AND SUPPLIES	6,717,471	7,043,575	6,881,813	6,881,813
DEPRECIATION EXPENSE 3611	3,230,101	3,523,367	3,768,358	3,768,358
INTERFUND EXP - ADMIN 3902	432,668	467,956	542,977	542,977
TOTAL OTHER CHARGES	3,662,769	3,991,323	4,311,335	4,311,335
<b>TOTAL OPERATING EXPENSE</b>	<b>12,609,888</b>	<b>13,234,647</b>	<b>13,758,289</b>	<b>13,758,289</b>
<b>OPERATING INCOME (LOSS)</b>	<b>306,384</b>	<b>(311,012)</b>	<b>(324,451)</b>	<b>(324,451)</b>

**NON-OPERATING REVENUE(EXPENSE)**

INTEREST L/T TECP 3412	(387)	(234)	(3,050)	(3,050)
TOTAL OTHER CHARGES	(387)	(234)	(3,050)	(3,050)
INTEREST EARNINGS 8911	28,414	14,209	28,413	28,413
TOTAL REV- USE OF MONEY & PROPERTY	28,414	14,209	28,413	28,413

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3060 TRANSPORTATIONS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE(EXPENSE)</b>				
CY CASH PROCEEDS FA SALE 9821	487,920	600,921	0	0
GAIN/LOSS DISP FIXED ASST 9822	2,119	16,063	0	0
FA SYSTEM SALE PROCEEDS 9823	(488,095)	(606,101)	0	0
TOTAL OTHER FINANCING SOURCES	1,944	10,883	0	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>29,970</b>	<b>24,858</b>	<b>25,363</b>	<b>25,363</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>336,355</b>	<b>(286,154)</b>	<b>(299,088)</b>	<b>(299,088)</b>

<b>OPERATING TRANSFERS</b>				
CONTRIB FROM OTHER FUNDS 9831	0	23,250	0	0
INSURANCE PROCEEDS 9851	303,033	418,718	268,849	268,849
TOTAL OTHER FINANCING SOURCES	303,033	441,968	268,849	268,849
RESIDUAL EQUITY TRANS IN 9911	462,286	40,462	0	0
TOTAL RESIDUAL EQUITY TRANSFERS	462,286	40,462	0	0
<b>TOTAL OPERATING TRANSFERS</b>	<b>765,319</b>	<b>482,430</b>	<b>268,849</b>	<b>268,849</b>

<b>CHANGE IN NET ASSETS</b>	<b>1,101,674</b>	<b>196,276</b>	<b>(30,239)</b>	<b>(30,239)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

<b>RETIREMENT OF LONG TERM DEBT</b>				
OTHER LOAN PAYMENTS-PRINC 3312	19,866	19,953	19,000	19,000
DEBT CONTRA 3992	(19,866)	(19,953)	0	0
TOTAL OTHER CHARGES	0	0	19,000	19,000
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>	<b>0</b>	<b>0</b>	<b>19,000</b>	<b>19,000</b>

<b>FIXED ASSETS</b>				
ALTERATION & IMPROVEMENT 1099 4033	79,104	0	125,000	125,000
AUTOMOTIVE EQUIPMENT 4810	534,298	383,977	200,000	200,000
REPLACE EQUIP.-AUTOMOTIVE 4819	3,926,391	2,602,269	4,401,500	4,401,500
COMPUTER SOFTWARE 4863	105,347	55,467	150,000	150,000
FIXED ASSETS-1099 4864	0	23,678	0	0
OTHER EQUIPMENT 4889	0	0	705,473	705,473

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3060 TRANSPORTATIONS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7020 GSA-TRANSPORTATION

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>FIXED ASSETS</b>				
EQUIPMENT CONTRAACCT. 4993	(3,995,507)	(3,078,936)	0	0
TOTAL FIXED ASSETS	649,633	(13,544)	5,581,973	5,581,973
<b>TOTAL FIXED ASSETS</b>	<b>649,633</b>	<b>(13,544)</b>	<b>5,581,973</b>	<b>5,581,973</b>

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3100 HAZARDOUS MATERIALS ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**HAZARDOUS MATERIALS ISF - 7000**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	79,400	58,651	50,200	50,200	50,200
TOTAL REVENUES	<u>200</u>	<u>270</u>	<u>200</u>	<u>200</u>	<u>200</u>
NET COUNTY COST	79,200	58,381	50,000	50,000	50,000

AUTH POSITIONS  
FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The Hazardous Materials Abatement Program (HM AP) network is administered by the Health, Safety & Loss Prevention Section of Risk Management. This program is responsible for providing management of hazardous materials and waste disposal for County departments and other governmental entities in the network. Through this network, County departments and select external public agencies can benefit from the County's bargaining power to contract for hazardous waste disposal and recycling, to gain assistance in complying with regulatory requirements, reduce costs, and have access to quality service providers. HMAP services include consultative assistance for waste handling, coordination of waste disposal, waste audits, employee information and training, hazardous materials and waste record-keeping and preparation of reports to meet State and Federal regulatory requirements.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3100 HAZARDOUS MATERIALS ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7000 HAZARDOUS MATERIALS ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5

**OPERATING INCOME**

HAZ MAT COLLECTIONS	9620	369,246	0	0	0
TOTAL CHARGES FOR SERVICES		369,246	0	0	0
<b>TOTAL OPERATING INCOME</b>		369,246	0	0	0

**OPERATING EXPENSE**

INDIRECT COST RECOVERY	2158	4,226	2,314	4,700	4,700
MISC. PAYMENTS	2159	5,600	0	0	0
STORES - ISF	2181	420	420	400	400
OTHER PROF & SPEC SERVICE	2199	1,715	0	0	0
SPECIAL DEPT. EXP. - 01	2301	223,109	0	0	0
TOTAL SERVICES AND SUPPLIES		235,070	2,734	5,100	5,100
TAXES AND ASSESSMENTS	3571	5,218	4,733	6,000	6,000
INTERFUND EXP - ADMIN	3902	106,897	51,185	39,100	39,100
TOTAL OTHER CHARGES		112,115	55,917	45,100	45,100
<b>TOTAL OPERATING EXPENSE</b>		347,185	58,651	50,200	50,200
<b>OPERATING INCOME (LOSS)</b>		22,061	(58,651)	(50,200)	(50,200)

**NON-OPERATING REVENUE(EXPENSE)**

INTEREST EARNINGS	8911	367	270	200	200
TOTAL REV- USE OF MONEY & PROPERTY		367	270	200	200
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>		367	270	200	200
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		22,428	(58,381)	(50,000)	(50,000)
<b>CHANGE IN NET ASSETS</b>		22,428	(58,381)	(50,000)	(50,000)

NET ASSETS - BEGINNING BALANCE

NET ASSETS - ENDING BALANCE



**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**BUDGET UNIT FINANCING USES DETAIL**  
FOR FISCAL YEAR 2014-2015

FUND 3110 LIABILITY/PPTY INS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**CEO-LIABILITY INSURANCE - 7010**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	15,118,960	9,140,544	14,340,300	14,340,300	14,340,300
TOTAL REVENUES	<u>12,482,900</u>	<u>12,434,625</u>	<u>12,398,300</u>	<u>12,398,300</u>	<u>12,398,300</u>
NET COUNTY COST	2,636,060	(3,294,081)	1,942,000	1,942,000	1,942,000

AUTH POSITIONS  
FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for claims administration and litigation management, working with County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section also administers the Personal Property Program and Automobile Damage Program for the Vehicle Fleet, and the third party Subrogation Program.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3110 LIABILITY/PPTY INS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7010 CEO-LIABILITY INSURANCE

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
INDIRECT COST RECOVERY 9411	42,564	47,482	0	0
LIABILITY INSURANCE 9705	10,268,373	12,275,140	12,275,100	12,275,100
TOTAL CHARGES FOR SERVICES	10,310,937	12,322,622	12,275,100	12,275,100
OTHER REVENUE - MISC 9772	0	0	0	0
TOTAL MISCELLANEOUS REVENUES	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>10,310,937</b>	<b>12,322,622</b>	<b>12,275,100</b>	<b>12,275,100</b>

<b>OPERATING EXPENSE</b>				
INSURANCE PREMIUMS 2072	4,727,942	4,935,611	5,452,200	5,452,200
GEN LIAB ULT LOSS EXP 1099 2073	2,077,005	2,231,781	7,045,000	7,045,000
MALPRACTICE 2076	304,011	290,339	584,000	584,000
OTHER INSURANCE 2079	(442,982)	(1,098,498)	0	0
GEN LIAB ULT LOSS EXP 2083	1,642,476	1,385,308	0	0
GEN LIAB ATTY/CLIENT 1099 2084	3,226,722	402,315	0	0
INDIRECT COST RECOVERY 2158	0	0	8,900	8,900
GRAPHICS CHARGES - ISF 2177	0	57	0	0
COMPUTER SERVICES NON ISF 2195	5,800	21,557	35,000	35,000
OTHER PROF & SPEC SERVICE 2199	20,587	37,141	35,000	35,000
COUNTY GIS EXPENSE 2214	0	1,540	0	0
SPECIAL DEPT. EXP. - 01 2301	100,000	100,000	100,000	100,000
TOTAL SERVICES AND SUPPLIES	11,661,561	8,307,151	13,260,100	13,260,100
JUDGEMENTS AND DAMAGES 3511	1,494	1,771	5,000	5,000
INTERFUND EXP - ADMIN 3902	877,367	831,621	1,075,200	1,075,200
TOTAL OTHER CHARGES	878,861	833,392	1,080,200	1,080,200
<b>TOTAL OPERATING EXPENSE</b>	<b>12,540,422</b>	<b>9,140,544</b>	<b>14,340,300</b>	<b>14,340,300</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(2,229,485)</b>	<b>3,182,078</b>	<b>(2,065,200)</b>	<b>(2,065,200)</b>

**NON-OPERATING REVENUE(EXPENSE)**

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3110 LIABILITY/PPTY INS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7010 CEO-LIABILITY INSURANCE

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	149,092	112,003	123,200	123,200
TOTAL REV- USE OF MONEY & PROPERTY	149,092	112,003	123,200	123,200
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	149,092	112,003	123,200	123,200
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	(2,080,393)	3,294,081	(1,942,000)	(1,942,000)

<b>OPERATING TRANSFERS</b>				
INSURANCE PROCEEDS 9851	1,647,233	0	0	0
TOTAL OTHER FINANCING SOURCES	1,647,233	0	0	0
<b>TOTAL OPERATING TRANSFERS</b>	1,647,233	0	0	0

<b>CHANGE IN NET ASSETS</b>	(433,160)	3,294,081	(1,942,000)	(1,942,000)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3120 WORKERS COMP-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**CEO WORKERS COMP - 7030**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	26,521,926	23,998,134	28,035,500	28,035,500	28,035,500
TOTAL REVENUES	<u>26,580,600</u>	<u>27,256,410</u>	<u>27,697,900</u>	<u>27,697,900</u>	<u>27,697,900</u>
NET COUNTY COST	(58,674)	(3,258,276)	337,600	337,600	337,600

AUTH POSITIONS

FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or denial to the Retirement Board.

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15**

FUND 3120 WORKERS COMP-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7030 CEO WORKERS COMP

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
WORKERS COMP INS 9706	25,533,448	26,791,530	27,190,100	27,190,100
TOTAL CHARGES FOR SERVICES	25,533,448	26,791,530	27,190,100	27,190,100
OTHER REVENUE - MISC 9772	0	0	0	0
TOTAL MISCELLANEOUS REVENUES	0	0	0	0
<b>TOTAL OPERATING INCOME</b>	<b>25,533,448</b>	<b>26,791,530</b>	<b>27,190,100</b>	<b>27,190,100</b>

<b>OPERATING EXPENSE</b>				
WORKER COMP ULT LOSS EXP 2074	17,758,939	20,236,095	23,921,000	23,921,000
OTHER INSURANCE 2079	(233,318)	(78,667)	0	0
INDIRECT COST RECOVERY 2158	5,810	4,645	6,400	6,400
OTHER PROF & SPEC SERVICE 2199	2,241,403	2,424,157	2,455,000	2,455,000
SPECIAL DEPT. EXP. - 03 2303	428,670	511,264	547,100	547,100
TOTAL SERVICES AND SUPPLIES	20,201,504	23,097,493	26,929,500	26,929,500
<b>TOTAL OPERATING EXPENSE</b>	<b>20,201,504</b>	<b>23,097,493</b>	<b>26,929,500</b>	<b>26,929,500</b>
<b>OPERATING INCOME (LOSS)</b>	<b>5,331,945</b>	<b>3,694,037</b>	<b>260,600</b>	<b>260,600</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	581,478	464,880	507,800	507,800
TOTAL REV- USE OF MONEY & PROPERTY	581,478	464,880	507,800	507,800
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>581,478</b>	<b>464,880</b>	<b>507,800</b>	<b>507,800</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>5,913,422</b>	<b>4,158,917</b>	<b>768,400</b>	<b>768,400</b>

<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOC INCR 5121	(945,287)	(900,641)	(1,106,000)	(1,106,000)
TOTAL OTHER FINANCING USES	(945,287)	(900,641)	(1,106,000)	(1,106,000)
<b>TOTAL OPERATING TRANSFERS</b>	<b>(945,287)</b>	<b>(900,641)</b>	<b>(1,106,000)</b>	<b>(1,106,000)</b>

<b>CHANGE IN NET ASSETS</b>	<b>4,968,135</b>	<b>3,258,276</b>	<b>(337,600)</b>	<b>(337,600)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3120 WORKERS COMP-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**CEO RISK MGMT ADMIN - 7050**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	1,105,181	917,443	1,120,000	1,120,000	1,120,000
TOTAL REVENUES	<u>1,104,546</u>	<u>918,697</u>	<u>1,120,000</u>	<u>1,120,000</u>	<u>1,120,000</u>
NET COUNTY COST	635	(1,255)	0	0	0
 AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

**BUDGET UNIT DESCRIPTION:**

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims Section, which manages first party claims (claims by the County to its own insurance carriers), and third party claims made against the County; pursues subrogation claims against third parties that cause financial loss to the County; and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third party administrators. The claims units within Risk Management investigate and manage claims made by County employees or the public.

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15**

FUND 3120 WORKERS COMP-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7050 CEO RISK MGMT ADMIN

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
OTHER INTERFUND CHARGES 9412	984,264	882,806	1,075,200	1,075,200
TOTAL CHARGES FOR SERVICES	984,264	882,806	1,075,200	1,075,200
OTHER REVENUE - MISC 9772	32,826	27,641	44,800	44,800
TOTAL MISCELLANEOUS REVENUES	32,826	27,641	44,800	44,800
<b>TOTAL OPERATING INCOME</b>	<b>1,017,090</b>	<b>910,447</b>	<b>1,120,000</b>	<b>1,120,000</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	826,695	768,300	987,500	987,500
SUPPLEMENTAL PAYMENTS 1106	18,176	19,234	23,200	23,200
TERMINATIONS/BUYDOWNS 1107	49,795	59,119	49,900	49,900
RETIREMENT CONTRIBUTION 1121	179,034	186,600	194,400	194,400
OASDI CONTRIBUTION 1122	51,115	49,593	61,300	61,300
FICA-MEDICARE 1123	12,477	12,079	14,300	14,300
RETIREE HLTH PYMT 1099 1128	1,352	15,761	16,700	16,700
GROUP INSURANCE 1141	80,025	73,083	88,900	88,900
LIFE INS/DEPT HEADS & MGT 1142	513	451	500	500
STATE UNEMPLOYMENT INS 1143	1,208	913	1,200	1,200
MANAGEMENT DISABILITY INS 1144	2,053	1,874	2,500	2,500
WORKERS' COMPENSATION INS 1165	8,351	11,443	10,900	10,900
401K PLAN 1171	20,839	20,507	29,700	29,700
TOTAL SALARIES AND EMPLOYEE BENEFIT	1,251,632	1,218,957	1,481,000	1,481,000
MEDICAL REIMBURSEMENT 2026	0	0	800	800
TELEPHONE CHGS - NON ISF 2032	1,186	463	2,400	2,400
VOICE/DATA - ISF 2033	14,410	12,889	22,100	22,100
GENERAL INSUR ALLOCATION - ISF 2071	45,807	12,558	9,300	9,300
FACIL/MATLS SQ FT ALLOC-ISF 2125	23,796	23,412	23,800	23,800
OTHER MAINTENANCE - ISF 2128	1,144	304	1,100	1,100
MEMBERSHIPS & DUES 2141	710	680	700	700
EDUCATION ALLOWANCE 2154	1,566	1,372	1,600	1,600
INDIRECT COST RECOVERY 2158	23,652	22,999	23,300	23,300
MISC. PAYMENTS 2159	800	7,248	800	800
PRINTING/BINDING-NOT ISF 2171	84	55	300	300
BOOKS & PUBLICATIONS 2172	3,415	3,391	3,400	3,400
OFFICE SUPPLIES 2173	4,767	3,611	4,800	4,800

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3120 WORKERS COMP-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7050 CEO RISK MGMT ADMIN

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
MAIL CENTER - ISF 2174	1,375	1,492	1,500	1,500
PURCHASING CHARGES - ISF 2176	22,282	16,486	22,300	22,300
GRAPHICS CHARGES - ISF 2177	1,096	279	1,100	1,100
COPY MACHINE CHGS - ISF 2178	1,616	1,402	1,600	1,600
MISC. OFFICE EXPENSE 2179	911	570	1,100	1,100
STORES - ISF 2181	1,420	1,377	1,400	1,400
INFORMATION TECHNOLOGY- ISF 2192	102,904	110,917	128,200	128,200
COMPUTER SERVICES NON ISF 2195	21,557	0	0	0
OTHER PROF & SPEC SERVICE 2199	688	4,211	80,000	80,000
SPECIAL SERVICES - ISF 2205	497	305	500	500
EMPLOYEE HEALTH SERVICES 2211	0	0	1,400	1,400
PUBLIC AND LEGAL NOTICES 2261	150	0	0	0
STORAGE CHARGES 2283	4,547	5,046	4,500	4,500
MINOR EQUIPMENT-OTHER 2292	91	0	0	0
COMPUTER EQUIP <5000 2293	13,045	2,684	15,000	15,000
FURNITURE/FIXTURES <5000 2294	95	1,876	0	0
SPECIAL DEPT. EXP. - 01 2301	29,319	24,383	40,000	40,000
PRIVATE VEHICLE MILEAGE 2522	941	284	900	900
CONF. & SEMINARS EXPENSE 2523	10,896	11,377	10,900	10,900
CONFER & SEMINAR EXPENSE ISF 2526	1,146	60	1,300	1,300
MOTORPOOL-ISF 2528	824	900	900	900
TOTAL SERVICES AND SUPPLIES	336,738	272,630	407,000	407,000
DEPRECIATION EXPENSE 3611	3,356	0	0	0
INTERFUND EXP - ADMIN 3902	370,126	326,496	338,000	338,000
TOTAL OTHER CHARGES	373,482	326,496	338,000	338,000
<b>TOTAL OPERATING EXPENSE</b>	<b>1,961,852</b>	<b>1,818,083</b>	<b>2,226,000</b>	<b>2,226,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(944,761)</b>	<b>(907,636)</b>	<b>(1,106,000)</b>	<b>(1,106,000)</b>

<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOC DECR 5122	945,287	900,641	1,106,000	1,106,000
TOTAL OTHER FINANCING USES	945,287	900,641	1,106,000	1,106,000



**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3120 WORKERS COMP-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7050 CEO RISK MGMT ADMIN

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5

**OPERATING TRANSFERS**

CONTRIB FROM OTHER FUNDS	9831	0	8,250	0	0
TOTAL OTHER FINANCING SOURCES		0	8,250	0	0
<b>TOTAL OPERATING TRANSFERS</b>		<b>945,287</b>	<b>908,891</b>	<b>1,106,000</b>	<b>1,106,000</b>

<b>CHANGE IN NET ASSETS</b>	<b>526</b>	<b>1,255</b>
-----------------------------	------------	--------------

NET ASSETS - BEGINNING BALANCE  
NET ASSETS - ENDING BALANCE

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**BUSINESS SUPPORT - 7060**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	7,822,932	6,140,870	7,910,887	7,910,887	7,910,887
TOTAL REVENUES	<u>6,970,570</u>	<u>6,075,447</u>	<u>7,198,950</u>	<u>7,198,950</u>	<u>7,198,950</u>
NET COUNTY COST	852,362	65,424	711,937	711,937	711,937
 AUTH POSITIONS			31	31	31
FTE POSITIONS			31	31	31

**BUDGET UNIT DESCRIPTION:**

Business Support Services administers and staffs a Countywide business solution program through the use of leveraged County business activity, highly scalable business processing platforms, centralized expertise and strategic partnering. This program qualifies the County for discounts and overall labor savings in the areas of Mail Processing, Document Publishing, Image Capture, Smart Process Business Applications (to support collaborative business processes), and Warehouse and Distribution Services. Business Support Services delivers business solutions which both improve physical product and information flow and eliminate duplicate investment throughout the County in office hardware/software related to mail/print/image/workflow processes and digital document access. In addition, Business Support Services minimizes office space devoted to active and inactive records/documents through its records program and reduces the cost of distribution and material handling with a Countywide courier service and warehouse program. Business Support Services provides and administers web-based access, e.g.- VCPrint, Docushare, to a variety of its business solutions as well as supporting a customer service program to meet on-demand business needs.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7060 BUSINESS SUPPORT

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
GRAPHICS SERVICES - ISF 9702	2,096,613	2,602,095	2,982,608	2,982,608
TOTAL CHARGES FOR SERVICES	2,096,613	2,602,095	2,982,608	2,982,608
OTHER SALES 9761	101,437	115,217	227,500	227,500
OTHER REVENUE - MISC 9772	3,785,852	3,362,229	3,988,842	3,988,842
TOTAL MISCELLANEOUS REVENUES	3,887,289	3,477,446	4,216,342	4,216,342
<b>TOTAL OPERATING INCOME</b>	<b>5,983,902</b>	<b>6,079,541</b>	<b>7,198,950</b>	<b>7,198,950</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	1,040,168	1,261,023	1,494,745	1,494,745
EXTRA HELP 1102	116,988	96,872	36,177	36,177
OVERTIME 1105	26,205	21,965	12,911	12,911
SUPPLEMENTAL PAYMENTS 1106	11,480	14,013	14,085	14,085
TERMINATIONS/BUYDOWNS 1107	74,288	38,083	35,511	35,511
CALL BACK STAFFING 1108	3,041	267	1,125	1,125
RETIREMENT CONTRIBUTION 1121	235,815	294,407	326,758	326,758
OASDI CONTRIBUTION 1122	71,119	80,431	98,953	98,953
FICA-MEDICARE 1123	18,428	20,233	23,006	23,006
SAFE HARBOR 1124	10,370	8,585	3,082	3,082
POB DEBT SERVICE 1126	0	0	4	4
GROUP INSURANCE 1141	166,335	199,934	232,348	232,348
LIFE INS/DEPT HEADS & MGT 1142	135	135	324	324
STATE UNEMPLOYMENT INS 1143	1,780	1,625	2,054	2,054
MANAGEMENT DISABILITY INS 1144	626	948	1,189	1,189
WORKERS' COMPENSATION INS 1165	20,081	28,097	34,906	34,906
401K PLAN 1171	16,893	22,985	20,340	20,340
S & EB CURR YEAR ADJ INCREASE 1991	601,475	306,638	305,796	305,796
S & EB CURR YEAR ADJ DECREASE 1992	(601,475)	(306,638)	(305,795)	(305,795)
TOTAL SALARIES AND EMPLOYEE BENEFIT	1,813,752	2,089,605	2,337,519	2,337,519
UNIFORM ALLOWANCE 2022	4,847	5,495	4,963	4,963
SAFETY CLOTH & SUPPLIES 2023	2,062	3,251	4,745	4,745
TELEPHONE CHGS - NON ISF 2032	7,607	7,150	6,600	6,600
VOICE/DATA - ISF 2033	24,162	25,485	24,902	24,902
GENERAL INSUR ALLOCATION - ISF 2071	70,608	27,746	30,918	30,918
OFFICE EQUIP. MAINTENANCE 2102	36,084	27,157	41,129	41,129

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7060 BUSINESS SUPPORT

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
OTHER EQUIP. MAINTENANCE	2105	7,362	7,742	6,650	6,650
MAINTENANCE SUPPLIES	2107	56	0	425	425
MAINTENANCE CONTRACTS	2108	119,320	206,854	193,430	193,430
FACIL/MATLS SQ FT ALLOC-ISF	2125	219,850	220,488	224,691	224,691
OTHER MAINTENANCE - ISF	2128	2,122	22,980	0	0
MEMBERSHIPS & DUES	2141	300	300	1,550	1,550
EDUCATION ALLOWANCE	2154	1,750	0	2,500	2,500
INDIRECT COST RECOVERY	2158	168,379	172,608	373,261	373,261
MISC. PAYMENTS	2159	20,451	4,729	62,625	62,625
PRINTING/BINDING-NOT ISF	2171	70,798	141,836	93,100	93,100
BOOKS & PUBLICATIONS	2172	1,311	944	3,220	3,220
OFFICE SUPPLIES	2173	15,337	12,779	17,800	17,800
MAIL CENTER - ISF	2174	3,685	5,016	3,501	3,501
PURCHASING CHARGES - ISF	2176	20,479	21,722	23,064	23,064
GRAPHICS CHARGES - ISF	2177	27,423	23,147	27,200	27,200
COPY MACHINE CHGS - ISF	2178	3,386	3,399	5,888	5,888
MISC. OFFICE EXPENSE	2179	151	846	0	0
STORES - ISF	2181	43,252	56,419	45,395	45,395
INFORMATION TECHNOLOGY- ISF	2192	38,940	53,938	40,447	40,447
COMPUTER SERVICES NON ISF	2195	25,338	22,009	76,050	76,050
OTHER PROF & SPEC SERVICE	2199	131,336	102,030	114,706	114,706
TEMPORARY HELP	2200	19,305	21,959	5,000	5,000
SPECIAL SERVICES - ISF	2205	7,271	9,213	2,727	2,727
EMPLOYEE HEALTH SERVICES	2211	0	1,842	4,750	4,750
RENT/LEASES EQUIP-NOT ISF	2271	265,136	238,044	252,199	252,199
STORAGE CHARGES	2283	201	266	236	236
MINOR EQUIPMENT-OTHER	2292	18,928	13,808	22,450	22,450
COMPUTER EQUIP <5000	2293	25,752	24,284	21,250	21,250
FURNITURE/FIXTURES <5000	2294	0	7,367	4,000	4,000
SPECIAL DEPT. EXP. - 01	2301	2,404,192	2,022,168	2,423,090	2,423,090
SPECIAL DEPT. EXP. - 02	2302	188,209	239,934	290,025	290,025
TRANS. CHARGES - ISF	2521	59,377	50,731	51,232	51,232
PRIVATE VEHICLE MILEAGE	2522	27	208	0	0
CONF. & SEMINARS EXPENSE	2523	2,490	559	5,025	5,025
GAS/DIESEL FUEL	2525	23,005	17,372	23,587	23,587
CONFER & SEMINAR EXPENSE ISF	2526	2,042	181	1,000	1,000
MOTORPOOL-ISF	2528	212	106	216	216

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7060 BUSINESS SUPPORT

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
MISC. TRANS. & TRAVEL 2529	29	0	0	0
TOTAL SERVICES AND SUPPLIES	4,082,574	3,824,114	4,535,547	4,535,547
DEPRECIATION EXPENSE 3611	123,439	145,608	167,438	167,438
INTERFUND EXP - ADMIN 3902	77,915	81,124	171,206	171,206
TOTAL OTHER CHARGES	201,353	226,732	338,644	338,644
<b>TOTAL OPERATING EXPENSE</b>	<b>6,097,679</b>	<b>6,140,450</b>	<b>7,211,710</b>	<b>7,211,710</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(113,777)</b>	<b>(60,909)</b>	<b>(12,760)</b>	<b>(12,760)</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	1,836	0	0	0
TOTAL REV- USE OF MONEY & PROPERTY	1,836	0	0	0
GAIN/LOSS DISP FIXED ASST 9822	0	(24,121)	0	0
FA SYSTEM SALE PROCEEDS 9823	0	(5,473)	0	0
TOTAL OTHER FINANCING SOURCES	0	(29,594)	0	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>1,836</b>	<b>(29,594)</b>	<b>0</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(111,941)</b>	<b>(90,503)</b>	<b>(12,760)</b>	<b>(12,760)</b>

<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOC INCR 5121	(163,576)	(174,725)	(193,650)	(193,650)
INTRAFUND COST ALLOC DECR 5122	173,549	174,305	178,973	178,973
TOTAL OTHER FINANCING USES	9,974	(420)	(14,677)	(14,677)
CONTRIB FROM OTHER FUNDS 9831	0	25,500	0	0
TOTAL OTHER FINANCING SOURCES	0	25,500	0	0
<b>TOTAL OPERATING TRANSFERS</b>	<b>9,974</b>	<b>25,080</b>	<b>(14,677)</b>	<b>(14,677)</b>

<b>CHANGE IN NET ASSETS</b>	<b>(101,967)</b>	<b>(65,424)</b>	<b>(27,437)</b>	<b>(27,437)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

<b>FIXED ASSETS</b>				
FURNITURE & FIXTURES 4850	664	0	25,000	25,000
OFFICE MACHINES 4860	0	0	325,000	325,000
COMPUTER EQUIPMENT 4862	80,556	90,529	10,500	10,500
COMPUTER SOFTWARE 4863	20,876	171,269	245,000	245,000
REPLACE OFFICE MACHINES 4869	0	38,996	35,000	35,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7060 BUSINESS SUPPORT

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>FIXED ASSETS</b>				
OTHER EQUIPMENT 4889	109,542	38,826	44,000	44,000
EQUIPMENT CONTRA ACCT. 4993	(211,638)	(339,619)	0	0
TOTAL FIXED ASSETS	0	0	684,500	684,500
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>684,500</b>	<b>684,500</b>

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**PURCHASING - 7070**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	3,325,984	3,188,719	3,370,314	3,370,314	3,370,314
TOTAL REVENUES	<u>3,295,216</u>	<u>3,444,039</u>	<u>3,360,497</u>	<u>3,360,497</u>	<u>3,360,497</u>
NET COUNTY COST	30,768	(255,320)	9,817	9,817	9,817
 AUTH POSITIONS			13	13	13
FTE POSITIONS			13	13	13

**BUDGET UNIT DESCRIPTION:**

Procurement is managed by GSA Administration. Procurement purchases goods and services through the issuance and evaluation of written bids, proposals and quotations, disposes of surplus property and administers the Convenience Copier program. Procurement provides contract management services including negotiation, review and contract administration. It manages the competitive bid process (RFBs) and prepares requests for proposals (RFPs), including development, analysis, and evaluation. Procurement also provides financial data research service, ensures certificate of insurance compliance, researches e-commerce applications, issues purchase orders and manages procurement credit cards.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7070 PURCHASING

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
MATERIALS - ISF 9492	1,573,908	1,590,705	1,533,000	1,533,000
COPY MACHINE CHARGES - ISF 9708	1,806,323	1,824,211	1,806,497	1,806,497
TOTAL CHARGES FOR SERVICES	3,380,231	3,414,916	3,339,497	3,339,497
OTHER REVENUE - MISC 9772	20,788	19,373	21,000	21,000
TOTAL MISCELLANEOUS REVENUES	20,788	19,373	21,000	21,000
<b>TOTAL OPERATING INCOME</b>	<b>3,401,019</b>	<b>3,434,289</b>	<b>3,360,497</b>	<b>3,360,497</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	736,809	737,429	789,841	789,841
EXTRA HELP 1102	17,985	24,787	17,525	17,525
OVERTIME 1105	6,337	3,474	6,214	6,214
SUPPLEMENTAL PAYMENTS 1106	18,596	16,137	18,616	18,616
TERMINATIONS/BUYDOWNS 1107	18,637	17,196	12,769	12,769
CALL BACK STAFFING 1108	3,784	6,568	0	0
RETIREMENT CONTRIBUTION 1121	147,796	157,296	163,949	163,949
OASDI CONTRIBUTION 1122	46,413	47,064	52,005	52,005
FICA-MEDICARE 1123	11,273	11,421	12,246	12,246
SAFE HARBOR 1124	1,595	2,197	1,493	1,493
GROUP INSURANCE 1141	89,264	92,349	96,408	96,408
LIFE INS/DEPT HEADS & MGT 1142	90	90	216	216
STATE UNEMPLOYMENT INS 1143	1,141	928	1,023	1,023
MANAGEMENT DISABILITY INS 1144	496	496	539	539
WORKERS' COMPENSATION INS 1165	9,948	12,044	14,110	14,110
401K PLAN 1171	12,718	12,723	13,922	13,922
TOTAL SALARIES AND EMPLOYEE BENEFITS	1,122,883	1,142,201	1,200,876	1,200,876
VOICE/DATA - ISF 2033	11,324	11,134	10,858	10,858
GENERAL INSUR ALLOCATION - ISF 2071	6,736	8,126	7,875	7,875
OFFICE EQUIP. MAINTENANCE 2102	1,847	1,550	1,850	1,850
FACIL/MATLS SQ FT ALLOC-ISF 2125	48,060	47,280	47,018	47,018
OTHER MAINTENANCE - ISF 2128	113	433	510	510
MEMBERSHIPS & DUES 2141	2,180	2,285	2,375	2,375
EDUCATION ALLOWANCE 2154	0	900	2,000	2,000
INDIRECT COST RECOVERY 2158	72,769	99,055	75,976	75,976
MISC. PAYMENTS 2159	883	124	24,046	24,046



**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7070 PURCHASING

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
PRINTING/BINDING-NOT ISF 2171	0	0	679	679
BOOKS & PUBLICATIONS 2172	10,761	2,435	9,750	9,750
OFFICE SUPPLIES 2173	808	1,196	1,000	1,000
MAIL CENTER - ISF 2174	7,209	9,896	13,500	13,500
PURCHASING CHARGES - ISF 2176	1,946	2,782	3,223	3,223
GRAPHICS CHARGES - ISF 2177	4,832	4,619	4,950	4,950
COPY MACHINE CHGS - ISF 2178	5,914	4,435	5,914	5,914
MISC. OFFICE EXPENSE 2179	195	0	0	0
STORES - ISF 2181	1,274	2,184	1,339	1,339
INFORMATION TECHNOLOGY- ISF 2192	36,172	35,089	35,656	35,656
COMPUTER SERVICES NON ISF 2195	0	0	10,000	10,000
OTHER PROF & SPEC SERVICE 2199	6	8,221	20,000	20,000
TEMPORARY HELP 2200	13,606	14,112	0	0
ATTORNEY SERVICES 2202	20,951	65,780	50,000	50,000
SPECIAL SERVICES - ISF 2205	594	371	561	561
EMPLOYEE HEALTH SERVICES 2211	0	1,800	1,500	1,500
PUBLIC AND LEGAL NOTICES 2261	81	0	300	300
RENT/LEASES EQUIP-NOT ISF 2271	1,369,802	1,371,732	1,468,264	1,468,264
STORAGE CHARGES 2283	1,084	1,201	1,214	1,214
MINOR EQUIPMENT-OTHER 2292	0	0	0	0
COMPUTER EQUIP <5000 2293	152	12,902	10,000	10,000
FURNITURE/FIXTURES <5000 2294	0	649	1,500	1,500
PRIVATE VEHICLE MILEAGE 2522	0	0	606	606
CONF. & SEMINARS EXPENSE 2523	2,909	2,270	5,000	5,000
CONFER & SEMINAR EXPENSE ISF 2526	313	60	554	554
MOTORPOOL-ISF 2528	298	678	379	379
MISC. TRANS. & TRAVEL 2529	164	0	0	0
TOTAL SERVICES AND SUPPLIES	1,622,984	1,713,299	1,818,397	1,818,397
DEPRECIATION EXPENSE 3611	1,513	0	0	0
TOTAL OTHER CHARGES	1,513	0	0	0
<b>TOTAL OPERATING EXPENSE</b>	<b>2,747,381</b>	<b>2,855,499</b>	<b>3,019,273</b>	<b>3,019,273</b>
<b>OPERATING INCOME (LOSS)</b>	<b>653,638</b>	<b>578,789</b>	<b>341,224</b>	<b>341,224</b>

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7070 PURCHASING

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	0	0	0	0
TOTAL REV- USE OF MONEY & PROPERTY	0	0	0	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	0	0	0	0
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	653,638	578,789	341,224	341,224

**OPERATING TRANSFERS**

INTRAFUND COST ALLOC INCR 5121	(320,413)	(333,219)	(341,041)	(341,041)
TOTAL OTHER FINANCING USES	(320,413)	(333,219)	(341,041)	(341,041)
CONTRIB FROM OTHER FUNDS 9831	0	9,750	0	0
TOTAL OTHER FINANCING SOURCES	0	9,750	0	0
<b>TOTAL OPERATING TRANSFERS</b>	(320,413)	(323,469)	(341,041)	(341,041)

<b>CHANGE IN NET ASSETS</b>	333,226	255,320	183	183
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

**FIXED ASSETS**

OTHER EQUIPMENT 4889	0	0	10,000	10,000
TOTAL FIXED ASSETS	0	0	10,000	10,000
<b>TOTAL FIXED ASSETS</b>	0	0	10,000	10,000

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**SPECIAL SERVICES - 7080**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	4,689,581	4,196,592	4,781,997	4,781,997	4,781,997
TOTAL REVENUES	<u>4,338,472</u>	<u>4,490,470</u>	<u>4,567,997</u>	<u>4,567,997</u>	<u>4,567,997</u>
NET COUNTY COST	351,109	(293,878)	214,000	214,000	214,000
AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

**BUDGET UNIT DESCRIPTION:**

**SITE SECURITY/ID BADGES:** Special Services and Security is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and maintaining a 24-hour Security Command Center for monitoring of fire/life/safety, temperature and access control systems and other security alarms such as intrusion and panic alarms; responding to requests for assistance patrolling parking lots, reporting and investigating incidents; providing escorts for contractors and employees performing work and for public tours; issuing identification badges, access cards, and parking and carpool permits, emergency preparedness training and administrative support to departments.

**SPECIAL EVENTS AND ROOM RESERVATIONS:** This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on County grounds and monitors the Countywide vending machine contracts.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7080 SPECIAL SERVICES

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING INCOME</b>					
VEHICLE CODE FINES	8811	36,982	41,164	36,982	36,982
FORFEITURES AND PENALTIES	8831	5	0	0	0
TOTAL FINES, FORFEITURES & PENALTY		36,987	41,164	36,982	36,982
RENTS AND CONCESSIONS	8931	12,056	11,733	13,745	13,745
TOTAL REV- USE OF MONEY & PROPERTY		12,056	11,733	13,745	13,745
OTHER INTERFUND CHARGES	9412	158,876	138,382	157,529	157,529
SPECIAL SERVICES - ISF	9712	3,415,337	3,712,846	3,739,066	3,739,066
TOTAL CHARGES FOR SERVICES		3,574,213	3,851,228	3,896,595	3,896,595
OTHER SALES	9761	42,014	47,216	43,845	43,845
OTHER REVENUE - MISC	9772	568,340	533,198	576,830	576,830
TOTAL MISCELLANEOUS REVENUES		610,354	580,414	620,675	620,675
<b>TOTAL OPERATING INCOME</b>		<b>4,233,610</b>	<b>4,484,539</b>	<b>4,567,997</b>	<b>4,567,997</b>

<b>OPERATING EXPENSE</b>					
REGULAR SALARIES	1101	353,856	320,088	363,480	363,480
EXTRA HELP	1102	32,395	32,257	32,040	32,040
OVERTIME	1105	55	601	2,000	2,000
SUPPLEMENTAL PAYMENTS	1106	9,925	10,229	10,711	10,711
TERMINATIONS/BUYDOWNS	1107	26,679	22,847	25,631	25,631
RETIREMENT CONTRIBUTION	1121	74,927	75,479	76,785	76,785
OASDI CONTRIBUTION	1122	22,853	20,676	26,922	26,922
FICA-MEDICARE	1123	6,023	5,497	6,347	6,347
SAFE HARBOR	1124	138	285	4,914	4,914
GROUP INSURANCE	1141	35,040	32,292	37,080	37,080
LIFE INS/DEPT HEADS & MGT	1142	90	90	216	216
STATE UNEMPLOYMENT INS	1143	579	425	508	508
MANAGEMENT DISABILITY INS	1144	461	462	515	515
WORKERS' COMPENSATION INS	1165	4,904	6,360	8,248	8,248
401K PLAN	1171	8,880	8,093	9,747	9,747
TOTAL SALARIES AND EMPLOYEE BENEFIT		576,804	535,681	605,144	605,144
SAFETY CLOTH & SUPPLIES	2023	0	5,272	2,000	2,000
TELEPHONE CHGS - NON ISF	2032	3,719	4,232	4,310	4,310
VOICE/DATA - ISF	2033	64,068	63,848	60,980	60,980
RADIO COMMUNICATIONS - ISF	2034	1,157	1,157	1,192	1,192

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7080 SPECIAL SERVICES

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
GENERAL INSUR ALLOCATION - ISF	2071	26,963	27,604	20,103	20,103
MAINTENANCE CONTRACTS	2108	2,097	8,459	20,305	20,305
BUILDING MAINTENANCE	2121	0	1,470	2,000	2,000
BUILDING EQUIP. MAINTENAN	2122	15	0	3,000	3,000
FACIL/MATLS SQ FT ALLOC-ISF	2125	30,975	30,996	32,282	32,282
OTHER MAINTENANCE - ISF	2128	83,719	48,884	114,353	114,353
BUILDING EQUIPMENT SUPPLIES	2129	927	1,554	7,000	7,000
MEMBERSHIPS & DUES	2141	1,581	1,386	2,265	2,265
EDUCATION ALLOWANCE	2154	0	440	0	0
INDIRECT COST RECOVERY	2158	58,079	57,638	68,575	68,575
MISC. PAYMENTS	2159	778	60	64,911	64,911
PRINTING/BINDING-NOT ISF	2171	0	959	2,500	2,500
BOOKS & PUBLICATIONS	2172	3,935	2,694	5,566	5,566
OFFICE SUPPLIES	2173	6,956	6,039	9,500	9,500
MAIL CENTER - ISF	2174	5,539	5,931	5,717	5,717
PURCHASING CHARGES - ISF	2176	7,178	3,753	7,321	7,321
GRAPHICS CHARGES - ISF	2177	22,439	13,622	15,000	15,000
COPY MACHINE CHGS - ISF	2178	3,392	3,163	3,392	3,392
MISC. OFFICE EXPENSE	2179	16	56	0	0
STORES - ISF	2181	5,286	5,671	5,392	5,392
INFORMATION TECHNOLOGY- ISF	2192	2,573	1,444	1,378	1,378
COMPUTER SERVICES NON ISF	2195	31,132	28,039	32,397	32,397
OTHER PROF & SPEC SERVICE	2199	9,812	42,941	46,000	46,000
TEMPORARY HELP	2200	0	19,522	0	0
ATTORNEY SERVICES	2202	136	0	0	0
SPECIAL SERVICES - ISF	2205	31,036	1,758	0	0
EMPLOYEE HEALTH SERVICES	2211	0	890	0	0
COUNTY GIS EXPENSE	2214	3,795	4,212	4,494	4,494
RENT/LEASES EQUIP-NOT ISF	2271	1,996	4,627	5,000	5,000
STORAGE CHARGES	2283	34	34	40	40
SMALL TOOLS & INSTRUMENTS	2291	0	71	500	500
MINOR EQUIPMENT-OTHER	2292	25,336	19,361	61,000	61,000
COMPUTER EQUIP <5000	2293	4,297	5,074	5,000	5,000
FURNITURE/FIXTURES <5000	2294	0	2,073	5,000	5,000
INSTALLS-ELEC EQUIP ISF	2295	0	0	55	55
SPECIAL DEPT. EXP. - 01	2301	1,641,749	1,739,929	1,832,591	1,832,591
SPECIAL DEPT. EXP. - 02	2302	946,102	994,050	955,645	955,645

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7080 SPECIAL SERVICES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
SPECIAL DEPT. EXP. - 04	2304	6,552	8,660	11,500
SPECIAL DEPT. EXP. - 05	2305	148,209	121,988	129,530
SPECIAL DEPT. EXP. - 06	2306	0	2,081	10,000
SPECIAL DEPT. EXP. - 14	2314	8,948	5,413	3,000
TRANS. CHARGES - ISF	2521	2,585	1,320	1,270
PRIVATE VEHICLE MILEAGE	2522	0	0	400
CONF. & SEMINARS EXPENSE	2523	395	0	5,600
GAS/DIESEL FUEL	2525	312	244	309
CONFER & SEMINAR EXPENSE ISF	2526	1,012	20	100
TOTAL SERVICES AND SUPPLIES		3,194,827	3,298,637	3,568,473
DEPRECIATION EXPENSE	3611	138,009	145,697	149,959
INTERFUND EXP - ADMIN	3902	115,642	119,190	122,533
TOTAL OTHER CHARGES		253,651	264,887	272,492
<b>TOTAL OPERATING EXPENSE</b>		<b>4,025,282</b>	<b>4,099,205</b>	<b>4,446,109</b>
<b>OPERATING INCOME (LOSS)</b>		<b>208,328</b>	<b>385,334</b>	<b>121,888</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS	8911	0	0	0
TOTAL REV- USE OF MONEY & PROPERTY		0	0	0
CY CASH PROCEEDS FA SALE	9821	0	2,181	0
TOTAL OTHER FINANCING SOURCES		0	2,181	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>		<b>0</b>	<b>2,181</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		<b>208,328</b>	<b>387,515</b>	<b>121,888</b>

<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOC INCR	5121	(93,812)	(101,973)	(121,888)
TOTAL OTHER FINANCING USES		(93,812)	(101,973)	(121,888)
CONTRIB FROM OTHER FUNDS	9831	0	3,750	0
TOTAL OTHER FINANCING SOURCES		0	3,750	0
<b>TOTAL OPERATING TRANSFERS</b>		<b>(93,812)</b>	<b>(98,223)</b>	<b>(121,888)</b>

<b>CHANGE IN NET ASSETS</b>	<b>114,516</b>	<b>289,292</b>
NET ASSETS - BEGINNING BALANCE		
NET ASSETS - ENDING BALANCE		

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7080 SPECIAL SERVICES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>FIXED ASSETS</b>				
COMPUTER EQUIPMENT 4862	0	30,328	0	0
COMPUTER SOFTWARE 4863	11,650	0	0	0
FIXED ASSETS-1099 4864	5,442	0	0	0
OTHER EQUIPMENT 4889	233,363	181,123	214,000	214,000
EQUIPMENT CONTRA ACCT. 4993	(160,826)	(216,038)	0	0
TOTAL FIXED ASSETS	89,630	(4,586)	214,000	214,000
<b>TOTAL FIXED ASSETS</b>	<b>89,630</b>	<b>(4,586)</b>	<b>214,000</b>	<b>214,000</b>

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**GSA ADMINISTRATION - 7095**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	2,300,866	2,224,714	2,826,761	2,826,761	2,826,761
TOTAL REVENUES	<u>2,290,911</u>	<u>2,224,701</u>	<u>2,476,759</u>	<u>2,476,759</u>	<u>2,476,759</u>
NET COUNTY COST	9,955	13	350,002	350,002	350,002
 AUTH POSITIONS			23	23	23
FTE POSITIONS			24	23	23

**BUDGET UNIT DESCRIPTION:**

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Facilities & Materials and Parks.

GSA Administration provides overall management and technical support services to all operating units of the Agency. The Administrative Services Department includes Procurement, Personnel and Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers the Central Motor Pool (CMP) and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.



**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7095 GSA ADMINISTRATION

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
VEHICLE CODE FINES 8811	27,680	31,299	30,000	30,000
FORFEITURES AND PENALTIES 8831	0	25	0	0
<b>TOTAL FINES, FORFEITURES &amp; PENALTY</b>	<b>27,680</b>	<b>31,324</b>	<b>30,000</b>	<b>30,000</b>
OTHER INTERFUND CHARGES 9412	1,967,380	2,157,173	2,439,759	2,439,759
<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,967,380</b>	<b>2,157,173</b>	<b>2,439,759</b>	<b>2,439,759</b>
OTHER REVENUE - MISC 9772	0	3,247	0	0
OTHER GRANT REVENUE 9779	41,801	7,635	0	0
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>41,801</b>	<b>10,882</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME</b>	<b>2,036,861</b>	<b>2,199,378</b>	<b>2,469,759</b>	<b>2,469,759</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	1,408,831	1,448,904	1,705,645	1,705,645
EXTRA HELP 1102	10,937	59,967	25,000	25,000
OVERTIME 1105	1,874	6,616	5,000	5,000
SUPPLEMENTAL PAYMENTS 1106	43,624	44,746	50,763	50,763
TERMINATIONS/BUYDOWNS 1107	38,309	36,606	33,940	33,940
CALL BACK STAFFING 1108	1,738	1,646	0	0
RETIREMENT CONTRIBUTION 1121	292,592	332,154	341,394	341,394
OASDI CONTRIBUTION 1122	83,353	85,611	104,357	104,357
FICA-MEDICARE 1123	21,168	22,411	25,526	25,526
SAFE HARBOR 1124	(30)	5,314	2,255	2,255
RETIREE HLTH PYMT 1099 1128	7,948	8,240	8,371	8,371
GROUP INSURANCE 1141	151,936	157,591	177,984	177,984
LIFE INS/DEPT HEADS & MGT 1142	262	271	648	648
STATE UNEMPLOYMENT INS 1143	2,118	1,796	2,110	2,110
MANAGEMENT DISABILITY INS 1144	1,374	1,428	1,680	1,680
WORKERS' COMPENSATION INS 1165	19,236	24,749	29,734	29,734
401K PLAN 1171	26,685	28,943	33,834	33,834
<b>TOTAL SALARIES AND EMPLOYEE BENEFIT</b>	<b>2,111,953</b>	<b>2,266,992</b>	<b>2,548,241</b>	<b>2,548,241</b>
TELEPHONE CHGS - NON ISF 2032	0	0	500	500
VOICE/DATA - ISF 2033	28,978	31,908	29,793	29,793
RADIO COMMUNICATIONS - ISF 2034	0	0	5,000	5,000
GENERAL INSUR ALLOCATION - ISF 2071	14,488	17,958	17,845	17,845
FACIL/MATLS SQ FT ALLOC-ISF 2125	125,688	123,648	122,974	122,974
OTHER MAINTENANCE - ISF 2128	1,424	374	5,000	5,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7095 GSA ADMINISTRATION

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
MEMBERSHIPS & DUES	2141	285	851	1,000	1,000
EDUCATION ALLOWANCE	2154	2,712	2,477	2,000	2,000
INDIRECT COST RECOVERY	2158	52,856	45,657	44,604	44,604
MISC. PAYMENTS	2159	342	1,627	1,500	1,500
BOOKS & PUBLICATIONS	2172	701	990	3,000	3,000
OFFICE SUPPLIES	2173	6,186	5,989	7,500	7,500
MAIL CENTER - ISF	2174	12,514	9,790	5,000	5,000
PURCHASING CHARGES - ISF	2176	648	1,351	2,000	2,000
GRAPHICS CHARGES - ISF	2177	867	1,343	1,500	1,500
COPY MACHINE CHGS - ISF	2178	6,467	5,735	6,500	6,500
MISC. OFFICE EXPENSE	2179	4,574	9,951	11,309	11,309
STORES - ISF	2181	1,003	653	5,500	5,500
INFORMATION TECHNOLOGY- ISF	2192	19,568	16,126	22,000	22,000
COMPUTER SERVICES NON ISF	2195	9,129	8,942	20,000	20,000
OTHER PROF & SPEC SERVICE	2199	10,524	8,463	20,000	20,000
TEMPORARY HELP	2200	4,629	35,279	20,000	20,000
ATTORNEY SERVICES	2202	1,539	4,324	4,500	4,500
SPECIAL SERVICES - ISF	2205	1,193	833	1,000	1,000
EMPLOYEE HEALTH SERVICES	2211	0	1,046	1,500	1,500
MARKETING AND ADVERTISING	2212	0	425	0	0
STORAGE CHARGES	2283	3,925	3,899	5,500	5,500
MINOR EQUIPMENT-OTHER	2292	0	61	0	0
COMPUTER EQUIP <5000	2293	3,890	31,623	10,000	10,000
FURNITURE/FIXTURES <5000	2294	1,097	6,218	2,500	2,500
TRANS. CHARGES - ISF	2521	244	0	0	0
PRIVATE VEHICLE MILEAGE	2522	4,544	4,500	5,500	5,500
CONF. & SEMINARS EXPENSE	2523	5,813	4,983	8,000	8,000
CONFER & SEMINAR EXPENSE ISF	2526	6,699	100	7,000	7,000
MOTORPOOL-ISF	2528	943	1,424	1,000	1,000
MISC. TRANS. & TRAVEL	2529	0	0	100	100
TOTAL SERVICES AND SUPPLIES		333,469	388,549	401,125	401,125

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3160 MATERIALS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7095 GSA ADMINISTRATION

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
DEPRECIATION EXPENSE 3611	4,786	4,786	5,000	5,000
TOTAL OTHER CHARGES	4,786	4,786	5,000	5,000
<b>TOTAL OPERATING EXPENSE</b>	<b>2,450,208</b>	<b>2,660,327</b>	<b>2,954,366</b>	<b>2,954,366</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(413,347)</b>	<b>(460,949)</b>	<b>(484,607)</b>	<b>(484,607)</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	9,083	8,073	7,000	7,000
TOTAL REV- USE OF MONEY & PROPERTY	9,083	8,073	7,000	7,000
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>9,083</b>	<b>8,073</b>	<b>7,000</b>	<b>7,000</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(404,264)</b>	<b>(452,876)</b>	<b>(477,607)</b>	<b>(477,607)</b>

<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOC DECR 5122	404,251	435,613	477,605	477,605
TOTAL OTHER FINANCING USES	404,251	435,613	477,605	477,605
CONTRIB FROM OTHER FUNDS 9831	0	17,250	0	0
TOTAL OTHER FINANCING SOURCES	0	17,250	0	0
<b>TOTAL OPERATING TRANSFERS</b>	<b>404,251</b>	<b>452,863</b>	<b>477,605</b>	<b>477,605</b>

<b>CHANGE IN NET ASSETS</b>	<b>(13)</b>	<b>(13)</b>	<b>(2)</b>	<b>(2)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

<b>FIXED ASSETS</b>				
COMPUTER SOFTWARE 4863	0	0	350,000	350,000
TOTAL FIXED ASSETS	0	0	350,000	350,000
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>350,000</b>	<b>350,000</b>

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**GSA-FACILITIES - 7100**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	23,609,836	21,548,570	22,724,394	22,724,394	22,724,394
TOTAL REVENUES	<u>21,606,419</u>	<u>21,904,670</u>	<u>21,954,687</u>	<u>21,954,687</u>	<u>21,954,687</u>
NET COUNTY COST	2,003,417	(356,100)	769,707	769,707	769,707
 AUTH POSITIONS			75	75	75
FTE POSITIONS			71	75	75

**BUDGET UNIT DESCRIPTION:**

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure, equipment and systems. The Utilities Division interacts with the utility companies to obtain the best possible service rates for GSA-maintained buildings, monitors the Interruptible Power Program, identifies buildings to participate in the Southern California Edison Demand Response program and coordinates with the Ventura County Regional Energy Authority to obtain cash incentives for energy efficiency and conservation improvements. The Utilities Division also manages GSA's energy efficiency conservation programs.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7100 GSA-FACILITIES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
RENTS AND CONCESSIONS 8931	56,640	56,950	56,120	56,120
TOTAL REV- USE OF MONEY & PROPERTY	56,640	56,950	56,120	56,120
STATE AID-DISASTERS 9191	0	1,011	0	0
TOTAL INTERGOVERNMENTAL REVENUE	0	1,011	0	0
OTHER INTERFUND CHARGES 9412	189,309	196,209	285,783	285,783
DIRECT CHARGE REVENUE 9413	78,278	78,973	81,554	81,554
FACILITIES - ISF 9707	20,450,893	20,789,238	20,871,274	20,871,274
TOTAL CHARGES FOR SERVICES	20,718,481	21,064,421	21,238,611	21,238,611
OTHER REVENUE - MISC 9772	396,507	681,514	629,956	629,956
OTHER GRANT REVENUE 9779	45,867	20,261	0	0
TOTAL MISCELLANEOUS REVENUES	442,374	701,775	629,956	629,956
<b>TOTAL OPERATING INCOME</b>	<b>21,217,495</b>	<b>21,824,157</b>	<b>21,924,687</b>	<b>21,924,687</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	4,013,708	4,183,198	4,601,336	4,601,336
EXTRA HELP 1102	29,691	15,631	0	0
OVERTIME 1105	93,583	101,176	100,100	100,100
SUPPLEMENTAL PAYMENTS 1106	116,064	116,744	98,326	98,326
TERMINATIONS/BUYDOWNS 1107	99,357	138,622	103,366	103,366
CALL BACK STAFFING 1108	178,194	175,563	180,000	180,000
RETIREMENT CONTRIBUTION 1121	816,737	929,034	980,055	980,055
OASDI CONTRIBUTION 1122	270,527	284,337	313,354	313,354
FICA-MEDICARE 1123	64,570	68,098	73,646	73,646
SAFE HARBOR 1124	2,634	1,385	0	0
RETIREE HLTH PYMT 1099 1128	0	0	8,371	8,371
GROUP INSURANCE 1141	486,000	493,340	526,536	526,536
LIFE INS/DEPT HEADS & MGT 1142	228	221	659	659
STATE UNEMPLOYMENT INS 1143	6,484	5,438	6,193	6,193
MANAGEMENT DISABILITY INS 1144	2,541	4,432	6,759	6,759
WORKERS' COMPENSATION INS 1165	159,515	192,432	282,195	282,195
401K PLAN 1171	82,134	102,384	73,629	73,629
S & EB CURR YEAR ADJ INCREASE 1991	83,227	85,896	88,525	88,525
S & EB CURR YEAR ADJ DECREASE 1992	(113,012)	(263,475)	(263,443)	(263,443)
TOTAL SALARIES AND EMPLOYEE BENEFIT	6,392,184	6,634,455	7,179,607	7,179,607
MISC. CLOTH & PERSONAL SU 2021	13,639	14,987	14,000	14,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7100 GSA-FACILITIES

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
UNIFORM ALLOWANCE	2022	0	1,183	0	0
SAFETY CLOTH & SUPPLIES	2023	9,474	9,589	10,000	10,000
TELEPHONE CHGS - NON ISF	2032	15,424	16,481	19,800	19,800
VOICE/DATA - ISF	2033	104,545	96,531	106,964	106,964
RADIO COMMUNICATIONS - ISF	2034	9,029	12,659	17,665	17,665
HAZ MAT DISPOSAL - ISF	2058	22,770	14,249	26,200	26,200
HOUSEKPG/GRNDS-ISF CHARGS	2059	1,743	8,964	1,743	1,743
GENERAL INSUR ALLOCATION - ISF	2071	68,413	83,918	82,509	82,509
OTHER EQUIP. MAINTENANCE	2105	0	7,654	0	0
MAINTENANCE SUPPLIES	2107	70,630	78,186	80,000	80,000
MAINTENANCE CONTRACTS	2108	481,483	392,579	445,440	445,440
BUILDING SUPPLIES	2120	160,392	220,751	267,305	267,305
BUILDING MAINTENANCE	2121	30,274	39,914	42,000	42,000
BUILDING EQUIP. MAINTENAN	2122	152,131	152,422	136,500	136,500
IMPROVEMENTS-MAINTENANCE	2123	3,073	36,756	7,500	7,500
GROUNDS-MAINTENANCE	2124	0	555	0	0
FACIL/MATLS SQ FT ALLOC-ISF	2125	251,190	220,558	235,593	235,593
OTHER MAINTENANCE - ISF	2128	57,681	294,066	120,628	120,628
BUILDING EQUIPMENT SUPPLIES	2129	612,217	592,119	612,000	612,000
MEMBERSHIPS & DUES	2141	5,187	1,672	5,000	5,000
EDUCATIONAL MATERIALS	2152	1,703	285	2,000	2,000
EDUCATION ALLOWANCE	2154	6,823	5,662	5,000	5,000
INDIRECT COST RECOVERY	2158	247,116	265,889	377,244	377,244
MISC. PAYMENTS	2159	39,940	52,006	121,933	121,933
PRINTING/BINDING-NOT ISF	2171	253	985	0	0
BOOKS & PUBLICATIONS	2172	499	50	2,000	2,000
OFFICE SUPPLIES	2173	11,022	11,314	12,500	12,500
MAIL CENTER - ISF	2174	11,325	11,467	11,595	11,595
PURCHASING CHARGES - ISF	2176	47,572	52,395	49,906	49,906
GRAPHICS CHARGES - ISF	2177	2,723	7,034	7,000	7,000
COPY MACHINE CHGS - ISF	2178	2,245	2,088	1,827	1,827
MISC. OFFICE EXPENSE	2179	10,200	10,486	18,209	18,209
STORES - ISF	2181	576	106	6,000	6,000
INFORMATION TECHNOLOGY- ISF	2192	38,700	41,403	34,981	34,981
COMPUTER SERVICES NON ISF	2195	61,792	106,785	74,600	74,600
OTHER PROF & SPEC SERVICE	2199	3,306,940	3,447,547	3,131,432	3,131,432
TEMPORARY HELP	2200	45,323	15,774	0	0

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7100 GSA-FACILITIES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
ATTORNEY SERVICES 2202	815	1,426	14,250	14,250
SPECIAL SERVICES - ISF 2205	31,078	35,016	22,751	22,751
EMPLOYEE HEALTH SERVICES 2211	0	2,594	6,000	6,000
COUNTY GIS EXPENSE 2214	19,742	14,431	18,000	18,000
RENT/LEASES EQUIP-NOT ISF 2271	17,094	17,004	15,000	15,000
STORAGE CHARGES 2283	27	114	100	100
SMALL TOOLS & INSTRUMENTS 2291	2,998	6,709	4,500	4,500
MINOR EQUIPMENT-OTHER 2292	75,659	90,176	77,500	77,500
COMPUTER EQUIP <5000 2293	18,728	34,776	28,000	28,000
FURNITURE/FIXTURES <5000 2294	9,133	4,279	6,000	6,000
INSTALLS-ELEC EQUIP ISF 2295	65	0	0	0
SPECIAL DEPT. EXP. - 01 2301	250,302	260,155	350,000	350,000
SPECIAL DEPT. EXP. - 02 2302	0	0	78,000	78,000
SPECIAL DEPT. EXP. - 05 2305	0	36	0	0
OUTSIDE LABORATORY 2481	2,800	3,210	10,000	10,000
TRANS. CHARGES - ISF 2521	204,504	197,322	200,000	200,000
PRIVATE VEHICLE MILEAGE 2522	0	0	700	700
CONF. & SEMINARS EXPENSE 2523	10,769	6,750	15,500	15,500
GAS/DIESEL FUEL 2525	71,278	74,624	75,000	75,000
CONFER & SEMINAR EXPENSE ISF 2526	15,120	466	0	0
MOTORPOOL-ISF 2528	60	644	100	100
UTILITIES - OTHER 2541	6,187,392	6,724,171	6,485,413	6,485,413
SEWAGE TREATMENT COSTS 2545	107,509	160,591	212,500	212,500
TOTAL SERVICES AND SUPPLIES	12,929,120	13,961,557	13,706,388	13,706,388
DEPRECIATION EXPENSE 3611	215,938	378,370	422,865	422,865
INTERFUND EXP - ADMIN 3902	657,723	720,433	781,622	781,622
TOTAL OTHER CHARGES	873,661	1,098,804	1,204,487	1,204,487
<b>TOTAL OPERATING EXPENSE</b>	<b>20,194,965</b>	<b>21,694,815</b>	<b>22,090,482</b>	<b>22,090,482</b>
<b>OPERATING INCOME (LOSS)</b>	<b>1,022,530</b>	<b>129,342</b>	<b>(165,795)</b>	<b>(165,795)</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST L/T TECP 3412	(642)	(2,749)	(39,006)	(39,006)
INT ON LEASE PURCHASE PAY 3453	(56,268)	(44,816)	(33,065)	(33,065)
TOTAL OTHER CHARGES	(56,910)	(47,565)	(72,071)	(72,071)
INTEREST EARNINGS 8911	45,186	32,185	30,000	30,000
TOTAL REV- USE OF MONEY & PROPERTY	45,186	32,185	30,000	30,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7100 GSA-FACILITIES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE(EXPENSE)</b>				
CY CASH PROCEEDS FA SALE 9821	611	0	0	0
GAIN/LOSS DISP FIXED ASST 9822	(7,893)	0	0	0
FA SYSTEM SALE PROCEEDS 9823	(611)	0	0	0
TOTAL OTHER FINANCING SOURCES	(7,893)	0	0	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>(19,617)</b>	<b>(15,380)</b>	<b>(42,071)</b>	<b>(42,071)</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>1,002,913</b>	<b>113,962</b>	<b>(207,866)</b>	<b>(207,866)</b>

**OPERATING TRANSFERS**

INTRAFUND COST ALLOC INCR 5121	(151,501)	(157,743)	(155,519)	(155,519)
INTRAFUND COST ALLOC DECR 5122	367,930	383,089	377,690	377,690
TOTAL OTHER FINANCING USES	216,429	225,346	222,171	222,171
CONTRIB.-ISF 5512	0	(31,536)	0	0
TOTAL RESIDUAL EQUITY TRANSFERS	0	(31,536)	0	0
CONTRIB FROM OTHER FUNDS 9831	0	47,250	0	0
PROCEEDS OF LT DEBT 9843	(18)	0	0	0
INSURANCE PROCEEDS 9851	3,909	1,078	0	0
TOTAL OTHER FINANCING SOURCES	3,891	48,328	0	0
<b>TOTAL OPERATING TRANSFERS</b>	<b>220,320</b>	<b>242,138</b>	<b>222,171</b>	<b>222,171</b>

<b>CHANGE IN NET ASSETS</b>	<b>1,223,233</b>	<b>356,100</b>	<b>14,305</b>	<b>14,305</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

**RETIREMENT OF LONG TERM DEBT**

LEASE PURCHASE PYMT-PRINC 3311	238,231	247,075	260,707	260,707
OTHER LOAN PAYMENTS-PRINC 3312	0	157,868	168,305	168,305
DEBT CONTRA 3992	(238,231)	(404,944)	0	0
TOTAL OTHER CHARGES	0	(0)	429,012	429,012
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>	<b>0</b>	<b>(0)</b>	<b>429,012</b>	<b>429,012</b>

**FIXED ASSETS**

TODD RD JAIL PHOTOVOLTAIC SYS 4652	3,752,251	(1,464)	0	0
GOVT CENTER PHOTOVOLTAIC SYS 4655	0	4,868	0	0
JUV JUS CTR PHOTOVOLTAIC SYS 4656	0	3,632	0	0



**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7100 GSA-FACILITIES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>FIXED ASSETS</b>				
COMPUTER EQUIPMENT 4862	0	0	25,000	25,000
COMPUTER SOFTWARE 4863	1,500	69,844	150,000	150,000
OTHER EQUIPMENT 4889	0	0	180,000	180,000
EQUIPMENT CONTRA ACCT. 4993	(3,325,319)	(76,880)	0	0
TOTAL FIXED ASSETS	428,432	0	355,000	355,000
<b>TOTAL FIXED ASSETS</b>	<b>428,432</b>	<b>0</b>	<b>355,000</b>	<b>355,000</b>

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**HOUSEKEEPING / GROUNDS - 7110**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	7,611,826	6,928,871	7,635,191	7,635,191	7,635,191
TOTAL REVENUES	<u>7,262,080</u>	<u>7,305,953</u>	<u>7,444,778</u>	<u>7,444,778</u>	<u>7,444,778</u>
NET COUNTY COST	349,746	(377,082)	190,413	190,413	190,413
 AUTH POSITIONS			50	50	50
FTE POSITIONS			48	50	50

**BUDGET UNIT DESCRIPTION:**

Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7110 HOUSEKEEPING / GROUNDS

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
OTHER INTERFUND CHARGES 9412	29,070	29,051	33,665	33,665
HOUSEKPG/GROUNDS - ISF 9710	6,608,601	7,164,180	7,369,511	7,369,511
TOTAL CHARGES FOR SERVICES	6,637,671	7,193,231	7,403,176	7,403,176
OTHER REVENUE - MISC 9772	49,434	77,022	41,602	41,602
TOTAL MISCELLANEOUS REVENUES	49,434	77,022	41,602	41,602
<b>TOTAL OPERATING INCOME</b>	<b>6,687,105</b>	<b>7,270,253</b>	<b>7,444,778</b>	<b>7,444,778</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	1,549,390	1,488,004	1,706,211	1,706,211
EXTRA HELP 1102	14,678	53,348	7,020	7,020
OVERTIME 1105	6,077	17,969	8,000	8,000
SUPPLEMENTAL PAYMENTS 1106	63,632	60,584	58,930	58,930
TERMINATIONS/BUYDOWNS 1107	30,334	8,259	22,948	22,948
CALL BACK STAFFING 1108	709	0	1,350	1,350
RETIREMENT CONTRIBUTION 1121	321,812	327,670	385,299	385,299
OASDI CONTRIBUTION 1122	99,310	93,544	111,796	111,796
FICA-MEDICARE 1123	23,438	22,662	26,263	26,263
SAFE HARBOR 1124	1,302	4,582	598	598
GROUP INSURANCE 1141	320,935	325,181	370,800	370,800
LIFE INS/DEPT HEADS & MGT 1142	37	0	0	0
STATE UNEMPLOYMENT INS 1143	2,371	1,856	2,235	2,235
MANAGEMENT DISABILITY INS 1144	196	42	71	71
WORKERS' COMPENSATION INS 1165	62,486	70,889	115,649	115,649
401K PLAN 1171	15,051	13,269	14,553	14,553
S & EB CURR YEAR ADJ INCREASE 1991	122,713	264,819	207,219	207,219
S & EB CURR YEAR ADJ DECREASE 1992	(92,928)	(87,240)	(32,301)	(32,301)
TOTAL SALARIES AND EMPLOYEE BENEFIT	2,541,545	2,665,438	3,006,641	3,006,641
WEED CONTROL SUPPLIES 2012	1,902	2,958	2,000	2,000
MISC. CLOTH & PERSONAL SU 2021	5,388	6,327	5,557	5,557
SAFETY CLOTH & SUPPLIES 2023	3,158	5,566	6,660	6,660
TELEPHONE CHGS - NON ISF 2032	7,774	9,945	9,616	9,616
VOICE/DATA - ISF 2033	7,818	11,946	8,197	8,197
RADIO COMMUNICATIONS - ISF 2034	259	0	0	0
JANITORIAL SUPPLIES 2053	241,376	237,989	225,321	225,321

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7110 HOUSEKEEPING / GROUNDS

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
REFUSE DISPOSAL	2056	508,224	517,392	577,854	577,854
GENERAL INSUR ALLOCATION - ISF	2071	27,349	35,014	34,884	34,884
OTHER EQUIP. MAINTENANCE	2105	1,787	28,205	10,413	10,413
MAINTENANCE SUPPLIES	2107	31	984	1,000	1,000
GROUNDS-MAINTENANCE	2124	24,501	75,723	30,000	30,000
FACIL/MATLS SQ FT ALLOC-ISF	2125	85,866	75,089	81,309	81,309
OTHER MAINTENANCE - ISF	2128	10,113	26,251	0	0
GROUNDS-MAINTENANCE SUPPLIES	2138	11,582	15,501	20,500	20,500
MEMBERSHIPS & DUES	2141	0	425	741	741
EDUCATION ALLOWANCE	2154	0	0	500	500
INDIRECT COST RECOVERY	2158	132,639	129,851	189,412	189,412
MISC. PAYMENTS	2159	1,534	1,696	23,343	23,343
PRINTING/BINDING-NOT ISF	2171	268	0	250	250
BOOKS & PUBLICATIONS	2172	244	1,960	1,600	1,600
OFFICE SUPPLIES	2173	8,738	7,554	9,300	9,300
MAIL CENTER - ISF	2174	5,509	5,555	5,699	5,699
PURCHASING CHARGES - ISF	2176	17,982	19,583	19,216	19,216
GRAPHICS CHARGES - ISF	2177	595	4,928	6,500	6,500
COPY MACHINE CHGS - ISF	2178	311	601	311	311
MISC. OFFICE EXPENSE	2179	95	36	0	0
STORES - ISF	2181	655	526	1,100	1,100
INFORMATION TECHNOLOGY- ISF	2192	1,861	3,117	3,068	3,068
OTHER PROF & SPEC SERVICE	2199	62,814	75,493	48,527	48,527
TEMPORARY HELP	2200	92,552	87,361	81,000	81,000
ATTORNEY SERVICES	2202	0	7,590	0	0
SPECIAL SERVICES - ISF	2205	890	1,609	979	979
EMPLOYEE HEALTH SERVICES	2211	0	5,162	13,267	13,267
COUNTY GIS EXPENSE	2214	0	149	1,000	1,000
RENT/LEASES EQUIP-NOT ISF	2271	0	370	500	500
SMALL TOOLS & INSTRUMENTS	2291	210	103	800	800
MINOR EQUIPMENT-OTHER	2292	46,101	20,609	40,440	40,440
COMPUTER EQUIP <5000	2293	655	1,864	4,096	4,096
FURNITURE/FIXTURES <5000	2294	0	0	3,500	3,500
SPECIAL DEPT. EXP. - 01	2301	1,577,766	2,123,134	2,277,013	2,277,013
SPECIAL DEPT. EXP. - 02	2302	133,408	129,136	133,565	133,565
SPECIAL DEPT. EXP. - 05	2305	20,824	36,735	34,760	34,760
TRANS. CHARGES - ISF	2521	37,121	37,036	42,533	42,533

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7110 HOUSEKEEPING / GROUNDS

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
PRIVATE VEHICLE MILEAGE 2522	49	0	0	0
CONF. & SEMINARS EXPENSE 2523	662	0	5,500	5,500
GAS/DIESEL FUEL 2525	10,179	11,616	11,744	11,744
CONFER & SEMINAR EXPENSE ISF 2526	7,369	60	2,500	2,500
MOTORPOOL-ISF 2528	6	10	162	162
TOTAL SERVICES AND SUPPLIES	3,098,168	3,762,762	3,976,237	3,976,237
DEPRECIATION EXPENSE 3611	26,726	27,869	32,932	32,932
INTERFUND EXP - ADMIN 3902	362,388	382,663	457,513	457,513
TOTAL OTHER CHARGES	389,114	410,532	490,445	490,445
<b>TOTAL OPERATING EXPENSE</b>	<b>6,028,827</b>	<b>6,838,732</b>	<b>7,473,323</b>	<b>7,473,323</b>
<b>OPERATING INCOME (LOSS)</b>	<b>658,278</b>	<b>431,521</b>	<b>(28,545)</b>	<b>(28,545)</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	0	0	0	0
TOTAL REV- USE OF MONEY & PROPERTY	0	0	0	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>658,278</b>	<b>431,521</b>	<b>(28,545)</b>	<b>(28,545)</b>

<b>OPERATING TRANSFERS</b>				
INTRAFUND COST ALLOC INCR 5121	(86,572)	(90,138)	(88,868)	(88,868)
TOTAL OTHER FINANCING USES	(86,572)	(90,138)	(88,868)	(88,868)
CONTRIB FROM OTHER FUNDS 9831	0	35,700	0	0
TOTAL OTHER FINANCING SOURCES	0	35,700	0	0
<b>TOTAL OPERATING TRANSFERS</b>	<b>(86,572)</b>	<b>(54,438)</b>	<b>(88,868)</b>	<b>(88,868)</b>

<b>CHANGE IN NET ASSETS</b>	<b>571,706</b>	<b>377,082</b>	<b>(117,413)</b>	<b>(117,413)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

<b>FIXED ASSETS</b>				
FURNITURE & FIXTURES 4850	0	1,691	0	0
OTHER EQUIPMENT 4889	21,754	0	73,000	73,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7110 HOUSEKEEPING / GROUNDS

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>FIXED ASSETS</b>				
EQUIPMENT CONTRAACCT. 4993	(21,754)	(1,691)	0	0
TOTAL FIXED ASSETS	0	0	73,000	73,000
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>73,000</b>	<b>73,000</b>

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**FACILITIES PROJECTS - 7112**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	8,025,425	4,208,930	7,160,324	7,160,324	7,160,324
TOTAL REVENUES	<u>7,135,897</u>	<u>3,181,433</u>	<u>7,019,267</u>	<u>7,019,267</u>	<u>7,019,267</u>
NET COUNTY COST	889,528	1,027,497	141,057	141,057	141,057
AUTH POSITIONS			10	10	10
FTE POSITIONS			10	10	10

**BUDGET UNIT DESCRIPTION:**

Facilities Projects is an Internal Service Fund (ISF) managed by the General Services Agency's GSA Projects Group as a pass-through mechanism for performing facilities repair, maintenance, tenant improvements and remodeling projects with costs charged back to the Client. GSA Projects Group provides project management, Client liaison, contract award and contract oversight services for design, construction and related services. Approximately 60% of contracted construction work performed is accomplished through Job Order Contracts (JOC). The balance of construction, design, and interiors installations work is performed using G15 purchase order contracts. A minor share of overall Client workload for smaller projects is completed by standing BPOs with numerous specialty vendors. Because workload is influenced by a multitude of Clients, the budget can fluctuate significantly. Clients serviced by the Facilities Projects Group include GSA Required Maintenance, GSA Utilities, HCA, HSA, Probation, and most other County agencies and departments.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7112 FACILITIES PROJECTS

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
FACILITIES - ISF 9707	165,947	173,411	237,267	237,267
FACILITIES PROJECTS - ISF 9719	1,465,261	1,363,123	1,782,000	1,782,000
TOTAL CHARGES FOR SERVICES	1,631,209	1,536,533	2,019,267	2,019,267
OTHER REVENUE - MISC 9772	2,103,010	1,632,122	5,000,000	5,000,000
CONTRIBUTIONS-DONATIONS 9791	0	9,777	0	0
TOTAL MISCELLANEOUS REVENUES	2,103,010	1,641,899	5,000,000	5,000,000
<b>TOTAL OPERATING INCOME</b>	<b>3,734,219</b>	<b>3,178,433</b>	<b>7,019,267</b>	<b>7,019,267</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	692,403	684,376	789,872	789,872
OVERTIME 1105	0	4	1,602	1,602
SUPPLEMENTAL PAYMENTS 1106	36,508	36,634	37,785	37,785
TERMINATIONS/BUYDOWNS 1107	8,794	26,518	19,779	19,779
RETIREMENT CONTRIBUTION 1121	131,489	149,240	162,084	162,084
OASDI CONTRIBUTION 1122	40,877	43,085	52,472	52,472
FICA-MEDICARE 1123	9,817	10,333	12,332	12,332
GROUP INSURANCE 1141	61,550	63,075	68,321	68,321
LIFE INS/DEPT HEADS & MGT 1142	45	45	48	48
STATE UNEMPLOYMENT INS 1143	1,010	834	1,019	1,019
MANAGEMENT DISABILITY INS 1144	1,144	1,144	1,265	1,265
WORKERS' COMPENSATION INS 1165	9,442	11,870	15,723	15,723
401K PLAN 1171	11,600	11,783	14,749	14,749
TOTAL SALARIES AND EMPLOYEE BENEFITS	1,004,678	1,038,942	1,177,051	1,177,051
UNIFORM ALLOWANCE 2022	208	208	300	300
SAFETY CLOTH & SUPPLIES 2023	934	785	950	950
TELEPHONE CHGS - NON ISF 2032	5,719	5,580	6,700	6,700
VOICE/DATA - ISF 2033	11,714	10,179	11,835	11,835
HOUSEKPG/GRNDS-ISF CHARGS 2059	0	5,266	0	0
GENERAL INSUR ALLOCATION - ISF 2071	4,924	6,498	6,326	6,326
MAINTENANCE CONTRACTS 2108	184,838	179,846	240,000	240,000
FACIL/MATLS SQ FT ALLOC-ISF 2125	30,645	30,816	31,879	31,879
OTHER MAINTENANCE - ISF 2128	0	205	0	0
INDIRECT COST RECOVERY 2158	36,911	41,946	63,167	63,167
MISC. PAYMENTS 2159	108	0	17,858	17,858



**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7112 FACILITIES PROJECTS

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
OFFICE SUPPLIES 2173	2,409	2,374	3,500	3,500
MAIL CENTER - ISF 2174	5,516	5,538	5,696	5,696
PURCHASING CHARGES - ISF 2176	32,309	31,163	34,551	34,551
GRAPHICS CHARGES - ISF 2177	742	283	2,000	2,000
COPY MACHINE CHGS - ISF 2178	1,197	1,040	1,197	1,197
STORES - ISF 2181	457	470	850	850
INFORMATION TECHNOLOGY- ISF 2192	1,044	812	638	638
ATTORNEY SERVICES 2202	272	1,932	0	0
SPECIAL SERVICES - ISF 2205	298	427	1,200	1,200
EMPLOYEE HEALTH SERVICES 2211	0	0	500	500
SMALL TOOLS & INSTRUMENTS 2291	726	500	1,600	1,600
MINOR EQUIPMENT-OTHER 2292	0	338	0	0
COMPUTER EQUIP <5000 2293	8,343	866	9,000	9,000
FURNITURE/FIXTURES <5000 2294	3,157	2,337	6,000	6,000
SPECIAL DEPT. EXP. - 01 2301	425,154	722,768	20,000	20,000
SPECIAL DEPT. EXP. - 02 2302	1,929,946	1,691,017	5,000,000	5,000,000
SPECIAL DEPT. EXP. - 03 2303	50,110	63,968	51,417	51,417
SPECIAL DEPT. EXP. - 04 2304	29,430	28,706	5,000	5,000
TRANS. CHARGES - ISF 2521	34,271	13,255	28,391	28,391
PRIVATE VEHICLE MILEAGE 2522	0	197	100	100
CONF. & SEMINARS EXPENSE 2523	0	0	500	500
GAS/DIESEL FUEL 2525	4,325	7,960	9,720	9,720
CONFER & SEMINAR EXPENSE ISF 2526	35	20	0	0
MOTORPOOL-ISF 2528	296	207	0	0
TOTAL SERVICES AND SUPPLIES	2,806,037	2,857,506	5,560,875	5,560,875
INTERFUND EXP - ADMIN 3902	165,542	177,274	189,096	189,096
TOTAL OTHER CHARGES	165,542	177,274	189,096	189,096
<b>TOTAL OPERATING EXPENSE</b>	<b>3,976,257</b>	<b>4,073,722</b>	<b>6,927,022</b>	<b>6,927,022</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(242,038)</b>	<b>(895,289)</b>	<b>92,245</b>	<b>92,245</b>

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3170 FACILITIES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7112 FACILITIES PROJECTS

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	0	0	0	0
TOTAL REV- USE OF MONEY & PROPERTY	0	0	0	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	0	0	0	0
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	(242,038)	(895,289)	92,245	92,245

**OPERATING TRANSFERS**

INTRAFUND COST ALLOC INCR 5121	(129,858)	(135,208)	(133,302)	(133,302)
TOTAL OTHER FINANCING USES	(129,858)	(135,208)	(133,302)	(133,302)
CONTRIB FROM OTHER FUNDS 9831	0	3,000	0	0
TOTAL OTHER FINANCING SOURCES	0	3,000	0	0
<b>TOTAL OPERATING TRANSFERS</b>	(129,858)	(132,208)	(133,302)	(133,302)

<b>CHANGE IN NET ASSETS</b>	(371,896)	(1,027,497)	(41,057)	(41,057)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

**FIXED ASSETS**

OTHER EQUIPMENT 4889	0	0	100,000	100,000
TOTAL FIXED ASSETS	0	0	100,000	100,000
<b>TOTAL FIXED ASSETS</b>	0	0	100,000	100,000

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3200 PERSONNEL SERVICES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**PERSONNEL SERVICES ISF - 2520**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	796,231	698,234	916,947	916,947	916,947
TOTAL REVENUES	<u>462,531</u>	<u>528,050</u>	<u>587,248</u>	<u>587,248</u>	<u>587,248</u>
NET COUNTY COST	333,700	170,184	329,699	329,699	329,699
AUTH POSITIONS			2	2	2
FTE POSITIONS			2	2	2

**BUDGET UNIT DESCRIPTION:**

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers required, optional and enhanced services of training, the administration of the Deferred Compensation Program, and the Department of Transportation mandate of alcohol and drug testing. Training services include assessment and consultation during the transition to General Fund. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the administration of the Training and Deferred Compensation Programs are assessed to class attendees and plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3200 PERSONNEL SERVICES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 2520 PERSONNEL SERVICES ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
INDIRECT COST RECOVERY 9411	0	246	0	0
OTHER INTERFUND CHARGES 9412	158,813	115,898	120,552	120,552
PERSONNEL SERVICES 9471	930,992	409,060	464,196	464,196
TOTAL CHARGES FOR SERVICES	1,089,805	525,204	584,748	584,748
OTHER REVENUE - MISC 9772	60	11	0	0
TOTAL MISCELLANEOUS REVENUES	60	11	0	0
<b>TOTAL OPERATING INCOME</b>	<b>1,089,865</b>	<b>525,216</b>	<b>584,748</b>	<b>584,748</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	212,768	145,281	167,398	167,398
EXTRA HELP 1102	2,698	0	0	0
SUPPLEMENTAL PAYMENTS 1106	11,036	6,674	7,415	7,415
TERMINATIONS/BUYDOWNS 1107	4,471	17,026	15,000	15,000
RETIREMENT CONTRIBUTION 1121	44,337	38,953	33,530	33,530
OASDI CONTRIBUTION 1122	13,198	10,810	10,835	10,835
FICA-MEDICARE 1123	3,126	2,528	2,534	2,534
SAFE HARBOR 1124	68	0	0	0
RETIREE HLTH PYMT 1099 1128	6,001	0	0	0
GROUP INSURANCE 1141	20,532	14,468	14,832	14,832
LIFE INS/DEPT HEADS & MGT 1142	130	89	216	216
STATE UNEMPLOYMENT INS 1143	315	186	212	212
MANAGEMENT DISABILITY INS 1144	500	371	428	428
WORKERS' COMPENSATION INS 1165	2,062	1,959	2,071	2,071
401K PLAN 1171	5,818	4,658	5,246	5,246
TOTAL SALARIES AND EMPLOYEE BENEFIT	327,060	243,004	259,717	259,717
VOICE/DATA - ISF 2033	2,937	905	694	694
GENERAL INSUR ALLOCATION - ISF 2071	1,337	1,754	1,180	1,180
FACIL/MATLS SQ FT ALLOC-ISF 2125	6,192	5,040	6,062	6,062
OTHER MAINTENANCE - ISF 2128	0	148	0	0
MEMBERSHIPS & DUES 2141	1,025	855	1,000	1,000
EDUCATION ALLOWANCE 2154	1,495	0	0	0
INDIRECT COST RECOVERY 2158	12,898	37,584	23,938	23,938
MISC. PAYMENTS 2159	0	749	1,000	1,000
PRINTING/BINDING-NOT ISF 2171	1,330	10,516	1,000	1,000
BOOKS & PUBLICATIONS 2172	1,191	724	1,000	1,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3200 PERSONNEL SERVICES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 2520 PERSONNEL SERVICES ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
OFFICE SUPPLIES 2173	1,155	638	1,000	1,000
MAIL CENTER - ISF 2174	522	1,968	567	567
PURCHASING CHARGES - ISF 2176	2,957	2,484	3,130	3,130
GRAPHICS CHARGES - ISF 2177	9,715	9,738	5,500	5,500
COPY MACHINE CHGS - ISF 2178	658	753	658	658
MISC. OFFICE EXPENSE 2179	979	119	100	100
STORES - ISF 2181	124	110	0	0
INFORMATION TECHNOLOGY- ISF 2192	22,114	6,731	15,384	15,384
OTHER PROF & SPEC SERVICE 2199	285,827	175,997	206,000	206,000
ATTORNEY SERVICES 2202	31,087	31,572	40,000	40,000
SPECIAL SERVICES - ISF 2205	131	398	500	500
MINOR EQUIPMENT-OTHER 2292	0	1,305	0	0
COMPUTER EQUIP <5000 2293	1,050	1,788	1,500	1,500
PRIVATE VEHICLE MILEAGE 2522	44	110	500	500
CONF. & SEMINARS EXPENSE 2523	3,832	2,762	4,500	4,500
CONFER & SEMINAR EXPENSE ISF 2526	1,107	0	0	0
TOTAL SERVICES AND SUPPLIES	389,707	294,748	315,213	315,213
INTERFUND EXP - ADMIN 3902	175,219	160,482	167,017	167,017
TOTAL OTHER CHARGES	175,219	160,482	167,017	167,017
<b>TOTAL OPERATING EXPENSE</b>	<b>891,986</b>	<b>698,234</b>	<b>741,947</b>	<b>741,947</b>
<b>OPERATING INCOME (LOSS)</b>	<b>197,879</b>	<b>(173,019)</b>	<b>(157,199)</b>	<b>(157,199)</b>

**NON-OPERATING REVENUE(EXPENSE)**

INTEREST EARNINGS 8911	3,670	2,835	2,500	2,500
TOTAL REV- USE OF MONEY & PROPERTY	3,670	2,835	2,500	2,500
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>3,670</b>	<b>2,835</b>	<b>2,500</b>	<b>2,500</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>201,549</b>	<b>(170,184)</b>	<b>(154,699)</b>	<b>(154,699)</b>

**OPERATING TRANSFERS**

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3200 PERSONNEL SERVICES-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 2520 PERSONNEL SERVICES ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5

**OPERATING TRANSFERS**

CONTRIB TO OTHER FUNDS	5118	0	0	(175,000)	(175,000)
TOTAL OTHER FINANCING USES		0	0	(175,000)	(175,000)
<b>TOTAL OPERATING TRANSFERS</b>		0	0	(175,000)	(175,000)

<b>CHANGE IN NET ASSETS</b>	201,549	(170,184)	(329,699)	(329,699)
-----------------------------	---------	-----------	-----------	-----------

NET ASSETS - BEGINNING BALANCE  
NET ASSETS - ENDING BALANCE

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**BUDGET UNIT FINANCING USES DETAIL**  
FOR FISCAL YEAR 2014-2015

FUND 3230 UNEMPLOYMENT INS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**UNEMPLOYMENT INSURANCE - 2540**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	1,130,217	749,030	1,069,704	1,069,704	1,069,704
TOTAL REVENUES	<u>708,862</u>	<u>717,414</u>	<u>703,889</u>	<u>703,889</u>	<u>703,889</u>
NET COUNTY COST	421,355	31,617	365,815	365,815	365,815

AUTH POSITIONS  
FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payroll. Rate will continue to be reviewed for effectiveness and full cost recovery.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3230 UNEMPLOYMENT INS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 2540 UNEMPLOYMENT INSURANCE

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5

**OPERATING INCOME**

UNEMPLOYMENT INS	9713	864,575	711,684	697,389	697,389
TOTAL CHARGES FOR SERVICES		864,575	711,684	697,389	697,389
<b>TOTAL OPERATING INCOME</b>		864,575	711,684	697,389	697,389

**OPERATING EXPENSE**

OTHER INSURANCE	2079	842,106	725,798	1,050,000	1,050,000
INDIRECT COST RECOVERY	2158	6,647	5,446	1,219	1,219
PURCHASING CHARGES - ISF	2176	31	31	33	33
OTHER PROF & SPEC SERVICE	2199	6,597	6,645	7,000	7,000
TOTAL SERVICES AND SUPPLIES		855,381	737,920	1,058,252	1,058,252
INTERFUND EXP - ADMIN	3902	11,611	11,110	11,452	11,452
TOTAL OTHER CHARGES		11,611	11,110	11,452	11,452
<b>TOTAL OPERATING EXPENSE</b>		866,992	749,030	1,069,704	1,069,704
<b>OPERATING INCOME (LOSS)</b>		(2,417)	(37,346)	(372,315)	(372,315)

**NON-OPERATING REVENUE(EXPENSE)**

INTEREST EARNINGS	8911	7,721	5,729	6,500	6,500
TOTAL REV- USE OF MONEY & PROPERTY		7,721	5,729	6,500	6,500
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>		7,721	5,729	6,500	6,500
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		5,304	(31,617)	(365,815)	(365,815)
<b>CHANGE IN NET ASSETS</b>		5,304	(31,617)	(365,815)	(365,815)

NET ASSETS - BEGINNING BALANCE

NET ASSETS - ENDING BALANCE



**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3240 MEDICAL INSURANCE-ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**MEDICAL INSURANCE - 2550**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	8,261,782	7,983,052	8,415,560	8,415,560	8,415,560
TOTAL REVENUES	<u>7,893,611</u>	<u>8,139,542</u>	<u>8,021,152</u>	<u>8,021,152</u>	<u>8,021,152</u>
NET COUNTY COST	368,171	(156,491)	394,408	394,408	394,408
 AUTH POSITIONS			17	17	17
FTE POSITIONS			16	16	16

**BUDGET UNIT DESCRIPTION:**

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes centralized Benefits Administration of a variety of benefit plans & programs including the Flexible Benefits Program, group life insurance, group disability benefit programs, Employee Emergency Assistance Program, retiree health insurance and supplemental benefits, Medical Maintenance Reimbursements, Absence Management & Leave of Absence Program, Transportation Benefit Reimbursement Account Program, Employee Assistance Program (EAP), Wellness Program, and Work/Life Program.

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
OPERATION OF INTERNAL SERVICE FUND  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15**

FUND 3240 MEDICAL INSURANCE-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 2550 MEDICAL INSURANCE

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
FORFEITURES AND PENALTIES 8831	52,857	32,792	13,256	13,256
TOTAL FINES, FORFEITURES & PENALTY	52,857	32,792	13,256	13,256
INDIRECT COST RECOVERY 9411	13,208	0	0	0
OTHER INTERFUND CHARGES 9412	106,383	24,632	25,945	25,945
PERSONNEL SERVICES 9471	88,526	57,035	27,750	27,750
TOTAL CHARGES FOR SERVICES	208,117	81,667	53,695	53,695
OTHER REVENUE - MISC 9772	7,102,352	7,986,734	7,914,201	7,914,201
CASH OVERAGE 9797	20	20	0	0
TOTAL MISCELLANEOUS REVENUES	7,102,372	7,986,755	7,914,201	7,914,201
<b>TOTAL OPERATING INCOME</b>	<b>7,363,345</b>	<b>8,101,214</b>	<b>7,981,152</b>	<b>7,981,152</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	1,027,930	1,040,398	1,130,255	1,130,255
EXTRA HELP 1102	(792)	0	5,000	5,000
SUPPLEMENTAL PAYMENTS 1106	32,602	33,200	33,641	33,641
TERMINATIONS/BUYDOWNS 1107	74,424	76,126	98,500	98,500
RETIREMENT CONTRIBUTION 1121	220,542	247,931	219,652	219,652
OASDI CONTRIBUTION 1122	68,353	65,179	71,784	71,784
FICA-MEDICARE 1123	15,857	16,144	16,873	16,873
SAFE HARBOR 1124	2,957	2,950	2,797	2,797
RETIREE HLTH PYMT 1099 1128	17,194	8,916	23,500	23,500
GROUP INSURANCE 1141	108,230	111,682	118,656	118,656
LIFE INS/DEPT HEADS & MGT 1142	711	720	1,548	1,548
STATE UNEMPLOYMENT INS 1143	1,515	1,231	1,397	1,397
MANAGEMENT DISABILITY INS 1144	2,493	2,513	2,831	2,831
WORKERS' COMPENSATION INS 1165	10,389	12,713	14,054	14,054
401K PLAN 1171	26,244	28,274	30,146	30,146
TOTAL SALARIES AND EMPLOYEE BENEFIT	1,608,649	1,647,978	1,770,634	1,770,634
MEDICAL REIMBURSEMENT 2026	224	0	700	700
TELEPHONE CHGS - NON ISF 2032	0	9	700	700
VOICE/DATA - ISF 2033	16,136	16,253	20,726	20,726
GENERAL INSUR ALLOCATION - ISF 2071	7,427	8,960	8,059	8,059
OFFICE EQUIP. MAINTENANCE 2102	1,571	0	2,000	2,000
MAINTENANCE CONTRACTS 2108	0	0	600	600

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3240 MEDICAL INSURANCE-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 2550 MEDICAL INSURANCE

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
FACIL/MATLS SQ FT ALLOC-ISF	2125	30,444	29,940	29,773	29,773
OTHER MAINTENANCE - ISF	2128	644	729	1,250	1,250
MEMBERSHIPS & DUES	2141	1,766	1,480	2,500	2,500
CASH SHORTAGE	2151	9	12	0	0
EDUCATION ALLOWANCE	2154	5,890	7,953	6,000	6,000
INDIRECT COST RECOVERY	2158	0	49,814	50,309	50,309
MISC. PAYMENTS	2159	1,662	17	1,100	1,100
PRINTING/BINDING-NOT ISF	2171	5,460	4,710	16,500	16,500
BOOKS & PUBLICATIONS	2172	3,322	4,530	6,000	6,000
OFFICE SUPPLIES	2173	5,298	8,098	14,000	14,000
MAIL CENTER - ISF	2174	9,216	15,147	9,794	9,794
PURCHASING CHARGES - ISF	2176	2,499	2,628	1,993	1,993
GRAPHICS CHARGES - ISF	2177	40,731	57,505	60,500	60,500
COPY MACHINE CHGS - ISF	2178	4,184	4,125	4,184	4,184
MISC. OFFICE EXPENSE	2179	1,522	1,255	2,100	2,100
STORES - ISF	2181	193	57	0	0
INFORMATION TECHNOLOGY- ISF	2192	140,966	128,714	144,971	144,971
OTHER PROF & SPEC SERVICE	2199	220,809	169,232	271,000	271,000
ATTORNEY SERVICES	2202	226	9,982	10,000	10,000
SPECIAL SERVICES - ISF	2205	4,007	4,760	6,500	6,500
EMPLOYEE HEALTH SERVICES	2211	12,678	10,984	23,000	23,000
BUILD LEASES & RENTALS	2281	34,020	34,020	34,020	34,020
STORAGE CHARGES	2283	1,331	1,426	1,628	1,628
MINOR EQUIPMENT-OTHER	2292	0	867	2,000	2,000
COMPUTER EQUIP <5000	2293	16,611	10,931	22,000	22,000
FURNITURE/FIXTURES <5000	2294	0	722	4,500	4,500
SPECIAL DEPT. EXP. - 01	2301	4,898,154	5,282,673	5,392,787	5,392,787
PRIVATE VEHICLE MILEAGE	2522	1,096	1,699	2,200	2,200
CONF. & SEMINARS EXPENSE	2523	4,906	3,798	9,500	9,500
CONFER & SEMINAR EXPENSE ISF	2526	3,331	40	0	0
MOTORPOOL-ISF	2528	0	38	0	0
TOTAL SERVICES AND SUPPLIES		5,476,334	5,873,107	6,162,894	6,162,894
DEPRECIATION EXPENSE	3611	34,853	34,855	34,875	34,875

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3240 MEDICAL INSURANCE-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 2550 MEDICAL INSURANCE

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
INTERFUND EXP - ADMIN 3902	458,386	427,112	447,157	447,157
TOTAL OTHER CHARGES	493,239	461,967	482,032	482,032
<b>TOTAL OPERATING EXPENSE</b>	<b>7,578,222</b>	<b>7,983,052</b>	<b>8,415,560</b>	<b>8,415,560</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(214,877)</b>	<b>118,162</b>	<b>(434,408)</b>	<b>(434,408)</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST EARNINGS 8911	14,667	8,328	10,000	10,000
TOTAL REV- USE OF MONEY & PROPERTY	14,667	8,328	10,000	10,000
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>14,667</b>	<b>8,328</b>	<b>10,000</b>	<b>10,000</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>(200,210)</b>	<b>126,491</b>	<b>(424,408)</b>	<b>(424,408)</b>

<b>OPERATING TRANSFERS</b>				
CONTRIB FROM OTHER FUNDS 9831	30,000	30,000	30,000	30,000
TOTAL OTHER FINANCING SOURCES	30,000	30,000	30,000	30,000
<b>TOTAL OPERATING TRANSFERS</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>

<b>CHANGE IN NET ASSETS</b>	<b>(170,210)</b>	<b>156,491</b>	<b>(394,408)</b>	<b>(394,408)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3250 EMPLOYEE BENEFITS MISC IS  
SERVICE ACTIVITY: UNCLASSIFIED

**WAGE SUPPLEMENT - 2590**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	80,052	45,183	81,274	81,274	81,274
TOTAL REVENUES	<u>55,275</u>	<u>48,568</u>	<u>48,040</u>	<u>48,040</u>	<u>48,040</u>
NET COUNTY COST	24,777	(3,385)	33,234	33,234	33,234

AUTH POSITIONS

FTE POSITIONS

**BUDGET UNIT DESCRIPTION:**

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The Wage Supplement Plan is an optional benefit program which employees may elect during a limited enrollment period. The employee paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3250 EMPLOYEE BENEFITS MISC IS  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 2590 WAGE SUPPLEMENT

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5

**OPERATING INCOME**

WAGE SUPPLEMENT PLAN PREM	9742	48,876	48,370	47,840	47,840
TOTAL MISCELLANEOUS REVENUES		48,876	48,370	47,840	47,840
<b>TOTAL OPERATING INCOME</b>		48,876	48,370	47,840	47,840

**OPERATING EXPENSE**

PYMTS-WAGE SUPPLEMNT PLAN	2081	27,577	25,131	60,000	60,000
INDIRECT COST RECOVERY	2158	1,601	1,184	1,406	1,406
TOTAL SERVICES AND SUPPLIES		29,178	26,315	61,406	61,406
INTERFUND EXP - ADMIN	3902	24,502	18,868	19,868	19,868
TOTAL OTHER CHARGES		24,502	18,868	19,868	19,868
<b>TOTAL OPERATING EXPENSE</b>		53,680	45,183	81,274	81,274
<b>OPERATING INCOME (LOSS)</b>		(4,804)	3,187	(33,434)	(33,434)

**NON-OPERATING REVENUE(EXPENSE)**

INTEREST EARNINGS	8911	240	198	200	200
TOTAL REV- USE OF MONEY & PROPERTY		240	198	200	200
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>		240	198	200	200

<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>		(4,564)	3,385	(33,234)	(33,234)
--	--	---------	-------	----------	----------

<b>CHANGE IN NET ASSETS</b>		(4,564)	3,385	(33,234)	(33,234)
-----------------------------	--	---------	-------	----------	----------

NET ASSETS - BEGINNING BALANCE

NET ASSETS - ENDING BALANCE

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3280 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED

**NETWORK SERVICES-ISF - 7230**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	24,972,120	15,061,473	25,352,320	25,352,320	25,352,320
TOTAL REVENUES	<u>14,641,812</u>	<u>15,750,975</u>	<u>14,562,650</u>	<u>14,562,650</u>	<u>14,562,650</u>
NET COUNTY COST	10,330,308	(689,503)	10,789,670	10,789,670	10,789,670
 AUTH POSITIONS			37	41	41
FTE POSITIONS			32	39	39

**BUDGET UNIT DESCRIPTION:**

The Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). The mission of the Network Services ISF is to provide reliable, responsive, cost effective and relevant technology services and counsel to County departments, agencies, and leaders. Network Services is responsible for the design, implementation and maintenance of the County voice and data network for all on-line systems and applications. The Data Network supports over 14,000 devices while the Voice Network provides telephone service for over 9,000 devices. Network Services engineers and maintains a countywide microwave network with over 65 sites and supports and maintains the Public Safety radio network. The Countywide Network Security Services Function, responsible for insuring availability and confidentiality of data, as well as protection against computer viruses, network intrusions, and denial of service attacks is also a responsibility of Network Services.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3280 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7230 NETWORK SERVICES-ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
RADIO - ISF 9441	4,122,114	4,051,015	3,820,860	3,820,860
TELEPHONE/DATA COMM - ISF 9442	11,748,488	11,117,957	10,444,784	10,444,784
EDP CHARGES - ISF 9703	0	22,735	20,000	20,000
TOTAL CHARGES FOR SERVICES	15,870,602	15,191,707	14,285,644	14,285,644
OTHER SALES 9761	175	0	0	0
OTHER REVENUE - MISC 9772	557,612	496,743	247,006	247,006
TOTAL MISCELLANEOUS REVENUES	557,787	496,743	247,006	247,006
<b>TOTAL OPERATING INCOME</b>	<b>16,428,389</b>	<b>15,688,450</b>	<b>14,532,650</b>	<b>14,532,650</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	2,786,684	2,691,445	3,223,065	3,223,065
EXTRA HELP 1102	48,245	25,687	31,000	31,000
OVERTIME 1105	137,509	133,057	115,013	115,013
SUPPLEMENTAL PAYMENTS 1106	140,174	139,641	126,641	126,641
TERMINATIONS/BUYDOWNS 1107	91,004	87,777	104,485	104,485
RETIREMENT CONTRIBUTION 1121	567,063	590,871	723,242	723,242
OASDI CONTRIBUTION 1122	179,610	176,741	189,141	189,141
FICA-MEDICARE 1123	43,970	42,892	45,585	45,585
SAFE HARBOR 1124	140	0	0	0
RETIREE HLTH PYMT 1099 1128	7,948	8,240	8,190	8,190
GROUP INSURANCE 1141	252,205	237,221	283,937	283,937
LIFE INS/DEPT HEADS & MGT 1142	607	528	630	630
STATE UNEMPLOYMENT INS 1143	4,410	3,447	3,766	3,766
MANAGEMENT DISABILITY INS 1144	3,345	3,791	3,551	3,551
WORKERS' COMPENSATION INS 1165	53,559	51,977	57,009	57,009
401K PLAN 1171	55,065	61,579	54,103	54,103
S & EB CURR YEAR ADJ DECREASE 1992	(277,481)	(217,199)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFIT	4,094,057	4,037,696	4,969,358	4,969,358
MISC. CLOTH & PERSONAL SU 2021	2,844	296	5,000	5,000
SAFETY CLOTH & SUPPLIES 2023	2,813	1,955	2,900	2,900
TELEPHONE CHGS - NON ISF 2032	2,798,685	2,672,108	2,944,280	2,944,280
VOICE/DATA - ISF 2033	319	0	0	0
GENERAL INSUR ALLOCATION - ISF 2071	21,351	47,720	57,616	57,616
MAINTENANCE CONTRACTS 2108	212,147	195,967	1,217,050	1,217,050



**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3280 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7230 NETWORK SERVICES-ISF

OPERATING DETAIL		2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
<b>OPERATING EXPENSE</b>					
BUILDING MAINTENANCE	2121	18,184	16,938	18,200	18,200
FACIL/MATLS SQ FT ALLOC-ISF	2125	155,841	163,957	188,692	188,692
OTHER MAINTENANCE - ISF	2128	3,909	13,552	7,500	7,500
MEMBERSHIPS & DUES	2141	465	465	500	500
EDUCATION ALLOWANCE	2154	2,000	3,235	2,000	2,000
INDIRECT COST RECOVERY	2158	149,787	105,589	151,290	151,290
MISC. PAYMENTS	2159	7,898	3,632	0	0
OFFICE SUPPLIES	2173	45	0	0	0
MAIL CENTER - ISF	2174	120	625	200	200
PURCHASING CHARGES - ISF	2176	40,985	35,097	43,725	43,725
GRAPHICS CHARGES - ISF	2177	102	0	100	100
COPY MACHINE CHGS - ISF	2178	3,855	11,032	4,500	4,500
MISC. OFFICE EXPENSE	2179	380	2,678	500	500
STORES - ISF	2181	68,500	75,904	77,200	77,200
INFORMATION TECHNOLOGY- ISF	2192	556,612	597,885	275,241	275,241
COMPUTER SERVICES NON ISF	2195	638,898	755,343	907,404	907,404
OTHER PROF & SPEC SERVICE	2199	479,512	511,545	785,200	785,200
ATTORNEY SERVICES	2202	10,498	8,534	7,000	7,000
SPECIAL SERVICES - ISF	2205	306	2,634	800	800
COUNTY GIS EXPENSE	2214	202	2,044	0	0
RENT/LEASES EQUIP-NOT ISF	2271	0	43	0	0
BUILD LEASES & RENTALS	2281	324,305	342,000	373,830	373,830
STORAGE CHARGES	2283	13	24	100	100
SMALL TOOLS & INSTRUMENTS	2291	55	2,275	4,000	4,000
MINOR EQUIPMENT-OTHER	2292	1,470,038	1,308,578	1,053,500	1,053,500
COMPUTER EQUIP <5000	2293	6,644	24,087	8,520	8,520
FURNITURE/FIXTURES <5000	2294	1,590	0	8,880	8,880
INSTALLS-ELEC EQUIP ISF	2295	1,512	0	4,150	4,150
SPECIAL DEPT. EXP. - 02	2302	48,135	0	0	0
TRANS. CHARGES - ISF	2521	117,017	123,265	139,400	139,400
PRIVATE VEHICLE MILEAGE	2522	1,017	93	1,000	1,000
CONF. & SEMINARS EXPENSE	2523	15,999	2,211	20,263	20,263
FREIGHT & EXPENSE	2524	18	0	0	0
GAS/DIESEL FUEL	2525	45,936	50,510	66,500	66,500
CONFER & SEMINAR EXPENSE ISF	2526	1,272	40	0	0
MOTORPOOL-ISF	2528	1,265	1,162	1,000	1,000
MISC. TRANS. & TRAVEL	2529	567	827	1,000	1,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3280 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7230 NETWORK SERVICES-ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
CAPITALIZED SVCS & SUPP DECREASE 2994	(193,111)	(7,739)	0	0
TOTAL SERVICES AND SUPPLIES	7,018,531	7,076,110	8,379,041	8,379,041
DEPRECIATION EXPENSE 3611	1,785,056	2,018,955	2,322,210	2,322,210
INTERFUND EXP - ADMIN 3902	1,807,047	1,666,243	1,635,461	1,635,461
TOTAL OTHER CHARGES	3,592,103	3,685,198	3,957,671	3,957,671
<b>TOTAL OPERATING EXPENSE</b>	<b>14,704,691</b>	<b>14,799,004</b>	<b>17,306,070</b>	<b>17,306,070</b>
<b>OPERATING INCOME (LOSS)</b>	<b>1,723,698</b>	<b>889,447</b>	<b>(2,773,420)</b>	<b>(2,773,420)</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST L/T TECP 3412	(13,764)	0	0	0
INT ON LEASE PURCHASE PAY 3453	(58,935)	(384,900)	(364,450)	(364,450)
INT ON OTHER LONG-TERM DT 3455	0	122,431	0	0
TOTAL OTHER CHARGES	(72,699)	(262,469)	(364,450)	(364,450)
INTEREST EARNINGS 8911	51,224	42,928	30,000	30,000
TOTAL REV- USE OF MONEY & PROPERTY	51,224	42,928	30,000	30,000
GAIN/LOSS DISP FIXED ASST 9822	(102,216)	(5,003)	0	0
TOTAL OTHER FINANCING SOURCES	(102,216)	(5,003)	0	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>(123,691)</b>	<b>(224,544)</b>	<b>(334,450)</b>	<b>(334,450)</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>1,600,007</b>	<b>664,903</b>	<b>(3,107,870)</b>	<b>(3,107,870)</b>

<b>OPERATING TRANSFERS</b>				
CONTRIB FROM OTHER FUNDS 9831	0	24,600	0	0
PROCEEDS OF LT DEBT 9843	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	24,600	0	0
<b>TOTAL OPERATING TRANSFERS</b>	<b>0</b>	<b>24,600</b>	<b>0</b>	<b>0</b>

<b>CHANGE IN NET ASSETS</b>	<b>1,600,007</b>	<b>689,503</b>	<b>(3,107,870)</b>	<b>(3,107,870)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

<b>RETIREMENT OF LONG TERM DEBT</b>				
LEASE PURCHASE PYMT-PRINC 3311	0	800,000	0	0
OTHER LOAN PAYMENTS-PRINC 3312	0	0	830,000	830,000

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3280 NETWORK SERVICES ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7230 NETWORK SERVICES-ISF

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>RETIREMENT OF LONG TERM DEBT</b>				
DEBT CONTRA 3992	0	(800,000)	0	0
TOTAL OTHER CHARGES	0	0	830,000	830,000
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>	<b>0</b>	<b>0</b>	<b>830,000</b>	<b>830,000</b>

<b>FIXED ASSETS</b>				
COMPUTER EQUIPMENT 4862	17,076	35,449	0	0
COMMUNICATION EQUIPMENT 4870	1,712,104	2,216,232	6,851,800	6,851,800
EQUIPMENT CONTRAACCT. 4993	(1,729,180)	(2,251,681)	0	0
TOTAL FIXED ASSETS	0	(0)	6,851,800	6,851,800
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>(0)</b>	<b>6,851,800</b>	<b>6,851,800</b>

**COUNTY OF VENTURA  
STATE OF CALIFORNIA  
BUDGET UNIT FINANCING USES DETAIL  
FOR FISCAL YEAR 2014-2015**

FUND 3290 INFORMATION TECHNOLOGY SV  
SERVICE ACTIVITY: UNCLASSIFIED

**INFORMATION TECHNOLOGY SERVICES DEPT - 7240**

**BUDGET OVERVIEW:**

	FINAL BUDGET FY 2013-14	ACTUAL PRIOR YEAR FY 2013-14	REQUESTED BUDGET FY 2014-15	RECOMMENDED BUDGET FY 2014-15	ADOPTED BUDGET FY 2014-15
TOTAL APPROPRIATIONS	33,743,065	24,158,350	30,976,606	30,976,606	30,976,606
TOTAL REVENUES	<u>23,027,442</u>	<u>22,647,742</u>	<u>22,327,243</u>	<u>22,327,243</u>	<u>22,327,243</u>
NET COUNTY COST	10,715,623	1,510,607	8,649,363	8,649,363	8,649,363
 AUTH POSITIONS			164	163	163
FTE POSITIONS			145	159	159

**BUDGET UNIT DESCRIPTION:**

The Information Technology Services Department (ITSD) Information Systems Internal Service Fund (ISF) is comprised of four divisions: Administrative and Fiscal Services, Application Services, Technical Services and Enterprise Systems and Services. The Mission of IT Services is to provide reliable, responsive, cost-effective and relevant technology services and counsel to County departments, agencies, and leaders.

The primary functions of Information Systems ISF are to plan, analyze, develop, operate and maintain computer-assisted systems to support the information processing requirements for the County. The Information Systems ISF can provide requesting departments and agencies with short-term and long-term planning assistance and with general business systems, acquisition, support and development. The GIS group within the Enterprise Systems Division provides County agencies with up-to-date digital maps of parcels, street centerlines and hundreds of other data layers, along with the mapping tools needed to display and analyze this data. GIS also partners with external agencies to provide some of these services to the public.

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7240 INFORMATION TECHNOLOGY SERVICES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING INCOME</b>				
INDIRECT COST RECOVERY 9411	0	14,509	0	0
OTHER INTERFUND CHARGES 9412	1,807,047	1,666,243	1,635,461	1,635,461
EDP CHARGES - ISF 9703	19,838,030	19,500,324	19,479,782	19,479,782
TOTAL CHARGES FOR SERVICES	21,645,077	21,181,076	21,115,243	21,115,243
OTHER REVENUE - MISC 9772	830,964	785,403	589,000	589,000
TOTAL MISCELLANEOUS REVENUES	830,964	785,403	589,000	589,000
<b>TOTAL OPERATING INCOME</b>	<b>22,476,041</b>	<b>21,966,479</b>	<b>21,704,243</b>	<b>21,704,243</b>

<b>OPERATING EXPENSE</b>				
REGULAR SALARIES 1101	10,828,295	10,969,340	12,106,791	12,106,791
EXTRA HELP 1102	48,910	34,507	18,462	18,462
OVERTIME 1105	130,652	160,080	109,233	109,233
SUPPLEMENTAL PAYMENTS 1106	397,897	402,704	519,814	519,814
TERMINATIONS/BUYDOWNS 1107	392,953	391,790	372,389	372,389
RETIREMENT CONTRIBUTION 1121	2,132,298	2,340,339	2,870,993	2,870,993
OASDI CONTRIBUTION 1122	684,556	699,509	766,171	766,171
FICA-MEDICARE 1123	167,482	170,057	186,722	186,722
SAFE HARBOR 1124	4,561	2,434	0	0
RETIREE HLTH PYMT 1099 1128	19,195	12,360	8,190	8,190
GROUP INSURANCE 1141	906,692	920,074	1,059,009	1,059,009
LIFE INS/DEPT HEADS & MGT 1142	1,422	1,428	1,648	1,648
STATE UNEMPLOYMENT INS 1143	16,683	13,577	15,664	15,664
MANAGEMENT DISABILITY INS 1144	8,599	8,718	10,593	10,593
WORKERS' COMPENSATION INS 1165	93,898	101,402	111,645	111,645
401K PLAN 1171	181,197	189,007	232,927	232,927
S & EB CURR YEAR ADJ INCREASE 1991	1,593	0	0	0
CAPITALIZED LABOR DECREASE 1994	(33,576)	0	0	0
TOTAL SALARIES AND EMPLOYEE BENEFIT	15,983,308	16,417,326	18,390,251	18,390,251
TELEPHONE CHGS - NON ISF 2032	2	56	0	0
VOICE/DATA - ISF 2033	208,560	266,319	145,337	145,337
RADIO COMMUNICATIONS - ISF 2034	1,104	1,881	0	0
GENERAL INSUR ALLOCATION - ISF 2071	78,844	92,818	95,487	95,487
MAINTENANCE CONTRACTS 2108	301,246	248,889	273,902	273,902
FACIL/MATLS SQ FT ALLOC-ISF 2125	605,352	574,032	605,763	605,763

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7240 INFORMATION TECHNOLOGY SERVICES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
OTHER MAINTENANCE - ISF 2128	4,944	5,064	7,700	7,700
MEMBERSHIPS & DUES 2141	85	0	100	100
EDUCATION ALLOWANCE 2154	5,727	5,045	8,000	8,000
INDIRECT COST RECOVERY 2158	209,134	244,273	343,427	343,427
MISC. PAYMENTS 2159	(4)	3,447	1,800	1,800
PRINTING/BINDING-NOT ISF 2171	4,587	(9,180)	0	0
BOOKS & PUBLICATIONS 2172	15,709	37,380	2,500	2,500
OFFICE SUPPLIES 2173	13,337	10,921	15,250	15,250
MAIL CENTER - ISF 2174	7,887	7,815	8,300	8,300
PURCHASING CHARGES - ISF 2176	32,368	35,205	38,950	38,950
GRAPHICS CHARGES - ISF 2177	4,375	4,245	600	600
COPY MACHINE CHGS - ISF 2178	8,217	3,775	9,400	9,400
MISC. OFFICE EXPENSE 2179	4,694	5,713	5,000	5,000
STORES - ISF 2181	865	1,279	1,000	1,000
INFORMATION TECHNOLOGY- ISF 2192	0	201	0	0
COMPUTER SERVICES NON ISF 2195	2,876,015	3,478,957	4,303,022	4,303,022
OTHER PROF & SPEC SERVICE 2199	798,959	1,420,986	3,466,660	3,466,660
ATTORNEY SERVICES 2202	16,878	41,423	23,500	23,500
SPECIAL SERVICES - ISF 2205	6,979	10,218	9,500	9,500
EMPLOYEE HEALTH SERVICES 2211	0	13,422	11,000	11,000
PUBLIC AND LEGAL NOTICES 2261	285	0	0	0
RENT/LEASES EQUIP-NOT ISF 2271	699	370	19,780	19,780
STORAGE CHARGES 2283	553	550	750	750
MINOR EQUIPMENT-OTHER 2292	10,641	15,850	15,000	15,000
COMPUTER EQUIP <5000 2293	68,992	97,517	142,766	142,766
FURNITURE/FIXTURES <5000 2294	(377)	7,588	48,066	48,066
PRIVATE VEHICLE MILEAGE 2522	6,165	7,720	7,250	7,250
CONF. & SEMINARS EXPENSE 2523	57,783	398,360	176,799	176,799
CONFER & SEMINAR EXPENSE ISF 2526	8,938	200	1,200	1,200
MOTORPOOL-ISF 2528	6,235	6,582	6,500	6,500
MISC. TRANS. & TRAVEL 2529	8,761	13,299	500	500
UTILITIES - OTHER 2541	473	434	0	0
TOTAL SERVICES AND SUPPLIES	5,375,013	7,052,654	9,794,809	9,794,809

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7240 INFORMATION TECHNOLOGY SERVICES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>OPERATING EXPENSE</b>				
DEPRECIATION EXPENSE 3611	670,299	688,369	759,546	759,546
TOTAL OTHER CHARGES	670,299	688,369	759,546	759,546
<b>TOTAL OPERATING EXPENSE</b>	<b>22,028,620</b>	<b>24,158,350</b>	<b>28,944,606</b>	<b>28,944,606</b>
<b>OPERATING INCOME (LOSS)</b>	<b>447,421</b>	<b>(2,191,871)</b>	<b>(7,240,363)</b>	<b>(7,240,363)</b>

<b>NON-OPERATING REVENUE(EXPENSE)</b>				
INTEREST L/T TECP 3412	(160)	0	0	0
TOTAL OTHER CHARGES	(160)	0	0	0
INTEREST EARNINGS 8911	29,353	22,669	10,000	10,000
TOTAL REV- USE OF MONEY & PROPERTY	29,353	22,669	10,000	10,000
GAIN/LOSS DISP FIXED ASST 9822	(128,216)	(146,505)	0	0
TOTAL OTHER FINANCING SOURCES	(128,216)	(146,505)	0	0
<b>TOTAL NON-OPERATING REVENUE(EXPENSE)</b>	<b>(99,024)</b>	<b>(123,836)</b>	<b>10,000</b>	<b>10,000</b>
<b>INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS</b>	<b>348,397</b>	<b>(2,315,707)</b>	<b>(7,230,363)</b>	<b>(7,230,363)</b>

<b>OPERATING TRANSFERS</b>				
CONTRIB FROM OTHER FUNDS 9831	713,000	805,100	613,000	613,000
TOTAL OTHER FINANCING SOURCES	713,000	805,100	613,000	613,000
<b>TOTAL OPERATING TRANSFERS</b>	<b>713,000</b>	<b>805,100</b>	<b>613,000</b>	<b>613,000</b>

<b>CHANGE IN NET ASSETS</b>	<b>1,061,397</b>	<b>(1,510,607)</b>	<b>(6,617,363)</b>	<b>(6,617,363)</b>
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

<b>RETIREMENT OF LONG TERM DEBT</b>				
OTHER LOAN PAYMENTS-PRINC 3312	99,563	0	0	0
DEBT CONTRA 3992	(99,563)	0	0	0
TOTAL OTHER CHARGES	0	0	0	0
<b>TOTAL RETIREMENT OF LONG TERM DEBT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>FIXED ASSETS</b>				
FURNITURE & FIXTURES 4850	1,384	13,930	0	0

**COUNTY OF VENTURA**  
**STATE OF CALIFORNIA**  
**OPERATION OF INTERNAL SERVICE FUND**  
OPERATIONAL STATEMENT FOR FISCAL YEAR 2014-15

FUND 3290 INFORMATION TECHNOLOGY SVCS-ISF  
SERVICE ACTIVITY: UNCLASSIFIED  
UNIT 7240 INFORMATION TECHNOLOGY SERVICES

OPERATING DETAIL	2012-13 ACTUAL	2013-14 ACTUAL ESTIMATED	2014-15 RECOMMENDED	2014-15 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
<b>FIXED ASSETS</b>				
COMPUTER EQUIPMENT 4862	224,139	239,104	1,062,000	1,062,000
COMPUTER SOFTWARE 4863	73,029	0	970,000	970,000
EQUIPMENT CONTRAACCT. 4993	(298,552)	(253,034)	0	0
TOTAL FIXED ASSETS	0	0	2,032,000	2,032,000
<b>TOTAL FIXED ASSETS</b>	0	0	2,032,000	2,032,000