



INTERNAL SERVICE FUNDS

COUNTY OF VENTURA | CALIFORNIA

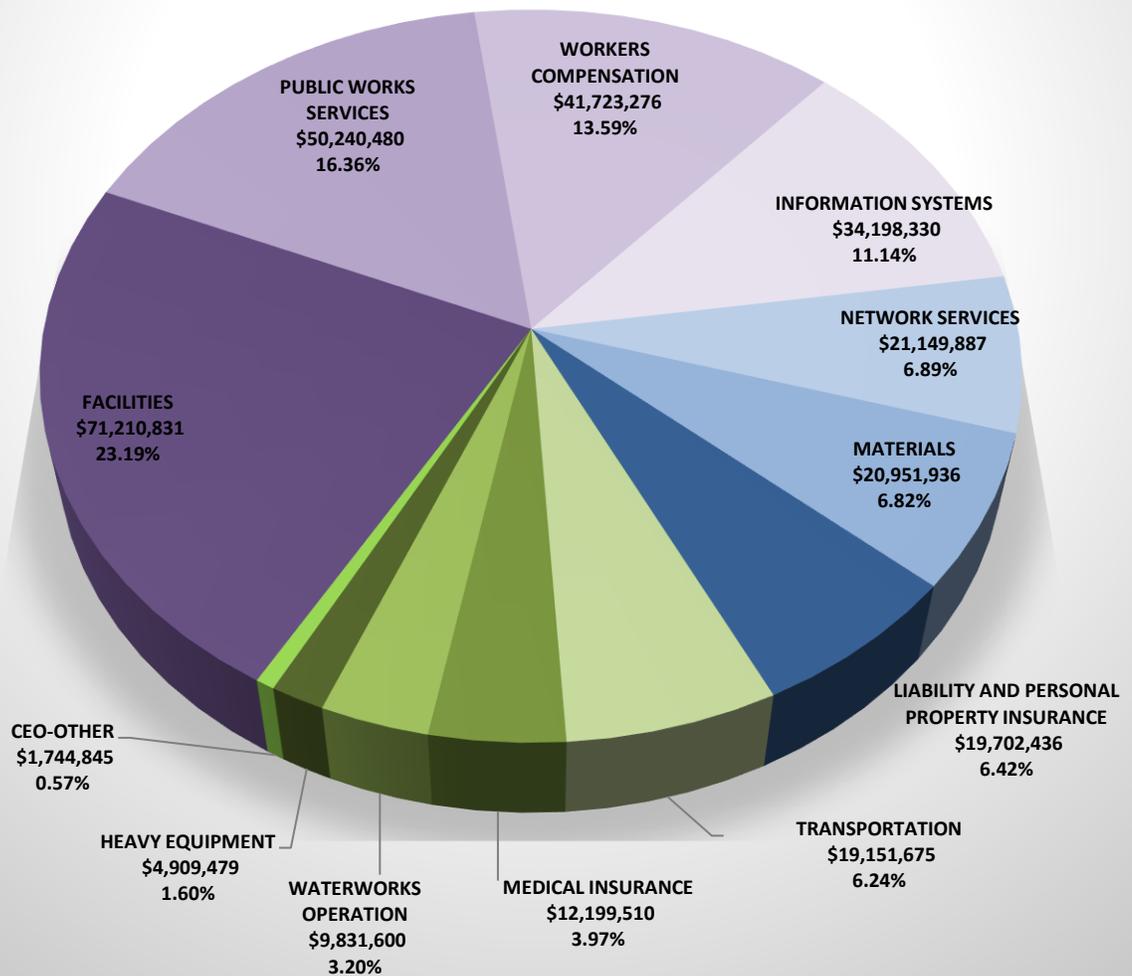




COUNTY OF VENTURA

SUMMARY OF BUDGET REQUIREMENTS (USES) INTERNAL SERVICE FUNDS FISCAL YEAR 2019-20

\$307,014,285



Excludes Fixed Assets & Retirement of LTD

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PUBLIC WORKS CENTRAL SERVICES ISF - 4400

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	46,587,077	41,197,350	50,278,580	50,297,480	50,297,480
TOTAL REVENUES	44,838,300	43,303,971	48,165,200	48,165,200	48,165,200
NET INCOME (LOSS)	(1,748,777)	2,106,621	(2,113,380)	(2,132,280)	(2,132,280)
AUTH POSITIONS			323	323	323
FTE POSITIONS			323	323	323

BUDGET UNIT DESCRIPTION:

Public Works Services-Internal Service Fund provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department.

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FRANCHISES	8761	0	0	0
TOTAL LICENSES PERMITS AND FRANCHISES		0	0	0
RENTS AND CONCESSIONS	8931	19,692	36,033	28,800
TOTAL REVENUE USE OF MONEY AND PROPERTY		19,692	36,033	28,800
STATE DISASTER RELIEF	9191	0	4,985	0
FEDERAL DISASTER RELIEF	9301	0	5,252	0
OTHER GOVERNMENTAL AGENCIES	9371	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		0	10,237	0
PLANNING AND ENGINEERING SERVICES	9481	1,284,156	1,032,654	1,255,700
EDUCATIONAL SERVICES	9671	0	0	0
OTHER CHARGES FOR SERVICES	9708	17,208	29,108	0
PUBLIC WORKS SERVICES	9716	41,762,115	41,806,580	46,635,300
COST ALLOCATION PLAN REVENUE	9731	37,269	94,118	6,400
TOTAL CHARGES FOR SERVICES		43,100,749	42,962,460	47,897,400
OTHER SALES	9751	450	3,433	0
OPT OUT REVENUE	9772	0	0	14,600
MISCELLANEOUS REVENUE	9790	4,358	1,530	0
TOTAL MISCELLANEOUS REVENUES		4,808	4,963	14,600
TOTAL OPERATING INCOME		43,125,249	43,013,692	47,940,800
OPERATING EXPENSE				
REGULAR SALARIES	1101	21,248,361	21,263,609	24,272,400
EXTRA HELP	1102	423,575	371,170	682,100
OVERTIME	1105	654,389	842,815	1,420,000
SUPPLEMENTAL PAYMENTS	1106	651,036	653,375	715,100
TERMINATIONS	1107	761,009	696,003	745,300
CALL BACK STAFFING	1108	308,210	311,533	260,000
RETIREMENT CONTRIBUTION	1121	4,600,980	4,552,690	5,964,500
OASDI CONTRIBUTION	1122	1,373,926	1,386,881	1,651,000
FICA MEDICARE	1123	339,280	343,669	407,000
SAFE HARBOR	1124	30,346	28,823	70,100
RETIREE HEALTH PAYMENT 1099	1128	84,053	65,121	51,400
GROUP INSURANCE	1141	2,835,781	3,166,514	3,762,600
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	11,827	11,621	2,200
STATE UNEMPLOYMENT INSURANCE	1143	18,076	16,075	14,300
MANAGEMENT DISABILITY INSURANCE	1144	72,795	69,765	80,600
WORKERS' COMPENSATION INSURANCE	1165	1,041,578	1,151,117	1,916,100
401K PLAN	1171	401,150	412,823	476,200
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	103,281	66,170	99,200
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	0	(4,473)	0

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TOTAL SALARIES AND EMPLOYEE BENEFITS	34,959,653	35,405,301	42,590,100	42,590,100
CLOTHING AND PERSONAL SUPPLIES 2021	59,744	51,178	57,300	57,300
UNIFORM ALLOWANCE 2022	38,521	49,740	46,300	46,300
COMMUNICATIONS 2031	82,803	97,986	95,080	95,080
VOICE DATA ISF 2032	291,831	294,207	302,000	302,000
RADIO COMMUNICATIONS ISF 2033	40,198	39,138	34,700	34,700
FOOD 2041	0	0	0	0
OTHER HOUSEHOLD EXPENSE 2056	0	0	1,000	1,000
HAZARDOUS MATERIAL DISPOSAL 2057	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS 2058	150	1,058	500	500
GENERAL INSURANCE ALLOCATION ISF 2071	134,586	186,030	171,500	171,500
EQUIPMENT MAINTENANCE 2101	16,738	17,543	30,100	30,100
EQUIPMENT MAINTENANCE CONTRACTS 2102	0	0	2,000	2,000
HYDROLOGY SUPPLIES 2103	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS 2104	132,263	147,657	98,800	98,800
ROAD SUPPLIES 2105	1,161	3,120	308,000	308,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE 2112	0	0	3,300	3,300
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	1,091,724	1,128,775	1,192,700	1,192,700
FACILITIES PROJECTS ISF 2115	151,385	62,052	101,300	101,300
OTHER MAINTENANCE ISF 2116	10,321	14,896	3,500	3,500
MEDICAL CLAIMS ISF 2122	7,019	6,546	6,700	6,700
MEMBERSHIPS AND DUES 2131	41,318	40,345	42,100	42,100
COST ALLOCATION PLAN CHARGES 2158	944,663	848,934	1,006,800	1,006,800
MISCELLANEOUS EXPENSE 2159	9,290	15,779	43,100	43,100
OFFICE SUPPLIES 2161	96,468	81,537	124,700	124,700
PRINTING AND BINDING NON ISF 2162	4,789	2,579	12,700	12,700
BOOKS AND PUBLICATIONS 2163	7,918	10,764	20,700	20,700
MAIL CENTER ISF 2164	32,693	38,575	30,600	30,600
PURCHASING CHARGES ISF 2165	22,983	21,942	22,300	22,300
GRAPHICS CHARGES ISF 2166	8,663	12,809	4,500	4,500
COPY MACHINE CHGS ISF 2167	51,807	46,338	53,500	53,500
STORES ISF 2168	6,636	9,456	6,300	6,300
POSTAGE AND SPECIAL DELIVERY 2169	0	0	2,000	2,000
MISCELLANEOUS OFFICE EXPENSE 2179	10,448	10,624	24,400	24,400
ENGINEERING AND TECHNICAL SURVEYS 2183	134,100	81,900	283,600	283,600
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI 2184	3,015	0	0	0
ATTORNEY SERVICES 2185	51,571	146,221	81,000	81,000
COURT REPORTER 2186	0	471	0	0
TEMPORARY HELP 2192	15,560	20,825	10,000	10,000
SOFTWARE MAINTENANCE AGREEMENTS 2194	279,032	289,091	372,900	372,900
OTHER PROFESSIONAL AND SPECIALIZED NON ISF 2199	211,510	211,883	418,400	418,400
EMPLOYEE HEALTH SERVICES HCA 2201	133,214	116,786	146,100	146,100

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INFORMATION TECHNOLOGY ISF 2202	644,378	568,744	633,100	633,100
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS 2203	156,321	157,730	156,200	156,200
PUBLIC WORKS ISF CHARGES 2205	12,308	8,511	49,000	49,000
SPECIAL SERVICES ISF 2206	18,409	20,408	14,300	14,300
PUBLICATIONS AND LEGAL NOTICES 2221	1,353	1,985	7,300	7,300
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED 2231	45,097	47,041	330,000	330,000
HEAVY EQUIPMENT ISF 2233	14,007	7,468	0	0
SOFTWARE RENTAL NON ISF 2236	0	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED 2241	0	0	0	0
GROUND FACILITY LEASE AND RENT 2243	60,269	60,269	60,300	60,300
STORAGE CHARGES ISF 2244	6,917	7,756	7,600	7,600
COMPUTER EQUIPMENT <5000 2261	138,511	143,841	170,300	170,300
FURNITURE AND FIXTURES <5000 2262	21,178	8,056	94,200	94,200
INSTALLATIONS ELECTRICAL EQUIPMENT ISF 2263	0	0	0	0
MINOR EQUIPMENT 2264	30,190	17,308	61,900	61,900
TRAINING ISF 2272	3,300	2,985	2,200	2,200
EDUCATION CONFERENCE AND SEMINARS 2273	51,910	60,619	219,800	219,800
PRIVATE VEHICLE MILEAGE 2291	8,814	7,732	14,900	14,900
TRAVEL EXPENSE 2292	40,034	48,724	122,900	122,900
TRANSPORTATION EXPENSE 2299	203	264	0	0
GAS AND DIESEL FUEL ISF 2301	51,557	60,545	72,700	72,700
TRANSPORTATION CHARGES ISF 2302	243,758	251,979	280,500	280,500
MOTORPOOL ISF 2303	9,781	7,454	14,800	14,800
TRANSPORTATION WORK ORDER 2304	6,306	14,517	0	0
UTILITIES 2311	23,125	22,708	35,800	35,800
SERVICES AND SUPPLIES CURRENT YEAR ADJ INCREASE 2991	0	(71)	0	0
PUBLIC WORKS CHARGES SELLER 2998	(1,153,531)	(1,090,394)	0	0
PUBLIC WORKS CHARGES BUYER 2999	1,153,531	1,090,394	0	0
TOTAL SERVICES AND SUPPLIES	5,711,848	5,633,361	7,508,280	7,508,280
TAXES AND ASSESSMENTS 3571	0	0	0	0
DEPRECIATION EXPENSE 3611	155,627	152,524	142,100	142,100
TOTAL OTHER CHARGES	155,627	152,524	142,100	142,100
TOTAL OPERATING EXPENSE	40,827,128	41,191,187	50,240,480	50,240,480
OPERATING INCOME (LOSS)	2,298,121	1,822,506	(2,299,680)	(2,299,680)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	132,850	290,279	224,400	224,400
TOTAL REVENUE USE OF MONEY AND PROPERTY	132,850	290,279	224,400	224,400
TOTAL NON-OPERATING REVENUE	132,850	290,279	224,400	224,400
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	2,430,972	2,112,785	(2,075,280)	(2,075,280)

FUND 1100 PUBLIC WORKS SERVICES - ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(2,550,074)	(2,385,880)	(2,522,900)
INTRAFUND COST ALLOCATION DECR	5122	2,550,074	2,385,880	2,522,900
TOTAL OTHER FINANCING USES		0	0	0
TOTAL OPERATING TRANSFERS		0	0	0
CHANGE IN NET ASSETS		2,430,972	2,112,785	(2,075,280)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	33,274	6,163	57,000
COMPUTER SOFTWARE	4701	0	0	0
TOTAL FIXED ASSETS		33,274	6,163	57,000
TOTAL FIXED ASSETS		33,274	6,163	57,000

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FUND I110 WATERWORKS OPERATION - ISF
 SERVICE ACTIVITY: UNCLASSIFIED

WATER AND SANITATION ISF - 4450

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	9,124,045	7,947,987	10,019,600	10,019,600	10,019,600
TOTAL REVENUES	8,745,000	7,618,750	9,962,400	9,962,400	9,962,400
NET INCOME (LOSS)	(379,045)	(329,237)	(57,200)	(57,200)	(57,200)
AUTH POSITIONS			57	57	57
FTE POSITIONS			57	57	57

BUDGET UNIT DESCRIPTION:

Public Works Agency's Utility Operation provides labor and overhead support for planning, design, construction, billing, customer service, and operation and maintenance of Waterworks Districts #1 (Moorpark), #16 (Piru), #17 (Bell Canyon), #19 (Somis), and #38 (Lake Sherwood), Todd Road Jail Wastewater Treatment Plant (TRJTP), CSA #29 (North Coast), County Service Area #30 (Nyeland Acres), County Service Area #34 (El Rio), and Camarillo Airport Utility Enterprise (CUE).

Operation and maintenance for CSA #29 (North Coast) is provided through a contract with Ventura Regional Sanitation District.

FUND 1110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
PLANNING AND ENGINEERING SERVICES	9481	43,414	47,769	51,500
PUBLIC WORKS SERVICES	9716	7,275,708	7,439,109	9,669,200
TOTAL CHARGES FOR SERVICES		7,319,123	7,486,878	9,720,700
OTHER SALES	9751	0	0	1,000
MISCELLANEOUS REVENUE	9790	13,017	5,640	9,000
TOTAL MISCELLANEOUS REVENUES		13,017	5,640	10,000
TOTAL OPERATING INCOME		7,332,139	7,492,518	9,730,700
OPERATING EXPENSE				
REGULAR SALARIES	1101	3,476,541	3,715,799	4,487,200
EXTRA HELP	1102	83,794	51,287	386,300
OVERTIME	1105	106,636	136,301	160,400
SUPPLEMENTAL PAYMENTS	1106	236,829	247,492	129,600
TERMINATIONS	1107	110,383	89,347	82,100
CALL BACK STAFFING	1108	34,175	34,685	38,000
RETIREMENT CONTRIBUTION	1121	746,523	771,267	1,067,900
OASDI CONTRIBUTION	1122	235,322	248,407	299,400
FICA MEDICARE	1123	58,073	60,778	76,100
SAFE HARBOR	1124	8,438	5,300	46,200
RETIREE HEALTH PAYMENT 1099	1128	24,015	24,148	13,600
GROUP INSURANCE	1141	479,138	556,169	686,300
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	2,022	2,058	800
STATE UNEMPLOYMENT INSURANCE	1143	3,093	2,856	2,600
MANAGEMENT DISABILITY INSURANCE	1144	8,101	8,728	11,300
WORKERS' COMPENSATION INSURANCE	1165	198,561	219,757	371,200
401K PLAN	1171	59,560	60,614	63,700
TOTAL SALARIES AND EMPLOYEE BENEFITS		5,871,205	6,234,993	7,922,700
CLOTHING AND PERSONAL SUPPLIES	2021	13,284	10,317	13,000
UNIFORM ALLOWANCE	2022	9,608	9,276	14,000
COMMUNICATIONS	2031	18,697	22,858	32,800
VOICE DATA ISF	2032	63,909	69,898	75,800
RADIO COMMUNICATIONS ISF	2033	19,977	20,139	20,400
FOOD	2041	664	0	500
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	5,200
HOUSEKEEPING GROUNDS ISF CHARGS	2058	59	0	0
EQUIPMENT MAINTENANCE	2101	400	0	4,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	9,171	7,063	3,000
MAINTENANCE SUPPLIES AND PARTS	2104	5,336	5,355	5,500
ROAD SUPPLIES	2105	0	0	500
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	58,368	29,159	31,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	49,586	62,244	75,400

FUND 1110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
FACILITIES PROJECTS ISF	2115	20,070	15,521	15,000	15,000
OTHER MAINTENANCE ISF	2116	19,169	13,856	12,000	12,000
MEDICAL AND LABORATORY SUPPLIES	2121	0	0	500	500
MEDICAL CLAIMS ISF	2122	1,110	933	500	500
MEMBERSHIPS AND DUES	2131	32,507	34,902	40,000	40,000
COST ALLOCATION PLAN CHARGES	2158	118,579	85,295	138,000	138,000
MISCELLANEOUS EXPENSE	2159	9,135	8,698	14,000	14,000
OFFICE SUPPLIES	2161	11,856	11,560	23,700	23,700
PRINTING AND BINDING NON ISF	2162	3,037	774	5,000	5,000
BOOKS AND PUBLICATIONS	2163	876	3,075	1,000	1,000
MAIL CENTER ISF	2164	4,804	4,860	8,200	8,200
PURCHASING CHARGES ISF	2165	3,564	3,671	3,900	3,900
GRAPHICS CHARGES ISF	2166	223	989	2,000	2,000
COPY MACHINE CHGS ISF	2167	9,143	11,449	9,500	9,500
STORES ISF	2168	6	0	1,000	1,000
MISCELLANEOUS OFFICE EXPENSE	2179	216	654	1,000	1,000
ENGINEERING AND TECHNICAL SURVEYS	2183	0	0	4,000	4,000
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	4,055	2,162	6,000	6,000
ATTORNEY SERVICES	2185	0	0	1,000	1,000
LAB SERVICES	2188	0	0	1,000	1,000
TEMPORARY HELP	2192	16,186	75,956	11,000	11,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	11,381	18,054	25,000	25,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,373	3,911	34,000	34,000
EMPLOYEE HEALTH SERVICES HCA	2201	13,329	9,643	20,000	20,000
INFORMATION TECHNOLOGY ISF	2202	81,504	76,433	90,600	90,600
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	2,072	2,072	2,400	2,400
MANAGEMENT AND ADMIN SURVEY ISF	2204	438,900	377,500	397,200	397,200
SPECIAL SERVICES ISF	2206	396	272	500	500
PUBLICATIONS AND LEGAL NOTICES	2221	0	0	1,000	1,000
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	173	110	2,000	2,000
COMPUTER EQUIPMENT <5000	2261	27,994	40,117	34,000	34,000
FURNITURE AND FIXTURES <5000	2262	17,010	6,668	41,000	41,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	3,000	3,000
MINOR EQUIPMENT	2264	12,105	0	500	500
TRAINING ISF	2272	75	108	500	500
EDUCATION CONFERENCE AND SEMINARS	2273	19,283	16,625	12,000	12,000
PRIVATE VEHICLE MILEAGE	2291	1,018	850	1,000	1,000
TRAVEL EXPENSE	2292	4,689	3,176	12,000	12,000
TRANSPORTATION EXPENSE	2299	66	0	500	500
GAS AND DIESEL FUEL ISF	2301	79,614	89,146	102,800	102,800
TRANSPORTATION CHARGES ISF	2302	327,800	346,199	412,000	412,000
MOTORPOOL ISF	2303	105	373	300	300

FUND 1110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TRANSPORTATION WORK ORDER	2304	84,840	45,180	48,000
UTILITIES	2311	28,921	28,286	31,700
TOTAL SERVICES AND SUPPLIES		1,658,244	1,575,387	1,851,400
DEPRECIATION EXPENSE	3611	46,012	52,124	57,500
TOTAL OTHER CHARGES		46,012	52,124	57,500
TOTAL OPERATING EXPENSE		7,575,461	7,862,504	9,831,600
OPERATING INCOME (LOSS)		(243,322)	(369,986)	(100,900)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	25,440	40,749	43,700
TOTAL REVENUE USE OF MONEY AND PROPERTY		25,440	40,749	43,700
TOTAL NON-OPERATING REVENUE		25,440	40,749	43,700
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(217,882)	(329,237)	(57,200)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS	9831	160,150	85,482	188,000
INSURANCE RECOVERIES	9851	206	0	0
TOTAL OTHER FINANCING SOURCES		160,356	85,482	188,000
TOTAL OPERATING TRANSFERS		160,356	85,482	188,000
CHANGE IN NET ASSETS		(57,526)	(243,754)	130,800
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS	4111	91,389	47,977	110,000
EQUIPMENT	4601	8,140	0	8,000
COMPUTER SOFTWARE	4701	68,761	37,506	70,000
TOTAL FIXED ASSETS		168,291	85,483	188,000
TOTAL FIXED ASSETS		168,291	85,483	188,000

FUND I200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA HEAVY EQUIPMENT - 4550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	10,451,273	4,514,490	9,941,382	9,941,382	9,941,382
TOTAL REVENUES	4,747,303	5,180,044	4,229,623	4,229,623	4,229,623
NET INCOME (LOSS)	(5,703,970)	665,554	(5,711,759)	(5,711,759)	(5,711,759)
AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

BUDGET UNIT DESCRIPTION:

The Heavy Equipment ISF is part of the General Services Agency's (GSA) Fleet Operations Department, Heavy Equipment Division. It provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment ISF maintains the majority of the County's emergency generators. The Heavy Equipment ISF also provides maintenance and repair services for non-county local municipal agencies, State of California and special districts for vehicles and/or equipment rated one ton or more.

FUND 1200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	0	307	0
FEDERAL DISASTER RELIEF	9301	0	1,229	0
TOTAL INTERGOVERNMENTAL REVENUE	0	1,536	0	0
CONTRACT REVENUE	9703	30,456	47,845	31,979
TRANSPORTATION DIVISION ISF	9722	4,930,703	1,908,374	1,966,730
DEPRECIATION RECOVERY ISF	9727	0	980,229	1,097,301
OTHER INTERFUND REVENUE ISF	9728	653,456	917,719	1,019,144
COST ALLOCATION PLAN REVENUE	9731	0	0	0
TOTAL CHARGES FOR SERVICES	5,614,615	3,854,168	4,115,154	4,115,154
OTHER SALES	9751	0	0	0
MISCELLANEOUS REVENUE	9790	6,350	39,842	6,350
TOTAL MISCELLANEOUS REVENUES	6,350	39,842	6,350	6,350
TOTAL OPERATING INCOME	5,620,965	3,895,546	4,121,504	4,121,504
OPERATING EXPENSE				
REGULAR SALARIES	1101	613,771	629,469	688,397
EXTRA HELP	1102	0	0	8,000
OVERTIME	1105	22,139	10,054	30,000
SUPPLEMENTAL PAYMENTS	1106	12,603	12,677	12,691
TERMINATIONS	1107	0	4,489	0
CALL BACK STAFFING	1108	1,407	1,495	2,000
RETIREMENT CONTRIBUTION	1121	116,350	119,579	168,604
OASDI CONTRIBUTION	1122	38,309	39,554	53,874
FICA MEDICARE	1123	8,959	9,251	12,599
SAFE HARBOR	1124	0	0	958
GROUP INSURANCE	1141	102,427	118,873	127,842
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	426	435	443
STATE UNEMPLOYMENT INSURANCE	1143	490	441	371
MANAGEMENT DISABILITY INSURANCE	1144	1,604	1,734	2,516
WORKERS' COMPENSATION INSURANCE	1165	46,963	61,066	71,670
401K PLAN	1171	13,579	15,305	16,329
CAPITALIZED LABOR DECREASE	1994	(40,768)	(68,195)	0
TOTAL SALARIES AND EMPLOYEE BENEFITS	938,258	956,225	1,196,294	1,196,294
CLOTHING AND PERSONAL SUPPLIES	2021	6,693	8,938	7,224
COMMUNICATIONS	2031	0	0	0
VOICE DATA ISF	2032	2,620	2,874	2,873
RADIO COMMUNICATIONS ISF	2033	10,377	10,377	10,377
OTHER HOUSEHOLD EXPENSE	2056	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	1,009
GENERAL INSURANCE ALLOCATION ISF	2071	23,663	30,785	34,038

FUND 1200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
EQUIPMENT MAINTENANCE	2101	0	0	1,000	1,000
MAINTENANCE SUPPLIES AND PARTS	2104	555,375	606,055	662,553	662,553
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	79,440	84,852	87,909	87,909
OTHER MAINTENANCE ISF	2116	0	0	690	690
MEDICAL CLAIMS ISF	2122	490	487	557	557
MEMBERSHIPS AND DUES	2131	0	0	0	0
COST ALLOCATION PLAN CHARGES	2158	56,365	65,812	50,457	50,457
MISCELLANEOUS EXPENSE	2159	52	408	1,777	1,777
BOOKS AND PUBLICATIONS	2163	3,454	3,487	3,454	3,454
MAIL CENTER ISF	2164	0	0	0	0
PURCHASING CHARGES ISF	2165	4,049	4,171	4,144	4,144
GRAPHICS CHARGES ISF	2166	669	331	689	689
MISCELLANEOUS OFFICE EXPENSE	2179	0	620	0	0
ATTORNEY SERVICES	2185	261	0	261	261
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	2,450	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	10,396	6,290	11,112	11,112
EMPLOYEE HEALTH SERVICES HCA	2201	3,459	2,601	3,000	3,000
INFORMATION TECHNOLOGY ISF	2202	1,106	1,150	1,285	1,285
SPECIAL SERVICES ISF	2206	34	34	288	288
PUBLICATIONS AND LEGAL NOTICES	2221	75	0	75	75
COMPUTER EQUIPMENT <5000	2261	0	6,143	10,500	10,500
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	13,328	3,814	13,817	13,817
TRAINING ISF	2272	250	300	1,126	1,126
EDUCATION CONFERENCE AND SEMINARS	2273	1,225	4,404	4,276	4,276
TRAVEL EXPENSE	2292	0	1,949	2,418	2,418
GAS AND DIESEL FUEL NON ISF	2294	500,123	0	0	0
TRANSPORTATION EXPENSE	2299	10	0	0	0
GAS AND DIESEL FUEL ISF	2301	0	9,347	18,328	18,328
TRANSPORTATION CHARGES ISF	2302	265,155	226,941	251,411	251,411
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	0	0	0
TOTAL SERVICES AND SUPPLIES		1,538,668	1,084,618	1,186,648	1,186,648
DEPRECIATION EXPENSE	3611	1,094,744	1,041,169	1,117,458	1,117,458
BAD DEBTS	3711	0	1,278	0	0
INTERFUND EXPENSE ADMINISTRATIVE	3912	981,951	1,226,996	1,409,079	1,409,079
TOTAL OTHER CHARGES		2,076,695	2,269,443	2,526,537	2,526,537
TOTAL OPERATING EXPENSE		4,553,621	4,310,286	4,909,479	4,909,479
OPERATING INCOME (LOSS)		1,067,344	(414,740)	(787,975)	(787,975)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	108,119	218,392	108,119	108,119

FUND 1200 HEAVY EQUIPMENT ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
TOTAL REVENUE USE OF MONEY AND PROPERTY	108,119	218,392	108,119	108,119
CAPITAL ASSETS GAIN REVENUE 9821	32,112	175,565	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	(6,460)	(65,937)	0	0
FA SYSTEM SALE PROCEEDS 9823	(2,519)	(175,793)	0	0
TOTAL OTHER FINANCING SOURCES	23,133	(66,165)	0	0
TOTAL NON-OPERATING REVENUE	131,252	152,227	108,119	108,119
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	1,198,596	(262,513)	(679,856)	(679,856)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS 9831	0	1,086,476	0	0
INSURANCE RECOVERIES 9851	71,838	45,795	0	0
TOTAL OTHER FINANCING SOURCES	71,838	1,132,271	0	0
TOTAL OPERATING TRANSFERS	71,838	1,132,271	0	0
CHANGE IN NET ASSETS	1,270,434	869,758	(679,856)	(679,856)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT 4601	714,924	147,866	5,031,903	5,031,903
VEHICLES 4671	0	56,338	0	0
TOTAL FIXED ASSETS	714,924	204,204	5,031,903	5,031,903
TOTAL FIXED ASSETS	714,924	204,204	5,031,903	5,031,903

FUND I210 TRANSPORTATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA FLEET SERVICES - 4570

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	27,986,224	22,258,302	35,247,182	28,747,182	28,747,182
TOTAL REVENUES	16,068,405	17,880,313	17,878,563	17,878,563	17,878,563
NET INCOME (LOSS)	(11,917,819)	(4,377,989)	(17,368,619)	(10,868,619)	(10,868,619)
AUTH POSITIONS			40	40	40
FTE POSITIONS			40	40	40

BUDGET UNIT DESCRIPTION:

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Operations Department. Fleet Operations provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County light duty vehicles, trucks and equipment except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the main garage facility for light and heavy duty maintenance and repairs as well as two satellite garages; three mobile repair service trucks; the Central Motor Pool at the Government Center and twelve Remote Motor Pools at various County locations; an internal loaner vehicle program for in-service vehicles needing Preventative Maintenance service; gasoline and diesel fuel dispensing at the County's seven fuel sites and the Voyager credit card system for out-of-County fueling; maintenance and operation of two car wash systems; parts and tire inventories for three garages, and a full service paint and body shop at the main repair facility in Saticoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies, the State of California, Federal agencies and special districts. Fleet also operates an Upfit/Install shop for emergency equipment for law enforcement (Sheriff/DA/Probation), Animal Reg., Parks, Airport, Harbor, Human Services Agency, Public Works, RMA and non-county agencies.

FUND 1210 TRANSPORTATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	0	(922)	0
FEDERAL DISASTER RELIEF	9301	0	601	0
TOTAL INTERGOVERNMENTAL REVENUE	0	(321)	0	0
CONTRACT REVENUE	9703	168,258	215,508	178,258
OTHER CHARGES FOR SERVICES	9708	0	0	0
TRANSPORTATION DIVISION ISF	9722	3,400,075	3,386,702	3,231,312
SPECIAL SERVICES ISF	9724	0	0	0
DEPRECIATION RECOVERY ISF	9727	4,839,891	4,904,492	5,407,404
OTHER INTERFUND REVENUE ISF	9728	1,544,258	1,565,430	1,691,036
OTHER INTERFUND REVENUE	9729	736,122	979,651	1,125,507
COST ALLOCATION PLAN REVENUE	9731	0	0	0
TOTAL CHARGES FOR SERVICES	10,688,604	11,051,783	11,633,517	11,633,517
OTHER SALES	9751	3,470,879	3,809,986	4,691,689
MISCELLANEOUS REVENUE	9790	1,112,539	1,154,781	1,496,532
TOTAL MISCELLANEOUS REVENUES	4,583,418	4,964,767	6,188,221	6,188,221
TOTAL OPERATING INCOME	15,272,022	16,016,230	17,821,738	17,821,738
OPERATING EXPENSE				
REGULAR SALARIES	1101	2,077,399	2,229,861	2,412,087
EXTRA HELP	1102	66,613	63,690	0
OVERTIME	1105	81,946	54,814	0
SUPPLEMENTAL PAYMENTS	1106	44,221	48,144	49,540
TERMINATIONS	1107	79,856	23,756	27,277
CALL BACK STAFFING	1108	5,258	2,376	0
RETIREMENT CONTRIBUTION	1121	409,649	419,545	596,592
OASDI CONTRIBUTION	1122	134,806	137,159	179,235
FICA MEDICARE	1123	32,796	33,007	42,530
SAFE HARBOR	1124	6,684	6,604	0
RETIREE HEALTH PAYMENT 1099	1128	0	6,276	12,850
GROUP INSURANCE	1141	324,095	373,711	444,193
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,363	1,371	1,540
STATE UNEMPLOYMENT INSURANCE	1143	1,750	1,581	1,228
MANAGEMENT DISABILITY INSURANCE	1144	6,179	5,836	8,045
WORKERS' COMPENSATION INSURANCE	1165	147,141	173,319	190,941
401K PLAN	1171	47,331	52,681	50,270
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	0	0	0
CAPITALIZED LABOR DECREASE	1994	(487,643)	(307,472)	0
TOTAL SALARIES AND EMPLOYEE BENEFITS	2,979,445	3,326,262	4,016,328	4,016,328
CLOTHING AND PERSONAL SUPPLIES	2021	29,274	33,435	34,636
UNIFORM ALLOWANCE	2022	0	0	0
COMMUNICATIONS	2031	155,547	180,910	207,252

FUND 1210 TRANSPORTATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
VOICE DATA ISF	2032	44,767	50,859	46,805	46,805
RADIO COMMUNICATIONS ISF	2033	777	777	777	777
FOOD	2041	295	195	500	500
OTHER HOUSEHOLD EXPENSE	2056	0	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	25,172	29,243	32,000	32,000
HOUSEKEEPING GROUNDS ISF CHARGS	2058	208	205	328	328
GENERAL INSURANCE ALLOCATION ISF	2071	24,158	35,918	51,174	51,174
EQUIPMENT MAINTENANCE	2101	135,942	176,265	119,967	119,967
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	2,517,294	2,344,318	2,516,501	2,516,501
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	0	0
LEAKY UNDERGROUND FUEL TANK PROJECTS	2113	0	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	325,824	345,660	354,412	354,412
FACILITIES PROJECTS ISF	2115	1,144	17,901	0	0
OTHER MAINTENANCE ISF	2116	379	4,352	2,652	2,652
MEDICAL CLAIMS ISF	2122	120	117	2,256	2,256
MEMBERSHIPS AND DUES	2131	2,819	1,444	2,989	2,989
COST ALLOCATION PLAN CHARGES	2158	97,581	102,261	209,393	209,393
MISCELLANEOUS EXPENSE	2159	52,844	61,114	56,529	56,529
OFFICE SUPPLIES	2161	3,091	2,913	3,277	3,277
BOOKS AND PUBLICATIONS	2163	12,371	19,714	14,091	14,091
MAIL CENTER ISF	2164	4,891	4,961	5,041	5,041
PURCHASING CHARGES ISF	2165	68,039	70,081	67,550	67,550
GRAPHICS CHARGES ISF	2166	22,491	13,678	11,583	11,583
COPY MACHINE CHGS ISF	2167	3,153	2,068	3,234	3,234
STORES ISF	2168	45	17	530	530
POSTAGE AND SPECIAL DELIVERY	2169	32	0	50	50
MISCELLANEOUS OFFICE EXPENSE	2179	1,208	889	3,000	3,000
ATTORNEY SERVICES	2185	784	9,647	1,500	1,500
TEMPORARY HELP	2192	13,102	0	10,000	10,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	79,511	87,845	89,711	89,711
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	309,217	341,366	296,477	296,477
EMPLOYEE HEALTH SERVICES HCA	2201	3,157	4,417	3,251	3,251
INFORMATION TECHNOLOGY ISF	2202	5,692	6,147	6,740	6,740
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	530	530
SPECIAL SERVICES ISF	2206	6,342	7,261	7,776	7,776
PUBLICATIONS AND LEGAL NOTICES	2221	420	0	433	433
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	15,566	11,680	13,506	13,506
HEAVY EQUIPMENT ISF	2233	267,413	255,724	275,436	275,436
STORAGE CHARGES ISF	2244	15	15	16	16
COMPUTER EQUIPMENT <5000	2261	19,027	27,124	40,000	40,000
FURNITURE AND FIXTURES <5000	2262	0	0	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1210 TRANSPORTATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	34,174	40,710	35,000
LIBRARY BOOKS AND PUBLICATIONS	2271	402	0	500
TRAINING ISF	2272	1,175	1,104	3,466
EDUCATION CONFERENCE AND SEMINARS	2273	1,420	5,768	9,139
TRAVEL EXPENSE	2292	3,207	2,889	6,000
GAS AND DIESEL FUEL NON ISF	2294	3,149,884	3,450,335	4,189,348
TRANSPORTATION EXPENSE	2299	0	28	0
GAS AND DIESEL FUEL ISF	2301	0	0	0
TRANSPORTATION CHARGES ISF	2302	81	51	0
MOTORPOOL ISF	2303	24	0	0
UTILITIES	2311	135	0	0
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	(621,380)	(454,494)	0
TOTAL SERVICES AND SUPPLIES		6,818,836	7,296,910	8,735,356
DEPRECIATION EXPENSE	3611	5,304,395	4,930,841	5,679,414
BAD DEBTS	3711	0	947	0
INTERFUND EXPENSE ADMINISTRATIVE	3912	518,492	524,159	627,189
TOTAL OTHER CHARGES		5,822,888	5,455,946	6,306,603
TOTAL OPERATING EXPENSE		15,621,168	16,079,118	19,058,287
OPERATING INCOME (LOSS)		(349,146)	(62,888)	(1,236,549)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	55,170	165,338	56,825
TOTAL REVENUE USE OF MONEY AND PROPERTY		55,170	165,338	56,825
CAPITAL ASSETS GAIN REVENUE	9821	553,431	218,877	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	31,789	48,344	0
FA SYSTEM SALE PROCEEDS	9823	(553,431)	(218,877)	0
TOTAL OTHER FINANCING SOURCES		31,789	48,344	0
TOTAL NON-OPERATING REVENUE		86,959	213,682	56,825
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(262,187)	150,794	(1,179,724)
NON-OPERATING EXPENSE				
INTEREST LONG TERM REVOLVING CREDIT AGREEMENT	3412	1,851	2,719	3,388
INTEREST ON OTHER LONG TERM DEBT	3452	33,840	71,019	90,000
INTEREST ON SHORT TERM DEBT	3471	0	0	0
TOTAL OTHER CHARGES		35,690	73,738	93,388
TOTAL NON-OPERATING EXPENSE		35,690	73,738	93,388
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(297,878)	77,056	(1,273,112)

FUND 1210 TRANSPORTATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	0	(1,086,476)	0
TOTAL OTHER FINANCING USES		0	(1,086,476)	0
TRANSFERS IN FROM OTHER FUNDS	9831	482,732	1,187,319	0
INSURANCE RECOVERIES	9851	707,076	463,082	0
TOTAL OTHER FINANCING SOURCES		1,189,808	1,650,401	0
TOTAL OPERATING TRANSFERS		1,189,808	563,925	0
CHANGE IN NET ASSETS		891,931	640,981	(1,273,112)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS PRINCIPAL	3312	19,386	19,191	359,249
DEBT CONTRA	3992	(19,386)	(19,191)	0
TOTAL OTHER CHARGES		0	0	359,249
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	359,249
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS	4111	3,811	0	260,000
SERVICE BUILDING FUELING STATION	4236	0	35,758	500,000
EQUIPMENT	4601	1,043,899	842,839	1,172,990
VEHICLES	4671	2,569,783	4,121,549	7,303,268
COMPUTER SOFTWARE	4701	9,210	18,825	0
TOTAL FIXED ASSETS		3,626,704	5,018,970	9,236,258
TOTAL FIXED ASSETS		3,626,704	5,018,970	9,236,258

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FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA ADMINISTRATION - 4600

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	4,161,631	3,114,720	3,278,365	3,278,365	3,278,365
TOTAL REVENUES	3,057,842	2,863,874	3,238,366	3,238,366	3,238,366
NET INCOME (LOSS)	(1,103,789)	(250,846)	(39,999)	(39,999)	(39,999)
AUTH POSITIONS			29	29	29
FTE POSITIONS			29	29	29

BUDGET UNIT DESCRIPTION:

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Facilities & Materials and Parks.

GSA Administration provides overall management and technical support services to all operating units of the Agency. The Administrative Services Department includes Procurement, Personnel, Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers Parks reservations and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
VEHICLE CODE FINES 8811	26,539	28,204	30,000	30,000
TOTAL FINES FORFEITURES AND PENALTIES	26,539	28,204	30,000	30,000
RENTS AND CONCESSIONS 8931	51,460	56,120	56,124	56,124
TOTAL REVENUE USE OF MONEY AND PROPERTY	51,460	56,120	56,124	56,124
STATE DISASTER RELIEF 9191	0	(962)	0	0
FEDERAL DISASTER RELIEF 9301	0	(3,491)	0	0
TOTAL INTERGOVERNMENTAL REVENUE	0	(4,453)	0	0
OTHER INTERFUND REVENUE ISF 9728	26,892	24,761	36,000	36,000
OTHER INTERFUND REVENUE 9729	2,601,794	2,599,253	3,091,242	3,091,242
TOTAL CHARGES FOR SERVICES	2,628,686	2,624,014	3,127,242	3,127,242
MISCELLANEOUS REVENUE 9790	1,609	298	0	0
TOTAL MISCELLANEOUS REVENUES	1,609	298	0	0
TOTAL OPERATING INCOME	2,708,294	2,704,183	3,213,366	3,213,366
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,820,921	1,807,722	2,163,733	2,163,733
EXTRA HELP 1102	46,948	39,882	50,000	50,000
OVERTIME 1105	10,315	11,102	10,000	10,000
SUPPLEMENTAL PAYMENTS 1106	64,206	58,486	65,420	65,420
TERMINATIONS 1107	39,543	56,522	65,431	65,431
CALL BACK STAFFING 1108	2,572	4,181	0	0
RETIREMENT CONTRIBUTION 1121	368,014	353,575	530,544	530,544
OASDI CONTRIBUTION 1122	108,501	107,364	152,414	152,414
FICA MEDICARE 1123	28,099	27,927	38,691	38,691
SAFE HARBOR 1124	4,722	333	0	0
RETIREE HEALTH PAYMENT 1099 1128	11,120	24,148	26,225	26,225
GROUP INSURANCE 1141	239,202	255,399	313,794	313,794
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	995	941	1,008	1,008
STATE UNEMPLOYMENT INSURANCE 1143	1,500	1,299	1,145	1,145
MANAGEMENT DISABILITY INSURANCE 1144	5,380	5,136	6,339	6,339
WORKERS' COMPENSATION INSURANCE 1165	36,881	36,505	47,956	47,956
401K PLAN 1171	37,690	32,605	38,413	38,413
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE 1991	0	0	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS	2,826,609	2,823,124	3,511,113	3,511,113
CLOTHING AND PERSONAL SUPPLIES 2021	32,061	20,015	36,000	36,000
COMMUNICATIONS 2031	456	550	500	500
VOICE DATA ISF 2032	56,234	64,358	59,658	59,658
RADIO COMMUNICATIONS ISF 2033	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS 2058	83	24	0	0

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
GENERAL INSURANCE ALLOCATION ISF	2071	15,589	23,137	29,541	29,541
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	152,001	167,208	177,761	177,761
FACILITIES PROJECTS ISF	2115	771	27,470	0	0
OTHER MAINTENANCE ISF	2116	2,924	1,187	5,000	5,000
MEMBERSHIPS AND DUES	2131	574	150	1,000	1,000
COST ALLOCATION PLAN CHARGES	2158	78,799	241,010	254,415	254,415
MISCELLANEOUS EXPENSE	2159	5,153	629	1,500	1,500
OFFICE SUPPLIES	2161	2,667	3,426	4,977	4,977
BOOKS AND PUBLICATIONS	2163	1,198	748	1,000	1,000
MAIL CENTER ISF	2164	7,784	8,377	8,232	8,232
PURCHASING CHARGES ISF	2165	1,505	1,550	1,560	1,560
GRAPHICS CHARGES ISF	2166	12,242	16,678	8,873	8,873
COPY MACHINE CHGS ISF	2167	4,470	3,648	4,591	4,591
STORES ISF	2168	443	1,041	1,603	1,603
MISCELLANEOUS OFFICE EXPENSE	2179	4,377	1,365	5,921	5,921
ATTORNEY SERVICES	2185	4,650	4,469	4,500	4,500
TEMPORARY HELP	2192	0	19,332	20,000	20,000
MARKETING AND ADVERTISING	2193	0	525	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	8,706	35,606	8,706	8,706
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	33,476	13,878	33,476	33,476
EMPLOYEE HEALTH SERVICES HCA	2201	1,624	2,944	1,624	1,624
INFORMATION TECHNOLOGY ISF	2202	134,527	71,653	50,000	50,000
SPECIAL SERVICES ISF	2206	3,054	4,914	2,000	2,000
STORAGE CHARGES ISF	2244	6,054	6,317	6,497	6,497
COMPUTER EQUIPMENT <5000	2261	65,009	37,861	45,000	45,000
FURNITURE AND FIXTURES <5000	2262	0	3,095	5,000	5,000
MINOR EQUIPMENT	2264	860	16	0	0
TRAINING ISF	2272	175	376	200	200
EDUCATION CONFERENCE AND SEMINARS	2273	6,061	4,657	6,062	6,062
PRIVATE VEHICLE MILEAGE	2291	6,900	6,900	6,900	6,900
TRAVEL EXPENSE	2292	6,363	3,454	10,000	10,000
TRANSPORTATION EXPENSE	2299	0	0	0	0
TRANSPORTATION CHARGES ISF	2302	0	0	500	500
MOTORPOOL ISF	2303	2,350	1,162	2,332	2,332
TOTAL SERVICES AND SUPPLIES		659,140	799,727	804,929	804,929
DEPRECIATION EXPENSE	3611	19,084	26,277	36,969	36,969
TOTAL OTHER CHARGES		19,084	26,277	36,969	36,969
TOTAL OPERATING EXPENSE		3,504,832	3,649,128	4,353,011	4,353,011
OPERATING INCOME (LOSS)		(796,538)	(944,945)	(1,139,645)	(1,139,645)
NON-OPERATING REVENUE					

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	65,999	159,691	25,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		65,999	159,691	25,000
TOTAL NON-OPERATING REVENUE		65,999	159,691	25,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(730,539)	(785,254)	(1,114,645)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION DECR	5122	730,537	760,885	1,114,646
TOTAL OTHER FINANCING USES		730,537	760,885	1,114,646
TOTAL OPERATING TRANSFERS		730,537	760,885	1,114,646
CHANGE IN NET ASSETS		(2)	(24,369)	1
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS	4111	32,806	685	0
EQUIPMENT	4601	0	225,792	40,000
COMPUTER SOFTWARE	4701	0	0	0
TOTAL FIXED ASSETS		32,806	226,477	40,000
TOTAL FIXED ASSETS		32,806	226,477	40,000

FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA PROCUREMENT - 4620

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	4,461,470	3,582,130	4,002,518	4,002,518	4,002,518
TOTAL REVENUES	3,704,938	3,538,272	3,916,153	3,916,153	3,916,153
NET INCOME (LOSS)	(756,532)	(43,859)	(86,365)	(86,365)	(86,365)
AUTH POSITIONS			14	14	14
FTE POSITIONS			14	14	14

BUDGET UNIT DESCRIPTION:

Procurement is managed by GSA Administration. Procurement purchases goods and services through competitive processes including the issuance and evaluation of written bids, proposals, quotations, and cooperative agreements. It also disposes of surplus property and administers the Enterprise Print program. Procurement provides contract management services including negotiation, review and contract administration. It manages, on behalf of the enterprise and specific agency customers, the competitive bid process (RFBs) and prepares requests for proposals (RFPs), including development, analysis and evaluation. Procurement also provides financial data research services, ensures certificate of insurance compliance, supports e-commerce, issues purchase orders, and manages the procurement card program

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	0	(3)	0
FEDERAL DISASTER RELIEF	9301	0	152	0
TOTAL INTERGOVERNMENTAL REVENUE	0	149	0	0
MATERIALS ISF	9715	1,763,173	1,829,194	1,883,907
COPY MACHINE CHARGES ISF	9721	1,751,672	1,653,674	1,982,545
TOTAL CHARGES FOR SERVICES	3,514,846	3,482,868	3,866,452	3,866,452
MISCELLANEOUS REVENUE	9790	58,668	55,178	49,701
TOTAL MISCELLANEOUS REVENUES	58,668	55,178	49,701	49,701
TOTAL OPERATING INCOME	3,573,514	3,538,195	3,916,153	3,916,153
OPERATING EXPENSE				
REGULAR SALARIES	1101	768,389	853,784	937,552
EXTRA HELP	1102	35,277	24,521	18,000
OVERTIME	1105	8,109	4,407	7,000
SUPPLEMENTAL PAYMENTS	1106	21,813	21,637	22,570
TERMINATIONS	1107	71,767	14,754	26,473
CALL BACK STAFFING	1108	943	0	0
RETIREMENT CONTRIBUTION	1121	186,111	189,138	233,768
OASDI CONTRIBUTION	1122	55,171	53,273	70,685
FICA MEDICARE	1123	13,593	12,915	17,027
SAFE HARBOR	1124	3,550	2,534	0
RETIREE HEALTH PAYMENT 1099	1128	10,233	12,074	13,112
GROUP INSURANCE	1141	121,029	144,171	162,708
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	491	513	564
STATE UNEMPLOYMENT INSURANCE	1143	693	613	493
MANAGEMENT DISABILITY INSURANCE	1144	1,819	1,767	1,798
WORKERS' COMPENSATION INSURANCE	1165	18,498	18,314	21,456
401K PLAN	1171	12,414	13,294	14,666
TOTAL SALARIES AND EMPLOYEE BENEFITS	1,329,900	1,367,709	1,547,872	1,547,872
VOICE DATA ISF	2032	13,172	13,572	13,474
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	24	72
GENERAL INSURANCE ALLOCATION ISF	2071	6,032	7,950	7,838
EQUIPMENT MAINTENANCE	2101	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,550	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	50,484	51,564	54,817
FACILITIES PROJECTS ISF	2115	115	20,643	2,016
OTHER MAINTENANCE ISF	2116	408	634	765
MEMBERSHIPS AND DUES	2131	2,124	2,003	2,833
COST ALLOCATION PLAN CHARGES	2158	14,664	31,267	78,371
MISCELLANEOUS EXPENSE	2159	556	715	618
OFFICE SUPPLIES	2161	1,093	1,631	1,130

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
PRINTING AND BINDING NON ISF	2162	0	0	0
BOOKS AND PUBLICATIONS	2163	19,745	17,337	29,686
MAIL CENTER ISF	2164	11,859	12,223	14,000
PURCHASING CHARGES ISF	2165	0	0	0
GRAPHICS CHARGES ISF	2166	15,203	27,542	16,881
COPY MACHINE CHGS ISF	2167	0	0	0
STORES ISF	2168	3,478	1,250	5,182
MISCELLANEOUS OFFICE EXPENSE	2179	2,160	672	0
ATTORNEY SERVICES	2185	48,488	29,812	50,300
TEMPORARY HELP	2192	25,945	6,401	25,965
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	43,075	35,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	21,899	17,131	27,000
EMPLOYEE HEALTH SERVICES HCA	2201	495	596	3,278
INFORMATION TECHNOLOGY ISF	2202	44,694	14,511	19,000
SPECIAL SERVICES ISF	2206	950	1,275	1,040
PUBLICATIONS AND LEGAL NOTICES	2221	113	0	603
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	1,236,660	1,174,785	1,414,365
STORAGE CHARGES ISF	2244	881	1,189	1,176
COMPUTER EQUIPMENT <5000	2261	37,578	14,179	17,609
FURNITURE AND FIXTURES <5000	2262	0	3,482	2,266
TRAINING ISF	2272	125	27	606
EDUCATION CONFERENCE AND SEMINARS	2273	1,985	3,905	3,228
PRIVATE VEHICLE MILEAGE	2291	153	225	695
TRAVEL EXPENSE	2292	3,775	5,892	15,051
MOTORPOOL ISF	2303	490	729	609
TOTAL SERVICES AND SUPPLIES		1,566,871	1,506,240	1,845,474
DEPRECIATION EXPENSE	3611	0	3,749	15,700
TOTAL OTHER CHARGES		0	3,749	15,700
TOTAL OPERATING EXPENSE		2,896,771	2,877,698	3,409,046
OPERATING INCOME (LOSS)		676,743	660,497	507,107
NON-OPERATING REVENUE				
CAPITAL ASSETS GAIN REVENUE	9821	0	77	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	0	77	0
FA SYSTEM SALE PROCEEDS	9823	0	(77)	0
TOTAL OTHER FINANCING SOURCES		0	77	0
TOTAL NON-OPERATING REVENUE		0	77	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		676,743	660,574	507,107
OPERATING TRANSFERS				

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(513,485)	(521,970)	(593,472)
TOTAL OTHER FINANCING USES		(513,485)	(521,970)	(593,472)
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0
TOTAL OTHER FINANCING SOURCES		0	0	0
TOTAL OPERATING TRANSFERS		(513,485)	(521,970)	(593,472)
CHANGE IN NET ASSETS				
NET ASSETS - BEGINNING BALANCE		163,258	138,604	(86,365)
NET ASSETS - ENDING BALANCE				(86,365)
FIXED ASSETS				
EQUIPMENT	4601	0	182,463	0
TOTAL FIXED ASSETS		0	182,463	0
TOTAL FIXED ASSETS		0	182,463	0

FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA BUSINESS SUPPORT - 4640

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	7,470,436	6,742,589	7,613,671	7,613,671	7,613,671
TOTAL REVENUES	7,623,179	6,957,560	7,458,148	7,458,148	7,458,148
NET INCOME (LOSS)	152,743	214,971	(155,523)	(155,523)	(155,523)
AUTH POSITIONS			36	36	36
FTE POSITIONS			36	36	36

BUDGET UNIT DESCRIPTION:

Business Support Services is the County's premier choice for document and distribution services. The division administers and staffs business solutions leveraging County business volume and shared staff expertise. County customers achieve discounts and labor savings across centralized and scalable logistic platforms within Document and Mail Services, Business Process Automation, Data Analytics, Records and Scan Centers, Courier networks, and Warehouse and Surplus operations.

Business Support Services delivers business solutions to move both physical and electronic logistics. The County-wide courier distribution network reduces transportation and fuel costs. The Record Center saves office space while ensuring business continuity and retention schedule compliance. The Scan Center offers full-service solutions to quickly and easily convert paper documents into electronic documents and data. Process automation develops new paperless workflows and document libraries with both version control and security. Data Analytics, meanwhile, links e-form and application data into actionable business intelligence.

All Business Support programs aim to meld technology and innovation with staff expertise and great customer service.

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	0	1	0
FEDERAL DISASTER RELIEF	9301	0	7	0
TOTAL INTERGOVERNMENTAL REVENUE		0	8	0
BUSINESS SUPPORT ISF	9711	3,201,537	3,281,842	3,490,035
OTHER INTERFUND REVENUE ISF	9728	3,357,876	3,448,389	3,695,614
OTHER INTERFUND REVENUE	9729	0	73,645	68,918
COST ALLOCATION PLAN REVENUE	9731	63,103	1,226	1,195
TOTAL CHARGES FOR SERVICES		6,622,516	6,805,103	7,255,762
OTHER SALES	9751	125,755	148,244	202,386
MISCELLANEOUS REVENUE	9790	0	2	0
TOTAL MISCELLANEOUS REVENUES		125,755	148,246	202,386
TOTAL OPERATING INCOME		6,748,271	6,953,356	7,458,148
OPERATING EXPENSE				
REGULAR SALARIES	1101	1,716,533	1,742,758	1,845,313
EXTRA HELP	1102	67,749	55,194	57,500
OVERTIME	1105	18,671	23,976	22,000
SUPPLEMENTAL PAYMENTS	1106	23,623	20,421	21,343
TERMINATIONS	1107	30,087	40,685	27,762
CALL BACK STAFFING	1108	54	0	0
RETIREMENT CONTRIBUTION	1121	349,675	352,574	460,970
OASDI CONTRIBUTION	1122	106,756	110,578	143,766
FICA MEDICARE	1123	26,098	26,833	34,014
SAFE HARBOR	1124	6,837	5,563	0
RETIREE HEALTH PAYMENT 1099	1128	11,120	12,074	13,112
GROUP INSURANCE	1141	319,336	352,083	371,904
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,341	1,378	1,289
STATE UNEMPLOYMENT INSURANCE	1143	1,408	1,262	974
MANAGEMENT DISABILITY INSURANCE	1144	4,141	4,231	4,851
WORKERS' COMPENSATION INSURANCE	1165	34,410	35,915	43,871
401K PLAN	1171	31,607	34,683	34,364
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	336,845	225,671	327,805
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(336,845)	(225,671)	(327,805)
TOTAL SALARIES AND EMPLOYEE BENEFITS		2,749,448	2,820,208	3,083,033
CLOTHING AND PERSONAL SUPPLIES	2021	5,978	8,128	4,300
UNIFORM ALLOWANCE	2022	809	45	4,450
COMMUNICATIONS	2031	6,665	5,866	7,400
VOICE DATA ISF	2032	30,388	30,161	30,770
HOUSEKEEPING GROUNDS ISF CHARGS	2058	112	0	115
GENERAL INSURANCE ALLOCATION ISF	2071	25,140	37,560	39,122
EQUIPMENT MAINTENANCE	2101	10,143	13,467	17,250

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
EQUIPMENT MAINTENANCE CONTRACTS	2102	138,615	100,927	111,750
MAINTENANCE SUPPLIES AND PARTS	2104	546	35	1,350
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	267,768	274,020	287,031
FACILITIES PROJECTS ISF	2115	12,936	0	6,925
OTHER MAINTENANCE ISF	2116	3,947	660	3,855
MEMBERSHIPS AND DUES	2131	454	444	1,000
COST ALLOCATION PLAN CHARGES	2158	63,476	175,253	267,992
MISCELLANEOUS EXPENSE	2159	1,262	740	2,775
OFFICE SUPPLIES	2161	289,574	293,763	324,275
PRINTING AND BINDING NON ISF	2162	253,017	218,402	268,250
BOOKS AND PUBLICATIONS	2163	554	489	1,550
MAIL CENTER ISF	2164	6,109	11,769	11,226
PURCHASING CHARGES ISF	2165	24,247	24,974	23,036
GRAPHICS CHARGES ISF	2166	15,374	12,790	20,354
COPY MACHINE CHGS ISF	2167	2,448	2,385	3,171
STORES ISF	2168	68,291	75,176	77,162
POSTAGE AND SPECIAL DELIVERY	2169	1,808,063	1,677,877	1,835,000
MISCELLANEOUS OFFICE EXPENSE	2179	0	710	0
ATTORNEY SERVICES	2185	0	2,780	1,050
TEMPORARY HELP	2192	43,700	57,838	35,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	101,266	145,502	165,995
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	43,225	43,754	83,800
EMPLOYEE HEALTH SERVICES HCA	2201	2,404	6,337	8,630
INFORMATION TECHNOLOGY ISF	2202	57,068	33,404	59,673
SPECIAL SERVICES ISF	2206	5,528	4,779	6,525
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	11,730	13,692	22,152
STORAGE CHARGES ISF	2244	381	177	414
STORAGE CHARGES NON ISF	2245	62,165	68,637	68,000
COMPUTER EQUIPMENT <5000	2261	22,383	25,541	27,850
FURNITURE AND FIXTURES <5000	2262	4,399	1,493	9,000
MINOR EQUIPMENT	2264	9,405	8,272	13,500
TRAINING ISF	2272	625	712	1,634
EDUCATION CONFERENCE AND SEMINARS	2273	1,770	2,712	3,800
TRAVEL EXPENSE	2292	1,252	3,576	6,750
FREIGHT, EXPRESS, AND OTHER DELIVERY	2293	24	0	50
GAS AND DIESEL FUEL ISF	2301	17,801	18,468	23,026
TRANSPORTATION CHARGES ISF	2302	48,356	49,500	56,875
MOTORPOOL ISF	2303	540	160	595
TRANSPORTATION WORK ORDER	2304	2,097	0	2,160
TOTAL SERVICES AND SUPPLIES		3,472,035	3,452,977	3,946,588
DEPRECIATION EXPENSE	3611	191,869	184,676	171,585
INTERFUND EXPENSE ADMINISTRATIVE	3912	207,099	163,135	54,690

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TOTAL OTHER CHARGES	398,968	347,811	226,275	226,275
TOTAL OPERATING EXPENSE	6,620,452	6,620,995	7,255,896	7,255,896
OPERATING INCOME (LOSS)	127,820	332,361	202,252	202,252
NON-OPERATING REVENUE				
CAPITAL ASSETS GAIN REVENUE	9821	0	4,204	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	0	4,204	0
FA SYSTEM SALE PROCEEDS	9823	0	(4,204)	0
TOTAL OTHER FINANCING SOURCES	0	4,204	0	0
TOTAL NON-OPERATING REVENUE	0	4,204	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	127,820	336,565	202,252	202,252
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(351,038)	(336,918)	(540,775)
INTRAFUND COST ALLOCATION DECR	5122	272,794	240,000	260,000
TOTAL OTHER FINANCING USES	(78,244)	(96,918)	(280,775)	(280,775)
TOTAL OPERATING TRANSFERS	(78,244)	(96,918)	(280,775)	(280,775)
CHANGE IN NET ASSETS	49,576	239,647	(78,523)	(78,523)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	5,388	16,711	77,000
COMPUTER SOFTWARE	4701	0	7,965	0
TOTAL FIXED ASSETS	5,388	24,676	77,000	77,000
TOTAL FIXED ASSETS	5,388	24,676	77,000	77,000

FUND I220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA SPECIAL SERVICES - 4660

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	6,095,141	4,897,822	6,174,382	6,174,382	6,174,382
TOTAL REVENUES	5,292,032	5,313,585	5,892,494	5,892,494	5,892,494
NET INCOME (LOSS)	(803,109)	415,763	(281,888)	(281,888)	(281,888)
AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

BUDGET UNIT DESCRIPTION:

SITE SECURITY/ID BADGES: Special Services and Security is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and maintaining a 24-hour Security Command Center for monitoring of fire/life/safety, temperature and access control systems and other security alarms such as intrusion and panic alarms; responding to requests for assistance patrolling parking lots, reporting and investigating incidents; providing escorts for contractors and employees performing work and for public tours; issuing identification badges, access cards, bike lockers, and parking and carpool permits, emergency preparedness training and administrative support to departments.

SPECIAL EVENTS AND ROOM RESERVATIONS: This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on County grounds, and monitors the County-wide vending machine contracts.

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING INCOME					
VEHICLE CODE FINES	8811	23,787	17,839	36,259	36,259
TOTAL FINES FORFEITURES AND PENALTIES		23,787	17,839	36,259	36,259
RENTS AND CONCESSIONS	8931	11,487	11,142	11,487	11,487
TOTAL REVENUE USE OF MONEY AND PROPERTY		11,487	11,142	11,487	11,487
SPECIAL SERVICES ISF	9724	4,123,874	4,279,817	4,742,091	4,742,091
OTHER INTERFUND REVENUE ISF	9728	773,183	804,404	892,978	892,978
OTHER INTERFUND REVENUE	9729	141,404	144,880	151,247	151,247
TOTAL CHARGES FOR SERVICES		5,038,461	5,229,101	5,786,316	5,786,316
OTHER SALES	9751	51,715	55,502	58,432	58,432
MISCELLANEOUS REVENUE	9790	275	0	0	0
TOTAL MISCELLANEOUS REVENUES		51,990	55,502	58,432	58,432
TOTAL OPERATING INCOME		5,125,724	5,313,585	5,892,494	5,892,494
OPERATING EXPENSE					
REGULAR SALARIES	1101	421,700	443,877	463,183	463,183
EXTRA HELP	1102	35,331	34,366	32,000	32,000
OVERTIME	1105	0	517	1,000	1,000
SUPPLEMENTAL PAYMENTS	1106	12,708	12,149	12,616	12,616
TERMINATIONS	1107	26,124	31,024	28,916	28,916
RETIREMENT CONTRIBUTION	1121	92,982	97,590	114,479	114,479
OASDI CONTRIBUTION	1122	27,484	29,209	33,482	33,482
FICA MEDICARE	1123	7,226	7,648	8,639	8,639
SAFE HARBOR	1124	0	0	0	0
GROUP INSURANCE	1141	48,733	55,266	58,110	58,110
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	202	202	202	202
STATE UNEMPLOYMENT INSURANCE	1143	374	346	254	254
MANAGEMENT DISABILITY INSURANCE	1144	1,672	1,792	1,791	1,791
WORKERS' COMPENSATION INSURANCE	1165	8,496	9,161	10,524	10,524
401K PLAN	1171	10,588	11,218	11,549	11,549
TOTAL SALARIES AND EMPLOYEE BENEFITS		693,621	734,365	776,745	776,745
CLOTHING AND PERSONAL SUPPLIES	2021	0	0	0	0
COMMUNICATIONS	2031	2,817	3,046	4,000	4,000
VOICE DATA ISF	2032	106,683	121,953	112,545	112,545
RADIO COMMUNICATIONS ISF	2033	777	777	777	777
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	2,608	2,608
GENERAL INSURANCE ALLOCATION ISF	2071	9,575	39,713	54,709	54,709
EQUIPMENT MAINTENANCE	2101	3,957	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	20,305	20,305	20,305	20,305
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	766	1,663	0	0
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	323	0	5,000	5,000

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	35,148	35,880	39,854	39,854
FACILITIES PROJECTS ISF	2115	77,829	122,625	325,000	325,000
OTHER MAINTENANCE ISF	2116	42,511	79,145	79,045	79,045
MEMBERSHIPS AND DUES	2131	1,704	2,684	0	0
COST ALLOCATION PLAN CHARGES	2158	8,639	4,690	47,496	47,496
MISCELLANEOUS EXPENSE	2159	399	1,431	0	0
OFFICE SUPPLIES	2161	16,541	23,402	17,000	17,000
PRINTING AND BINDING NON ISF	2162	1,680	3,231	2,500	2,500
BOOKS AND PUBLICATIONS	2163	1,524	856	0	0
MAIL CENTER ISF	2164	6,306	6,575	6,689	6,689
PURCHASING CHARGES ISF	2165	4,222	4,348	8,031	8,031
GRAPHICS CHARGES ISF	2166	22,300	20,098	22,000	22,000
COPY MACHINE CHGS ISF	2167	1,820	1,929	1,820	1,820
STORES ISF	2168	5,876	4,350	9,670	9,670
MISCELLANEOUS OFFICE EXPENSE	2179	0	234	0	0
ATTORNEY SERVICES	2185	0	7,875	586	586
CREDIT CARD FEES	2190	188	649	0	0
TEMPORARY HELP	2192	0	23,102	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	6,246	38,089	40,345	40,345
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,343,880	3,141,615	4,040,067	4,040,067
EMPLOYEE HEALTH SERVICES HCA	2201	0	317	515	515
INFORMATION TECHNOLOGY ISF	2202	3,394	4,285	3,941	3,941
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	1,653	1,625	1,509	1,509
SPECIAL SERVICES ISF	2206	27	6	193	193
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	5,100	5,100	5,000	5,000
STORAGE CHARGES ISF	2244	0	0	112	112
COMPUTER EQUIPMENT <5000	2261	15,959	29,639	41,426	41,426
FURNITURE AND FIXTURES <5000	2262	6,574	0	3,000	3,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	3,157	5,106	30,000	30,000
TRAINING ISF	2272	25	0	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	2,802	250	5,000	5,000
PRIVATE VEHICLE MILEAGE	2291	0	0	0	0
TRAVEL EXPENSE	2292	2,617	1,934	5,000	5,000
GAS AND DIESEL FUEL ISF	2301	242	434	327	327
TRANSPORTATION CHARGES ISF	2302	5,399	4,867	5,561	5,561
MOTORPOOL ISF	2303	74	54	76	76
TRANSPORTATION WORK ORDER	2304	495	0	318	318
TOTAL SERVICES AND SUPPLIES		3,769,532	3,763,882	4,942,025	4,942,025
DEPRECIATION EXPENSE	3611	126,092	100,296	103,128	103,128
INTERFUND EXPENSE ADMINISTRATIVE	3912	140,419	116,874	112,090	112,090
TOTAL OTHER CHARGES		266,512	217,171	215,218	215,218

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1220 MATERIALS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TOTAL OPERATING EXPENSE	4,729,665	4,715,418	5,933,988	5,933,988
OPERATING INCOME (LOSS)	396,059	598,167	(41,494)	(41,494)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(138,809)	(141,998)	(240,394)
TOTAL OTHER FINANCING USES		(138,809)	(141,998)	(240,394)
TOTAL OPERATING TRANSFERS		(138,809)	(141,998)	(240,394)
CHANGE IN NET ASSETS		257,250	456,169	(281,888)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	42,724	40,406	0
COMPUTER SOFTWARE	4701	0	0	0
TOTAL FIXED ASSETS		42,724	40,406	0
TOTAL FIXED ASSETS		42,724	40,406	0

FUND I230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA FACILITIES AND MATERIALS - 4700

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	34,837,795	32,688,758	37,432,244	37,432,244	37,432,244
TOTAL REVENUES	33,863,393	34,107,736	34,566,429	34,566,429	34,566,429
NET INCOME (LOSS)	(974,402)	1,418,978	(2,865,815)	(2,865,815)	(2,865,815)
AUTH POSITIONS			79	79	79
FTE POSITIONS			79	79	79

BUDGET UNIT DESCRIPTION:

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, Libraries, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure, equipment and systems. The Utilities Division interacts with the utility companies to obtain the best possible service rates for GSA-maintained buildings, identifies buildings to participate in the Southern California Edison Demand Response programs and coordinates with the Ventura County Regional Energy Authority and utilities to obtain cash incentives for energy efficiency and conservation improvements. The Utilities Division also manages GSA's energy efficiency programs.

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
RENTS AND CONCESSIONS	8931	0	0	0
TOTAL REVENUE USE OF MONEY AND PROPERTY		0	0	0
STATE DISASTER RELIEF	9191	0	(5,697)	0
FEDERAL DISASTER RELIEF	9301	0	(19,963)	0
TOTAL INTERGOVERNMENTAL REVENUE		0	(25,660)	0
FACILITIES ISF	9720	21,846,582	24,217,034	25,260,940
OTHER INTERFUND REVENUE ISF	9728	7,664,553	8,894,800	8,593,592
OTHER INTERFUND REVENUE	9729	341,302	270,941	166,675
DIRECT CHARGE REVENUE	9730	107,921	109,069	111,751
COST ALLOCATION PLAN REVENUE	9731	0	17,755	16,873
TOTAL CHARGES FOR SERVICES		29,960,359	33,509,598	34,149,831
MISCELLANEOUS REVENUE	9790	577,602	352,766	333,226
TOTAL MISCELLANEOUS REVENUES		577,602	352,766	333,226
TOTAL OPERATING INCOME		30,537,960	33,836,705	34,483,057
OPERATING EXPENSE				
REGULAR SALARIES	1101	4,792,844	5,069,949	5,649,822
EXTRA HELP	1102	35,224	41,744	4,925
OVERTIME	1105	230,517	283,551	197,100
SUPPLEMENTAL PAYMENTS	1106	147,426	283,108	183,353
TERMINATIONS	1107	94,494	77,827	110,192
CALL BACK STAFFING	1108	116,791	155,184	103,425
RETIREMENT CONTRIBUTION	1121	944,674	971,219	1,381,092
OASDI CONTRIBUTION	1122	324,682	350,169	434,101
FICA MEDICARE	1123	77,697	83,829	104,367
SAFE HARBOR	1124	3,573	4,312	0
RETIREE HEALTH PAYMENT 1099	1128	0	0	0
GROUP INSURANCE	1141	632,912	744,320	870,546
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	2,702	2,748	2,938
STATE UNEMPLOYMENT INSURANCE	1143	4,182	3,961	3,054
MANAGEMENT DISABILITY INSURANCE	1144	16,219	16,870	22,909
WORKERS' COMPENSATION INSURANCE	1165	362,827	484,935	609,685
401K PLAN	1171	115,443	121,287	132,013
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	102,374	107,403	114,992
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(174,243)	(107,403)	(114,992)
TOTAL SALARIES AND EMPLOYEE BENEFITS		7,830,340	8,695,012	9,809,522
CLOTHING AND PERSONAL SUPPLIES	2021	33,759	43,800	37,233
UNIFORM ALLOWANCE	2022	0	0	0
COMMUNICATIONS	2031	34,993	41,657	45,322
VOICE DATA ISF	2032	116,675	144,246	143,223

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
RADIO COMMUNICATIONS ISF	2033	16,414	4,447	24,490	24,490
OTHER HOUSEHOLD EXPENSE	2056	2,148	4,324	1,500	1,500
HAZARDOUS MATERIAL DISPOSAL	2057	18,898	37,914	33,540	33,540
HOUSEKEEPING GROUNDS ISF CHARGS	2058	15,016	10,046	8,987	8,987
GENERAL INSURANCE ALLOCATION ISF	2071	67,712	131,827	128,214	128,214
EQUIPMENT MAINTENANCE	2101	146,084	230,199	208,315	208,315
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,843,798	1,916,155	1,801,280	1,801,280
MAINTENANCE SUPPLIES AND PARTS	2104	168,499	261,800	269,448	269,448
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	857,544	935,958	841,000	841,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	4,640	124,599	268,417	268,417
LEAKY UNDERGROUND FUEL TANK PROJECTS	2113	0	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	212,280	208,908	228,988	228,988
FACILITIES PROJECTS ISF	2115	37,762	47,706	75,419	75,419
OTHER MAINTENANCE ISF	2116	908	1,976	6,922	6,922
MEDICAL CLAIMS ISF	2122	0	0	0	0
MEMBERSHIPS AND DUES	2131	3,119	2,703	3,316	3,316
COST ALLOCATION PLAN CHARGES	2158	358,004	339,986	408,064	408,064
MISCELLANEOUS EXPENSE	2159	115,140	107,853	127,168	127,168
OFFICE SUPPLIES	2161	9,898	11,169	12,300	12,300
BOOKS AND PUBLICATIONS	2163	1,084	987	2,111	2,111
MAIL CENTER ISF	2164	12,529	12,833	13,297	13,297
PURCHASING CHARGES ISF	2165	58,534	60,290	55,127	55,127
GRAPHICS CHARGES ISF	2166	24,098	31,355	32,164	32,164
COPY MACHINE CHGS ISF	2167	1,268	1,566	2,136	2,136
STORES ISF	2168	5,736	5,486	5,846	5,846
MISCELLANEOUS OFFICE EXPENSE	2179	680	1,266	358,732	358,732
ATTORNEY SERVICES	2185	25,028	12,373	38,177	38,177
LAB SERVICES	2188	8,585	7,276	8,000	8,000
TEMPORARY HELP	2192	17,639	33,898	22,292	22,292
MARKETING AND ADVERTISING	2193	0	0	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	58,841	47,344	51,121	51,121
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,896,857	2,947,623	2,792,131	2,792,131
EMPLOYEE HEALTH SERVICES HCA	2201	5,690	13,237	10,060	10,060
INFORMATION TECHNOLOGY ISF	2202	20,098	18,872	32,982	32,982
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	20,145	19,732	21,612	21,612
PUBLIC WORKS ISF CHARGES	2205	115,607	150,030	127,835	127,835
SPECIAL SERVICES ISF	2206	34,296	37,177	44,448	44,448
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	46,514	48,372	28,900	28,900
HEAVY EQUIPMENT ISF	2233	0	0	0	0
STORAGE CHARGES ISF	2244	0	0	100	100
COMPUTER EQUIPMENT <5000	2261	20,650	2,179	49,798	49,798
FURNITURE AND FIXTURES <5000	2262	0	3,980	2,500	2,500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	120,713	74,377	92,000
TRAINING ISF	2272	2,625	3,237	3,241
EDUCATION CONFERENCE AND SEMINARS	2273	4,052	3,431	6,815
PRIVATE VEHICLE MILEAGE	2291	0	51	0
TRAVEL EXPENSE	2292	6,290	5,277	7,607
TRANSPORTATION EXPENSE	2299	0	0	0
GAS AND DIESEL FUEL ISF	2301	49,914	74,768	96,705
TRANSPORTATION CHARGES ISF	2302	180,327	265,339	233,850
MOTORPOOL ISF	2303	1,520	20	1,660
TRANSPORTATION WORK ORDER	2304	50,979	36,391	52,509
UTILITIES	2311	13,387,067	14,175,532	15,545,376
SEWAGE TREATMENT COSTS	2314	0	8,729	5,000
TOTAL SERVICES AND SUPPLIES		21,240,656	22,710,301	24,417,278
DEPRECIATION EXPENSE	3611	630,305	633,447	617,803
INTERFUND EXPENSE ADMINISTRATIVE	3912	733,907	749,608	913,854
TOTAL OTHER CHARGES		1,364,212	1,383,055	1,531,657
TOTAL OPERATING EXPENSE		30,435,207	32,788,367	35,758,457
OPERATING INCOME (LOSS)		102,753	1,048,337	(1,275,400)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	106,459	230,045	83,372
TOTAL REVENUE USE OF MONEY AND PROPERTY		106,459	230,045	83,372
TOTAL NON-OPERATING REVENUE		106,459	230,045	83,372
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		209,212	1,278,382	(1,192,028)
NON-OPERATING EXPENSE				
INTEREST LONG TERM REVOLVING CREDIT AGREEMENT	3412	26,759	41,699	55,273
INTEREST ON LEASE PURCHASE PAYMENTS	3451	0	0	0
TOTAL OTHER CHARGES		26,759	41,699	55,273
TOTAL NON-OPERATING EXPENSE		26,759	41,699	55,273
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		182,453	1,236,684	(1,247,301)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(248,115)	(185,287)	(169,541)
INTRAFUND COST ALLOCATION DECR	5122	456,212	340,689	311,737
TOTAL OTHER FINANCING USES		208,097	155,402	142,196
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0
INSURANCE RECOVERIES	9851	0	40,986	0

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
TOTAL OTHER FINANCING SOURCES	0	40,986	0	0
TOTAL OPERATING TRANSFERS	208,097	196,388	142,196	142,196
CHANGE IN NET ASSETS				
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PURCHASE PYMT PRINCIPAL	3311	0	0	0
OTHER LOAN PAYMENTS PRINCIPAL	3312	173,708	168,733	165,710
DEBT CONTRA	3992	(173,708)	(168,733)	0
TOTAL OTHER CHARGES	0	0	165,710	165,710
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	165,710	165,710
FIXED ASSETS				
EQUIPMENT	4601	22,584	14,094	1,505,000
COMPUTER SOFTWARE	4701	0	0	90,000
EQUIPMENT CONTRA ACCOUNT	4993	0	0	0
TOTAL FIXED ASSETS	22,584	14,094	1,595,000	1,595,000
TOTAL FIXED ASSETS	22,584	14,094	1,595,000	1,595,000

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FUND I230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

GSA HOUSEKEEPING AND GROUNDS - 4720

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	7,879,823	7,585,633	8,503,091	8,503,091	8,503,091
TOTAL REVENUES	7,602,804	7,859,936	8,446,859	8,446,859	8,446,859
NET INCOME (LOSS)	(277,019)	274,303	(56,232)	(56,232)	(56,232)
AUTH POSITIONS			49	49	49
FTE POSITIONS			49	49	49

BUDGET UNIT DESCRIPTION:

Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF 9191	0	0	0	0
FEDERAL DISASTER RELIEF 9301	0	16	0	0
TOTAL INTERGOVERNMENTAL REVENUE	0	16	0	0
HOUSEKEEPING GROUNDS ISF 9723	7,322,235	7,725,740	8,343,847	8,343,847
OTHER INTERFUND REVENUE ISF 9728	95,057	90,971	62,020	62,020
OTHER INTERFUND REVENUE 9729	36,371	39,173	40,992	40,992
COST ALLOCATION PLAN REVENUE 9731	1,248	0	0	0
TOTAL CHARGES FOR SERVICES	7,454,911	7,855,884	8,446,859	8,446,859
MISCELLANEOUS REVENUE 9790	0	1,288	0	0
TOTAL MISCELLANEOUS REVENUES	0	1,288	0	0
TOTAL OPERATING INCOME	7,454,911	7,857,188	8,446,859	8,446,859
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,689,066	1,543,185	1,880,708	1,880,708
EXTRA HELP 1102	38,524	38,340	16,454	16,454
OVERTIME 1105	22,946	25,908	19,220	19,220
SUPPLEMENTAL PAYMENTS 1106	66,605	72,228	82,615	82,615
TERMINATIONS 1107	24,823	30,592	22,087	22,087
CALL BACK STAFFING 1108	62	(31)	0	0
RETIREMENT CONTRIBUTION 1121	409,370	383,711	507,561	507,561
OASDI CONTRIBUTION 1122	106,631	100,500	156,839	156,839
FICA MEDICARE 1123	25,532	24,100	36,700	36,700
SAFE HARBOR 1124	2,256	2,670	0	0
GROUP INSURANCE 1141	420,908	456,684	509,973	509,973
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	1,829	1,779	1,768	1,768
STATE UNEMPLOYMENT INSURANCE 1143	1,381	1,138	1,016	1,016
MANAGEMENT DISABILITY INSURANCE 1144	834	751	702	702
WORKERS' COMPENSATION INSURANCE 1165	124,104	142,563	180,068	180,068
401K PLAN 1171	18,079	18,856	19,264	19,264
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE 1991	179,089	91,322	93,834	93,834
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR 1992	(107,220)	(91,322)	(93,835)	(93,835)
TOTAL SALARIES AND EMPLOYEE BENEFITS	3,024,818	2,842,975	3,434,974	3,434,974
AGRICULTURAL 2011	0	0	0	0
CLOTHING AND PERSONAL SUPPLIES 2021	11,405	12,110	12,044	12,044
COMMUNICATIONS 2031	17,858	18,624	20,021	20,021
VOICE DATA ISF 2032	15,020	16,774	16,840	16,840
JANITORIAL SUPPLIES 2054	242,416	245,704	234,798	234,798
OTHER HOUSEHOLD EXPENSE 2056	718,708	906,817	915,701	915,701
HAZARDOUS MATERIAL DISPOSAL 2057	0	420	1,680	1,680
GENERAL INSURANCE ALLOCATION ISF 2071	37,314	52,171	50,703	50,703
EQUIPMENT MAINTENANCE 2101	3,774	3,153	6,000	6,000

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	0	4,013	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	3,426	38,011	59,183
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	11,752	27,570	17,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	80,448	80,952	85,135
FACILITIES PROJECTS ISF	2115	592	0	1,168
OTHER MAINTENANCE ISF	2116	1,856	231	12,626
MEMBERSHIPS AND DUES	2131	1,310	809	2,000
COST ALLOCATION PLAN CHARGES	2158	68,134	56,834	164,520
MISCELLANEOUS EXPENSE	2159	3,238	3,689	4,103
OFFICE SUPPLIES	2161	3,445	2,260	5,670
PRINTING AND BINDING NON ISF	2162	0	0	0
BOOKS AND PUBLICATIONS	2163	94	0	1,100
MAIL CENTER ISF	2164	6,158	6,332	6,404
PURCHASING CHARGES ISF	2165	21,858	22,513	22,643
GRAPHICS CHARGES ISF	2166	17,047	12,679	25,869
COPY MACHINE CHGS ISF	2167	395	92	395
STORES ISF	2168	506	399	547
MISCELLANEOUS OFFICE EXPENSE	2179	0	75	0
ATTORNEY SERVICES	2185	46,283	4,360	2,000
TEMPORARY HELP	2192	145,296	132,333	85,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,041,615	2,359,965	2,434,452
EMPLOYEE HEALTH SERVICES HCA	2201	5,359	4,731	12,473
INFORMATION TECHNOLOGY ISF	2202	6,327	6,359	6,968
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	601	0	2,864
PUBLIC WORKS ISF CHARGES	2205	17	270	18
SPECIAL SERVICES ISF	2206	5,355	5,126	5,854
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0
COMPUTER EQUIPMENT <5000	2261	11,555	1,144	13,000
FURNITURE AND FIXTURES <5000	2262	0	0	3,000
MINOR EQUIPMENT	2264	3,430	12,686	11,000
TRAINING ISF	2272	200	189	394
EDUCATION CONFERENCE AND SEMINARS	2273	0	1,738	4,500
TRAVEL EXPENSE	2292	0	0	0
GAS AND DIESEL FUEL ISF	2301	6,349	8,472	9,147
TRANSPORTATION CHARGES ISF	2302	36,302	42,590	48,254
MOTORPOOL ISF	2303	0	0	160
TRANSPORTATION WORK ORDER	2304	27,288	38,465	12,651
TOTAL SERVICES AND SUPPLIES		3,602,731	4,130,657	4,317,885
DEPRECIATION EXPENSE	3611	32,662	24,224	26,481
INTERFUND EXPENSE ADMINISTRATIVE	3912	445,388	522,030	634,461
TOTAL OTHER CHARGES		478,050	546,254	660,942

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TOTAL OPERATING EXPENSE	7,105,599	7,519,886	8,413,801	8,413,801
OPERATING INCOME (LOSS)	349,312	337,302	33,058	33,058
NON-OPERATING REVENUE				
CAPITAL ASSETS GAIN REVENUE	9821	2,266	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	2,266	0	0
FA SYSTEM SALE PROCEEDS	9823	(2,266)	0	0
TOTAL OTHER FINANCING SOURCES	2,266	0	0	0
TOTAL NON-OPERATING REVENUE	2,266	0	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	351,577	337,302	33,058	33,058
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(88,041)	(65,747)	(60,160)
TOTAL OTHER FINANCING USES	(88,041)	(65,747)	(60,160)	(60,160)
INSURANCE RECOVERIES	9851	0	2,748	0
TOTAL OTHER FINANCING SOURCES	0	2,748	0	0
TOTAL OPERATING TRANSFERS	(88,041)	(62,999)	(60,160)	(60,160)
CHANGE IN NET ASSETS	263,536	274,303	(27,102)	(27,102)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	8,135	0	29,130
TOTAL FIXED ASSETS	8,135	0	29,130	29,130
TOTAL FIXED ASSETS	8,135	0	29,130	29,130

FUND I230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

FACILITIES PROJECTS - 4740

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	34,477,138	14,048,933	27,065,336	27,065,336	27,065,336
TOTAL REVENUES	27,198,642	13,539,134	26,771,572	26,771,572	26,771,572
NET INCOME (LOSS)	(7,278,496)	(509,799)	(293,764)	(293,764)	(293,764)
AUTH POSITIONS			11	11	11
FTE POSITIONS			11	11	11

BUDGET UNIT DESCRIPTION:

Facilities Projects is an Internal Service Fund (ISF) managed by the GSA Projects Group as a pass-through mechanism for performing facilities projects involving infrastructure upgrade and repair, tenant improvements, remodeling, and furniture with costs charged back to the Client. GSA Projects Group provides project management, Client liaison, contract award, and contract oversight services for design, construction and related services. Approximately 70% of contracted construction work performed is accomplished with Job Order Contracts (JOC). The balance of construction, design, and interiors installations work are performed using delivery order contracts. A minor share of overall Client workload for support functions and smaller projects are completed by standing BDOs with numerous specialty vendors. GSA Projects Group workload is influenced by budget and project management services requirements by a multitude of Clients, so this budget can fluctuate significantly. Clients serviced by the GSA Projects Group include GSA Required Maintenance, GSA departments, Probation, HSA, HCA, Sheriff, VCFPD, CEO, DA, local Courts, Department of Airports, and most other County agencies and departments.

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
FACILITIES ISF	9720	0	0	0
FACILITIES PROJECTS ISF	9726	12,203,124	13,314,730	26,541,481
OTHER INTERFUND REVENUE ISF	9728	210,667	224,404	230,091
TOTAL CHARGES FOR SERVICES		12,413,791	13,539,134	26,771,572
MISCELLANEOUS REVENUE	9790	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0
TOTAL OPERATING INCOME		12,413,791	13,539,134	26,771,572
OPERATING EXPENSE				
REGULAR SALARIES	1101	666,040	661,186	852,347
EXTRA HELP	1102	0	8,532	10,000
OVERTIME	1105	21	674	5,000
SUPPLEMENTAL PAYMENTS	1106	19,191	16,850	19,088
TERMINATIONS	1107	56,676	32,808	32,617
CALL BACK STAFFING	1108	83	0	0
RETIREMENT CONTRIBUTION	1121	139,881	130,548	205,159
OASDI CONTRIBUTION	1122	44,885	43,287	61,464
FICA MEDICARE	1123	10,896	10,247	14,843
SAFE HARBOR	1124	0	881	0
RETIREE HEALTH PAYMENT 1099	1128	0	11,108	13,116
GROUP INSURANCE	1141	77,351	81,943	104,598
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	295	300	363
STATE UNEMPLOYMENT INSURANCE	1143	560	476	459
MANAGEMENT DISABILITY INSURANCE	1144	4,048	3,762	4,490
WORKERS' COMPENSATION INSURANCE	1165	19,495	19,883	28,509
401K PLAN	1171	14,611	13,180	16,540
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,054,033	1,035,667	1,368,593
CLOTHING AND PERSONAL SUPPLIES	2021	1,216	999	1,900
UNIFORM ALLOWANCE	2022	0	0	0
COMMUNICATIONS	2031	5,536	3,629	5,400
VOICE DATA ISF	2032	11,402	11,040	11,744
RADIO COMMUNICATIONS ISF	2033	0	0	0
OTHER HOUSEHOLD EXPENSE	2056	7,379	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	4,902	6,425	6,820
EQUIPMENT MAINTENANCE	2101	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	304,699	248,019	400,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	224,966	287,425	0
LEAKY UNDERGROUND FUEL TANK PROJECTS	2113	0	0	0

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	36,192	36,564	40,755	40,755
OTHER MAINTENANCE ISF	2116	0	3,479	0	0
MEDICAL CLAIMS ISF	2122	0	0	0	0
MEMBERSHIPS AND DUES	2131	0	0	0	0
COST ALLOCATION PLAN CHARGES	2158	150,586	196,410	80,299	80,299
MISCELLANEOUS EXPENSE	2159	37,172	17,467	0	0
OFFICE SUPPLIES	2161	2,356	1,129	3,000	3,000
BOOKS AND PUBLICATIONS	2163	0	0	0	0
MAIL CENTER ISF	2164	6,173	6,314	6,757	6,757
PURCHASING CHARGES ISF	2165	35,162	36,217	45,518	45,518
GRAPHICS CHARGES ISF	2166	5,240	6,227	6,772	6,772
COPY MACHINE CHGS ISF	2167	154	0	1,068	1,068
STORES ISF	2168	218	119	530	530
MISCELLANEOUS OFFICE EXPENSE	2179	0	1,000	0	0
ATTORNEY SERVICES	2185	10,502	9,538	10,817	10,817
TEMPORARY HELP	2192	0	0	0	0
MARKETING AND ADVERTISING	2193	0	0	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	215,385	94,272	22,800	22,800
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	10,298,286	11,735,505	24,670,000	24,670,000
EMPLOYEE HEALTH SERVICES HCA	2201	757	1,479	1,030	1,030
INFORMATION TECHNOLOGY ISF	2202	985	1,213	1,318	1,318
SPECIAL SERVICES ISF	2206	1,794	3,536	1,847	1,847
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0	0
HEAVY EQUIPMENT ISF	2233	0	0	0	0
STORAGE CHARGES ISF	2244	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	45,867	2,922	2,000	2,000
FURNITURE AND FIXTURES <5000	2262	0	0	2,000	2,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	256	263	1,600	1,600
TRAINING ISF	2272	75	77	77	77
EDUCATION CONFERENCE AND SEMINARS	2273	0	665	5,000	5,000
PRIVATE VEHICLE MILEAGE	2291	0	0	0	0
TRAVEL EXPENSE	2292	0	443	0	0
TRANSPORTATION EXPENSE	2299	0	0	0	0
GAS AND DIESEL FUEL ISF	2301	5,204	6,658	5,902	5,902
TRANSPORTATION CHARGES ISF	2302	35,533	33,164	39,455	39,455
MOTORPOOL ISF	2303	0	0	0	0
TRANSPORTATION WORK ORDER	2304	1,159	284	0	0
UTILITIES	2311	0	0	0	0
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	0	0	0
TOTAL SERVICES AND SUPPLIES		11,449,156	12,752,481	25,374,409	25,374,409
INTERFUND EXPENSE ADMINISTRATIVE	3912	166,607	171,130	240,298	240,298

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1230 FACILITIES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TOTAL OTHER CHARGES	166,607	171,130	240,298	240,298
TOTAL OPERATING EXPENSE	12,669,796	13,959,278	26,983,300	26,983,300
OPERATING INCOME (LOSS)	(256,005)	(420,144)	(211,728)	(211,728)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121 (120,056)	(89,655)	(82,036)	(82,036)
TOTAL OTHER FINANCING USES	(120,056)	(89,655)	(82,036)	(82,036)
TOTAL OPERATING TRANSFERS	(120,056)	(89,655)	(82,036)	(82,036)
CHANGE IN NET ASSETS	(376,061)	(509,799)	(293,764)	(293,764)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

FUND 1300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO RISK ADMINISTRATION - 1300

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	1,256,830	1,116,452	1,442,629	1,442,629	1,442,629
TOTAL REVENUES	1,256,101	1,116,452	1,442,629	1,442,629	1,442,629
NET INCOME (LOSS)	(729)	0	0	0	0
AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

BUDGET UNIT DESCRIPTION:

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention (Risk Control) Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims & Insurance Section, which manages third party claims and litigation made against the County, first party claims (claims by the County to its own insurance carriers), manages the County's insurance policies, pursues subrogation and restitution against third parties that cause financial loss to the County, and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third-party administrators. The claims units within Risk Management investigate and manage claims and litigation brought by County employees or the public.

FUND 1300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
OTHER CHARGES FOR SERVICES 9708	10,668	2,352	6,720	6,720
OTHER INTERFUND REVENUE 9729	1,065,309	1,113,789	1,435,909	1,435,909
COST ALLOCATION PLAN REVENUE 9731	0	244	0	0
TOTAL CHARGES FOR SERVICES	1,075,977	1,116,385	1,442,629	1,442,629
MISCELLANEOUS PRIOR YEAR REVENUE 9741	0	67	0	0
MISCELLANEOUS REVENUE 9790	0	0	0	0
TOTAL MISCELLANEOUS REVENUES	0	67	0	0
TOTAL OPERATING INCOME	1,075,977	1,116,452	1,442,629	1,442,629
OPERATING EXPENSE				
REGULAR SALARIES 1101	1,062,240	1,078,554	1,281,775	1,281,775
OVERTIME 1105	143	0	0	0
SUPPLEMENTAL PAYMENTS 1106	33,219	34,955	40,770	40,770
TERMINATIONS 1107	69,980	57,259	45,952	45,952
RETIREMENT CONTRIBUTION 1121	198,370	202,340	278,899	278,899
OASDI CONTRIBUTION 1122	64,688	67,500	77,026	77,026
FICA MEDICARE 1123	16,126	16,878	19,023	19,023
RETIREE HEALTH PAYMENT 1099 1128	20,308	12,074	12,867	12,867
GROUP INSURANCE 1141	104,437	117,863	141,984	141,984
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	432	431	576	576
STATE UNEMPLOYMENT INSURANCE 1143	826	771	629	629
MANAGEMENT DISABILITY INSURANCE 1144	7,524	7,852	9,284	9,284
WORKERS' COMPENSATION INSURANCE 1165	7,840	8,820	19,931	19,931
401K PLAN 1171	30,144	33,257	38,342	38,342
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE 1991	2,143	16,518	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS	1,618,422	1,655,071	1,967,058	1,967,058
COMMUNICATIONS 2031	681	646	1,000	1,000
VOICE DATA ISF 2032	9,543	9,976	7,946	7,946
GENERAL INSURANCE ALLOCATION ISF 2071	9,083	11,253	7,480	7,480
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	19,788	20,184	21,471	21,471
FACILITIES PROJECTS ISF 2115	19,458	0	0	0
OTHER MAINTENANCE ISF 2116	506	0	500	500
MEMBERSHIPS AND DUES 2131	982	1,158	2,020	2,020
COST ALLOCATION PLAN CHARGES 2158	23,877	30,793	37,808	37,808
MISCELLANEOUS EXPENSE 2159	12,271	11,338	18,400	18,400
OFFICE SUPPLIES 2161	1,829	2,588	4,000	4,000
PRINTING AND BINDING NON ISF 2162	108	144	200	200
BOOKS AND PUBLICATIONS 2163	2,843	3,677	5,500	5,500
MAIL CENTER ISF 2164	0	0	1,500	1,500
PURCHASING CHARGES ISF 2165	2,640	2,720	2,332	2,332
GRAPHICS CHARGES ISF 2166	18,330	16,014	9,235	9,235

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
COPY MACHINE CHGS ISF	2167	785	722	785
STORES ISF	2168	1,080	1,080	1,500
MISCELLANEOUS OFFICE EXPENSE	2179	174	174	500
MARKETING AND ADVERTISING	2193	160	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	180	595	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	78,382	67,367	122,000
EMPLOYEE HEALTH SERVICES HCA	2201	547	317	1,000
INFORMATION TECHNOLOGY ISF	2202	21,978	31,330	33,959
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	753
SPECIAL SERVICES ISF	2206	1,031	610	384
STORAGE CHARGES ISF	2244	182	311	325
STORAGE CHARGES NON ISF	2245	8,927	8,985	13,000
COMPUTER EQUIPMENT <5000	2261	6,465	2,084	10,000
FURNITURE AND FIXTURES <5000	2262	3,880	1,172	10,000
MINOR EQUIPMENT	2264	448	219	3,000
TRAINING ISF	2272	50	27	120
EDUCATION CONFERENCE AND SEMINARS	2273	5,955	4,224	6,000
PRIVATE VEHICLE MILEAGE	2291	1,529	1,815	1,500
TRAVEL EXPENSE	2292	6,351	9,363	11,000
TRANSPORTATION EXPENSE	2299	0	4	100
MOTORPOOL ISF	2303	1,085	252	1,500
TOTAL SERVICES AND SUPPLIES	261,129	241,139	336,818	336,818
INTERFUND EXPENSE ADMINISTRATIVE	3912	330,805	334,783	321,026
TOTAL OTHER CHARGES	330,805	334,783	321,026	321,026
TOTAL OPERATING EXPENSE	2,210,355	2,230,994	2,624,902	2,624,902
OPERATING INCOME (LOSS)	(1,134,379)	(1,114,541)	(1,182,273)	(1,182,273)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION DECR	5122	1,134,379	1,114,541	1,322,273
TOTAL OTHER FINANCING USES	1,134,379	1,114,541	1,322,273	1,322,273
TOTAL OPERATING TRANSFERS	1,134,379	1,114,541	1,322,273	1,322,273
CHANGE IN NET ASSETS	(0)	(0)	140,000	140,000
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
COMPUTER SOFTWARE	4701	0	0	140,000
TOTAL FIXED ASSETS	0	0	140,000	140,000
TOTAL FIXED ASSETS	0	0	140,000	140,000

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FUND 1300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED

CEO WORKERS COMPENSATION - 1310

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	43,272,787	31,356,824	40,420,647	40,420,647	40,420,647
TOTAL REVENUES	39,537,000	39,523,002	42,956,457	42,956,457	42,956,457
NET INCOME (LOSS)	(3,735,787)	8,166,178	2,535,810	2,535,810	2,535,810

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or litigate challenges for the Retirement Board.

FUND 1300 WORKERS COMPENSATION ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1310 CEO WORKERS COMPENSATION

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS	
		ACTUAL * ESTIMATED			
1	2	3	4	5	
OPERATING INCOME					
WORKERS COMP INS	9719	33,455,965	35,752,034	40,279,050	40,279,050
TOTAL CHARGES FOR SERVICES		33,455,965	35,752,034	40,279,050	40,279,050
MISCELLANEOUS PRIOR YEAR REVENUE	9741	0	2,275	0	0
MISCELLANEOUS REVENUE	9790	37	0	0	0
TOTAL MISCELLANEOUS REVENUES		37	2,275	0	0
TOTAL OPERATING INCOME		33,456,002	35,754,310	40,279,050	40,279,050
OPERATING EXPENSE					
INSURANCE	2072	0	0	0	0
WORKER COMPENSATION ULTIMATE LOSS EXPENSE	2073	26,295,785	26,262,344	34,804,000	34,804,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(15,146)	(10,731)	0	0
COST ALLOCATION PLAN CHARGES	2158	264,373	251,035	181,673	181,673
PURCHASING CHARGES ISF	2165	5,344	5,504	8,202	8,202
ATTORNEY SERVICES	2185	112,272	156,179	185,000	185,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,314,899	3,576,827	3,919,500	3,919,500
TRAVEL EXPENSE	2292	0	1,125	0	0
TOTAL SERVICES AND SUPPLIES		29,977,527	30,242,283	39,098,375	39,098,375
TOTAL OPERATING EXPENSE		29,977,527	30,242,283	39,098,375	39,098,375
OPERATING INCOME (LOSS)		3,478,475	5,512,027	1,180,675	1,180,675
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	1,901,191	3,624,992	2,677,407	2,677,407
TOTAL REVENUE USE OF MONEY AND PROPERTY		1,901,191	3,624,992	2,677,407	2,677,407
TOTAL NON-OPERATING REVENUE		1,901,191	3,624,992	2,677,407	2,677,407
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		5,379,666	9,137,018	3,858,082	3,858,082
OPERATING TRANSFERS					
INTRAFUND COST ALLOCATION INCR	5121	(1,134,379)	(1,114,541)	(1,322,272)	(1,322,272)
TOTAL OTHER FINANCING USES		(1,134,379)	(1,114,541)	(1,322,272)	(1,322,272)
INSURANCE RECOVERIES	9851	0	143,701	0	0
TOTAL OTHER FINANCING SOURCES		0	143,701	0	0
TOTAL OPERATING TRANSFERS		(1,134,379)	(970,841)	(1,322,272)	(1,322,272)
CHANGE IN NET ASSETS		4,245,287	8,166,178	2,535,810	2,535,810
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					

FUND 1320 LIABILITY AND PERSONAL PROPERTY INSURA
 SERVICE ACTIVITY: UNCLASSIFIED

CEO LIABILITY INSURANCE - 1320

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	20,592,175	11,885,832	19,702,436	19,702,436	19,702,436
TOTAL REVENUES	12,865,692	14,209,839	13,820,625	13,820,625	13,820,625
NET INCOME (LOSS)	(7,726,483)	2,324,007	(5,881,811)	(5,881,811)	(5,881,811)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for investigating and responding to tort claims filed against the County, and managing litigation assigned to County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section pursues recovery of damage to County property through subrogation and restitution through Probation and the courts. The section also administers the Personal Property Program and Automobile Damage Program benefits and reimburses GSA for repairs and vehicle replacement due to damage to the County fleet vehicles, seeking recovery when damage is caused by negligent third parties.

FUND 1320 LIABILITY AND PERSONAL PROPERTY INS
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1320 CEO LIABILITY INSURANCE

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
LIABILITY INSURANCE 9718	9,275,095	12,582,080	13,211,184	13,211,184
COST ALLOCATION PLAN REVENUE 9731	0	0	0	0
TOTAL CHARGES FOR SERVICES	9,275,095	12,582,080	13,211,184	13,211,184
MISCELLANEOUS REVENUE 9790	9,162	2,881	0	0
TOTAL MISCELLANEOUS REVENUES	9,162	2,881	0	0
TOTAL OPERATING INCOME	9,284,257	12,584,961	13,211,184	13,211,184
OPERATING EXPENSE				
INSURANCE 2072	5,617,815	5,913,351	6,719,771	6,719,771
GENERAL LIABILITY ULTIMATE LOSS EXPENSE 1099 2074	2,042,741	2,029,619	11,202,000	11,202,000
GENERAL LIABILITY ULTIMATE LOSS EXPENSE 2075	1,796,576	1,372,977	0	0
GENERAL LIABILITY ATTORNEY CLIENT 1099 2076	5,718,201	1,236,330	0	0
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION 2079	(1,572,324)	(93,651)	0	0
COST ALLOCATION PLAN CHARGES 2158	75,358	164,617	181,739	181,739
PURCHASING CHARGES ISF 2165	10,386	10,697	10,767	10,767
OTHER PROFESSIONAL AND SPECIALIZED NON ISF 2199	138,340	36,250	149,250	149,250
SPECIAL SERVICES ISF 2206	9	0	0	0
TOTAL SERVICES AND SUPPLIES	13,827,101	10,670,189	18,263,527	18,263,527
JUDGMENTS 3511	2,101	1,854	3,000	3,000
INTERFUND EXPENSE ADMINISTRATIVE 3912	1,065,309	1,113,789	1,435,909	1,435,909
TOTAL OTHER CHARGES	1,067,409	1,115,643	1,438,909	1,438,909
TOTAL OPERATING EXPENSE	14,894,511	11,785,832	19,702,436	19,702,436
OPERATING INCOME (LOSS)	(5,610,253)	799,129	(6,491,252)	(6,491,252)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	492,488	831,679	609,441	609,441
TOTAL REVENUE USE OF MONEY AND PROPERTY	492,488	831,679	609,441	609,441
TOTAL NON-OPERATING REVENUE	492,488	831,679	609,441	609,441
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(5,117,765)	1,630,808	(5,881,811)	(5,881,811)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS 5111	0	(100,000)	0	0
TOTAL OTHER FINANCING USES	0	(100,000)	0	0
INSURANCE RECOVERIES 9851	0	793,200	0	0
TOTAL OTHER FINANCING SOURCES	0	793,200	0	0
TOTAL OPERATING TRANSFERS	0	693,200	0	0

FUND 1320 LIABILITY AND PERSONAL PROPERTY INS
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1320 CEO LIABILITY INSURANCE

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
CHANGE IN NET ASSETS				
NET ASSETS - BEGINNING BALANCE	(5,117,765)	2,324,007	(5,881,811)	(5,881,811)
NET ASSETS - ENDING BALANCE				

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FUND I400 PERSONNEL SERVICES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

HUMAN RESOURCE PERSONNEL SERVICES ISF - 1400

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	776,480	649,855	763,294	763,294	763,294
TOTAL REVENUES	670,062	649,855	748,294	748,294	748,294
NET INCOME (LOSS)	(106,418)	0	(15,000)	(15,000)	(15,000)
AUTH POSITIONS			2	2	2
FTE POSITIONS			2	2	2

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers the administration of the Deferred Compensation Program and the Department of Transportation mandate of alcohol and drug testing. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the Deferred Compensation Programs are assessed to plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.

FUND 1400 PERSONNEL SERVICES-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES I

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING INCOME					
PERSONNEL SERVICES	9471	540,270	592,975	692,000	692,000
OTHER INTERFUND REVENUE ISF	9728	46,411	49,848	53,294	53,294
OTHER INTERFUND REVENUE	9729	0	0	0	0
COST ALLOCATION PLAN REVENUE	9731	305	630	0	0
TOTAL CHARGES FOR SERVICES		586,986	643,453	745,294	745,294
MISCELLANEOUS REVENUE	9790	88	725	0	0
TOTAL MISCELLANEOUS REVENUES		88	725	0	0
TOTAL OPERATING INCOME		587,074	644,178	745,294	745,294
OPERATING EXPENSE					
REGULAR SALARIES	1101	189,716	186,242	210,874	210,874
SUPPLEMENTAL PAYMENTS	1106	8,244	8,606	8,868	8,868
TERMINATIONS	1107	8,899	20,755	18,500	18,500
RETIREMENT CONTRIBUTION	1121	36,377	40,381	47,064	47,064
OASDI CONTRIBUTION	1122	11,592	12,970	12,881	12,881
FICA MEDICARE	1123	2,765	3,185	3,010	3,010
GROUP INSURANCE	1141	19,493	22,107	23,664	23,664
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	81	81	96	96
STATE UNEMPLOYMENT INSURANCE	1143	144	134	108	108
MANAGEMENT DISABILITY INSURANCE	1144	1,356	1,421	1,469	1,469
WORKERS' COMPENSATION INSURANCE	1165	1,731	2,079	3,536	3,536
401K PLAN	1171	5,746	6,026	6,232	6,232
TOTAL SALARIES AND EMPLOYEE BENEFITS		286,142	303,987	336,302	336,302
VOICE DATA ISF	2032	1,678	2,282	1,793	1,793
GENERAL INSURANCE ALLOCATION ISF	2071	789	1,082	1,156	1,156
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	3,768	5,688	6,027	6,027
FACILITIES PROJECTS ISF	2115	5,441	5,917	0	0
OTHER MAINTENANCE ISF	2116	622	0	0	0
MEMBERSHIPS AND DUES	2131	600	680	600	600
COST ALLOCATION PLAN CHARGES	2158	4,639	7,209	11,448	11,448
MISCELLANEOUS EXPENSE	2159	0	0	2,000	2,000
OFFICE SUPPLIES	2161	25	151	1,000	1,000
PRINTING AND BINDING NON ISF	2162	0	0	1,000	1,000
BOOKS AND PUBLICATIONS	2163	0	1,062	1,000	1,000
MAIL CENTER ISF	2164	2,072	7,165	1,862	1,862
PURCHASING CHARGES ISF	2165	1,743	1,795	1,716	1,716
GRAPHICS CHARGES ISF	2166	31,947	37,039	30,000	30,000
COPY MACHINE CHGS ISF	2167	22	31	21	21
STORES ISF	2168	27	57	100	100
MISCELLANEOUS OFFICE EXPENSE	2179	234	60	100	100
ATTORNEY SERVICES	2185	18,706	20,492	35,000	35,000

FUND 1400 PERSONNEL SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES I

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MARKETING AND ADVERTISING	2193	48	2,853	2,500
SOFTWARE MAINTENANCE AGREEMENTS	2194	7	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	218,759	163,504	233,000
EMPLOYEE HEALTH SERVICES HCA	2201	0	0	0
INFORMATION TECHNOLOGY ISF	2202	4,484	7,379	7,619
SPECIAL SERVICES ISF	2206	2,123	612	1,000
COMPUTER EQUIPMENT <5000	2261	0	1,852	1,500
FURNITURE AND FIXTURES <5000	2262	743	0	500
MINOR EQUIPMENT	2264	0	0	0
TRAINING ISF	2272	0	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	577	2,867	5,000
PRIVATE VEHICLE MILEAGE	2291	40	41	500
TRAVEL EXPENSE	2292	3,856	7,834	5,000
TOTAL SERVICES AND SUPPLIES		302,949	277,652	351,442
INTERFUND EXPENSE ADMINISTRATIVE	3912	68,686	68,216	75,550
TOTAL OTHER CHARGES		68,686	68,216	75,550
TOTAL OPERATING EXPENSE		657,777	649,855	763,294
OPERATING INCOME (LOSS)		(70,703)	(5,677)	(18,000)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	3,797	5,677	3,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		3,797	5,677	3,000
TOTAL NON-OPERATING REVENUE		3,797	5,677	3,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(66,906)	0	(15,000)

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FUND I410 UNEMPLOYMENT INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL UNEMPLOYMENT - 1410

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	917,526	562,529	916,901	916,901	916,901
TOTAL REVENUES	521,334	566,583	389,445	389,445	389,445
NET INCOME (LOSS)	(396,192)	4,054	(527,456)	(527,456)	(527,456)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payroll. Rate will continue to be reviewed for effectiveness and full cost recovery.

FUND 1410 UNEMPLOYMENT INS-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1410 PERSONNEL UNEMPLOYMENT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
UNEMPLOYMENT INS	9725	587,880	524,801	364,445
TOTAL CHARGES FOR SERVICES		587,880	524,801	364,445
TOTAL OPERATING INCOME		587,880	524,801	364,445
OPERATING EXPENSE				
INSURANCE	2072	611,838	548,137	900,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	0	0	0
COST ALLOCATION PLAN CHARGES	2158	5,034	4,400	2,763
PURCHASING CHARGES ISF	2165	35	36	50
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	9,290	9,057	8,000
TOTAL SERVICES AND SUPPLIES		626,196	561,630	910,813
INTERFUND EXPENSE ADMINISTRATIVE	3912	875	899	6,088
TOTAL OTHER CHARGES		875	899	6,088
TOTAL OPERATING EXPENSE		627,071	562,529	916,901
OPERATING INCOME (LOSS)		(39,191)	(37,728)	(552,456)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	23,139	41,782	25,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		23,139	41,782	25,000
TOTAL NON-OPERATING REVENUE		23,139	41,782	25,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(16,052)	4,054	(527,456)

FUND I420 MEDICAL INSURANCE-ISF
 SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL MEDICAL INSURANCE - 1420

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	12,281,954	11,735,801	12,303,910	12,303,910	12,303,910
TOTAL REVENUES	11,988,628	12,236,067	12,080,522	12,080,522	12,080,522
NET INCOME (LOSS)	(293,326)	500,266	(223,388)	(223,388)	(223,388)
AUTH POSITIONS			16	16	16
FTE POSITIONS			15	15	15

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes centralized Benefits Administration of a variety of benefit plans & programs including the Flexible Benefits Program, group life insurance, group disability benefit programs, Employee Emergency Assistance Program, retiree health insurance and supplemental benefits, Medical Maintenance Reimbursements, Absence Management & Leave of Absence Program, Transportation Benefit Reimbursement Account Program, Employee Assistance Program (EAP), Wellness Program, and Work/Life Program.

FUND 1420 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING INCOME					
FORFEITURES AND PENALTIES	8831	40,404	37,494	53,063	53,063
TOTAL FINES FORFEITURES AND PENALTIES		40,404	37,494	53,063	53,063
PERSONNEL SERVICES	9471	0	0	0	0
ADMINISTRATIVE SERVICES FEES	9705	220,018	223,991	220,000	220,000
OTHER INTERFUND REVENUE ISF	9728	103,014	94,959	177,459	177,459
OTHER INTERFUND REVENUE	9729	0	0	0	0
COST ALLOCATION PLAN REVENUE	9731	1,172	0	0	0
TOTAL CHARGES FOR SERVICES		324,204	318,950	397,459	397,459
OPT OUT REVENUE	9772	10,347,258	11,216,171	11,460,000	11,460,000
CASH OVERAGE	9789	30	29	0	0
MISCELLANEOUS REVENUE	9790	16,592	555,091	115,000	115,000
TOTAL MISCELLANEOUS REVENUES		10,363,880	11,771,291	11,575,000	11,575,000
TOTAL OPERATING INCOME		10,728,488	12,127,735	12,025,522	12,025,522
OPERATING EXPENSE					
REGULAR SALARIES	1101	1,310,833	1,412,724	1,485,305	1,485,305
EXTRA HELP	1102	36,875	28,582	49,428	49,428
SUPPLEMENTAL PAYMENTS	1106	46,458	45,494	45,142	45,142
TERMINATIONS	1107	94,032	75,106	130,000	130,000
RETIREMENT CONTRIBUTION	1121	247,676	255,351	335,817	335,817
OASDI CONTRIBUTION	1122	81,103	87,337	92,551	92,551
FICA MEDICARE	1123	20,848	21,878	22,648	22,648
SAFE HARBOR	1124	8,309	7,782	5,916	5,916
RETIREE HEALTH PAYMENT 1099	1128	17,805	34,289	38,601	38,601
GROUP INSURANCE	1141	144,595	170,623	185,496	185,496
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	625	641	768	768
STATE UNEMPLOYMENT INSURANCE	1143	1,067	1,002	772	772
MANAGEMENT DISABILITY INSURANCE	1144	9,687	10,316	10,858	10,858
WORKERS' COMPENSATION INSURANCE	1165	12,807	14,035	26,698	26,698
401K PLAN	1171	35,877	37,916	38,431	38,431
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(11,481)	(13,977)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		2,057,118	2,189,099	2,468,431	2,468,431
VOICE DATA ISF	2032	15,753	18,517	14,031	14,031
RADIO COMMUNICATIONS ISF	2033	4,800	4,800	4,800	4,800
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	341	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	6,358	8,193	8,483	8,483
MEDICAL PREMIUM SUBSIDY OPT OUT	2081	7,398,770	8,715,188	8,266,000	8,266,000
OTHER MEDICAL PREMIUM SUBSIDY	2082	(329,392)	(495,655)	(175,000)	(175,000)
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	2,000	2,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	33,468	34,140	36,324	36,324
FACILITIES PROJECTS ISF	2115	0	4,115	0	0

FUND 1420 MEDICAL INSURANCE-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
OTHER MAINTENANCE ISF	2116	496	0	1,000	1,000
MEMBERSHIPS AND DUES	2131	1,113	2,115	2,900	2,900
CASH SHORTAGE	2156	35	29	0	0
COST ALLOCATION PLAN CHARGES	2158	105,735	124,950	110,111	110,111
MISCELLANEOUS EXPENSE	2159	1,639	45,732	195,600	195,600
OFFICE SUPPLIES	2161	2,591	3,104	6,500	6,500
PRINTING AND BINDING NON ISF	2162	0	41	1,600	1,600
BOOKS AND PUBLICATIONS	2163	3,002	1,529	5,500	5,500
MAIL CENTER ISF	2164	6,293	19,212	5,481	5,481
PURCHASING CHARGES ISF	2165	2,934	3,022	2,692	2,692
GRAPHICS CHARGES ISF	2166	81,435	75,177	90,000	90,000
COPY MACHINE CHGS ISF	2167	2,266	1,711	2,266	2,266
STORES ISF	2168	746	48	600	600
POSTAGE AND SPECIAL DELIVERY	2169	0	215	0	0
MISCELLANEOUS OFFICE EXPENSE	2179	1,050	2,572	2,600	2,600
ATTORNEY SERVICES	2185	5,486	7,358	12,000	12,000
TEMPORARY HELP	2192	0	0	2,000	2,000
MARKETING AND ADVERTISING	2193	10,591	2,967	3,500	3,500
SOFTWARE MAINTENANCE AGREEMENTS	2194	18,634	22,500	26,510	26,510
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	135,722	179,253	263,500	263,500
EMPLOYEE HEALTH SERVICES HCA	2201	569	532	7,500	7,500
INFORMATION TECHNOLOGY ISF	2202	108,216	191,976	247,323	247,323
SPECIAL SERVICES ISF	2206	8,495	10,309	8,500	8,500
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	34,020	34,020	34,020	34,020
STORAGE CHARGES ISF	2244	236	369	285	285
COMPUTER EQUIPMENT <5000	2261	6,525	9,673	12,000	12,000
FURNITURE AND FIXTURES <5000	2262	528	1,076	6,000	6,000
MINOR EQUIPMENT	2264	16,922	336	1,500	1,500
TRAINING ISF	2272	125	54	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	6,810	5,324	10,240	10,240
PRIVATE VEHICLE MILEAGE	2291	2,013	2,074	2,250	2,250
TRAVEL EXPENSE	2292	4,592	7,949	7,000	7,000
TRANSPORTATION EXPENSE	2299	6	0	0	0
MOTORPOOL ISF	2303	0	0	0	0
TOTAL SERVICES AND SUPPLIES		7,698,582	9,044,864	9,227,616	9,227,616
DEPRECIATION EXPENSE	3611	6,367	10,204	11,000	11,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	442,693	445,444	492,463	492,463
TOTAL OTHER CHARGES		449,060	455,648	503,463	503,463
TOTAL OPERATING EXPENSE		10,204,760	11,689,612	12,199,510	12,199,510
OPERATING INCOME (LOSS)		523,727	438,122	(173,988)	(173,988)

NON-OPERATING REVENUE

FUND 1420 MEDICAL INSURANCE-ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	39,014	78,333	25,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		39,014	78,333	25,000
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	0	0	0
TOTAL OTHER FINANCING SOURCES		0	0	0
TOTAL NON-OPERATING REVENUE		39,014	78,333	25,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		562,742	516,455	(148,988)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS	9831	30,000	30,000	30,000
TOTAL OTHER FINANCING SOURCES		30,000	30,000	30,000
TOTAL OPERATING TRANSFERS		30,000	30,000	30,000
CHANGE IN NET ASSETS		592,742	546,455	(118,988)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
COMPUTER SOFTWARE	4701	38,375	46,189	104,400
TOTAL FIXED ASSETS		38,375	46,189	104,400
TOTAL FIXED ASSETS		38,375	46,189	104,400

FUND I430 EMPLOYEE BENEFITS MISC IS
 SERVICE ACTIVITY: UNCLASSIFIED

WAGE SUPPLEMENT - 1430

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	63,899	41,909	64,650	64,650	64,650
TOTAL REVENUES	54,441	55,556	55,600	55,600	55,600
NET INCOME (LOSS)	(9,458)	13,647	(9,050)	(9,050)	(9,050)

AUTH POSITIONS
 FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The WSP is an optional benefit program which employees may elect during a limited enrollment period. The employee-paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

COUNTY OF VENTURA
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OPERATION OF INTERNAL SERVICE FUND
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FUND 1430 EMPLOYEE BENEFITS MISC IS
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1430 WAGE SUPPLEMENT

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
INSURANCE PREMIUMS INTERNAL	9717	51,737	51,804	55,000
COST ALLOCATION PLAN REVENUE	9731	1,404	2,191	0
TOTAL CHARGES FOR SERVICES		53,141	53,995	55,000
TOTAL OPERATING INCOME		53,141	53,995	55,000
OPERATING EXPENSE				
COST ALLOCATION PLAN CHARGES	2158	0	0	144
MISCELLANEOUS EXPENSE	2159	38,466	38,010	60,000
MAIL CENTER ISF	2164	173	0	122
TOTAL SERVICES AND SUPPLIES		38,639	38,010	60,266
INTERFUND EXPENSE ADMINISTRATIVE	3912	3,853	3,899	4,384
TOTAL OTHER CHARGES		3,853	3,899	4,384
TOTAL OPERATING EXPENSE		42,492	41,909	64,650
OPERATING INCOME (LOSS)		10,649	12,086	(9,650)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	675	1,561	600
TOTAL REVENUE USE OF MONEY AND PROPERTY		675	1,561	600
TOTAL NON-OPERATING REVENUE		675	1,561	600
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		11,324	13,647	(9,050)

FUND I500 INFORMATION SYSTEMS ISF
 SERVICE ACTIVITY: UNCLASSIFIED

INFORMATION TECHNOLOGY SERVICES DEPARTMENT - 4800

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	36,266,705	31,265,751	34,479,330	34,479,330	34,479,330
TOTAL REVENUES	32,284,155	30,604,602	33,833,958	33,833,958	33,833,958
NET INCOME (LOSS)	(3,982,550)	(661,149)	(645,372)	(645,372)	(645,372)
AUTH POSITIONS			152	152	152
FTE POSITIONS			152	152	152

BUDGET UNIT DESCRIPTION:

The Information Technology Services Department (ITSD) Information Systems Internal Service Fund (ISF) is comprised of five divisions: Administrative and Fiscal Services, Application Services, Technical Services, Enterprise Systems and Services, and Health Care Agency Services. The Mission of IT Services is to provide reliable, responsive, cost-effective and relevant technology services and counsel to County departments, agencies, and leaders. The primary functions of Information Systems ISF are to plan, analyze, develop, operate and maintain computer-assisted systems to support the information processing requirements for the County. The Information Systems ISF can provide requesting departments and agencies with short-term and long-term planning assistance and with general business systems, acquisition, support and development. The GIS group (within the Enterprise Services Division) provides County agencies with up-to-date digital maps of parcels, street centerlines and hundreds of other data layers, along with the mapping tools needed to display and analyze this data. GIS also partners with external agencies to provide some of these services to the public.

FUND 1500 INFORMATION SYSTEMS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4800 INFORMATION TECHNOLOGY SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	0	1,285	0
FEDERAL DISASTER RELIEF	9301	0	4,545	0
TOTAL INTERGOVERNMENTAL REVENUE		0	5,830	0
INFORMATION SERVICES ISF	9712	27,515,765	27,326,508	31,536,486
OTHER INTERFUND REVENUE	9729	2,236,745	2,181,122	2,297,472
COST ALLOCATION PLAN REVENUE	9731	0	79,671	0
TOTAL CHARGES FOR SERVICES		29,752,510	29,587,301	33,833,958
MISCELLANEOUS PRIOR YEAR REVENUE	9741	15,131	0	0
MISCELLANEOUS REVENUE	9790	0	0	0
TOTAL MISCELLANEOUS REVENUES		15,131	0	0
TOTAL OPERATING INCOME		29,767,640	29,593,131	33,833,958
OPERATING EXPENSE				
REGULAR SALARIES	1101	12,165,094	12,409,604	13,511,157
EXTRA HELP	1102	57,247	82,925	11,554
OVERTIME	1105	168,120	166,778	154,352
SUPPLEMENTAL PAYMENTS	1106	552,481	554,155	601,356
TERMINATIONS	1107	367,005	341,921	255,625
CALL BACK STAFFING	1108	7,858	12,527	14,381
RETIREMENT CONTRIBUTION	1121	2,622,627	2,650,582	2,830,093
OASDI CONTRIBUTION	1122	773,385	786,299	797,213
FICA MEDICARE	1123	191,195	193,522	203,789
SAFE HARBOR	1124	5,767	8,564	1,162
RETIREE HEALTH PAYMENT 1099	1128	77,843	90,554	47,347
GROUP INSURANCE	1141	1,223,934	1,376,331	1,521,029
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	5,122	5,091	5,286
STATE UNEMPLOYMENT INSURANCE	1143	10,197	9,111	9,819
MANAGEMENT DISABILITY INSURANCE	1144	27,409	27,980	29,465
WORKERS' COMPENSATION INSURANCE	1165	146,940	181,391	190,398
401K PLAN	1171	209,154	215,210	229,535
TOTAL SALARIES AND EMPLOYEE BENEFITS		18,611,376	19,112,548	20,413,561
CLOTHING AND PERSONAL SUPPLIES	2021	514	1,002	514
UNIFORM ALLOWANCE	2022	875	928	875
VOICE DATA ISF	2032	0	0	0
JANITORIAL SERVICES NON ISF	2055	35,701	36,556	35,390
GENERAL INSURANCE ALLOCATION ISF	2071	99,419	124,769	99,419
EQUIPMENT MAINTENANCE CONTRACTS	2102	294,583	245,877	324,545
MAINTENANCE SUPPLIES AND PARTS	2104	126	0	126
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	218,214	194,352	218,214
FACILITIES PROJECTS ISF	2115	0	2,167	0
OTHER MAINTENANCE ISF	2116	3,641	9,456	3,641

FUND 1500 INFORMATION SYSTEMS ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4800 INFORMATION TECHNOLOGY SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19	2019-20 RECOMMENDED	2019-20	
		ACTUAL * ESTIMATED		ADOPTED BY THE BOARD OF SUPERVISORS	
1	2	3	4	5	
OPERATING EXPENSE					
MEMBERSHIPS AND DUES	2131	450	825	450	450
COST ALLOCATION PLAN CHARGES	2158	507,382	514,499	507,382	507,382
MISCELLANEOUS EXPENSE	2159	250	2,170	250	250
OFFICE SUPPLIES	2161	7,609	9,640	7,609	7,609
BOOKS AND PUBLICATIONS	2163	0	0	0	0
MAIL CENTER ISF	2164	12,957	13,332	12,957	12,957
PURCHASING CHARGES ISF	2165	39,263	40,440	39,262	39,262
GRAPHICS CHARGES ISF	2166	1,206	815	1,207	1,207
COPY MACHINE CHGS ISF	2167	17,068	10,040	17,068	17,068
STORES ISF	2168	233	101	233	233
MISCELLANEOUS OFFICE EXPENSE	2179	3,270	1,808	3,270	3,270
ATTORNEY SERVICES	2185	15,100	13,407	5,905	5,905
MARKETING AND ADVERTISING	2193	0	137	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	3,302,068	3,536,260	7,398,658	7,398,658
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,237,787	3,334,364	3,487,839	3,487,839
EMPLOYEE HEALTH SERVICES HCA	2201	2,584	2,739	2,584	2,584
PUBLIC WORKS ISF CHARGES	2205	1,065	0	0	0
SPECIAL SERVICES ISF	2206	2,247	2,951	2,247	2,247
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	458,268	465,733	544,408	544,408
STORAGE CHARGES ISF	2244	133	133	133	133
COMPUTER EQUIPMENT <5000	2261	101,099	768,828	49,127	49,127
FURNITURE AND FIXTURES <5000	2262	45,039	7,181	45,039	45,039
MINOR EQUIPMENT	2264	89,713	8,406	69,708	69,708
TRAINING ISF	2272	75	10,189	317	317
EDUCATION CONFERENCE AND SEMINARS	2273	42,878	73,465	42,878	42,878
PRIVATE VEHICLE MILEAGE	2291	11,505	13,533	11,505	11,505
TRAVEL EXPENSE	2292	20,977	14,679	24,520	24,520
TRANSPORTATION EXPENSE	2299	0	20	0	0
MOTORPOOL ISF	2303	3,760	2,154	3,760	3,760
TRANSPORTATION WORK ORDER	2304	3,343	5,535	3,343	3,343
UTILITIES	2311	34,916	37,808	34,575	34,575
TOTAL SERVICES AND SUPPLIES		8,615,317	9,506,299	12,998,958	12,998,958
DEPRECIATION EXPENSE	3611	2,071,144	1,837,593	667,363	667,363
INTERFUND EXPENSE ADMINISTRATIVE	3912	166,851	304,895	118,449	118,449
TOTAL OTHER CHARGES		2,237,995	2,142,488	785,812	785,812
TOTAL OPERATING EXPENSE		29,464,688	30,761,335	34,198,331	34,198,331
OPERATING INCOME (LOSS)		302,952	(1,168,204)	(364,373)	(364,373)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	102,776	198,898	0	0

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1500 INFORMATION SYSTEMS ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4800 INFORMATION TECHNOLOGY SERVICES

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
TOTAL REVENUE USE OF MONEY AND PROPERTY	102,776	198,898	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	0	(427)	0	0
TOTAL OTHER FINANCING SOURCES	0	(427)	0	0
TOTAL NON-OPERATING REVENUE	102,776	198,470	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	405,728	(969,733)	(364,373)	(364,373)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS 5111	(28,272)	0	0	0
INTRAFUND COST ALLOCATION INCR 5121	(4,673,834)	(5,101,107)	(5,696,707)	(5,696,707)
INTRAFUND COST ALLOCATION DECR 5122	4,673,834	5,101,107	5,696,708	5,696,708
TOTAL OTHER FINANCING USES	(28,272)	0	1	1
TRANSFERS IN FROM OTHER FUNDS 9831	813,000	813,000	0	0
TOTAL OTHER FINANCING SOURCES	813,000	813,000	0	0
TOTAL OPERATING TRANSFERS	784,728	813,000	1	1
CHANGE IN NET ASSETS	1,190,456	(156,733)	(364,372)	(364,372)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT 4601	299,981	504,416	281,000	281,000
COMPUTER SOFTWARE 4701	0	0	0	0
TOTAL FIXED ASSETS	299,981	504,416	281,000	281,000
TOTAL FIXED ASSETS	299,981	504,416	281,000	281,000

FUND I510 NETWORK SERVICES ISF
 SERVICE ACTIVITY: UNCLASSIFIED

NETWORK SERVICES ISF - 4850

BUDGET OVERVIEW:

	FINAL BUDGET FY 2018-19	ACTUAL PRIOR YEAR FY 2018-19	REQUESTED BUDGET FY 2019-20	RECOMMENDED BUDGET FY 2019-20	ADOPTED BUDGET FY 2019-20
TOTAL APPROPRIATIONS	23,441,117	20,183,496	24,909,887	24,909,887	24,909,887
TOTAL REVENUES	17,293,265	17,736,265	18,479,418	18,479,418	18,479,418
NET INCOME (LOSS)	(6,147,852)	(2,447,231)	(6,430,469)	(6,430,469)	(6,430,469)
AUTH POSITIONS			46	46	46
FTE POSITIONS			46	46	46

BUDGET UNIT DESCRIPTION:

The Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). The mission of the Network Services ISF is to provide reliable, responsive, cost effective and relevant technology services and counsel to County departments, agencies, and leaders. Network Services is responsible for the design, implementation and maintenance of the County voice and data network for all on-line systems and applications. The Data Network supports over 21,000 devices while the Voice Network provides telephone service for over 10,000 devices. Network Services engineers and maintains a countywide microwave network with over 120 sites and supports and maintains the Public Safety radio network. The Countywide Network Security Services Function, responsible for insuring availability and confidentiality of data, as well as protection against computer viruses, network intrusions, and denial of service attacks is also a responsibility of Network Services.

FUND 1510 NETWORK SERVICES ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
STATE DISASTER RELIEF	9191	361	1,929	0
FEDERAL DISASTER RELIEF	9301	0	7,014	0
TOTAL INTERGOVERNMENTAL REVENUE		361	8,943	0
INFORMATION SERVICES ISF	9712	0	17,217,576	18,360,969
RADIO ISF	9713	4,723,701	23,403	0
TELEPHONE DATA COMM ISF	9714	12,043,266	0	0
OTHER INTERFUND REVENUE	9729	166,851	304,895	118,449
TOTAL CHARGES FOR SERVICES		16,933,818	17,545,874	18,479,418
MISCELLANEOUS REVENUE	9790	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0
TOTAL OPERATING INCOME		16,934,179	17,554,817	18,479,418
OPERATING EXPENSE				
REGULAR SALARIES	1101	3,615,179	3,581,068	3,923,478
EXTRA HELP	1102	0	0	0
OVERTIME	1105	104,585	129,057	107,895
SUPPLEMENTAL PAYMENTS	1106	277,531	299,580	314,503
TERMINATIONS	1107	121,059	137,425	71,604
CALL BACK STAFFING	1108	48,397	75,777	112,759
RETIREMENT CONTRIBUTION	1121	697,335	711,538	754,675
OASDI CONTRIBUTION	1122	237,995	247,825	277,476
FICA MEDICARE	1123	57,426	60,494	68,353
RETIREE HEALTH PAYMENT 1099	1128	0	9,175	11,595
GROUP INSURANCE	1141	362,993	425,052	464,096
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,501	1,559	1,616
STATE UNEMPLOYMENT INSURANCE	1143	3,059	2,820	3,034
MANAGEMENT DISABILITY INSURANCE	1144	13,538	13,270	14,525
WORKERS' COMPENSATION INSURANCE	1165	101,560	157,377	169,394
401K PLAN	1171	72,848	80,843	83,151
TOTAL SALARIES AND EMPLOYEE BENEFITS		5,715,005	5,932,858	6,378,154
CLOTHING AND PERSONAL SUPPLIES	2021	7,434	9,404	7,463
COMMUNICATIONS	2031	2,124,151	2,280,802	2,124,173
JANITORIAL SERVICES NON ISF	2055	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	4,830	0	4,830
GENERAL INSURANCE ALLOCATION ISF	2071	15,390	20,814	15,390
EQUIPMENT MAINTENANCE	2101	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	913,337	1,047,135	821,509
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	117,859	131,304	117,967
FACILITIES PROJECTS ISF	2115	0	0	0
OTHER MAINTENANCE ISF	2116	10,838	839	10,838

FUND 1510 NETWORK SERVICES ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2017-18	2018-19	2019-20	2019-20
	ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MEMBERSHIPS AND DUES	2131	375	211	375
COST ALLOCATION PLAN CHARGES	2158	9,824	114,210	9,824
MISCELLANEOUS EXPENSE	2159	0	635	23,500
OFFICE SUPPLIES	2161	88	829	124
BOOKS AND PUBLICATIONS	2163	38	186	38
MAIL CENTER ISF	2164	233	676	500,233
PURCHASING CHARGES ISF	2165	39,096	40,269	39,096
GRAPHICS CHARGES ISF	2166	135	63	135
COPY MACHINE CHGS ISF	2167	3,128	3,050	3,128
STORES ISF	2168	83,220	84,000	83,220
MISCELLANEOUS OFFICE EXPENSE	2179	100	0	100
ATTORNEY SERVICES	2185	10,973	15,696	29,246
SOFTWARE MAINTENANCE AGREEMENTS	2194	1,116,281	984,343	1,802,876
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	1,228,112	850,434	983,870
EMPLOYEE HEALTH SERVICES HCA	2201	1,687	1,894	1,687
INFORMATION TECHNOLOGY ISF	2202	138,201	0	138,201
PUBLIC WORKS ISF CHARGES	2205	6,859	44,320	11,000
SPECIAL SERVICES ISF	2206	33	110	33
SOFTWARE RENTAL NON ISF	2236	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	529,322	563,232	632,405
BUILDING LEASES AND RENTALS COUNTY OWNED	2242	15,219	21,138	19,512
GROUND FACILITY LEASE AND RENT	2243	0	0	0
STORAGE CHARGES ISF	2244	25	25	25
COMPUTER EQUIPMENT <5000	2261	31,567	29,402	45,061
FURNITURE AND FIXTURES <5000	2262	0	944	0
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	1,123,407	1,061,996	2,521,614
TRAINING ISF	2272	1,000	1,058	1,000
EDUCATION CONFERENCE AND SEMINARS	2273	27,844	53,303	30,269
PRIVATE VEHICLE MILEAGE	2291	308	1,110	308
TRAVEL EXPENSE	2292	1,024	8,776	0
GAS AND DIESEL FUEL NON ISF	2294	0	36,893	0
TRANSPORTATION EXPENSE	2299	0	0	0
GAS AND DIESEL FUEL ISF	2301	36,075	38,290	44,597
TRANSPORTATION CHARGES ISF	2302	108,929	105,782	109,219
MOTORPOOL ISF	2303	1,137	806	2,026
TRANSPORTATION WORK ORDER	2304	56,025	55,049	56,025
UTILITIES	2311	26,788	74,730	26,788
TOTAL SERVICES AND SUPPLIES		7,790,890	7,683,757	10,217,705
DEPRECIATION EXPENSE	3611	1,925,188	1,770,938	2,152,174
INTERFUND EXPENSE ADMINISTRATIVE	3912	2,236,745	2,181,122	2,297,472
TOTAL OTHER CHARGES		4,161,932	3,952,060	4,449,646

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1510 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
TOTAL OPERATING EXPENSE	17,667,827	17,568,675	21,045,505	21,045,505
OPERATING INCOME (LOSS)	(733,648)	(13,858)	(2,566,087)	(2,566,087)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	125,665	194,301	0
TOTAL REVENUE USE OF MONEY AND PROPERTY		125,665	194,301	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(42,435)	(12,853)	0
TOTAL OTHER FINANCING SOURCES		(42,435)	(12,853)	0
TOTAL NON-OPERATING REVENUE		83,230	181,448	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(650,418)	167,590	(2,566,087)
NON-OPERATING EXPENSE				
INTEREST ON LEASE PURCHASE PAYMENTS	3451	203,244	115,919	104,382
INTEREST ON OTHER LONG TERM DEBT	3452	0	0	0
TOTAL OTHER CHARGES		203,244	115,919	104,382
TOTAL NON-OPERATING EXPENSE		203,244	115,919	104,382
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(853,662)	51,671	(2,670,469)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	0	(166,155)	0
INTRAFUND COST ALLOCATION INCR	5121	0	0	(1,779,213)
INTRAFUND COST ALLOCATION DECR	5122	0	0	1,779,213
TOTAL OTHER FINANCING USES		0	(166,155)	0
TRANSFERS IN FROM OTHER FUNDS	9831	145,272	0	0
TOTAL OTHER FINANCING SOURCES		145,272	0	0
TOTAL OPERATING TRANSFERS		145,272	(166,155)	0
CHANGE IN NET ASSETS		(708,390)	(114,484)	(2,670,469)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PURCHASE PYMT PRINCIPAL	3311	910,000	945,000	975,000
OTHER LOAN PAYMENTS PRINCIPAL	3312	0	0	0
DEBT CONTRA	3992	(910,000)	(945,000)	0
TOTAL OTHER CHARGES		0	0	975,000
TOTAL RETIREMENT OF LONG TERM DEBT		0	0	975,000
FIXED ASSETS				

COUNTY OF VENTURA
 STATE OF CALIFORNIA
 OPERATION OF INTERNAL SERVICE FUND
 OPERATIONAL STATEMENT FOR FISCAL YEAR 2019-20

FUND 1510 NETWORK SERVICES ISF
 SERVICE ACTIVITY: UNCLASSIFIED
 UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2017-18 ACTUAL	2018-19 ACTUAL * ESTIMATED	2019-20 RECOMMENDED	2019-20 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
FIXED ASSETS				
EQUIPMENT	4601	438,910	276,548	2,265,000
700 MHZ RADIO EXPANSION	4614	0	1,967,951	0
COMPUTER SOFTWARE	4701	86,599	88,249	520,000
TOTAL FIXED ASSETS		525,509	2,332,748	2,785,000
TOTAL FIXED ASSETS		525,509	2,332,748	2,785,000